



NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(A Statutory Institute governed by the NIFT Act 2006)

(Ministry of Textiles, Government of India),

NIFT, Near IISER, Bhauri, Bhopal Bypass Road,
Bhopal-462030, Madhya Pradesh.

Vigilance Awareness Week/3-Month Campaign Report

16th August to 15th November 2022

“Corruption Free India for a Developed Nation”

Vigilance Awareness Week was celebrated by NIFT Bhopal from 31st October to 6th November 2022. In compliance with circular no. 20/09/22 (No. 022/VGL/029), dated 08.09.2022, and no. 01/214/2022-Vig/682, dated 26.09.2022 of Vigilance Department, NIFT HO. It has been guided to observe **Vigilance Awareness Week 2022 (VAW 2022)** every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls. The **VAW 2022** was observed at the National Institute of Fashion Technology, Bhopal, from **31st October to 06th November 2022**.

The following activities were observed during the 3-Month Campaign & the Vigilance Awareness Week 2022 at NIFT Bhopal Centre.

Display of Banner: Per the instruction from the NIFT Head office, banners with the NIFT Logo and the theme of this year's Vigilance Awareness Week were displayed at the center during the entire duration of VAW 2022.



Integrity Pledge (31st October 2022): The Vigilance Awareness Week 2022 started by taking the Integrity Pledge on 31st October 2022 by all present at the NIFT Bhopal campus. Sh. Akhil Sahai, Joint Director NIFT Bhopal, sensitized all towards the importance of this year's theme, “**Corruption Free India for a Developed Nation.**” The oath was read by all on their smartphones to avoid printing it on paper. Ms. Supriya Yadav DVO Bhopal conveyed thank you note to Joint Director Sir, other senior officers, CAC, faculties, staff, students, security staff, and outsourced housekeeping staff for their presence and taking the oath.

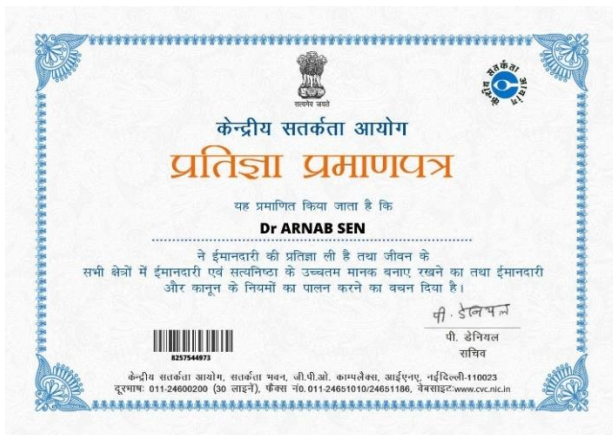
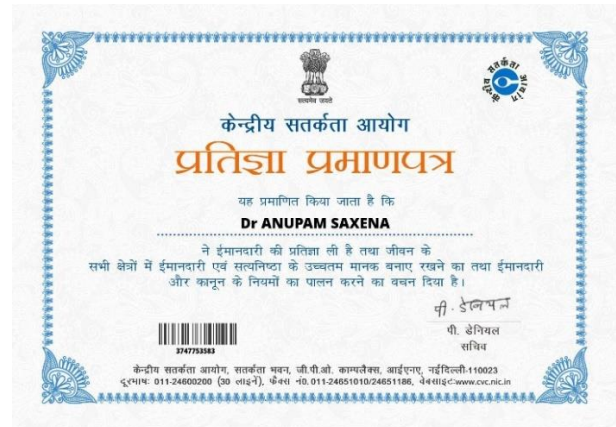


3-Month Campaign: As a predecessor to the VAW 2022, the Commission had issued instructions detailing a three-month campaign period (16th August 2022 till 15th November 2022) in which six different preventive vigilance measures were to be taken up by the concerned departments of the organization. Accordingly, the Accounts, Establishment, Administration, Academics, IT, and Estate departments were guided through various emails per the competent authority's instructions. The focal areas included the following:

