



₹ 590/-
(GST Incl.)
(in Cash / DD
/ PO)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute governed by the NIFT Act, 2006

(Ministry of Textiles, Govt. of India)

An ISO 9001: 2008 certified Institution

Rajiv Gandhi Salai, Taramani, Chennai – 600 113.

**NAME OF WORK: ANNUAL SERVICE MAINTENANCE CONTRACT FOR
BUSINESS CENTER NIFT, CHENNAI**

TENDER DOCUMENT

1. Original : To be submitted in a sealed cover
Addressed to The Purchase Officer,
NIFT, Rajiv Gandhi Salai, Taramani,
Chennai – 600 113.

2. Duplicate : To be retained by the tenderer for
reference.

Tender Issue : 04-07-2018

Last date & Time for Submission
Of Sealed Tenders by Tenderers : 19-07-2018 up to 2.00 p.m.

Tender Opening Date & Time : 19-07-2018 at 4.00 p.m.

EMD to be deposited along with Tender : - ₹ 5,000/-

SCHEDULE

Terms & Conditions:

1. To run the Business Centre, a shop measuring about 270 sq. ft. (College Campus) and 400 sq. ft. approx..(Girls Hostel campus) will be provided to the party for which the monthly facility charges for two places of ₹ (to be filled by the party) per month collected for utilizing the facilities provided by NIFT.
2. The contractor shall sell Stationeries and other materials like Fabric, Buttons, thread and also Toiletries and Cosmetics that are required by the Student/Faculty & Officers at the reduced of 12.5% on the MRP.
3. The Contractors shall not sell any items such as Tobacco, Liquor, Panparag or any other items, which are legally prohibited in the State.
4. The Contractor shall use Bio-de-gradable packing materials for selling the items.
5. The Contractor shall not sell any Food materials including Toffee, Coffee, Ice creams and Cool Drinks etc.,
6. The daily business hour for the Business Centre shall be between **08.30** a.m. and **08.30** p.m.
7. The Contractor shall prepare the interiors at their own cost and bring its own Furniture for the Business Centre. The contractor shall not damage any structure while changing out the interiors. The proposed interiors shall be got approved by NIFT. No electrical extension point other than those provided by NIFT is permissible.

8. The Contractor shall maintain the general cleanliness in and around the Business Centre.
9. The Contractor shall pay the bill amount to the Institute in respect of the telephones provided to the Business Centre.
10. The successful bidder have to pay the Performance Security Deposit of 10% of the annual facility charges at the time of occupying the premises which will be returned after deducting the dues if any, after completion of the tenure or termination of contract. The security deposit will not carry any interest.
11. The Contract shall be for one year from the date of the order. The contract is terminable by giving one month's notice on either side.
12. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender
13. Copy of Income Tax Registration, GST Registration certificate and PAN Card to be submitted, it is mandatory.
14. The monthly facility charges have to be remitted to NIFT on or before 10th of every calendar month.