

E-TENDER NOTICE CUM E-TENDER DUCUMENT

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, CHHEB
KANGRA

Cost of E-Tender Document Rs 500/-

**NOTICE INVITING E-TENDER FOR SUPPLY OF TABLE TOP LOOM FOR TD
DEPARTMENT, OF NIFT KANGRA.**

Invites sealed E-Tenders under two bid systems for supply of Table Top loom as per the quantity and specifications mentioned in Schedule of Requirements. The bidder may quote for all the items of Annexure VI. The E-Tender bids duly-filled in all respects enclosing necessary documents may either be sent to The Joint Director, National Institute of Fashion Technology, Chheb, Kangra or be dropped in the Tender box placed at Administrative Section of Chheb, Kangra so as to reach on or before 27/01/2021 by 3:00 PM. The NIFT is registered with the Department of Scientific and Industrial Research (DSIR) and is eligible for exemption from payment of customs duty in terms of Govt. of India notification No. 51/96-customs dated 23rd July 1996 and exemption from payment of excise duty in terms of Govt. notification No. 10/97 – Central Excise dated 01st March 1997 as amended from time to time. Hence the bidder should be original manufacturers or their Indian agents/authorized dealer for the supply of items of repute/ popular brand. The suppliers shall indicate the details of Central Excise registration, Export/ Import license details in case of original manufactures /foreign manufactures/ suppliers

No: NIFT-KGR/TD/21/2020

Time schedule for E-Tender process:

Date of publication of E-Tender notification	24/12/2020
Sale of E-Tender document commences from	24/12/2020
Last date for sale of E-Tender document	27/01/2021 AT 11 AM
Last date for receipt of duly filled in E-Tenders	27/01/2021 AT 03 PM
Date and time of the opening of E-Tenders	27/01/2021 At 4 PM

Note: This E-Tender document contains 19 pages and bidders are requested to sign on all the pages. The hard coy of Technical bid and price bid should be sealed by the bidder in separate covers duly super scribed & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as ‘Tender for Table Top Loom’.

The Tender is to be filled and submitted online through the Website <https://nifttenders.eproc.in>. After submitted the tender online, the hard copy of the above Tender document is to be submitted to the Joint Director, National Institute of Fashion Technology, NIFT Campus, Chheb, Kangra, Himachal Pradesh -176001.

PART – A**NOTICE INVITING E-TENDER (NIT):**

NIFT, KANGRA invites sealed E-Tenders under two bid systems for supply of Table Top Loom as per the quantity and specification mentioned in price bid. The bidder may quote for all of the items of **Annexure VI**. The hard copy of E-Tender bids duly-filled in all respects enclosing necessary documents may either be sent to **The Joint Director, NIFT, Chheb, Kangra – 176001** or be dropped in the Tender box placed at Administration Section of NIFT Kangra so as to reach on or before **27/01/2021 by 3 PM**. The NIFT is registered with the Department of Scientific and Industrial Research (DSIR) and are eligible for exemption from payment of customs duty in terms of Govt. of India notification No. 51/96-customs dated 23rd July 1996 and exemption from payment of excise duty in terms of Govt. notification No. 10/97 – Central Excise dated 01st March 1997 as amended from time to time. Hence the bidder should be original manufacturers or their Indian agents/authorized dealer for the supply of items of repute/popular brand. The suppliers shall indicate the details of Central Excise registration, Export/ Import license details in case of original manufactures /foreign manufactures/ suppliers.

1. SCHEDULE OF REQUIREMENTS:

This NIT is for procurement of the following Machine and Equipment for Testing Lab of TD Department with the specification and quantities mentioned against each.

