



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, मुंबई (निफ्ट अधिनियम, 2006 के तहत एक सांविधिक संस्थान)

निफ्ट कैंपस प्लॉट नं. 15 और प्लॉट नं. 20 में कैंटीन और मेस सेवाएं उपलब्ध करवाने हेतु निविदा दस्तावेज़

निविदा संख्या : 13/NIFT/MUM/PO/2023-24

Tender Document for Providing Canteen and Mess Services
at Plot No. 15 and Plot No. 20 of NIFT Campus, Sector-4,
Kharghar, Navi Mumbai

निविदा प्रक्रिया के लिए निर्धारित की गयी समय सारणी

नोट: इस निविदा दस्तावेज़ में 58 पृष्ठ शामिल हैं। सभी निविदाकारों से अनुरोध है कि वे निविदा दस्तावेज़ के सभी पन्नों पर हस्ताक्षर करें तथा तकनीकी एवं वित्तीय संविदाओं को विधिवत भर कर अच्छी तरह मुहरबंद करके ऑनलाइन जमा करें।

Time Schedule of Tender Process

Date of Publication of tender notification on official website and CPPP Portal	10.05.2024
Commencing date of Tender	10.05.2024 at 4.00 pm
Date for pre-bid meeting	17.05.2024 at 3.00 pm
Last date for receipt of tender document	31.05.2024 at 3.00 pm
Date and time of opening of technical bid through e-procurement portal	03.06.2024 at 3.00 pm

निफ्ट कैंपस, प्लॉट नं. - 15, सेक्टर - 4, खारघर, नवी मुंबई - 410210

दूरभाष: +91-22-2774 7000, 2774 7040, फैक्स: +91-22-2774 5386 वेबसाइट: www.nift.ac.in/mumbai

Signature of the tenderer: _____

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1. INTRODUCTION

ABOUT THE INSTITUTE

National Institute of Fashion Technology (NIFT) is a premier educational Institution set up under an Act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India. NIFT, Mumbai centre was established in the year 1995 with undergraduate and post graduate programmes.

NIFT Mumbai is spread over 10 acres of area in Navi Mumbai and has state of the art hostel facilities for girls and boys students. Presently, NIFT Mumbai invites e-tenders from established caterers/Mess agencies for providing Canteen/Mess Services at Plot no. 15 and 20 of NIFT Campus, Sector – 4, Kharghar, Navi Mumbai – 410210.

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2. NOTICE INVITING TENDER

(I) Sealed/Online Tenders are invited from established caterers/ mess agencies for providing Canteen / Mess Services to Plot No. 15 & 20 of NIFT Campus at Sector – 4, Kharghar, Navi Mumbai – 410 210. The description of plots is under -

Plot No.	Description of area	Remarks
Plot No. 15	College Campus comprising of total approx 1100 students including day scholars and 70 Boys Hostel students. It also includes approx 200 nos. staff/ faculty members	Hostel facility is compulsory for all boys hostel students except students of 8 th semester hence approx 50 boys students shall be members of mess
Plot No. 20	Girls Hostel comprising of total 600 girls students	Mess facilities are compulsory for all except final year students. Hence approx 300-400 girls students shall be member of Mess.

1. Sealed/online E-Tenders are invited from established caterers for “**Providing Canteen /Mess Services at Plot no. 15 & Plot No.20, of NIFT Campus at Sector-4, Kharghar, Navi Mumbai**” as per the requirements and details enclosed from contractors or agencies who have carried out similar work.
2. The Earnest Money in the form of Demand Draft/Pay Order or through NEFT/RTGS at “**NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302**” (with intimation at admin.mumbai@nift.ac.in) should be after the date of publishing of tender date, payable in favour of “NIFT Mumbai”. The EMD of the tender is Rs. 3,00,000/- (Rupees Three Lakh only)

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3. This is a Two Bid System viz. Technical Bid & Financial Bid. The contractors qualifying in the technical bid shall only be allowed to participate in opening of financial bid. The details of eligibility criteria is mentioned in the tender document
4. NIFT shall have the authority to cancel the tender process if NIFT does not find a suitable tender. NIFT shall have the right to call for fresh tender in such circumstances, wherein tenderers who have bid in the previous tender, shall have the right to participate in the fresh process. The tenderers shall have no right to challenge the authority and decision of NIFT to cancel the tender process for the reasons deemed fit by NIFT.
5. The site can be inspected any time during working hours on any working days. No extra money shall be payable by NIFT for non awareness of the site conditions and constraints.
6. Pre-Bid Meeting for discussing the areas of concern of the agencies shall be held at NIFT Mumbai Campus on 17.05.2024 through online mode at 3.00 pm. It is recommended that all the interested agencies may participate in the online Pre-bid meeting and may send prior intimation for attending the Pre-bid meeting on email id admin.mumbai@nift.ac.in before 16.05.2024 till 4.00 PM. The Minutes of the Pre-Bid meeting shall be uploaded on NIFT Mumbai website and on CPPP Portal as well.

(II) Guidelines for Submission of Bids

- (a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the Central Public Procurement Portal (CPPP) at <https://eprocure.gov.in> from 10.05.2024 to 31.05.2024 up to 3.00 P.M. Tender documents is also available on the “tenders” link of the NIFT website i.e. <http://www.nift.ac.in/mumbai> . Hard copies of all the online submitted documents along with signed copy of tender document must be submitted in the Tender box available at the reception of NIFT Campus, Plot no. 15, sector 4, Kharghar, Navi Mumbai – 410210.
- (b) Applications to this tender will be accepted only through the online mode. No other mode of application will be considered & application will not be accepted.

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- (c) The technical bid must contain only the technical bid in prescribed Proforma as per **(Annexure-I)** (Please note that the Financial bid/quote in Technical bid/document would be rejected) and Earnest Money Deposit (refundable but non-interest bearing) of **Rs. 3,00,000/-**(Rupees Three Lakh only) favoring National Institute of Fashion Technology and payable at Mumbai with all relevant documents in support of eligibility and experience criteria. The financial bid must contain only the financial bid **(Annexure-VIII)**. The financial bid will be incl.of Tax/GST. NIFT will not accept any claim other than mentioned in financial bid.
- (d) The agencies registered under MSME & NSIC shall be exempted from submission of EMD on production of suitable certificates of MSME & NSIC registration. However if any such agency is selected as L1 agency then they are liable to deposit the requisite Security Deposit to protect the interest of the Institute.
- (e) The technical bid will be opened at NIFT, Mumbai on 03.06.2024 at 3.00 PM on online mode. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (f) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (g) Any further clarifications can be sought from the NIFT Mumbai office on Telephone No. 022-27747040, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Mumbai- 410210 or email id admin.mumbai@nift.ac.in
- (h) Important Dates and Points –

S. No.	Description	Amount/Date
1	Commencing Date of Tender	10.05.2024
2	Last date of Submission	31.05.2024 upto 03.00 PM
3	Earnest Money Deposit	Rs. 3,00,000/- (waiver for MSME/NSIC)
4	Date for Opening of Technical Bid	03.06.2024 at 03.00 PM
6	Maintenance Charges except period of June, July Break	Cumulative amount of Rs. 45,000/- + GST (per month) for both Canteen and Mess.

