



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

वस्त्र मंत्रालय, भारत सरकार

National Institute of Fashion Technology

Ministry of Textiles, Govt. of India

**NIFT Campus, Block 5 & 6, Govt. Engineering College, Mota Falia
Varkund, Nani Daman, Daman - 396210**

Contact no: 0260-2994640

NIFT/Daman/Short Term/Gr B Staff/March-23

Dated: 23/05/2023

Recruitment of Group-B Posts on Short Term contract Basis-reg

The National Institute of Fashion Technology (NIFT), set up in 1986 by the Ministry of Textiles, Government of India, is a statutory institute by virtue of by an Act (2006) of the Indian Parliament with the President of India as “Visitor”. NIFT has 18 professionally managed full-fledged campuses across the country. NIFT Daman Campus is operational since August 2022 & is located at Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

NIFT Daman invites applications from the suitable candidates for the below mentioned Group-B posts on **Short Term Contract Basis** for a period of six months in a consolidated monthly remuneration of **Rs 40000-45000/-** based upon the relevant qualification & experience. Interested candidates shall submit hard copy of their Application Form [at Annexure-II] along with detailed Curriculum Vitae (CV), documents including passport size photograph, address, contact details, educational qualifications, experiences, etc. by or before 12/06/2023 to Admin Section at National Institute of Fashion Technology, Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman – 396210.

Details Of The Post:

Sr. No.	Name of the Post	No of Post	Duration
1.	Research Assistant	02	06 Months
2.	Senior Assistant Accounts	01	06 Months



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Eligibility Criteria

POST: Research Assistant

S.No	Particulars	Details
1	Educational Qualifications & Experience:	Bachelor's Degree from recognised University or Institution in relevant field as per Annexure-A with three years of experience in Academic Administration in a recognised University/Institution or in research or in relevant industry. OR Master's Degree from recognised University or Institution in relevant field as per Annexure-I with one year experience in Academic Administration in a recognised University/ institution or in research or in relevant industry.

POST: Senior Assistant Accounts

S.No	Particulars	Details
1	Educational Qualifications & Experience:	Post Graduate Degree in Commerce /ICWA/CS/CA from recognised University/institution with two years experience in finance and accounts matters.

Application Fee:

1. The candidates are required to pay **Rs 500/- (For UR and OBC)** and **Rs, 250/- (for SC/ST/PWD)** on account of the **Application Fee through Demand Draft favouring NIFT Daman.**

Applications received without the prescribed fee shall not be considered and summarily rejected. No representations against such rejection will be entertained. Fee once paid shall not be refunded back under any circumstances.

Important Instructions:

1. The applicant must be a citizen of India.



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2. The post is to be filled up purely on Short Term Contract basis only for a period of **six months**.
3. The selection to the post shall be based on the suitability of the candidate for the position which shall be determined by NIFT Daman in fair and transparent manner.
4. The hardcopy of Application Form [in prescribed format] along with all required documents and Demand Draft [DD] must reach to NIFT Daman Campus [Address: Block 5&6 Govt. Engineering College Campus, Mota Falia, Varkund, Nani Daman, Daman - 396210. by hand/ speed post by or before 12/06/2023.
5. The prescribed qualifications are minimum. Mere possession and fulfilling of the essential qualifications and experience may not entail a candidate to be called for selection process. No correspondence will be entertained from the applicant either before or after the selection. The decision of the NIFT shall be final and binding on all the candidates.
6. Incomplete or applications received without a photograph, attested copies of required certificates such as educational qualifications, caste/community/experience etc. and those received after the prescribed last date for receipt of application along with application fee, will summarily be rejected without any communication to the candidates. No further correspondence will be entertained in this regard.
7. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications and experience laid down for the post as on the last date of receipt of the applications. No inquiries with reference of eligibility will be entertained.
8. The appointee shall be paid a monthly consolidated salary as decided by NIFT
9. All correspondence from Institute including interview letters, if any, shall be sent only on the mail address provided by the applicants in the CV.
10. Scrutiny of the CVs will be done to ascertain the eligibility & suitability of the candidates and only shortlisted candidates will be considered/called for the further selection process.
11. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by the candidate is to be submitted.
12. Persons with disabilities fulfilling the eligibility conditions are encouraged to apply.
13. Applicants are advised to provide correct/ valid data in respect of various information as provided in this advertisement. Incorrect details, provided by applicant will result in the rejection of the applications at any stage of the recruitment activity.



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14. Any discrepancy found between the information given by the applicant & the information in the original documents will make the candidate ineligible.
15. The decision of the NIFT in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of interview will be final and binding on the candidates
16. The NIFT reserves the right to modify/ withdraw/cancel this notification at any time. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
17. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
18. No interim inquiry or correspondence will be entertained. NIFT Daman shall not issue notices regarding the recruitment process in newspapers etc. Candidates are advised to visit the NIFT Daman website for updates regularly.
19. Engagement in NIFT shall be governed by the rules and regulations, and service conditions, as notified by the Institute from time to time.
20. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the NIFT reserves the right to modify/withdraw/cancel any communication made to the applicant.
21. The list of eligible candidates, shortlisted by the Screening Committee based on the documents submitted by them in terms of eligibility criteria i.e. Educational / Professional Qualification and Experience, or any addendum/ corrigendum to this notice shall be uploaded only on the website of NIFT Daman.
22. All legal disputes will be subjected to the jurisdiction of Daman.
23. For any clarification, candidates may contact on -0260-2994640 or mail us at admin.daman@nift.ac.in.

Sd/-
Assistant Admin
NIFT-Daman

Dated: 23/05/2023



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Annexure-I

S.No	Qualification
1	Bachelor's/Master's Degree in Computer Science/Computer Applications Technology/Information from recognized university or institutions`
2	Bachelor's/Master's Degree in Economics/Statistics from recognized university or institution
3	Bachelor's/Master's Degree in Textile Technology from recognized university or Institution
4	Bachelor's/Master's Degree in Mass Communication from recognized university or institution



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Annexure -II

APPLICATION FORM

NIFT/Daman/Short Term/Gr B Staff/March-23

Dated:

Post Applied for:.....

*
AFFIX
PHOTO
HERE
*

PERSONAL DETAILS

Name:.....Email:.....State:.....

Father Name:.....Mother Name:.....

Address:.....

District:.....Pin.....Gender:.....

Mobile:.....DOB:.....Category:.....

Religion:.....



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QUALIFICATION DETAILS:

Degree Name	Stream/Subject/Course	Board/University	Year of Passing	Documents Enclosed [S.No]

EXPERIENCE DETAILS:

Designation	Employer	Start date	End date	Documents Enclosed



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PAYMENT DETAILS:

Transaction Amount [INR]	
Demand Draft No	
Demand Draft Date	

Applicant Signature

Date:.....

Enclose following documents:

1. D.O.B Certificate [preferably 10th Qualification]
2. Educational Qualification Certificates.
3. Experience Certificates.
4. Category Certificate [if any]