



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

वस्त्र मंत्रालय, भारत सरकार

निफ्ट कैम्पस, करवड़, जोधपुर-342 037, राजस्थान, भारत

National Institute of Fashion Technology

Ministry of Textiles, Govt. of India

NIFT Campus, Karwar, Jodhpur – 342 037, Rajasthan, India

15374(1)/COE/CONVOCATION/2021 (PART-I)

Date: 14/03/2022

अल्प अवधि सीमित निविदा पृछताछ पत्र/Short Term Limited Tender Enquiry

Subject: NIFT, Jodhpur- Short Term Limited Tender (Single Bid) Enquiry for Evening Snacks, & Dinner arrangement-reg.

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its Head Office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong, Srinagar and Panchkula.

National Institute of Fashion Technology, Jodhpur Center was set up by the Ministry of Textiles, Government of India in 2010 is situated at Karwar, Jodhpur- 342037, Rajasthan.

Important dates for limited Tender Enquiry:

Date of publication of Short term limited tender on official web site	14/03/2022
Pre-bid meeting	16/03/2022 (11:00 AM)
Last date for receipt of duly filled Short term limited tenders	21/03/2022 (02:00 PM)
Date and time of the opening of Financial bid of Short term limited tenders	21/03/2022 (4:00 PM)

Signature of Bidder with Seal

Sealed Short Term Limited Tender Enquiry are invited from experienced and reputed caterers or event management agencies to serve the Convocation Evening Snacks, & Dinner arrangement Convocation at the designated venue Indian Institute of Technology, Jodhpur on 08th April, 2022.

Limited tender should be sealed and superscripted with sealed limited tenders for providing Short Term Limited Tender Enquiry for Evening Snacks, & Dinner arrangement and address to:

Purchase Officer

National Institute of Fashion Technology,

NIFT Campus, Karwar, Jodhpur- 342037, Rajasthan

The limited tender may be sent to the Purchase Officer, NIFT Campus, Karwar, Jodhpur –Rajasthan-342037 or dropped in the Tender Box kept at the said address on or before 21/03/2022 at 02:00 PM. The Financial Bids will be opened on 21/03/2022 at 4:00 p.m. during which tenderer or its authorized representative(s) may remain present if so desired.

Terms & Conditions:-

- 1.** Price Bid should be kept in cover & sealed envelope & the cover envelope should also be super scribed with "Tender for NIFT, Jodhpur- Short Term Limited Tender Enquiry for Evening Snacks, & Dinner arrangement.
- 2.** Bidders are mandatorily required to submit following documents duly signed along with the bid.
 - a)- Copy of Pan Card.
 - b)-Copy of GST registration
- 3.** The vendor/representative of company may visit the site(NIFT Jodhpur) and understand the scope of work completely before participating in the rate enquiry process same and seek clarifications if so desired.
- 4.** The Price bid has to be quoted in INR as per the prescribed format given in (Annexure -I) only and total amount must be inclusive of all taxes. Any deviation will not be accepted.
- 5.** The selected bidder must comply mask, sanitizers and all type of COVID-19, SOPs.
- 6.** The payment will be processed within 02 working weeks after completion of works & submission of bill and scope of works as per the specifications on the basis of certification by the concerned committee members.
- 7.** The lowest bidder will be considered for award of work order.
- 8.** TDS/Taxes will be deducted from the payment as per norms