Signature of the tenderer: _____

7	Maintenance Charges during June, July Break (as per Academic Calendar)	Cumulative amount of Rs. 10,000/- + GST (per month) for both Canteen and Mess.
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3. SCOPE OF WORK FOR MESS / CANTEEN CONTRACTOR -

1. The semesters and mess timings will be as under:

a. Semesters 1/3/5/7: Mid-July to end December.

b. Semester 2/4/6/8: January to end-May.

c. Summer break: June to mid-July (dates as per Academic calendar)

d. Winter break: Mid December to Mid January (dates as per Academic calendar)

S. No.	Meals	Timings
1	Breakfast	07.30 AM to 9.00 AM
2	Lunch	12.00 PM to 1.30 PM
3	Evening Snacks	04.00 PM to 4.30 PM
4	Dinner	07.30 PM to 9.30 PM
5	Midnight snacks	After 10.30 PM

2. Scope of Work at Plot No. 15 College Campus & Plot No. 20 Girls Hostel

a. The agency has to run the canteen premise from morning 7.30 AM to 9.30 PM without fail. This college campus comprises of all the students including day scholars and hostellites.

b. Boys Hostel Students shall be having all 4 meals at the campus (Plot No. 15) only.

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c. For Girls Hostel students the hostel students shall be having only breakfast and dinner at the hostel premise. Working lunch and evening snacks for the Girls Hostel students has to be arranged from Canteen at Plot No. 15 so that the academic activities of the hostel students does not hamper.

d. Flow and Schedule of activities are given in tabular form below -

S.No.	Activity	Time	Place
1	Breakfast- Girls Hostel Students	7:30 AM to 9:00 AM	Girls Hostel Mess – Plot No. 20
2	Breakfast- Boys Hostel Students	7:30 AM to 9:00 AM	Canteen- Plot No.15
3	Lunch – Girls’ Hostel Students	12:00 PM to 01:30 PM	Canteen – Plot No. 15
4	Lunch – Boys’ Hostel Students	12:00 PM to 01:30 PM	Canteen – Plot No. 15
5	Evening Snacks – Girls’ Hostel Students	04.00 PM to 4.30 PM	Canteen – Plot No. 15
6	Evening Snacks – Girls’ Hostel Students	04.00 PM to 4.30 PM	Canteen – Plot No. 15
7	Dinner – Girls’ Hostel Students	07.30 PM to 9.30 PM	Girls’ Hostel Mess – Plot No. 20
8	Dinner – Boys’ Hostel Students	07.30 PM to 9.30 PM	Canteen – Plot No. 15
9	Midnight Snacks – Girls’ Hostel Students	After 10:30 PM	Girls’ Hostel Mess – Plot No. 20
10	Midnight Snacks – Boys’ Hostel Students	After 10:30 PM	Canteen – Plot No. 15

e. These above activities are scheduled in a manner wherein the institute has made an effort to facilitate all the stakeholders. In continuation with these activities, 04 meals of a day are bifurcated into parts so as to enable NIFT to have the flexibility of giving options as under –

Option 1 – Only Breakfast and Lunch

Option 2 – Only Lunch and Evening Snacks

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Option 3 – All meals

Above option are indicative to give idea to the contractor that they can attract the Day scholar students at College Campus with such multiple options available.

f. The contractor has to maintain tea / coffee and packaged food vending machines at both the campus i.e. Plot no. 15 and 20 at his own cost

g. The contractor has to provide Ala Carte items as per indicative list enclosed with this tender at (**Annexure – V**). However the L1 shall be decided on the basis of rates quoted for Mess. But contractor has to maintain the Ala Carte items also at Plot No. 15. The rates of such items shall be presented by L1 agency within 10 days from the award of work to the Canteen Committee / Hostel Committee, who in consultation with the agency shall finalize the rates of Ala carte items and the same will be binding upon the contractor.

h. At Plot No. 15 i.e. College Campus, the contractor will have to serve Tea/Coffee at desk on following timing (Morning 09.30 AM to 10:00 AM and afternoon 03.00 PM to 04.00 PM) and have to serve the items as per the order in various official meetings, programmes, seminars, juries at designated places such as 7th floor auditorium, 1st floor, Conference room, Board room, Departments, Admin Officers and functions organized by the institute from time to time. In addition people visiting NIFT Campus in connection with various academic activities of the institute may also avail these services. All the contractors may take note of the same & apply accordingly.

i. NIFT will release the amount to the contractor on production of bill and prescribed certificate /hostel report for the quantity / quality of food and services duly signed by the Hostel warden/Assistant Hostel. {**Annexure-IX(a)& Annexure-IX(b)**}

j. In the event like COVID-19 situation the Institute would be following all the government /NIFT rules and regulations.

Signature of the tenderer: _____

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

T. No. : 13/NIFT/MUM/PO/2023-24

k. The period of contract shall be effective from the date of handing over of NIFT site to the agency for operations. The maintenance charges, electricity charges etc. shall be charged accordingly from the date of taking over of site by the agency.

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4. GENERAL TERMS AND CONDITIONS

1. No paper shall be detached from the tender.
2. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.
3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the NIFT unilaterally without assigning any reason or giving explanation to this effect.
4. The tender shall be liable to be ignored/rejected if complete information is not given therein, or if the particulars and data (if any) asked for in the schedule to the tender are not filled in or any wrong/false or incorrect information is given or any material thing is concealed or manipulated therein.
5. The Earnest Money of the successful tenderer shall be returned after the security deposit as required in terms of the tender, is furnished by the L-1. The Earnest Money to other than lowest bidders will be returned after finalization of the L-1.
6. Please read the Terms & Conditions carefully before filling up the document. Incomplete Tender Documents will be rejected.
7. Before submitting the tender, details of documents to be attached may be verified from the Check List given in Technical Bid of the Tender Document.
8. The Tenderer must write the name & complete postal address of the bidding firm on the back side of the Demand Draft(s).
9. All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender. The same may be scanned and upload along with all the other relevant documents.
10. NIFT reserves the right to obtain feedback from the previous/present clients of the Tenderer and also depute its team(s) to inspect the site(s) at present contract(s) for on-

Signature of the tenderer: _____

the-spot first-hand information regarding the quality of food and services provided by the Tenderer. Decision of NIFT with regard to award of the contract will depend upon the feedback received by it from the previous/ and present clients and also from its team(s) deputed for the purpose. The decision of the Institute in this regard will be final and binding on all bidders.

11. Tender shall be submitted in NIFT's official tender form only. If submitted in any other manner, the same shall be summarily rejected.
12. Tenders received without the prescribed **Earnest Money Deposit (EMD) of Rs.3,00,000/-** (Rupees Three Lakh only) shall be rejected.
13. The Financial bids submitted by all bidders should be valid for at least for a minimum period of 120 days from the date of opening of Technical Bids.
14. Person signing the bid or other documents connected with tender needs to present an authorization letter from the company or agency for signing.
15. The Institute reserves the right to reject any or all the tenders without assigning any reason.
16. Before submitting the filled-in Tender Document to the Institute, the bidders may seek clarification(s), if any, from Administrative Department on Tel. No.022-27747040 OR email id admin.mumbai@nift.ac.in or in person by visiting the Institute during working hours by taking prior appointment.
17. The Institute reserves the right to change any condition of the tender before Opening of the Technical Bids.
18. The successful bidder will have to enter into an agreement with the Institute within 10 working days from the date of accepting the work order or Award of Contract (AOC). For entering into Contract Agreement Non Judicial Stamp paper of Rs. 100/- has to be provided by the vendor to NIFT
19. Canvassing in any form will make the tender liable to rejection.

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20. Monthly payment will be made on the basis of actual consumption, actually availed services to be duly certified by Hostel Warden/Hostel Assistant.
23. As during the period of Summer break and Winter break students are very less hence canteen will be partially operational for the needs of staff, for which cumulative maintenance charges will be **Rs. 10,000/- + GST (per month)** for both Canteen and Mess Services. For the rest of the period except the period of Summer break and winter break cumulative maintenance charges will be **Rs. 45,000/- + GST (per month)** for both Canteen and Mess Services.
25. The selected agency i.e L1 shall be given price rise of 4% of the rates quoted by them every year subject to satisfactory performance.

