



हरित परिसर स्वच्छ परिसर

**National Institute of Fashion Technology**  
**NIFT Campus, Sector 23,**  
**Panchkula Haryana**

Ref No.	NAME OF THE WORK	EXPRESSION OF INTEREST FEE
	Expression of Interest (EOI) for supply and installation of furniture for NIFT Campus, at Sector 23, Panchkula	Rs. Nil

**Invitation for “Expression of Interest” (EOI) for supply of Customized / Standard Furniture for the New / Upcoming Building at NIFT Panchkula Campus.**

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 Campuses. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Panchkula, Raebareli, Shillong and Srinagar.

The proposal is to invite Expression of Interest to supply & install furniture for the New / Upcoming Building. Description, Scope of work, etc., is available in the EOI Document. The EOI document can be downloaded from our website <https://nift.ac.in/tenders> under “Expression of Interests”

Interested Vendors of Green Furniture having sufficient know-how, experience and financial background are invited to express their interest for empanelment.

The EOI will be followed by Tender on CPP portal or on Gem portal. The specification of items covered by tender are enclosed with the EOI. Bidder are invited to provide with the availability of specification. In case same specification are not available alternative specification may be proposed. The tender will be floated based on specification fixed after the EOI.

### **Instructions to Expression of Interest:**

1. For full details and terms and conditions etc., please see the enclosed annexures.
2. Expression of Interest documents can be obtained from the Admin Section, NIFT Panchkula.
3. Your request letter along with Expression of Interest may be addressed to the Joint Director, NIFT Panchkula.
4. Interested parties may, at their option, download the Expression of Interest documents from the NIFT website <https://nift.ac.in/tenders> and submit the Expression of Interest along with the required documents.
5. While requesting for Expression of Interest Documents, please superscribe on the cover as “Request for Expression of Interest document against Expression of Interest Notice No. NIFT/PKL/2020/TEB
6. Expression of Interest received after the due date/time will not be considered.
7. While sending sealed quotation/offer/ Expression of Interest, superscribe respective Expression of Interest Number and Due Date on the envelope.
8. NIFT Panchkula is not responsible for any postal delays/loss of documents in transit.
9. Director, NIFT reserves the right to accept or reject any/or all the quotations/Expression of Interest in part or full.
10. Incomplete EOI will be rejected.
11. NIFT reserves the right to accept or reject any EOI without assigning any reason.
12. The Expression of Interest (EOI) received shall be evaluated on the basis of predetermined criteria and only those qualifying the same shall be considered for the next stage. After preliminary scrutiny of the bidder’s documents, the firms short listed will be called for presentation of their design before evaluation committee for final short listing of specification.
13. The evaluation of the bidders will be carried out by a Committee comprehensively, based on credentials, manufacturing capability, quality control system, financial background, dealer/distributor network, past performance, after sale service, range of furniture items manufactured by the firm, etc.

2. Along with “Expression of Interest” please furnish the following information with self- attested proof/ Registration copies.

Sl. No.	Description	Documentary proof
2.1	Registered address with phone, Fax, Email, Web etc.,	
2.2	Years of Existence in this field	
2.3	Company / Organization status Individual / Proprietary / Partnership /Ltd (or) Private Ltd. Etc. With Name and Address of Proprietor, Partners, Board of Directors etc	
2.4	Associates: (a) Indian (b) Foreign	
2.5	List of Major Customers with full address and their Contact Persons for last five years.	
2.6	Details of other contracts, if any, now in hand	
2.7	Details of Infrastructure Facilities owned / available with location details.	
2.8	Details of Credit Facilities available	
2.9	Name and Address of Bankers	
2.10	Trade Association to which you belong to	
2.11	Establishment / GST Registration Number / PAN Number	
2.12	Nature of Business	
2.13	Detailed catalogue / Brochure of Products in Hard copy and soft copy shall be submitted along with EOI document.	
2.14	Details Certification like ISO 9001: 2015, ISO 14001:2015, 45001:2018. OHSAS	
2.15	Membership number of BIFMA	
2.16	Membership number of AIOTA	
2.17	Details of certification like Green Guard or GRIHA or Green pro or indoor air quality or	

	BIFMA certification	
--	---------------------	--

**Note: Any wrong or misleading information will lead to disqualification.**

**Pre- EOI meeting for Expression of interest:**

A Pre-EOI Meeting for Expression of interest is arranged at NIFT Campus, Panchkula, Haryana in order to have a better understanding of our EOI Document, clarify doubts, if any and other allied technical details for empanelment of suppliers to supply required furniture.