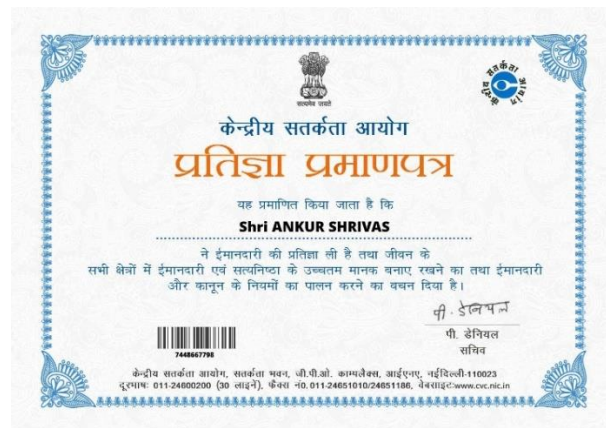
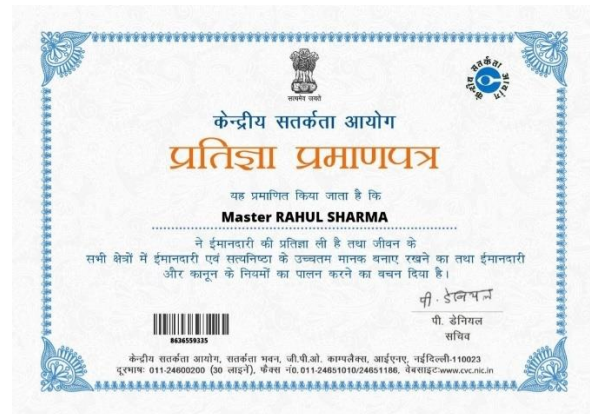
- Property Management
- Management of Assets
- Record Management
- Technological Initiatives comprising two parameters:
 - Website Maintenance & updation
 - Identification of new areas for service delivery for customer staff to be brought on the online portal and initiation of steps for creating a platform
- Updation of guidelines/circulars/manuals wherever found necessary, and
- Disposal of complaints outstanding as of 15.08.2022.

A report from the IT Department NIFT Bhopal is attached at the end of this report.

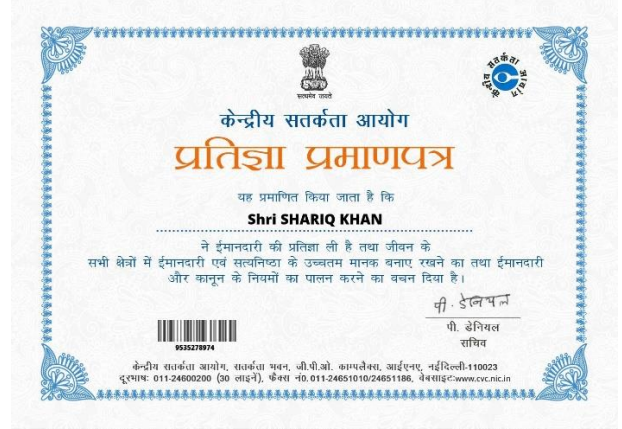
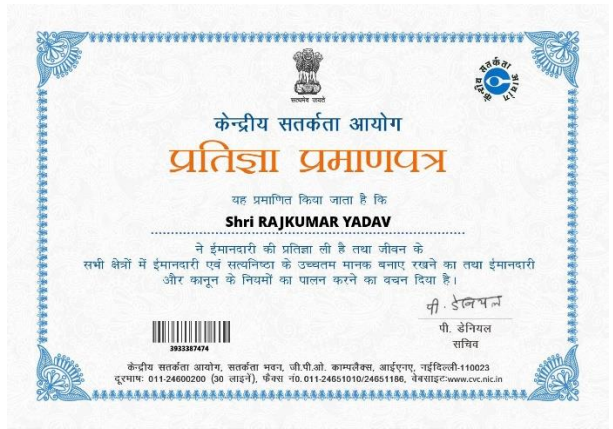
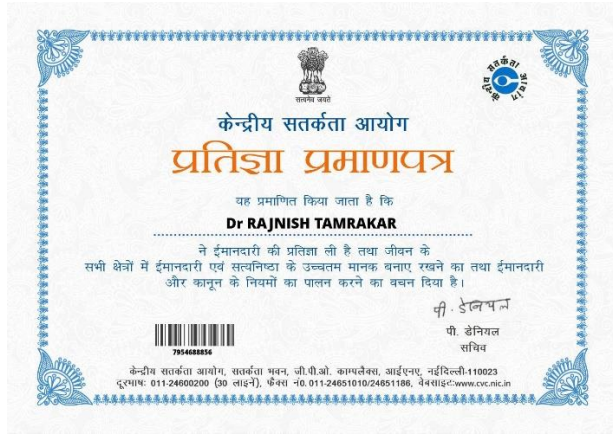
Integrity E-Pledge: The Integrity E-pledge was taken by 36 persons, including the Jt. Director, CAC, Faculties, Officers, Staff, MTS, and a few students.