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9. The quoted rates should be inclusive of all taxes, levies, charges etc. as applicable. Nothing shall be paid on account of any hidden taxes, charges, etc.
10. NIFT reserves the right to accept or reject the lowest offer or all the quotations without assigning any reasons.
11. Conditional tender will be treated as unresponsive and are liable to be rejected.
12. No other charges will be paid except the Grand total amount quoted. The above payment will be treated as full and final.
13. GST may be shown in the bill and indicate GST No. of NIFT Jodhpur (GST NO. 08AAATN2067J1ZG) on bill.
14. Agency shall provide adequate approved good/approved quality/grade food container (Tray) and hygienically clean table cloth of good quality on the buffet table.
15. Presentable & hygienically cleaned Utensils/ food containers for cooking and serving warm food shall also be provided by the agency.
16. The agency shall ensure that staffs deployed in catering services are free from any virus infection or communicable diseases.
17. The agency shall also ensure that staffs deployed for food preparations and services must use disposable caps and gloves during cooking and food service respectively. The agency must ensure that all the staffs engaged by them for work (food preparations, food services and Decorations) at venue must wear Mask, gloves and disposable caps at all times.
18. The bidders must ensure that the food is prepared sufficiently to avoid any shortage during service time. failing which a penalty will be imposed as per GFR:- 0.5 (Half) per cent of the prices of any portion of stores delivered late, for each week or part thereof of delay. The total damages shall not exceed 10 (Ten) per cent of the value of delayed goods.
19. All utensils, infrastructure, crockery, Mineral /RO water ,Cook, Bins for Collecting used plates , Waiters are to be arranged by the vendor before starting the event for High Tea (at auditorium) and Dinner (Jodhpur Club) at Venue for Convocation on before stating of events.
20. The rates are inclusive of all taxes.
21. No advance payment will be paid by NIFT, Jodhpur.
22. National Institute of Fashion Technology reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s) and is not bound to accept the lowest evaluated bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.

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Scope of Works Annexure-A

National Institute of Fashion Technology, Jodhpur
Venue : IIT Jodhpur

Annexure- A

Food Menu for Convocation (April, 08,2022), Time 04:00 Pm to 10:00 PM

S.No.	Details of Items	Qty
1	Evening Snacks: (Auditorium)	
a)	Tea (Regular Masala Tea, green tea, Black tea), Coffes, Juice (Mixed/Mango/Orange/Litchi)	400 Persons Approx.
b)	Mixed Veg Pakoras and Cookies.	
c)	To arrange adequate packaged water bottles (250ml) for the 400 persons at high tea. Minimum 700 bottles to be provided.	
2	Dinner Menu- (Jodhpur Club, IIT Jodhpur)	
a)	Salad- Green Salad, Fresh Fruit Salad, Pickles, Roasted Papad, Mixed Raita	400 Persons Approx.
b)	Soup: Tomoto Soup, Chicken Manchow Soup	
c)	Main Course Veg Sabzi: Paneer Lababdar, Vegetable Jalfrezi, Govinda Gutta ki sabzi, Dal Tadka, Pea Pulao. Non-Veg- Kadai Chicken, Red Meat	
d)	Assorted Breads: Butter Naan, Tandoori Roti (Butter) , Tawa Roti	
e)	Sweet: Ice cream (Butter Scotch, Mango, Choclate), Gulab Jamun, Ras Malai, Malai Ghewar	
3)	Drinking water arrangement for 400 persons	

Note

1	All utensils, infrastructure, crockery, Mineral /RO water, Cook, Bins for Colecting used plates, Waiters are to be arranged by the vendor before starting the event for High Tea (at auditorium) and Dinner (Jodhpur Club) at Venue for Convocation.
2	The Caterer will do the Seperate food/water serving arrangements for serving High Tea(Auditorium) and the dinner (Jodhpur Club@ IIT Jodhpur) with Cloth napping for dice serving arrangement for 50 Guests at their tables . Bone China Crockery to be used.
3	Also, the Caterer will do buffet arrnagments for 350 Guests for Dinners.
4	The Number of Plate may/may not be increase as per the registration, so Food/Refreshmnts to be serve as per same.

Prepared by

Signature of Bidder with Seal

FORMAT FOR PRICE BID

1. Name of work: **Evening Snacks, & Dinner arrangement for Convocation**
2. Name of Firm/Bidder:
3. Address:
4. Phone/ Fax/ Mobile/ Email:

S No.	Details of Items with all specifications	Qty Required	Rate Per Pax	*Total Amount in Rs.
1	Scope of Works Annexure-A	400 Persons Approx		
Total(In Rs.)				
Any other charges(In Rs.)				
GST(In Rs.)				
Grand Total (In Rs.)(Figure)				
Grand Total (In Rs.)(Words)				

Signature of Bidder with Seal