Signature of the tenderer: _____

(I). ELIGIBILITY CONDITIONS/GUIDELINES FOR EVALUATION OF BIDS

(A) PRE - QUALIFYING CRITERIA:

1. The bidder must be in a business of catering and running canteen in reputed organization / educational institutes having at least three years of experience in catering.
2. Should currently have at least two mess (Canteen) contract catering to minimum 300 students/persons at a time of lunch/dinner, in reputed organization/corporate house/educational institution.
3. The bidder should have all the necessary registrations of the Government under the Shops and Establishment Act, Contract Labour Act, PF, ESI, GST etc. whichever is applicable. Food & adulteration certificate would also require.
4. The bidder should give full details of all the present clients' establishment/canteen where the bidder has canteen contract for the visit of Canteen committee / Hostel Committee members.
5. The Technical Bid should be accompanied with Rs. 3,00,000/-(Rupees Three Lakh only) by bank Demand Draft / Pay Order or through NEFT/RTGS at **“NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302”** (with intimation at admin.mumbai@nift.ac.in) in favour of NIFT-Mumbai as an Earnest Money Deposit.

(B) EVALUATION - For the purpose of pre-qualification, applicant will be evaluated in the following manner:

1. The initial criteria, in respect of years of operation in the business, experience of similar class of work completed and financial turnover will first be scrutinized and the applicant's eligibility for empanelment for the work will be determined.

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Minimum Turnover should be Rs. 1.00 Crore each for Two financial years i.e. 2021-2022 & 2022-2023 otherwise the bidder would be rejected

Minimum experience / Work orders – Minimum work experience should be at least 3 years in a reputed institute / organization otherwise the bidder would be rejected.

2. The above will be followed by the site visit of the NIFT Committee to inspect the existing site(s) for on-the-spot first-hand evaluation on the basis of following check points viz. raw materials, quality, brands, hygiene, etc ANNEXURE – IX(c). Vendor must compulsorily score 60% to be eligible for the next stage i.e. Financial Bid.
 - Matrix check point for Technical Bid evaluation by committee for qualifying score (Minimum 60%) for Financial Bid of Bidder.

Sr. No.	Name of the Bidder	Turnover (1 marks per crore)	Experience (1 mark per year)	Quality on Inspection (Marks obtained for site visit)	Total Marks
		25	25	50	100
1					
2					

3. On the basis of B (Evaluation) 1 and 2 above, the financial bids will be opened.

(C) GUIDELINES FOR SUBMISSION OF TENDER BIDS UNDER TWO BIDS SYSTEM

1. The bids are to be submitted in two parts-

- (i) **Technical Bid**, along with a Demand Draft or through NEFT/RTGS at “**NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302**” (with intimation at admin.mumbai@nift.ac.in) for Rs. 3,00,000/-(Rupees Three Lakh only), drawn in favour of NIFT MUMBAI payable at Mumbai, towards Earnest Money Deposit (EMD). Tender Document received without EMD will be summarily rejected. Submission of

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EMD has been waived off for the MSME/NSIC company/agency on production of relevant valid certificates.

- (ii) **Financial Bid**, as the process of bid submission is through CPPP website. Therefore, as per new process a separate excel sheet is prepared known as BOQ for the purpose of submission of Financial Bid for the tender. Financial Bid must be submitted online in the prescribed BOQ format. Bid will be rejected in case submitted in any other format.

(D) OPENING OF BIDS:

1. The Technical Bids will be opened online on, 03.06.2024 , 03.00 PM at National Institute of Fashion Technology, Plot No.15, Sector-4, Kharghar, Navi Mumbai.
2. The Financial Bids of only technically acceptable tenders will be opened online for further consideration. The decision of the Institute in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the Institute.
3. EMD of the unsuccessful bidders will be returned, without interest, after finalization of contract.

(E) EVALUATION OF FINANCIAL BIDS

From among the bidders short listed after the evaluation of the Technical Bid, the Lowest 1 Bid will be decided at the time of finalization of tender on the basis of rates given in the **Financial Bid for Mess Services**.

60% Marks obtained in the matrix will be only qualifying marks for financial bid. But in case we have more than one L1 in financial bid, then the higher matrix marks will be given preference.

To ensure quality food deliverance to NIFT students it is decided to fix the Minimum Selling Price (Base Rate).

Base Rate – Base rate is the rate decided as per prevailing market rates by NIFT. The Base rate includes minimum selling price of all the 04 meals for a day i.e. Breakfast, Lunch, Evening Snacks and Dinner for one person in a day.

No bidder may quote Less than Rs. 200/- (inclusive of GST) per head per day.

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To protect the interest of bidders, minimum guarantee of 200 pax. is provided by NIFT per month for the effective period of contract except for the period of June, July break (as per Academic Calendar) every year for which payment shall be released on actual basis.

(II). PERIOD OF CONTRACT

1. The contract for mess / canteen Services shall remain valid initially for a period of one year from the date of effective period of contract which shall be reckoned from the date of handing over the site to the agency for operations.
2. The one year contract period is subject to renewal by the Institute on satisfactory performance on existing terms and conditions for a further two terms of one year each. Maximum period of engagement will be three (03) years.
3. The selected agency i.e L1 shall be given price rise of 4% of the rates quoted by them every year for which their contract is extended subject to satisfactory performance.
4. This 4% increase in the rates quoted by the L1 agency would be equally increased among all the 4 meals i.e. there will be 4% increase in all the 4 heads to achieve the revised rates for all 4 meals per head per day.

(III) FORFEITURE OF EMD

EMD of the successful bidder shall be liable to be forfeited if the contractor does not fulfill any of the following conditions:

- i. An agreement is not signed in the prescribed form within ten days of the receipt of the Letter of Award of the Contract;
- ii. If the contractor/agency do not initiate the work assigned to them as per the scheduled dates for providing the services.

Signature of the tenderer: _____

(IV) SECURITY DEPOSIT

1. The contractor shall be required to deposit an amount of **Rs. 6,00,000/-** (Rupees Six Lakhs only) as security deposit immediately on acceptance of Work Order in the form of demand draft of nationalized bank/schedule bank or through NEFT/RTGS at “**NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302**” (with intimation at admin.mumbai@nift.ac.in) only in favour of NIFT, Mumbai payable at Mumbai. No interest shall be paid on such security deposit, which shall remain with Institute during the continuance of the contract and it shall be released only three months after the expiry or termination of the contract, subject to clearance of all dues by the contractor.
2. The successful tenderer will have to deposit Rs. 6,00,000/- Lakhs as security deposit and this will also be treated as Performance Guarantee. Part of this amount will be adjusted against the EMD deposited by the tenderer along with the tender form. The balance amount will have to be deposited by the successful tenderer within 5 working days of the receipt of the Work Order by a Demand Draft or through NEFT/RTGS at “**NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302**” (with intimation at admin.mumbai@nift.ac.in) in favour of NIFT Mumbai, payable at Mumbai. In case the selected agency fails to deposit the security deposit within 05 working days, then NIFT will charge a penalty of Rs. 5000/- per day for the next 07 days, if the tenderer fails to deposit the amount for security deposit after this duration also, then the Work Order will be treated as cancelled and the EMD amount will be liable to be forfeited.
3. If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the Tender, Letter of Award for the Contract and the agreement signed by the Contractor with the Institute, then the Security Deposit will be forfeited without prejudice to the NIFT Management's right to proceed against the contractor for any additional damages that the Institute suffers as a result of the breach of the aforesaid terms and conditions.