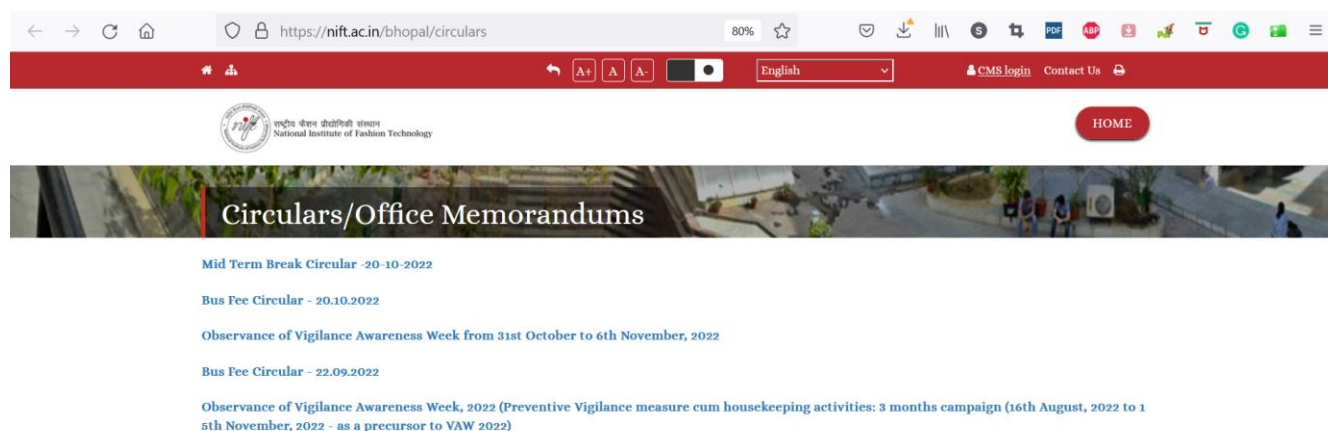








Information Uploaded to NIFT Bhopal's Website: as guided in the circular, all necessary information was uploaded to NIFT Bhopal's website. The same can be accessed at: <https://nift.ac.in/bhopal/circulars>.

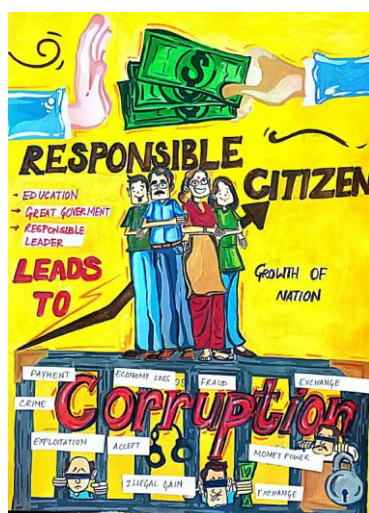


Poster Design Competition: The Poster Design Competition was conducted on 02nd November 2022 and was organized under the guidance and coordination of Dr. Prabhat Kumar-SDAC, Dr. Rajdeep Khanuja-Literary Club Faculty Incharge, and Ms. Supriya Yadav-DVO at NIFT Bhopal campus through offline mode for all the NIFT Bhopal students, from all the departments and semesters. A total of 07 submissions were received. A panel of 03 Jury members assessed the entries, Dr. Prabhat Kumar (Assistant Prof. & SDAC), Dr. Rajdeep Khanuja (Assistant Prof., CC FMS & Literary Club Faculty Incharge), and Ms. Supriya Yadav (Associate Prof. & DVO) NIFT Bhopal.

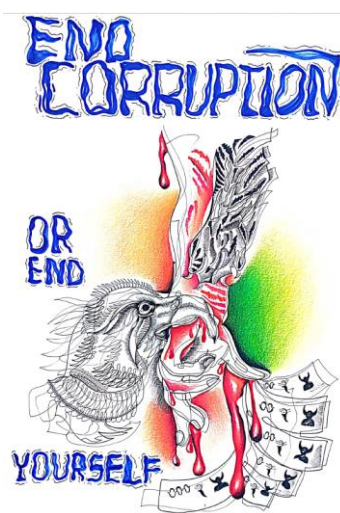
The results are as follows:

- 1st prize— Ms. Sakshi Tiwari, FP Group 2 Sem 1 (₹1000.00)
- 2nd prize – Mr. Avi Anand, AD Sem 7 (₹750.00)
- 3rd prize – Ms. Smriti Rana TD Sem 7 (₹500.00)

The prize-winning posters are:



1st Prize



2nd Prize



3rd Prize

Hindi/English Essay Writing Competition for Officer/Faculty/Staff: On 03rd November 2022, the Hindi/English Essay Writing Competition was organized under the guidance and coordination of Dr. Prabhat Kumar-SDAC, Dr. Rajdeep Khanuja-Literary Club Faculty Incharge, and Ms. Supriya Yadav-DVO at NIFT Bhopal campus through off-line mode. The competition was open for Officers/Faculties,/Staff of NIFT Bhopal. 02 participants took part in the competition. A panel of 04 Jury members judged the same; Dr. Vishaka Agarwal (Assistant Prof. & CI&DL), Mr. Ayan Tiwari (Associate Prof.), Mr. Abhishek Anand (Assistant Prof. & I/c RIC), and Ms. Samta (Hindi Officer) NIFT Bhopal.

The results are as follows:

- 1st prize- Mr. Rajendra Jounjare AD Machine Mechanic (₹1000.00)
- 2nd prize - Dr. Ashish Kumar Singh Assistant Prof. (₹750.00)

The photographs of the competition:



Hindi/English Essay Writing Competition for Students: On 04th November 2022, the Hindi/English Essay Writing Competition was organized under the guidance and coordination of Dr. Prabhat Kumar-SDAC, Dr. Rajdeep Khanuja-Literary Club Faculty Incharge, and Ms. Supriya Yadav-DVO at NIFT Bhopal campus through off-line mode. The competition was open to all students from various departments & semesters of NIFT Bhopal. 03 participants took part in the competition. A panel of 04 Jury members judged the same; Dr. Arnab Sen (Associate Prof. & CAC), Dr. Prabhat Kumar (Assistant Prof. & SDAC), Dr. Ashish Kumar Singh (Assistant Prof.), and Ms. Samta (Hindi Officer) NIFT Bhopal.


The results are as follows:

- 1st prize - Mr. Avi Anand AD Sem 7 (₹1000.00)
- 2nd prize - Ms. Kanak Mehta TD Sem 7 (₹750.00)
- 3rd prize - Ms. Manushri Pathak FP Group 4 Sem 1 (₹500.00)

The photographs of the competition:



All necessary annexures, as per HO's circular, are attached herewith.


Supriya Yadav
DVO, NIFT Bhopal
29th November 2022

Technology Initiatives

Name of the Organization: **National Institute of Fashion Technology, Bhopal**

Activities undertaken during the campaign period (16th August 2022 till 15th November 2022) as a precursor to vigilance Awareness Week 2022.

1. Website Updation:

a) Regular Maintenance and updation of the Website:

During the campaign period, efforts have been made to update the website. Below are some of the sections of the website updated during the campaign

- Home Page Slider Image
- About Bhopal Campus
- Campus Presentation
- Programmes
- Infrastructure & Facilities
- Craft & Cluster Initiatives
- Events & Announcements
 - Convocation 2022
 - Yoga Day
 - Workshops
 - 15th August Celebration
 - Graduation Show 2022
- Contact Us
- Circular & Office Memorandum
- Tenders
- Careers at NIFT Bhopal
- Removed images of the NIFT Bhopal transit campus from the foreground/background

b) System Introduced for Updation and review of Website

- The departments concerned have been apprised of the responsibilities for regularly visiting the website by the officials of the concerned department and submitting the input to the webmaster with due approval for modification/deletion/updation, as the case may be.
- The departments concerned have also been apprised of the submission of a monthly compliance certificate by every department to the Webmaster/IT department that all contents about their department on the website have been duly updated during the month. The Proforma of the Compliance Certificate has been shared with the departments.

2. Online Services:

- **Online Payment System**

As identification of a new area/service to be brought on an online platform to help in eradication of corruption and, at the same time to bring efficiency in the delivery of services with transparency, the process is initiated to introduce an ONLINE PAYMENT SYSTEM for NIFT Bhopal students/stakeholders.

This ONLINE PAYMENT SYSTEM may initially facilitate the NIFT Bhopal students to submit Tuition Fees online by filling up the required form/details online. This ONLINE PAYMENT SYSTEM may also have a facility for online submission of miscellaneous payments.

