



## राष्ट्रीय फैशन एवं प्रौद्योगिकी संस्थान, गांधीनगर

(निफ्ट अधिनियम, 2006 के तहत एक सांविधिक संस्थान)

घ-० एकसैंशन-सड़क, इन्फोसिटी के नजदीक, गांधीनगर-३८२००७

दूरभाष नंबर. ०७९-२३२६५०००, २३२४०८३२, २३२४०८३४ फैक्स. नंबर ०७९२३२४०७७२

Website : <http://www.nift.ac.in/gandhinagar>

### निविदा दस्तावेज़

### निविदा संख्या : NIFT-GNR/Building/883/2018

पावती नं. एवं जारी करने की तिथि: \_\_\_\_\_

के पक्ष में जारी किया गया : \_\_\_\_\_

निविदा प्रक्रिया के लिए निर्धारित की गयी समय सारणी:

|  |                                      |
|--|--------------------------------------|
| निविदा सूचना प्रकाशित करने की तिथि                 | 18/09/2019                           |
| निविदा दस्तावेज़ की बिक्री आरम्भ करने की तिथि      | 18/09/2019                           |
| निविदा दस्तावेज़ की बिक्री की अंतिम तिथि           | 09/10/2019 को १४:०० बजे पूर्वाह्न तक |
| विधिवत भरी हुई निविदाएँ प्राप्त करने की अंतिम तिथि | 09/10/2019 को १५:०० बजे अपराह्न तक   |
| तकनीकी संविदाएं खोलने की तिथि एवं समय              | 09/10/2019 को १६:०० बजे अपराह्न      |

**नोट:** इस निविदा दस्तावेज़ में 15 पृष्ठ शामिल हैं। सभी निविदाकारों से अनुरोध है कि वे निविदा दस्तावेज़ के सभी पन्नों पर हस्ताक्षर करें तथा तकनीकी एवं वित्तीय संविदाओं को विधिवत भर कर एक कवर में अच्छी तरह मुहरबंद करके उस पर "निफ्ट गांधीनगर केंद्र में स्थापित अग्निशमन बम्बा प्रणाली के व्यापक वार्षिक रखरखाव अनुबंध के लिए वार्षिक रखरखाव अनुबंध की निविदा" लिख कर ही जमा करें।

*N. Vaseen*



Seal & Signature of the Tenderer

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**INVITATION OF TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE  
CONTRACT OF FIRE HYDRANT SYSTEM (TWO BID SYSTEM) AT NIFT CAMPUS  
GANDHINAGAR**

**TENDER NOTICE NO. NIFT-GNR/Building/883/2018**

- I. Technical Bid  
II. Price Bid

Sr. No. \_\_\_\_\_

|   |   |  |
|---|---|--|
| Tender issued to M/s.                     | : |  |
| Address                                   | : |  |
| Phone/Mobile & Fax No.                    | : |  |
| Last Date & Time for Submission of Tender | : | up to 09/10/2019, by 15:00 Hrs.  |
| Date and Time of Opening of Technical Bid | : | 09/10/2019 , by 16:00 Hrs.   |
| Date and Time of Opening of Price Bid     | : | The date and time will be communicated later to the qualified bidder in technical bid. |

**Details of EMD (to be attached with the Technical Bid):**

|                             |  |
|-----------------------------|--|
| Amount                      | Rs.6000/- (Rupees six thousand only)                     |
| In favour of & payable at   | NIFT, Gandhinagar ;<br>Payable at Gandhinagar/ Ahmedabad |
| D.D. / Pay Order No. & Date |  |
| Drawn on                    |  |

*Adarsh*

|              |        |
|--------------|--------|
| Date : _____ | O.S.D. |
|--------------|--------|



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# NATIONAL INSTITUTE OF FASHION TECHNOLOGY

NIFT CAMPUS, GH-0, EXTENSION ROAD. GANDHINAGAR-382007(GUJARAT)

Tel: 079-23265000, 23240832, 23240834 Fax: 079-23240772

Website [www.nift.ac.in/gandhinagar](http://www.nift.ac.in/gandhinagar)

## INVITATION OF TENDER IN TWO BID SYSTEM FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF FIRE HYDRANT SYSTEM

| Sr. No. | NAME OF WORK   | LOCATION  | EMD*      | Important Conditions   |
|---------|--|---|-----------|--|
| 1       | Comprehensive Annual Maintenance Contract of Fire Hydrant System | National Institute of Fashion Technology, NIFT Campus, GH-0 Extension Road, Nr. Infocity, Gandhinagar | Rs 6000/- | Eligibility<br>I) Minimum 2 years' experience in the relevant field in Govt./Semi Govt. / Public Sector Undertakings/ Reputed Organizations. |

\* EMD shall be in the form of DD/Bankers cheque drawn in favour of "National Institute of Fashion Technology Gandhinagar", payable at Gandhinagar/Ahmedabad.