(V) BASIC CHARGES (Electricity, Water and Maintenance)

1. The Contractor will be required to pay to the Institute electricity charges on actual basis, for which sub- meters shall be provided. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the

Signature of the tenderer: _____

Contractor shall be paid by him / her to the Institute. Contractor will be required to deposit a sum equal to Rs. 30000/- as SD towards electricity bill. There will be 2 nos. sub metres installed separately for College Canteen at Plot No. 15 and Girls Hostel Mess at Plot No. 20. The cumulative bill for both the sub-metres shall be raised to agency before 10th of every month and the payment for the same have to be cleared by the agency within 20th of every month, failing which the entire amount of electricity charges including penalty if any shall be recovered from the monthly billing of agency.

2. Contractor shall have to pay cumulative charges of **Rs.45,000/-** (Rupees Forty Five Thousand Only) + GST per month towards maintenance charges of both Canteen and Mess premises to the institute through Demand Draft/Cash/ Cheque or through NEFT/RTGS at **“NIFT Mumbai, IDBI Bank, Account no. 0302104000145176, IFSC IBKL0000302”** (with intimation at admin.mumbai@nift.ac.in) in favour of NIFT Mumbai in the first week of every month.
3. No separate water charges will be charged by the institute.
4. Refilling of the commercial gas connections will be borne by the contractor.

Signature of the tenderer: _____

5. STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)

1. The Contractor shall be responsible for engaging adequate number of trained/ semi-trained manpower required for providing good canteen services at Plot no. 15 and mess services in NIFT Girls Hostel, Plot no. 20, Kharghar, Navi Mumbai.
2. The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases. Contractor must ensure that all the employees engaged are free of diseases, fit and healthy.
3. The Contractor will, prior to the commencement of the operation of contract ensure that the workers undergo a health check up and all the persons who will be engaged or associated with the Canteen services at Plot no. 15 or Mess services at Plot no. 20 are free of diseases, fit and healthy.
4. The Contractor will, prior to the commencement of the operation of contract, make available to NIFT the particulars of all the employees who will be deployed at the Institute's premises for running the mess. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.
5. The Contractor shall be responsible for timely payment of wages to his/her workers as per Minimum Wages Act of Govt. of India and fulfill all other statutory obligations, such as, Provident Fund, ESI, Workman's Compensation Act / Fatal Accident Act, Personal Injuries, etc. , whichever is applicable.
6. The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.
7. Employment of **child labor is strictly prohibited** under the law. Therefore, the Contractor will not employ any child.
8. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make

Signature of the tenderer: _____

good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.

9. The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc. In case it is found that the agency is not keeping the acquired premises clean then NIFT will take over the premises of Canteen or Mess and clean the premises, however, the expenses with regards to cleaning will be borne by the agency and will be adjusted in the monthly billing cycle of agency.
10. The mess staff shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms, pair of shoes, heat proof gloves and hats or hair nets to his employees and shall ensure that they wear them all times and maintain them properly.
11. The Contractor shall be personally responsible for conduct and behavior of his staff and any loss or damage to Institute's moveable or immovable property due to the conduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within 48 hours of intimation by NIFT. The decision of the Institute's designated officer in this regard shall be final and binding on the Contractor.
12. The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract. If at any point in time, it has found that a sub-contractor has been engaged to fulfill the obligations, then the decision of Director, Mumbai in this regard will be final and binding on the contractor.
13. The Contractor shall keep the canteen and mess and its surrounding areas clean and up to date sanitation every day after the services are over. The cleaning includes cleaning of

Signature of the tenderer: _____

kitchen, mess hall, floor, counter, benches, tables, chairs, etc. NIFT management will have 24 hour access to inspect the canteen and mess premises at any time for ensuring the cleanliness and hygienic conditions of the canteen and mess kitchen and dining hall premises.

14. The Institute reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the canteen and mess. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended to by the Contractor.
15. The Contractor shall get the prices of all items mentioned at Point no. 17 under Indicative list of Ala Carte Items approved by the Institute and no changes, what-so-ever shall be made without prior written approval of the Institute.
16. All the packaged food items like wafers, biscuits, cookies, ice-creams etc. should be sold on MRP and no extra amount must be charged by the contractor.

Signature of the tenderer: _____

6. OTHER OBLIGATIONS OF THE CONTRACTOR

1. The Contractor will use only branded raw material for preparation of items. The permissible brands of various items are given in **(Annexure-IV)**.
2. The Institute will provide to the Contractor space for storing raw material, some kitchen equipments for cooking, sitting and serving space, etc. The Institute shall also provide tables and chairs in the serving area.
3. Care must be taken to ensure that, while carrying out the work, no fittings, fixtures, furnishings, equipments provided by the Institute are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the Contractor, failing which the same will be got done by NIFT at the contractor's risk and cost. In this regard, the decision of the designated officer of NIFT shall be final and binding on the Contractor.
4. All work shall be carried out with due regard to the convenience of NIFT. The orders of the concerned authority shall be strictly observed.
5. The Contractor will deploy adequate manpower for work during late hours and on Saturdays/Sundays, including other holidays, according to the requirement of NIFT and the hostellers/staff /faculty.
6. Storing/supply/sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the Institute's campus, including mess. Any breach of such restrictions by the Mess Contractor will attract deterrent action against the Contractor as per statutory norms.
7. Contractor/agency is advised to maintain the highest quality at the minimum possible prices so as to attract the maximum number of students/hostellers/NIFT personnel to avail mess services.
8. The list of kitchen equipments to be provided by NIFT at Plot no. 15 and 20 is mentioned at **(Annexure – VI)**. The bidders may during the inspection of site visit take note of all these equipments and plan their bidding accordingly.
9. The workers employed by the Contractor shall be directly under the supervision, control and employment of the Contractor and they shall have no connection what-so-ever with National Institute of Fashion Technology (NIFT). NIFT shall have no obligation to control or

Signature of the tenderer: _____

supervise such workers or to take any action against them except as permissible under the law. Such workers shall also not have any claim against NIFT for employment or regularization of their services by virtue of being employed by the Mess Contractor, against any temporary or permanent posts in NIFT.

10. The Contractor shall ensure that either the contractor himself/herself or his/ her representative is available for proper administration and supervision at the works to the entire satisfaction of the Institute.
11. The Contractor will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs etc., in sufficient quantity as needed to maintain the mess services in addition to what is provided for by NIFT.
12. Separate Crockery for official for functions/parties for 200 persons would be provided by the Contractor.
13. The above items at points 11 & 12 will be on approved by the hostel committee within 15 days of taking charge by the Contractor.
14. NIFT shall not provide any consumable or non-consumable items including raw materials at the mess/canteen for the purpose of catering Contractor. On termination of the contract, the Contractor shall return to NIFT Inventory with the mess Furniture / Fixtures / Equipments etc. provided by NIFT to the Contractor. The contractor shall have to install electronic fly-kill/insect repellent equipment, emergency lighting / gas and fuel supply on his own cost at both the sites i.e. Plot no. 15 and 20.
15. Composter is provided by NIFT at Plot No. 20 Girls hostel and it must be routinely maintained by the agency. Periodic Service of the composter will be carried out by NIFT, however the day to day maintenance and operation of composter shall be the responsibility of the agency.
16. The Contractor shall not use the canteen and mess premises for any other activity except for the purpose for which it has been provided for.
17. The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the Contractor shall be released on receipt basis subject to fulfillment of obligations by the Contractor imposed under various laws, Rules &

Signature of the tenderer: _____

Regulations, etc. applicable from time to time and after scrutiny of authorization for supply at the prices offered by the contractor. Any supply of food items without proper authorization by the designated authority of NIFT will not be paid for. Income Tax [TDS]/GST, as applicable at the prevailing rates, will be deducted at source.