- **Social Media Committee**

A social media committee is in place to handle NIFT Bhopal official accounts on the following social media platforms:

- YouTube
- Facebook
- Twitter
- LinkedIn
- Instagram

3. Security of e-Platforms

The hosting & maintenance of most of the e-Platforms, such as email, DDFS, HR Apps, CMS, etc., are taken care of by NIFT HO. These e-platforms are secured with Secure Socket Layer (SSL) Certificates. Moreover, some measures taken on the campus level are:

- Secure internet services of **National Knowledge Network (NKN)**
- Firewall in the network
- Authentication to access NIFT Bhopal Campus Internet.
- Antivirus
- Observing **Cyber Jaagrookta Diwas** on the first Wednesday of every month to generate awareness of cyber-crimes & increase cyber hygiene among the people for prevention of cyber-crimes.

Prepared & compiled by:



Dr. Hema Dubey
UI-ERP/Webmaster/IT Incharge NIFT Bhopal
&

Mr. Sikandar Bakht
Computer Engineer NIFT Bhopal
18th November 2022

Activity Report Format on Vigilance Awareness Week- 2022Name of the Organisation: **National Institute of Fashion Technology-Bhopal****A. INTEGRITY PLEDGE****Table 1: Integrity Pledge**

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizens who have undertaken e-pledge
31	-	05

B. ACTIVITIES/EVENTS ORGANISED WITHIN THE ORGANISATION**Table 2: Conduct of Competitions**

Name of State	City/ Place	Specify the program (Debate/Elocution /Panel discussion etc.)	Name of the two winners	No. of participants	Whether a copy of award-winning activities attached
Madhya Pradesh	Bhopal/ NIFT	Poster Design Competition (Students only- Off-line mode)	1 st Sakshi Tiwari (FP Group 2 Sem 1) 2 nd Avi Anand (AD Sem 7) 3 rd Smriti Rana (TD Sem 7)	07	Yes
Madhya Pradesh	Bhopal/ NIFT	Hindi/English Essay Writing Competition (Officers/Faculty/ Staff Off-line mode)	1 st Mr. Rajendra Jounjare 2 nd Dr. Ashish Kumar Singh	02	Yes
Madhya Pradesh	Bhopal/ NIFT	Hindi/English Essay Writing Competition (Students Off-line mode)	1 st - Mr. Avi Anand (AD Sem7) 2 nd - Ms. Kanak Mehta (TD Sem 7) 3 rd - Ms. Manushri Pathak (FP Group 4 Sem 1)	03	Yes

Table 3: Other Activities

Sl. No.	Activities	Details
1.	Distribute Pamphlets/Banners	Banner display within the campus, Notice boards, and competition venue.
2.	Conduct Workshop/ Sensitization programs	Nil
3.	Issue of Journals/ Newsletter	Nil
4.	Any other activities	VAW 2022 information was uploaded on the NIFT Bhopal website. Integrity oath was taken by Jt. Director, CAC, Faculties, Officers, Staff, and Students on campus. E-Pledge information was sent to industry connect, family, and alums of NIFT Bhopal.

C. DETAILS OF PHOTOS ENCLOSED

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, the number of CDs attached
Banner Display	02	Soft copy	Email/Zipped Folder
Integrity Oath	03	Soft copy	Email/Zipped Folder
Integrity E-Pledge	36	Soft copy	Email/Zipped Folder
Hindi/English Essay Writing Competition	06	Soft copy	Email/Zipped Folder
Poster Design Competition	03	Soft copy	Email/Zipped Folder
Circular Upload on Website	01	Soft copy	Email/Zipped Folder

D. ANY OTHER RELEVANT INFORMATION, IF ANY:

3-Month Vigilance Campaign: As a predecessor to the VAW 2022, the Commission had issued instructions detailing a three-month campaign period (16th August 2022 till 15th November 2022) in which six different preventive vigilance measures were to be taken up by the concerned departments of the organization. Accordingly, the Accounts, Establishment, Administration, Academics, IT, and Estate departments were guided through various emails per the competent authority's instructions. The focal areas included the following:

- g) Property Management
- h) Management of Assets
- i) Record Management
- j) Technological Initiatives comprising two parameters:
 - Website Maintenance & updation
 - Identification of new areas for service delivery for customer staff to be brought on the online portal and initiation of steps for creating a platform
- k) Updation of guidelines/circulars/manuals wherever found necessary, and
- l) Disposal of complaints outstanding as of 15.08.2022.