S. No	Name of Machine required in Weaving dept	Specification required	No. of Table Top looms required
1	Table Top looms (Hard Wood) with extra beam & all accessories	Width : 20 Inches, 16 shafts, Front lifting mechanism, 2 nd beam facility, Reed (12 to 16) dpi (Hard wood) with extra consumables	06 Table Top looms (Hard Wood)

2. TECHNICAL QUALIFICATION CRITERIA:

The Tenderer must fulfil the following eligibility conditions:

1. Manufacturers of the Table Top Loom and their dealers or suppliers are eligible to apply.
2. Tenderer sales turnover should not be less than **Rs.10 Lakh (Rupee Ten lakh) per annum** in the last two years (F/Y 2018-19 & 2019-20). (Documentary proof to be attached)
3. The Tenderer firm should possess PAN Number and should have all the necessary registrations of the Govt. under the Shops and Establishment Act, Registrations under GST etc (wherever applicable) etc. (enclose the documents)
4. A separate **Demand Draft / Pay Order of Rs.500** (non – refundable) drawn in favour of NIFT Kangra payable at Kangra against E-Tender document cost shall be attached with technical bid in case the E-Tender document is downloaded from the website

NIFT-KGR/TD/21/2020

<https://nift.ac.in/kangra/tenders> E-Tender received without the Tender document fee will be rejected.

5. The technical bid should be accompanied by a bank demand draft/pay order of Rs 15,000/- (Rupee Fifteen Thousand Only) in favour of NIFT Kangra as Earnest Money Deposit (EMD).
6. The Tenderer should provide warranty/guarantee and free service for a period of minimum one year from the date of supply / installation at NIFT Kangra Chheb.
7. **The Corrigendum if any will be published over the website of the Institute. The Tenderer should keep watching the website of the Institute for Corrigendum if any.**
8. **Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>**

3. **MODE OF SUBMISSION: Joint Director** NIFT, Kangra by designation only.

- A. E-Tender should be submitted in the following two separate covers.
 - i. Technical Bid
 - ii. Price Bid
- B. E-Tenders received with technical bid and price bid in the same cover will be summarily rejected.

- i. The hard copy of E-Tender can be submitted in person on or before the due date and time specified in the E-Tender notice. The hard copy of e-tender along with supporting documents including Demand Draft for EMD and Tender Fees may be dropped in the TENDER BOX kept at the Administrative section at **NIFT CAMPUS, Chheb, KANGRA – 176001.**
- ii. Alternatively, the Tenderer who prefers to submit the E-Tender through post can send the same through registered post or courier so as to reach the above address on or before the due date and the time specified in the E-Tender notice. E-Tenders received after the due date and time for what so ever reasons will not be considered, and the NIFT, Kangra will not be liable or responsible for the same.

- C. E-Tender should be submitted in the prescribed E-Tender document obtained from the Office of Joint Director NIFT, Kangra /down loaded from the NIFT website <https://nift.ac.in/kangra/tenders>.

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 24.12.2020 to 27.01.2021 up to 03.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in> / <http://www.nift.ac.in>.

(b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted.

NIFT-KGR/TD/21/2020

(c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

- Annual Registration Charges of Rs. 2000/- + 360/- (GST) = 2360/- (Rupees Two thousand Three Hundred Sixty only - non-refundable).
- Bid Processing Fee charges 480/- + (GST)

(d) In case of any difficulty vendors may contact at sandeep.bhandari@c1india.com mentioning their Company Name, Address and User ID for Approval of Registration etc.

4. DUE DATE & TIME

The hard copy of E-Tender document will be issued from 900 hrs to 1700 hrs on all working days as mentioned in the E-Tender schedule. The sealed E-Tenders should reach the office of the Joint Director NIFT, Kangra on or before the due date and time as mentioned in the E-Tender notice. The E-Tenders will be opened at **27/01/2021 at 4 PM.** If the last day happens to be a holiday, the E-Tender will be opened at the next working day at the same time. The E-Tender received after due date and time or unsealed or incomplete or by electronic mail will be summarily rejected.

5. COST OF E-TENDER DOCUMENT

The cost of the E-Tender document is Rs.500/- (Rupees Five Hundred only). The same can be obtained by paying the fees through demand draft/banker's cheque drawn in favour of NIFT Kangra, payable at Kangra. The E-Tender document is not transferable to any other bidder.