18. Contractor will be required to engage atleast two (02) different cooks so as to maintain the variety in taste.
19. Contractor will be required to maintain two Tea and Coffee and packaged food vending machines i.e. one at Canteen, Plot no. 15 and one at Girls' Hostel, Plot no. 20 at his own cost.
20. Contractor will be required to make the canteen and mess functional till 09:30 PM.
21. Agency must ensure that students must be provided with Mid-night snacks at canteen and mess premises (Plot no. 15 and 20) on the paid basis. Simple/Basic food items like Tea, Coffee, Bread – Butter, Eggs, Maggi etc. should be made available as mid-night snacks. At Plot no. 20, Girls' hostel, lady staff member should be engaged for serving the mid-night snacks.
22. **The agency have to maintain one wending machine for snack and one for Tea/Coffee/Soups at girls hostel.**

7. Force Majeure Clause (FMC) –

1. Definition of FMC –

Signature of the tenderer: _____

"Event of Force Majeure" means an event beyond the control of the Authority and the Agency, which prevents a Party from complying with any of its obligations under this Contract, including but not limited to:

1.1 act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods);

1.2 war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilisation, requisition, or embargo;

1.3 rebellion, revolution, insurrection, or military or usurped power, or civil war;

1.4 contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly;

1.5 riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of the Supplier or of his Subcontractors; or

1.6 acts or threats of terrorism.

2. Terms and Conditions for FMC –

In this case, the prevalent guidelines issued from Government of India from time to time will be followed.

Signature of the tenderer: _____

8. Arbitration Clause – Any dispute arising out of the aforesaid contract shall be resolved through arbitration clause. Any party having any grievance may approach Director, NIFT Mumbai and in such case the decision of Director, NIFT Mumbai shall be final and shall be accepted by the contractor without any objection or resistance.

9. Jurisdiction – After exhausting the stage of Arbitration, both the agencies are free to approach the appropriate court of law for unsettled disputes. The jurisdiction in such cases shall be court of Mumbai High Court only.

10. TERMINATION OF THE CONTRACT

Signature of the tenderer: _____

1. The Contract can be terminated by either party, i.e., NIFT or the Contractor, after giving three- month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, NIFT reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. NIFT's decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.
2. On termination of the contract, the Contractor will hand over all the equipments/furniture/articles etc., supplied by NIFT, in good working condition, back to NIFT within 30 days from the last working date of the contractor. Contractor should take all his/her agencies' equipments/machines within 30 days from the last working date of the contractor after clearance of all the dues by the agency.

11. PENALTY -

Signature of the tenderer: _____

Sr. No.	Events/Nature of Service lapse	Monthly Penalty
1	In case of maintaining low levels of hygiene and providing low quality food (Committee inspection monthly basis – Canteen & Mess / Hostel Committee)	NIFT Authority will order food from outside caterers and the expenses shall be recovered from the agency
2	Complaints from students regarding food report / certified Hostel warden/Hostel Assistant.	Rs. 1000/- plus GST per day and the amount will be recovered from the monthly bills raised by the agency.
3	Non – payment or delay in payment of Electricity charges	Unpaid electricity charges will be recovered from the monthly bills raised by the agency.
4	Non – payment of monthly Maintenance charges	Due maintenance charges will be recovered from the monthly bill raised by the agency.
5	For unauthorized closure of Mess or Canteen on any working day	Rs. 10,000/- plus GST per day and the amount will be recovered from the monthly bills raised by the agency.
6	Any event from S. No. 1 to 5, recurring twice	Warning letter to be issued
7	If event at S. No. 5 recurring on 03 occasions	Termination notice will be issued without any deliberation and Security deposit forfeited.

***Note:** - GST or any other taxes will be levied on the penalty amount as per Government rules.

Signature of the tenderer: _____

12. UNDERTAKING BY THE CATERING CONTRACTOR

We have carefully gone through the various terms and conditions listed above for providing of mess services at NIFT Girls Hostel, Plot No.20, Sector-4, Kharghar, Navi Mumbai.. We agree to all these conditions and offer to provide Mess services at NIFT Mumbai. We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. We have acquainted ourselves with the tasks required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: _____ Name & Signature of Caterer - _____

Dated: _____ Address: _____

Phone No. (Office) - _____ (R) - _____

Mobile No. - _____

Seal of Catering Agency/Contractor -

Signature of the tenderer: _____

Technical Bid

Annexure – I

**ANNUAL RATE CONTRACT FOR PROVIDING MESS SERVICES TO NIFT GIRLS HOSTEL,
PLOT NO.20, SECTOR-4, KHARGHAR, NAVI MUMBAI**

1. Name of the Caterer : _____

2. Address of the Caterer : _____

3. Phone No.: _____ (Mo.) _____ (Fax.) _____

4. Whether proprietary or partnership: _____

or Firm or a Company

Required Documents	Attached / Not Attached
Shop and Establishment Certificate / Certificate along with GST Number	
DD for Earnest Money Deposit Rs.3,00,000/- or MSME/NSIC certification	
Annual Gross Turnover during the last 2 years (i.e. 2021-22 & 2022-23) should be minimum 1.0 Crores in each financial year. The Organization should provide required documentary proof in support thereof such as IT Return, Audited Balance Sheet, CA Certificate.	
A list of owner / partners of the firm and their contact telephone numbers along with a certificate to the effect that the firm is neither blacklisted by any government department nor any criminal case registered against the firm or its owner/partners anywhere in India.	

Signature of the tenderer: _____

Should currently have at least two mess (Canteen) contract catering to more than 300 students/persons at a time of lunch/dinner, in reputed organization/corporate house/educational institution.	
Attested copy of Service Tax/GST Registration	
Attested copy of License under Contract Labour Act	
Attested copy of PF registration with regional PF commissioner	
Attested copy of ESI Registration	
Submit duly signed undertaking enclosed with the tender document Copy of terms and conditions and every page of the tender duly signed with seal of the firm, in token of acceptance of terms and conditions and tender as quote	
Attested copy of PAN card	
List of past clients during last three years along with the number of persons catered (FILL ANNEXURE – II)	
List of present clients along with the number of persons catered (FILL ANNEXURE – III)	
Food & Drugs License/FSSAI	

5. Is there any relative of the owner of Catering agency or its partners working at NIFT, If so, please indicate below the name of such relative and the relationship:

6. Annual Turnover Detail (Attach balance sheet/copy of Income Tax Return / Organization payment details)

Signature of the tenderer: _____

7. Attach a statement showing details of the canteen contracts during last three years with names of the organizations, contact person's name and contact details contract amount for each contract. **(Annexure – II)**

8. Provide all above details in a separate statement for all the existing / present canteen contracts. **(Annexure – III)**

Dated: _____

Place: _____

**Full Name, Signature & Seal of the
Authorized person**

Signature of the tenderer: _____

Technical Bid

Annexure - II

Details of Project Completed as on 31st December, 2023

S.NO.	Name and Address of the college/University	Contact Person details Name, Designation Telephone etc.	Period		No. of year/months	Total no. Of students And/or staff	Remarks
			From	To			

Name & Address of the Agency

Seal & Signature

Date :

Place:

Signature of the tenderer: _____

Technical Bid

Annexure - III

Details of Ongoing/Current Project

S.no.	Name and Address of the College/University	Contact Person details Name, Designation Telephone etc.	Details of contract awarded (attach a copy of work order)	Total no of students and/or staff	No. of completed months/years of the ongoing work order	Remarks

Name & Address of the Agency

Seal & Signature

Date :

Place:

Signature of the tenderer: _____

Annexure IV

16. PERMISSIBLE BRANDS OF CONSUMABLES

ITEM	BRAND
Salt	Iodised salt such as Tata, Annapurna, Nature Fresh
Spices	Everest, MDH, MTR or equivalent quality brands or Agmark brand
Ketchup	Maggi, Kissan, Heinz
Oil	Refined oil such as Sundrop, Nature Fresh, Godrej, Saffola, Sweekar
Pickle	Mother's or Priya or Tops or Bedekar
Atta	Aashirvad, Pillsbury, Nature Fresh
Butter	Amul, Britannia, Mother Dairy, Sanchi
Bread	Harvest / Britannia make / Top & Town / Modern / Avon/ Kwalitiy
Jam	Kissan, Nafed, Mapro
Milk	Toned milk of Mother Dairy, Delhi Milk Scheme, Amul
Paneer	Amul / Mother Dairy / Sanchi, Gowardhan, ID
Tea	Brook Bond, Lipton, Tata, Society
Coffee	Filter Coffee
Biscuits	Britannia, Parle, Good Day, Unibic etc.
Ice Cream, Lassi, Curd	Mother Dairy, Amul, Cream Bell - all varieties, Top & Town, Vadilal, Kwalitiy
Mixtures/Chips	Haldiram / Bikaner / Garden or any top brand
Mineral Water	ISI marked Kinley / Bisleri / Ganga/ Aquafina
Besan, Dal	Rajdhani, Aashirvaad , Fortune
Rice	Basmati
Cold Drinks	Pepsi, Coke etc.

Signature of the tenderer: _____

Juices	Real, Tropicana
Lemon Water	Hello, Mapro
Sweet	Bikaner, Haldiram, chhappan Bhog, Brijwasi, etc.

The Contractor must ensure best quality /brands only keeping in view the reputation of NIFT.

Other items of use will be arranged by the Contractor himself / herself ensuring the permissible items of best quality /brands.

Signature of the tenderer: _____

17. INDICATIVE LIST OF A LA CARTE ITEMS -

Indicative list of Ala Carte items, the selected agency would be required to keep these items at both the sites i.e. Plot no. 15 and 20. Rates of these items shall be decided by mess and canteen committee after Award of Contract (AOC) to L1. This is an indicative list and the items mentioned in the list may be changed, increased or decreased in number on the basis of the decision taken by the Mess and Canteen Committee.

NON – VEG. CURRY		PANEER VEG.	
S. No.	ITEM NAME	S. No.	ITEM NAME
1	Chi. Kadai Masala	1	Matar Paneer
2	Chi. Tikka Masala	2	Paneer Kadai
3	Chi. Kolhapuri	3	PaneerTikka Masala
4	Chi. Malwani Masala	4	Paneer Do Pyaza
5	Chi. Do Pyaza	5	Paneer Makhani
6	Chi. Methi Masala	6	Methi Malai Paneer
7	Methi Kadai Chicken	7	Paneer Bhurji
8	Butter Chicken	8	Paneer Butter Masala
9	Chi. Saagwala	9	Paneer Kolhapuri
10	Chi. Lasooni	10	Methi Paneer Masala
11	Chi. Leg Masala	11	Achari Tawa Paneer
12	Chi. Kheema Matar	12	Paneer Saagwala
13	Chi. Pahadi Masala	13	Palak Paneer

Signature of the tenderer: _____

14	Chi. Bhuna Masala	14	Paneer Veg Kurma
15	Fish Curry	15	Paneer Green Masala
16	Fish Fry	16	Paneer Babycorn Masala

<u>PASTA (Red & White Sauce)</u>		<u>TAWA PARATHA</u>	
S. No.	ITEM NAME	S. No.	ITEM NAME
1	Veg Pasta – 300 gm	1	Plain Tawa Paratha
2	Chi. Pasta – 300 gm	2	Methi Tawa Paratha
3	Cheese Garlic Bread	3	Pudina Tawa Paratha
		4	Ajwain Paratha
		5	Palak Paratha
		6	Soyabean Paratha
		7	Garlic Paratha
		8	Laccha Paratha
<u>BIRYANI & PULAO</u>		<u>CHINESE</u>	
S. No.	ITEM NAME	S. No.	ITEM NAME
1	Chi. Dum Biryani	1	Chi. Schezwan Fried Rice
2	Chi. Biryani	2	Mix Fried Rice
3	Chi. Hyderabadi Biryani	3	Schezwan Mix Fried Rice
4	Chi. Tikka Biryani	4	Chi. Manchurian Rice

Signature of the tenderer: _____

5	Egg Biryani	5	Chi. Triple Rice
6	Egg Tawa Pulao	6	Chi. Chilly Rice
7	Mutton Biryani	7	Veg Triple Rice
8	Chi. Masala Pulao	8	Veg Manchurian Rice
9	Chi. Kheema Pulao	9	Veg Chilly Rice
10	Chi. Mughalai Biryani	10	Chi. Chilly Dry/Gravy
11	Chi. Handi Biryani	11	Chi. Manchurian Dry/Gravy
12	Paneer Veg Biryani		
13	Chole Dum Biryani		<u>CHAT COUNTER</u>
14	Veg Hyderabad Biryani	1	Ragda Patice (Double)
15	Paneer Pulao	2	Ragda Patice (Single)
16	Paneer Peas Pulao	3	Aloo Tikki Chat
17	Green Peas Pulao	4	Dahi Batata Puri
18	Veg Tawa Pulao	5	Ragda Puri
19	Masala Rice	6	Sukha Bhel
20	Dal Khichadi	7	Daliya Chat
21	Masala Khichadi	8	Boiled Chana Chat
22	Palak Khichadi	9	Makai Corn Bhel
23	Lemon Rice	10	Boiled Peanut Chat

Signature of the tenderer: _____

24	Jeera Rice	11	Aloo Chat
25	Kabuli Pulao	12	Moong Chat
		13	Corn Bhel
		14	Aloo Tokari Chat
<u>SPECIAL VEG</u>		<u>SANDWICH</u>	
S. No.	ITEM NAME	S. No.	ITEM NAME
1	Aloo Methi Dry	1	Cheese Sandwich
2	Aloo Gobhi Dry	2	Cheese Grilled Sandwich
3	Aloo Bhindi Dry	3	Toast Cheese Sandwich
4	Aloo Jeera Dry	4	Masala Toast Sandwich
5	Aloo Chilly Dry	5	Cheese Masala Toast
6	Aloo Green Peas Masala	6	Jumbo Veg Sandwich
7	Dum Aloo Punjabi	7	Omelette Sandwich
8	Aloo Palak Dry	8	Chi. Mayo Sandwich
9	Chole Methi Dry	9	Chi. Tikka Sandwich
10	Mix Veg Kurma	10	Chi. Junglee Sandwich
11	Tawa Sabji	11	Chi. Roasted Sandwich
12	Bhindi Do Pyaza	12	Spinach Corn Sandwich