*M. V. V.*



Seal & Signature of the Tenderer  
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### How to apply:

The Tender Document shall be available from 18/09/2019 to 09/10/2019 during 10.00 Hrs. to 17.00 Hrs. on all working days from the Building Department at National Institute of Fashion Technology, GH-0 Extension Road, Near Infocity, Gandhinagar-382007 and can also be download from our website [www.nift.ac.in/gandhinagar](http://www.nift.ac.in/gandhinagar). The tenderer, who shall download tender document from our website. The Expression Of Interest along with EMD must be submitted in sealed cover and should be dropped in Tender Box kept in Administrative Block, duly filled, sealed and signed by 09/10/2019 upto 15.00 Hrs. and technical bid shall be opened on the 09/10/2019 at 16:00Hrs, in presence of attending tenderers. After opening of Technical bid, the capability and suitability of the tenderers shall be evaluated by evaluation committee. The short listed tenderers in technical bid will be intimated either through email or on telephone about opening of financial bid. The financial bid of qualified tenderers shall be opened in the presence of the attending tenderers on the date and time communicated later. The Tender Bid must be submitted in person or by post so as to reach at above address by 15:00 Hrs. on or before 09/10/2019. NIFT shall not be responsible for any postal delay.

O.S.D.

*ABVase*



Seal & Signature of the Tenderer  
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## TERMS & CONDITIONS:

### A. Scope of Work:

1. The agency shall have to operate Fire Hydrant system every fortnightly including servicing and attend to fault under the scope of AMC.
2. Oiling and Greasing in all moveable items to be carried out two times in month during AMC period.
3. The agency shall have to maintain Log Book/Service Report for periodical operation and service report of Fire Hydrant System.
4. As per requirement of norms minimum pressure as prescribed has to be maintained in the firefighting system Fire Hydrant
5. Piping system, valves, hose pipe, hose reels, sprinklers, etc. shall be checked periodically with report to NIFT's Authority.
6. Defective piping system, valves, hose pipe, hose reels, sprinklers, etc. shall be repaired properly for smooth function of Fire Hydrant system without extra cost.
7. It will be the responsibility and liability of the Contractor to have Accident Insurance Policy of its staff to cover accidental risk as per Workmen's Compensation Act, during maintenance of water cooler. NIFT will not be liable in this regard in any manner.
8. All faulty/damage piping system, valves, hose pipe, hose reels, sprinklers, etc. shall be replaced/repared by the agency during AMC period without any extra cost for smooth running of Fire Hydrant system.
9. The agency shall check electrical motors and pumps if found any problems in the motors or pump shall be repaired by the agency free of cost.
10. The agency shall check electrical control panels of Fire Hydrant System and keep them in perfect working order.
11. Spare parts such as switch gear, contractors, relays, panel lamps, etc. and other electrical components shall be replaced by the agency free of cost.
12. Pilot lamps, gland dori, grease, oil, packing sheets, nut bolts, HRC fuses, and other minor materials shall be provided by the agency free of cost.
13. Dismantled/replaced material shall be deposited to NIFT.
14. The agency shall be solely responsible for any damage/loss to NIFT's property/equipment.

### B. General Terms & Conditions:

15. The agency shall have to deposit a 10% of work order amount including EMD as Security Deposit. After receipt of security deposit work order shall be issued. The same shall be retained till the AMC Contract is in-force and shall be returned after getting clearance from the NIFT authority after expiry of the contract.

*N. V. Ash*



Seal & Signature of the Tenderer  
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16. Any attempt at negotiation direct or indirect on the part of a tenderer with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will render the liable to exclusion from consideration

**17. In case of any dispute decision of Director, NIFT shall be binding.**

18. Tender received after specified date and time, due to whatsoever reason including postal delays, will not be considered.

19. Individual signing the tender or other documents connected with the tender must specify whether he signs as.

- a) A sole proprietor of the concern or constituted attorney of such sole proprietor.
- b) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm.
- c) Director or Principal Officer duly authorized by the Board of Directors of the company.
- d) In case (b) of copy of the partnership agreement or general power of attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (c) the person signing the tender should be authorized by a resolution passed by the Board of Directors and copy of the resolution attested by the Principal Officer should be attached.