Integrity Pledge: The Vigilance Awareness Week 2022 started by taking the Integrity Pledge on 31st October 2022 by all present at the NIFT Bhopal campus. Sh. Akhil Sahai, Joint Director NIFT Bhopal, sensitized all towards the importance of this year's theme, "Corruption Free India for a Developed Nation." All on their smartphones read the oath to avoid printing it on paper. Ms. Supriya Yadav DVO Bhopal conveyed thank you note to Joint Director Sir, other senior officers, CAC, faculties, staff, students, security staff, and outsourced housekeeping staff for their presence and taking the oath.

Integrity E-Pledge: The Integrity e-pledge was taken by 36 persons, including Jt. Director, CAC, Faculties, Officers, Staff, MTS, and a few students. Industry Connects, family and alums of NIFT Bhopal were encouraged by sending Emails & WhatsApp messages to take E-Pledge. The soft copies of the e-pledge are attached along with the report.

Hindi/English Essay Writing Competition: On 3rd & 4th November 2022, the Hindi/English Essay Writing Competitions were organized under the guidance and coordination of Dr. Prabhat Kumar-SDAC, Dr. Rajdeep Khanuja-Literary Club Faculty Incharge, and Ms. Supriya Yadav-DVO NIFT Bhopal campus through off-line mode. The competitions were open to Officers/Faculties/Staff, and Students (Separately) of NIFT Bhopal. 02 and 03 participants took part in the competitions, respectively. The same were judged by a panel of 04 jury members each. 1st prize- Mr. Rajendra Jounjare, AD Machine Mechanic (₹1000.00), 2nd prize - Dr. Ashish Kumar Singh, Assistant Prof. (₹750.00) in the faculty/staff category. 1st prize - Mr. Avi Anand AD Sem 7 (₹1000.00), 2nd prize - Ms. Kanak Mehta TD Sem 7 (₹750.00), 3rd prize - Ms. Manushri Pathak FP Group 4 Sem 1 (₹500.00) in the student's category.

Poster Design Competition: The competition was conducted on 02nd November 2022 through offline mode for all the NIFT Bhopal students from all the departments and semesters. A total of 07 submissions were received. A panel of 03 faculties assessed the entries, Dr. Prabhat Kumar (Assistant Prof. & SDAC), Dr. Rajdeep Khanuja (Assistant Prof., CC FMS & Literary Club Faculty Incharge), and Ms. Supriya Yadav (Associate Prof. & DVO) NIFT Bhopal. The names of the winning students are 1st prize – Ms. Sakshi Tiwari, FP Group 2 Sem 1 (₹1000.00), 2nd prize– Mr. Avi Anand, AD Sem 7 (₹750.00), 3rd prize – Ms. Smriti Rana TD Sem 7 (₹500.00).

Format 1A: Property Management. **NO INFORMATION WAS RECEIVED FROM THE CONCERNED DEPARTMENT AT NIFT BHOPAL DESPITE NUMEROUS REMINDERS & REQUESTS.**

Format 1B: Management of Assets. **NO INFORMATION WAS RECEIVED FROM THE CONCERNED DEPARTMENT AT NIFT BHOPAL DESPITE NUMEROUS REMINDERS & REQUESTS.**

Format 1C: Record Management. **NO INFORMATION WAS RECEIVED FROM THE CONCERNED DEPARTMENT AT NIFT BHOPAL DESPITE NUMEROUS REMINDERS & REQUESTS.**


Format 1D: Technological Initiatives, the format was filled & compiled by UI-ERP, Webmaster & Incharge IT NIFT Bhopal Dr. Hema Dubey & Computer Engineer NIFT Bhopal Mr. Sikandar Bakht.

Format 1E: Updation of Guidelines/Circulars. **NO INFORMATION WAS RECEIVED FROM THE CONCERNED DEPARTMENT AT NIFT BHOPAL DESPITE NUMEROUS REMINDERS & REQUESTS.**

Format 1F: Disposal of Complaints. **NO INFORMATION WAS RECEIVED FROM THE CONCERNED DEPARTMENT AT NIFT BHOPAL DESPITE NUMEROUS REMINDERS & REQUESTS.**

Format 2: Activities Report format on Vigilance Awareness Week-2022; the format was filled and compiled by DVO NIFT Bhopal, Ms. Supriya Yadav.

Prepared & compiled by:


Supriya Yadav
DVO, NIFT Bhopal
29th November 2022