Signature of the tenderer: _____

13	Malai Kofta Curry	13	Chilly Chi. Sandwich
14	Veg Kofta Curry	14	Cheese Omelette Sandwich
15	Lasooni Sabji	15	Masala Grilled Sandwich
16	Veg Makhanwala	16	Masala Cheese Grilled
17	Chole Pindi Dry	17	Mayo. Toast Sandwich
18	Baigan Bharta	18	Chi. Garlic Sandwich
19	Veg Kolhapuri	19	Russian Sandwich
20	Babycorn Mushroom Mas.	20	Roasted Veg Sandwich

<u>FRANKY</u>		<u>JUICES</u>	
S. No.	ITEM NAME	S. No.	ITEM NAME
1	Veg Franky	1	Mix Fruit Juice
2	Veg Schezwan Franky	2	Mix Fruit Plate
3	Veg Chi. Schezwan Franky	3	Fresh Fruit Juice
4	Veg. Mayo. Franky	4	Banana Milk Shake
5	Mayo. Cheese Franky	5	Mango Milk Shake
6	Paneer Tikka Franky	6	Strawberry Milk Shake
7	Veg. Cheese Franky	7	Chocolate Milk Shake

Signature of the tenderer: _____

<u>SNACKS</u>			
S.No.	ITEM NAME	S. No.	ITEM NAME
1	Misal Pav	1	Cheese Pav Bhaji
2	Neer Dosa (3 Pc.)	2	Batata Wada
3	Vada Usal Pav	3	Schezwan Batata Wada
4	Dabeli Pav	4	Veg. Puff
5	Tadka Idli	5	Chi. Kheema Pav
6	Masala Idli	6	Chi. Spring Roll
7	Tawa Idli	7	Chi. Lolly Pop (3 Pc.)
8	Maysore Bonda	8	Crispy Veg
9	Sabudana Wada	9	Chi. Cutlet
10	Sabudana Khichdi	10	Puri Bhaji
11	Sweet Kachori	11	Hara Bhara Kabab
12	Shevaya Upma	12	Aloo Shev Tikki
13	Dahi Bhalla	13	Surati Samosa (3 Pc.)
14	Patii Samosa	14	Kanda Bhajia
15	Punjabi Samosa	15	Batata Bhajia
16	Chole Samosa	16	Mix Bhajia
17	Ragada Samosa	17	Paneer BhurjiPav
18	Samosa Chat (1 Pc.)	18	Rasam Wada

Signature of the tenderer: _____

19	Makai Matar Cutlet	19	Poha
20	Rajma Cutlet	20	Masala Poha
21	Ragada Pav	21	Batata Chips Poha
22	Khaman Dhokla	22	Usal Pav
23	Dhokla Sandwich	23	Chole Pav
24	Green Peas Tomato Upma	24	Chole Puri
25	Dahi Kachori	25	Sheera
26	Kachori Chat	26	Veg. Cheese Burger
27	Break Pakoda	27	Chi. Mexican Burger
28	Break Roll	28	Veg. Mayo Burger
29	Cheese Gold Coin	29	Veg. Subway
30	Aloo Wadi	30	Chi. Subway
31	Veg Spring Roll		

Dosa Counter

S. No.	ITEM NAME	S. No.	ITEM NAME
1	Butter Sada Dosa	1	Cheese Uttappa
2	Schezwan Butter Sada	2	Cheese Sada Dosa
3	Mysore Sada Dosa	3	PavBhaji Dosa
4	Butter Masala Dosa	4	Paneer Bhurjee Dosa

Signature of the tenderer: _____

5	Cheese Masala Dosa	5	Veg Kheema Dosa
6	Schezwan Cheese Masala	6	Chinese Dosa
7	Mysore Masala Dosa	7	Spring Onion Dosa
8	Onion Tomato Uttappa	8	Chinese Noodles Dosa
9	Masala Uttappa	9	Extra Cheese
	<u>SWEETS</u>		<u>BEVERAGES</u>
1	Rasgulla (1 Nos)	1	Tea
2	GulabJamun (1 Nos)	2	Coffee
3	Jalebi (3Nos)	3	Cold Coffee
4	Rasmalai(1 Nos)	4	Cold Coffee with Ice Cream
5	Malai Sandwich (1 Nos)	5	Buttermilk
6	Chum Chum (1 Nos)	6	Sweet Lassi
7	Payasum (1 Wati)		

Signature of the tenderer: _____

18. List of Kitchen Equipments to be provided by NIFT -**Annexure VI****A. Equipments at Plot No. 15**

Sr. No.	Particulars	Quantity
1.	Bain Marie Hot Case	01 No.
2.	Small Table (Wooden + Metal Used)	03 No's
3.	Cupboards Half Size	01 No.
4.	Locker Full Size	02 No's
5.	Fire Extinguishers	02 No's
6.	Stand (3Tray)	01 No.
7.	Bain Marie (06 Counter) without cover	01 No.
8.	Steel Table	01 No.
9.	Grinder Big	01 No.
10.	Deep Freezer Big	01 No.

B. Equipments at Plot No. 20

Sr. No.	Particulars	Quantity
1.	Gas Chulha Bhatti (SS3 Burners Range 1 under shelves) Size: 60x26x30+6	01 No.
2.	SS Wet Grinder 12 Ltrs. With stand Size: 36x24x30	01 No.
3.	SS Dosa Plate (1 under shelves and MS top) Size: 54x28x34+6	01 No.
4.	Vertical Bottle Cooler cum Freezer Size: 48x26x80	01 No.
5.	SS Hot Bain Marie (with 6 Nos G.N1/2x6" deep pans with lids with front Ss try Rail,3 side covering 1 U/S)	01 No.
6.	SS work table for Cutting 1 U/S Size: 60x26x32+6	01 No.
7.	3 Sink units with SS Legs Size: 62x24x34+6	01 No.

Signature of the tenderer: _____

19. STANDARD AND INDICATIVE MENU FOR MESS SERVICES

A. Standard Menu/General / indicative mess menu, list of items to be served during the timing is mentioned, unlimited food is to be supplied during the contract period.

WEEK	Break Fast Unlimited	Lunch Unlimited	Snacks Unlimited	Dinner Unlimited
Standard Menu	1) Bread jam, Bread butter 2) Tea /Coffee, Milk, One Fruit/ Fresh Juice, 3) Boiled Eggs + 2 Breakfast Item (1 North Indian + 1 South Indian)	1) Dal/Chole/Rajma 2) Rice 3) Chapati/Roti/Naan /Puri/Paratha, 3) 1 Leafy vegetable 4) 1 paneer 5) mix. Veg / any veg 6) Papad, 7) Pickle, 8) Curd 9) Beverage like butter milk, orange juice, lime water, etc. 10) Non veg- (Wed, & Sundays Chicken preparation 10) Egg preparation Twice a week) Twice a week dessert	1) Milk, Tea, Coffee 2) Bread butter +1 snack 3) Pizza/Burger/ Pav Baji/ Poha Upma	1) Dal/Chole/Rajma 2) Rice / Chowmeen / Noodles/ Chole Bature 3) Chapati/Roti/Naan /Puri/Paratha, 3) 1 Leafy vegetable 4) 1 paneer 5) mix. Veg / any veg 6) Papad, 7) Pickle, 8) Curd 9) Beverage like butter milk, orange juice, lime water, etc. 10) Non veg- (Wed, & Sundays

Signature of the tenderer: _____

				Chicken preparation 10) Egg preparation Twice a week) Twice a week dessert
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B. Indicative Menu is given in the below table which may be taken into consideration by the contractor while planning for the week's menu. Contractor must follow Standard menu strictly for planning week's menu.