20. Tender shall be submitted in official form provided by NIFT only. If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.

21. The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.

22. The tender shall be submitted in two sealed envelopes super-scribed with **"Tender for Comprehensive Annual Maintenance Contract of Fire Hydrant System." Technical Bid and Financial Bid** respectively kept in another main envelop super-scribed with **"Tender for Comprehensive Annual Maintenance Contract of Fire Hydrant System."** addressed to **The O.S.D., National Institute of Fashion Technology, GH-0 Extension Road, Near Info-city, Gandhinagar-382007** and be deposited in the Tender Box kept in Administration area by 15:00 Hrs. on or before 09/10/2019.



*Handwritten signature in blue ink.*

Seal & Signature of the Tenderer  
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23. Any conditional offers made by the agency or any alterations/corrections made in the tender form shall not be considered. Similarly incomplete and unsigned quotations are liable to be rejected.
24. Tender form is non-transferable and can be used only by the party in whose name it has been issued.
25. The agency shall arrange training of Fire Fighting and operation to the NIFT's Staff and security staff at NIFT Campus Gandhinagar.
26. **The agency shall obtain NOC from Fire Brigade Department as per norms on behalf of NIFT Gandhinagar without any additional charge, however the statutory fees if any is required to be deposited, the amount of fees shall be reimbursed by NIFT on submission of original bill of such fees along with half yearly bill of the AMC.**
27. **The agency must visit the campus for physical assessment of proposed Firefighting AMC work before quoting the competitive rates.**
28. Payment of AMC shall be made on half yearly basis, after satisfactory completion of the job and submission of service report by indenting department on submission of bill in duplicate and service reports certified by the NIFT's Authority by the agency. No extra payment shall be paid for extra visit. The bills should be accompanied by same certificate as NIFT may prescribe from time to time. Income Tax (TDS) as applicable at prevailing rates from time to time shall be deducted at source. However, in event of any query, objection or dispute with regard to bill or a part thereof, the agency shall not be entitled to any interest to be paid for late payment till such time that the query, objection or dispute is resolved. The agency will be entitled for payment of amount as agreed by NIFT on half yearly basis after deducting TDS as per the existing rates including the cost of men and material for performance of the duties mentioned in this contract as applicable. In the event of failure in discharge of the duties of maintenance services on any day up to the desired standard in part or full including delay in attending complaint the agency is liable to be penalized @ Rs. 500/- (Five hundred only) per unit/day which shall be recovered from the bills or otherwise including security deposit. For purpose or imposing penalty, the decision of the Director will be final and binding on the agency and shall not be subject to dispute or arbitration.
29. The agency shall submit to NIFT, along with the half yearly bill, copies of service/maintenance report/refilling details of fire extinguishers duly certified by the NIFT Authority.
30. Contract will be awarded to the successfully qualified tenderer and overall lowest bidder. Work order will not be split.
31. The agency must fill up the Abstract of Encloses.

*N. V. V. S.*



Seal & Signature of the Tenderer  
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**C. Pre-qualification criteria:**

**32. Annual Turnover:**

Agency must have Annual Turnover of Rupees 2.00 Lakh per year in last 2 years The Proof of the same in the form of Audited Balance Sheet / CA Certificate (for last 2 years i.e. 2017-2018, 2018-2019) to be provided.

**33. Experience:**

Proof of annual maintenance work carried out by your firm during the Minimum last two years' experience in the relevant field in Govt./Semi Govt. / Public Sector Undertakings/ Reputed Organizations for similar type of installations. (refer point no: 8 on Page no: 11)

**34. Mandatory supporting documents:**

- a) Copy of Registration of PAN
- b) Copy of Registration of the Agency under the Shops & Establishment Act
- c) Copy of Registration of GST
- d) Undertaking by the Agency (refer page no: 9 of 16)
- e) Declaration (refer page no: 10 of 16)
- f) Supporting documents / proof for Experience
- g) Audited Balance Sheet / CA Certificate (for last 2 years i.e. 2017-2018, 2018-2019) for proof of Turnover.

*Manager*



Seal & Signature of the Tenderer  
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UNDERTAKING BY THE AGENCY

I have carefully gone through various terms and conditions listed in above for Comprehensive Annual Maintenance Contract of Fire Hydrant System. I agree to all these terms and conditions. I am making this offer after carefully reading the conditions and understanding the same, without any kind of pressure or influence from any source whatsoever. I am aware of the location of NIFT and have acquainted ourselves and fully assessed the tasks required to be carried out, before making this offer.