The interested Vendor(s) are hereby requested to take part in the Pre-EOI meeting for Expression of Interest on the date, Time and Venue mentioned here below: -

<b>Date &amp; Time of Pre-EOI Meeting</b>	<b>: 9<sup>th</sup> May 2022 at 1100 Hours for Expression of Interest</b>
<b>Focal Point &amp; Venue of Pre-EOI Meeting</b>	<b>: Conference Room, NIFT Campus, Sector 26, Panchkula</b>
<b>Last date for submission of EOI</b>	<b>: 18<sup>th</sup> May, 2022 at 13:30 Hours</b>
<b>Opening date of EOI</b>	<b>: 18<sup>th</sup> May, 2022 at 15:30 Hours</b>

Interested Vendor[s] may please provide the details of the representative[s] taking part in the Pre-EOI meeting for Expression of interest well in advance in order to arrange for Security clearance.

Please note that request for “preponement / postponement of Pre-EOI meeting for Expression of interest” will not be entertained under any circumstances.

**Details of Companies / Company Representatives attending the pre-EOI meeting to be submitted for Security Clearance**

**Name and Address of Organization / Company:**

**Name of the Company Representative :**

**Designation :**

**Mobile No. :**

**Procedure for evaluation of EOI**

<b>Attributes with maximum marks</b>	
<b>(A) Evaluation by committee based on presentation and details</b>	<b>(100 marks)</b>
1. Technical Evaluation of designs of furniture by the evaluation committee. (Based on presentation/Sample)	(30 marks)
2. Evaluation of criteria as mentioned below based on the documents/ details submitted: (by inspection of the factory premises if necessary) i. Manufacturing capability, ii. quality control system, iii. past performance, iv. Range of furniture items manufactured by the firm, etc.	(30 Marks)
3. Certification like ISO 9001: 2015, ISO 14001:2015, ISO 45001:2018. OHSAS Etc.	(40 Marks)

To become eligible for short listing, **the bidder must secure at least sixty five percent marks in each category and seventy five percent marks in aggregate.** The department, however, reserves the right to restrict the list of such qualified bidders to any number deemed suitable by it.

## Expression of Interest (EOI) for Procurement of furniture

### Brief scope of work:

The work involves supply of Standard / Customized Furniture for office, classroom, and Laboratory, Hostel, Guest House, Conference Hall, Reception area etc. in the newly constructed building / upcoming building.

### Who can participate:

The bidder i.e. Manufacturer / companies having own manufacturing units. / Infrastructure should satisfy the following eligibility criteria:

Sl. No	Eligibility Criteria	Documentary proof for the eligibility (Self-attested copies to be submitted)
<b>a.</b>	<p>The bidder should have satisfactorily completed the supply &amp; installation of the similar furniture order value mentioned below during the last <b>Three Years</b> ending previous day of last date of submission of Expression of Interest.</p> <p>i) Three similar supply/purchase orders each order costing not less than <b>Rs.55.00 lakhs.</b></p> <p>ii) Two similar supply/purchase orders and each order costing not less than <b>Rs.65.00 lakhs</b></p> <p>iii) One similar supply/purchase order costing not less than <b>Rs. 112.00 lakhs</b></p> <p><b>Note: Similar nature of Supply/ Purchase shall mean:</b> <i>“Supply &amp; installation of furniture for academic/ R&amp;D institution/Govt. Organization/hostels, etc.”</i></p>	<p>i) Certified copy of the supply orders/ purchase orders and completion certificates issued by authority concerned to establish work experience.</p>
<p><b>Note:</b> The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of submission of the Expression of Interest</p>		
<b>b.</b>	Should have had average annual financial turnover not less than <b>Rs.150.00 lakhs</b> during the last three years ending 31 <sup>st</sup> March 2021.	Certified copy from Chartered Accountant for the Annual financial turnover and balance sheet showing Profit & loss.
<b>c.</b>	Should not have incurred any loss in more than two years during the last five years ending 31 <sup>st</sup> March 2021.	
<b>d.</b>	Should have a Solvency of <b>Rs50.00 lakhs</b>	Certified copy of current solvency certificate issued in the financial year 2021-22 from any Scheduled Bank