Day	Breakfast	Lunch	Snacks	Dinner
MON	Onion Uttappa Sambhar, Chutney, Bread Butter, Bread Jam, Egg, Banana Tea Coffee, Aloo Paratha	Steam Rice, Dal Fry, Mix Veg., Baigan Bharta, Chapati, Pickle, Butter Milk 300ML	Ragda Patice, Bread Butter, Bread, Jam, Tea Coffee, Milk	Steam Rice, Dal Fry, Mushroom Green Peas Mix Masala, Aloo Flower Dry Chapati, Pickle Orange Juice 300ML
TUES	Idli Sambar, Chutney, Bread Butter, Bread Jam, Mix Cut Fruit, Gobi Paratha, Egg Tea/Coffee, Milk,	Steam Rice, Dal Fry, Chhole Masala, Bhindi Dry, Chapati, Pickle, Lemon Juice 300ML	Dahi Wada, Bread Butter, Bread Jam, Tea, Coffee, Milk	Veg Biryani, Raita, Aloo Matar, Cabbage Dry, Steam Rice, Dal.Fry, Chapati, Pickle/Papad, Juice 300ML

Signature of the tenderer: _____

WED	Aloo Puri, Dahi Tomato Sauce, Bread Butter, Bread Jam, Egg, Orange, Tea, Coffee, Milk	Steam Rice, Dal Makhani, Soya Bean Chilli, Lauki Green Peas Mix Dry, Chapati, Pickle, Butter Milk 300ML.	Mix Pakoda, Tomato Sauce, Bread Butter, Bread Jam, Tea, Coffee, Milk	Steam Rice, Dal Fry, Paneer Matar, Chicken Masala, Dahi Kadhi, Chapati, Pickle, Salad, Ice Cream
THUR	Medu Wada, Sambar, Chutney, Bread Butter, Bread Jam, Veg Paratha, Banana, Egg, Tea/Coffee, Milk	Veg Pulao, Raita, Baby Corn Mushroom Masala, Kundru Dry, Chapati, Pickle/Papad Rasna 300ML	Kachori, Tomato Sauce, Green Chutney, BreadButter, Bread Jam, Tea, Coffee, Milk	Veg Noodles, Veg Fried Rice, Veg Manchurian, Steam Rice, Dal Tadka, Cut Fruits, Green Salad, Pickle
FRI	Methi Paratha, Tomato Sauce, Green Chutney, Bread Butter, Bread Jam, Banana, Egg, Tea, Coffee, Milk	Steam Rice Dal Fry, Chicken Chilli, Kadai Paneer, Chapati, Pickle, Salad, Dahi.	Patice, Tomato Sauce, Green Chutney, Bread Butter, Bred Jam, Tea, Coffee, Milk	Jeera Rice, Dal Tadka, Veg Kofta, Aloo Capsicum, Chapati, Green Salad, Papad, Pickle, Banana MilkShake 300ML
SAT	Masala Dosa, Sambar, Chutney, Corn Salad, Bread Butter, Bread Jam, Egg, Achar Parotha,	Steam Rice, Dal Palak, Rajma Masala, Beans Dry, Chapati, Pickle, Sheera, Butter Milk 300ML	Masala Pav, Bread Butter, Bread Jam, Tea, Coffee, Milk	Dal Khichadi, Raita, Chole Bhature, Papad, Pickle, Salad, Mix Cut Fruits

Signature of the tenderer: _____

	Tea/Coffee/Milk			
SUN	Veg Cheese, Sandwich, Veg Sandwich, Bread Omelette, Banana, Tea, Coffee, Milk	Veg Biryani, Boondi Raita, Dum Aloo, Chapati, Pickle, Papad, Lemon Juice 300ML	Samosa, Green Chutney, Tomato Sauce, Tea, Coffee, Milk	Steam Rice, Dal fry, Egg Curry, Paneer Butter Masala, Chapati, Salad, Kheer, Pickle

Non Vegetarian food may also be provided on Wednesday/Friday/ Sunday.

Milk to be provided to Non-tea drinkers.

Signature of the tenderer: _____

20. FINANCIAL BID FOR MESS SERVICES –

Below given format is only for understanding and actual financial bid form is in the form of Excel sheet i.e. BOQ, which needs to be filled and submitted online by the contractor/agency along with all the other relevant and necessary documents.

Rate quoted for all the four (04) meals a day in rupees						
Meals Rate	Breakfast (in Rs.) (1)	Lunch (in Rs.) (2)	Evening Snacks (in Rs.) (3)	Dinner (in Rs.) (4)	Total (in Rs.) (1+2+3+4)	Rate quoted in words
Rate quoted for per student per day Incl. of GST						

***Note:** (1) The above quoted rates are inclusive of taxes/GST levied by the Govt. of India.
 (2) GST or any other taxes levied by the Govt. of India will be applicable as per Government norms.

Dated: _____

**Full Name, Signature & Seal
 of the Authorized person**

Place: _____

Signature of the tenderer: _____

ANNEXURE – IX(a)

Hostel Report/Certificate

Date :

The monthly performance report is hereby provided for the Mess services provided by _____ for the month of _____, with number of students for the month of _____ is _____ of students availed the mess service and with following complaints and attach pictures or any other proof if available.

- 1)
- 2)
- 3)
- 4)
- 5)

If not any complaint received, write NIL complaint may be mentioned.

Number of students who have paid Mess fees for the month is _____ .
(Details attached)

Hostel Warden/ Hostel Assistant

Signature of the tenderer: _____

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

T. No. : 13/NIFT/MUM/PO/2023-24

Total	

Signature of the tenderer: _____

ANNEXURE – IX(c)

REPORT FOR BIDDER'S CANTEEN/MESS SERVICES SITE VISIT

Tender Number	<u>13/NIFT/MUM/PO/2023-24</u>
Date of Site Visit	
Name of the Establishment	
Address	
Tel: Mobile No.:	
Name of Concerned Person/Manager/Supervisor at Site	
Number of employees at Site	
Number of Persons catered to at the site	

Signature of the tenderer: _____

1. Ideal practices – (5 marks each)

S. No.	Requirement	Marks	Remarks
1	Storage and arrangement of Raw and cooked/processed food items		
2	Pest Control measures (whether cooking/serving area is free from pests like cockroach etc.)		
	TOTAL – (10)		

2. Food Hygiene Practices – (2.5 marks each)

S. No.	Requirement	Marks	Remarks
1	Working area and equipments/utensils are properly cleaned. (Juice machines, food processor, utensils etc.)		
2	Fridge and other electronic appliances are working in good condition		
3	Cleanliness of area where utensils and serve ware are cleaned/washed		
4	Cleanliness in refrigerator and other storage areas.		
	TOTAL (10)		

3. Personal Hygiene – (5 marks each)

S. No.	Requirement	Marks	Remarks
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Signature of the tenderer: _____

1	Engaged staff are appropriately dressed in clean protective attire, hair covering, footwear, gloves etc.		
2	Restrictions of unhygienic practices like eating, spitting, smoking etc. in the food processing/cooking areas are adhered and strictly enforced		
3	Installation of covered waste bins and waste disposal		
	TOTAL (15)		

4. Food – (5 marks each)

S. No.	Requirement	Marks	Remarks
1	Quality of Food served at the site like quantity of oil in food and spices		
2	Quality of Spices and grains used (branded/non-branded/good quality grains or not)		
3	Quality of vegetables used (whether fresh vegetables and fruits are used or not)		
	TOTAL (15)		

5. Suggestion or any other observation of Committee members, if any –

6. Recommendation by Committee members (whether the agency is recommended to be engaged at NIFT Mumbai or not) –

Signature of the tenderer: _____

Name and Signatures of Committee Members –

- 1.
- 2.
- 3.
- 4.

Signature of the tenderer: _____