I hereby undertake to provide Accident Insurance Policy of our workers as per the Workmen's Compensation Act as indicated in clause terms & conditions no -7, in order to cover accidental risk during work Comprehensive Annual Maintenance Contract of Fire Hydrant System. I hereby indemnify NIFT from any liability in this regard.

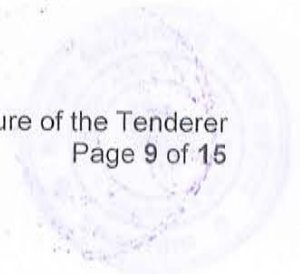
|       |                         |
|-------|-------------------------|
| Place | Signature of Contractor |
| Date  | Address : _____         |
|       | _____                   |
|       | Contact No : _____      |
|       | _____                   |

(Seal of the Contractor's firm)

*Navans*



Seal & Signature of the Tenderer  
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### Declaration by the Tenderer

I hereby affirm that I have read all the instructions, terms & conditions of this tender document before submission of Tender, Technical and Financial bid. The conditions laid down under the scope of Tender are acceptable to me/us.

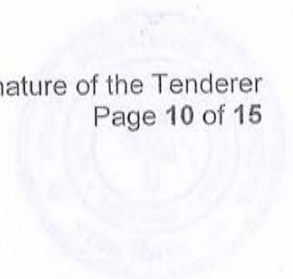
Place & Date:  
Contact No:

(Signature of Tenderer)  
with office seal

*Molagup*



Seal & Signature of the Tenderer  
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**Brief Components of Fire Hydrant System installed at NIFT Centre Gandhinagar.**

| Sr.No. | Brief Description of Materials                             | Unit | Quantity |
|--------|--|------|----------|
| 1      | <b>Pump Driven by Electrical Motor (45 Kw/60Hp)</b>        | No   | 1.00     |
| 2      | <b>Jockey pump Driven by electrical motor(11KW/14.7Hp)</b> | No   | 1.00     |
| 3      | <b>Under Ground piping</b>                                 |      |          |
| a      | 150 mm dia   | Rmt. | 508.85   |
| b      | 100 mm dia   | Rmt. | 11.50    |
| c      | 80 mm dia  | Rmt. | 36.20    |
| 4      | <b>Piping Above Ground</b>                                 |      |          |
| a      | 100 mm dia   | Rmt. | 176.15   |
| b      | 80 mm dia  | Rmt. | 6.15     |
| c      | 38 mm dia  | Rmt. | 79.20    |
| 5      | <b>Sluice Valve</b>  |      |          |
| a      | 150 mm dia   | No   | 5.00     |
| b      | 100 mm dia   | No   | 9.00     |
| c      | 80 mm dia  | No   | 4.00     |
| 6      | <b>S.S.Ball Valves</b>                                     |      |          |
| a      | 38 mm dia  | No   | 5.00     |
| 7      | <b>Yard Hydrant</b>  |      |          |
| a      | 80 mm dia MSDF bend  | No   | 12.00    |
| b      | 80 mm dia stand pipe                                       | No   | 12.00    |
| c      | 63 mm dia hydrant Valve                                    | No   | 12.00    |
| 8      | <b>Fire Brigade Inlet Connections</b>                      | No   | 1.00     |
| 9      | <b>Valve Chamber</b>                                       | No   | 5.00     |
| 10     | <b>Pipe</b>  |      |          |
| a      | 63 mm Branch pipe  | No   | 28.00    |
| b      | 63 mm RRL Hose pipe  | No   | 51.00    |
| 11     | <b>Air Vessel</b>  | No   | 1.00     |
| 12     | <b>Hose Box</b>  | No   | 25.00    |
| 13     | <b>Key</b>   | No   | 25.00    |
| 14     | <b>Motor Centre (On/Off)</b>                               | No   | 1.00     |
| 15     | <b>63 mm GM hydrant valves</b>                             | No   | 23.00    |
| 16     | <b>Hose reel</b>   | No   | 17.00    |
| 17     | <b>Sprinklers</b>  | No   | 32.00    |
| 18     | <b>Non Return Valve</b>                                    | No   | 02.00    |
| 19     | <b>Pressure gauge</b>                                      | No   | 03.00    |
| 20     | <b>25mm sluice Valve</b>                                   | No   | 12.00    |
| 21     | <b>25mm ball valve</b>                                     | No   | 05.00    |
| 22     | <b>Pressure Switch</b>                                     | No   | 02.00    |

*Handwritten signature*



Seal & Signature of the Tenderer  
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**Comprehensive Annual Maintenance Contract of Fire Hydrant System  
at NIFT Campus Gandhinagar**

**(PART -A-Technical Bid)**

This Technical Bid for Comprehensive Annual Maintenance Contract of Fire Hydrant System, should be filled in by the Agency, stamped and sealed in a separate cover superscribed "Comprehensive Annual Maintenance Contract of Fire Hydrant System".