e.	The bidders should be a Manufacturer.
f.	The bidders should have sales & service setup at Panchkula or nearby cities of Mohali/Chandigarh/ Zirakpur/ Derabassi etc. for faster & better service since last 3 years. Supporting documentary evidence has to be submitted.
g.	The bidders should not have been black listed by any government / Semi government / Board / Corporations / Autonomous Body. An Affidavit on Non Judicial Stamp paper has to be submitted by the firm to this effect.
h.	The bidders should possess relevant certifications related to quality & safety possessed by most of reputed brands of furniture manufacturers e.g. OEM Should have the Quality and Safety Certification like ISO 9001: 2015, ISO 14001:2015, ISO45001:2018/ OHSAS 18001
i.	Bidder should have membership of BIFMA and AIOTA.
j.	At least one of the product offered by the bidder should have been Green Guard or GRIHA or Green pro or indoor air quality or BIFMA certification.
k.	The bidder shall satisfy all the above-mentioned eligibility criteria failing which the EOI shall stand disqualified.
l.	The specification of only the qualified bidders will be selected for the next stage of bidding.
m.	The bidders should participate as a single party and no consortium is allowed
n.	There shall be warranty of minimum one year for the quoted items. <b><u>A declaration</u></b> may be given.
o.	The Expression of Interest shall be capable of supplying all the furniture items to NIFT within 2 months of issue of order. <b><u>A declaration</u></b> may be given.



### **Notes to Expression of Interest**

The architectural drawings showing the floor plans are enclosed as part of the EOI document in “pdf” format As Annexure II. AutoCAD drawing will not be supplied.

The bidders may assess the type of furniture, and design of the furniture considering the dimension of the room / area indicated in the drawings.

The design & quality of the furniture proposed shall be of standard quality which also shall satisfy the ergonomics and aesthetics requirement.

The approximate furniture requirement is enclosed for reference which is only indicative not final. The quantity & type of furniture may vary at the final stage.

The bidders shall submit typical designs of Furniture as provided in the Annexure I to be provided in the New Building with the EOI documents. The designs /models of furniture shall be presented before the evaluation committee for technical evaluation of design and date for same shall be communicated by this Office separately. **The EOI will be followed by tender. The inputs obtained in the EOI will be utilized for setting up specification for the Tender for the procurement of the items. The bidders will be provided opportunity to give representation during pre EOI meeting. Therefore no representation will be received either through e-mail or by post. The corrigendum if any will be published on the Website of the Institute only.**

NIFT reserves the right to award the supply as a whole or split & award the supply into packages.

This proposal is initiated as a Pre-EOI Qualification. NIFT reserves the right to accept / reject all or any such “Expression of Interest” without assigning any reason what so ever.

**The exemption to the MSME and startup will be as per the Government of India norms.**

Director, NIFT Panchkula reserves the right to cancel the EOI process without assigning any reasons thereof.

## SUBMISSION OF EOI

**The Expression of Interest may be submitted by communication in written form in their letter head along with submission of the copy of documents as listed out in Expression of Interest documents with respect to the eligibility criteria within 18.05.2022 at 13:30 hrs. to the following:**

### **Joint Director**

National Institute of Fashion Technology  
Government, Polytechnic Campus  
Sector 26, Panchkula, Haryana -134116

## SELECTION METHODOLOGY

1. There will be pre-EOI meeting of the bidders on 09.05.2022 at 1100 hrs. at NIFT Panchkula. The Expression of Interest may seek clarifications for the doubts if any and other allied technical details with regard to the items specified in the Expression of Interest.
2. The bidders shall submit the documents as listed out in Expression of Interest documents with respect to eligibility criteria on or before 18.05.2022 at 1330 hrs. and the same will be opened on 1530 hrs. in the presence of intending bidders. The documents will be scrutinized with respect to eligibility criteria and other documents in detail and those bidders who fulfill the eligibility criteria and other requirements will be intimated the time and date for the presentation of their products.
3. The bidders shall arrange for presentation of their products with their design before the NIFT Committee on the specified date and time. The bidders will be evaluated based on the evaluation criteria specified and those bidders who secured the qualifying marks their specification only will be considered for tendering through GeM of CPP portal.
4. The qualification of the bidders shall be valid for 12 months from the date of qualification.
5. No transportation and logistic support will be provided to the bidders for the EOI meeting / presentation meeting.
6. Canvassing in any form whether by e -mail or telephonic conversation or written submission in hardcopy will make the bidder liable for disqualification from tendering process.

**The EOI will be followed by the Tender on the CPP/ GeM portal after fixing technical details as specification fixed by technical committee based on inputs obtained through the EOI.**