The day tenders are opened; only Technical Bids will be opened first, in order to assess the capability and capacity of the contractor. After assessment of the capability and capacity of the tendering parties, financial bids shall be opened later, in respect of only those parties which are assessed as "capable".

1. Name of the Contractor's firm: \_\_\_\_\_
2. Address of the firm : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Contact No. : \_\_\_\_\_
4. Fax No: \_\_\_\_\_
5. Whether proprietary or partnership Firm: \_\_\_\_\_
6. Name (s) of the Proprietor or Partners of the firm: (Please attach a photo copy of registration of the firm under in case of a company, under the Companies Act) \_\_\_\_\_
7. Address or location of the workshop or factory of the firm(if located in a different premises): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Please indicate below, annual maintenance work carried out by your firm during the Minimum last two years' experience in the relevant field in Govt./Semi Govt. / Public Sector Undertakings/ Reputed Organizations for similar type of installations.

| No. | Sr. | Organization / Institution | Brief Description of AMC work | Year | Value of AMC work Rs. |
|-----|-----|----------------------------|-------------------------------|------|-----------------------|
| 1.  |     |                            |                               |      |                       |
| 2.  |     |                            |                               |      |                       |
| 3.  |     |                            |                               |      |                       |
| 4.  |     |                            |                               |      |                       |

(Please attach photo copies of AMC work orders)



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**09. Description of Registration filled by contractor**

| Sr. No. | Description of Registration                                    | Registration No. | Validity Period |
|---------|--|------------------|-----------------|
| 1.      | Registration of PAN  |                  |                 |
| 2.      | Registration of the Agency under the Shops & Establishment Act |                  |                 |
| 3.      | Registration of GST  |                  |                 |

(Photo copies of above registration must be attached)

| Sr. No. | Documents to be submitted  | Proof Required   |
|---------|--|------------------|
| 1.      | The Proof of Annual Turnover for up to Rupees 2.00 Lakh per year for last 2 years in the form of Audited Balance Sheet / CA Certificate (of 2 years i.e. 2017-2018, 2018-2019) | (To be Attached) |

\_\_\_\_\_  
Signature of Tenderer

Place: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date : \_\_\_\_\_

Phone No. : \_\_\_\_\_

(Seal of the Agency's firm)



Seal & Signature of the Tenderer  
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Abstract of Encloses:-

| Sr. No. | Particular | Issued by | Page no | Remarks |
|---------|------------|-----------|---------|---------|
| 1       |            |           |         |         |
| 2       |            |           |         |         |
| 3       |            |           |         |         |
| 4       |            |           |         |         |
| 5       |            |           |         |         |
| 6       |            |           |         |         |
| 7       |            |           |         |         |
| 8       |            |           |         |         |
| 9       |            |           |         |         |
| 10      |            |           |         |         |



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## PART 'B' - FINANCIAL BID

| Sr. No.           | Description of items   | Rate per year in Rs. |
|-------------------|--|----------------------|
| 01.               | <b>Name of work: Comprehensive Annual Maintenance Contract of Fire Hydrant System for smooth functioning :</b>   |                      |
|                   | Comprehensive annual maintenance contract including routine fortnightly complete operation and training of Fire Fighting with existing System consisting of wet riser and sprinkler including 60 HP pump set with Jockey pump set of 14.75 HP each one no. along with underground/exposed supply & distribution pipes and concealed pipes in building structure with valves, hose reels control panel, switches etc. complete. |                      |
|                   | Total amount in Rs.  |                      |
|                   | GST in Rs.   |                      |
|                   | Grand total including taxes in Rs.   |                      |
| Amount in words:- |  |                      |

1. The rate quoted above shall be inclusive of all the charges.
  2. NIFT reserves the right to reject any tender without assigning any reason thereof.
  3. In case of any dispute the Jurisdiction of Court will be Gandhinagar.
- The vendor must visit the campus for physical assessment of Fire hydrant system before quoting rates.

Place & Date:  
Contact No:

(Signature of Tenderer)  
with office seal



Seal & Signature of the Tenderer  
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