6. EARNEST MONEY DEPOSIT

- A. Tenderer shall enclose a demand draft/pay order of any scheduled bank for an **amount Rs 15,000/-** in favour of NIFT Kangra, payable at Kangra as the non-interest-bearing Earnest Money Deposit along with technical bid. The technical bid without EMD shall be rejected.
- B. Cheques and bank guarantees will not be accepted towards EMD.
- C. On opening technical bid envelope if it is found that EMD is not enclosed, then the E-Tender offer will be summarily rejected unless any category of Tenderer is specially exempted by the government from the payment of EMD for which reasons and proof have to be enclosed.
- D. The EMD will be forfeited if:
 - i. Tenderer withdraws his E-Tender or backs out after acceptance.
 - ii. Tenderer fails to remit the security deposit.
 - iii. Tenderer violates any of the conditions prescribed in the E-Tender document.
 - iv. Tenderer revises any of the terms quoted, during validity period.

7. REFUND OF EARNEST MONEY DEPOSIT EMD shall be refunded to the unsuccessful tenderer, after the selection of L-I bidder and issuance of work order

PART – B

TECHNICAL BID

CONDITIONS FOR SUBMISSION OF TECHNICAL BID UNDER TWO COVER SYSTEM

NIFT-KGR/TD/21/2020

The Technical bid as prescribed should be filled up, and sealed in a separate cover along with all enclosures specified. The cover shall be super scribed as technical bid. The technical bid envelope should contain the following:

1. Demand draft for Earnest Money Deposit.
2. Details like the name of the firm, address, telephone number, cell phone number, fax number and e-mail address of the Tenderer.
3. Documentary proof in support of the capacity to supply the required quantity for this purpose, Annual turnover statement for the financial year 2018-19 and 2019-2020 should be submitted (Annexure II).
(Supplies made by the Tenderer alone will be considered towards the eligibility criteria)
4. Duly self-attested copy of PAN and copies of Income Tax return.
5. Duly attested copies of general as well as GST Registration Certificate.
6. Authorization in favour of the authorized representative in the letter head of the participating Tenderer.
7. Undertaking regarding excise duty/GST / custom duty in the format given in Annexure IX.
8. Details of items for which the bidder has quoted along with standard and other accessories offered (to be mentioned in Annexure III)
9. Declaration duly signed by the Tenderer (Annexure IV & V)
10. An undertaking regarding warranty/guarantee and free service for a period of minimum one year from the date of installation. (to be furnished in Annexure VII)
11. Illustrated pamphlets containing all the technical details, specification of the E-Tendered items.
12. Credentials of the Tenderer with his / her experience in supply of the Loom to be furnished in Annexure VIII)
13. All the documents (01 to 12 above) shall be enclosed in a cover superscripted as 'Technical Bid Envelope A'.
14. The bidder may quote for all items mentioned in Annexure VI (Price Bid).

PART – C

PRICE BID

Price Bid (Annexure – VI) shall be enclosed in a separate cover super scribed as 'Price Bid Envelope

- 1) Unit rate along with the split-up price of the items quoted for shall be essentially given in the prescribed format as given in Annexure VI. The rates should be indicated clearly both in figures and in words. If there is any variation between the rates in figures and in words, the rates given in words will be considered for evaluation. The rate quoted shall be inclusive of rate of all accessories specified in Annexure-III and no separate rate should be quoted for such accessories.
- 2) All rates shall be inclusive of supply and installation at desired destination at NIFT Campus Kangra.
- 3) The rates should be kept firm and valid for 60 days from the date of opening of Financial bid.
- 4) Bidder can quote for any or each item as mentioned in Annexure VI.
- 5) The Tenderer with full signature should attest any scoring or overwriting.

- 6) The rates quoted should not be subjected to any price variation clause.
- 7) Pamphlets and specifications of quoted items should be necessarily accompanying the offer.

PART – D

GENERAL CONDITIONS

1. OPENING OF E-TENDER AND EVALUATION THEREON

- 1) The E-Tenders received up to **27/01/2020** AT 3 PM hrs on the opening day will be opened in the presence of such of those Tenderers or their representatives who wish to be present at their own cost. Representatives who are attending the opening of the E-Tenders should bring a letter of authority from the Tenderer for whom they represent.
- 2) The Tenderers are advised to go through all the terms and conditions carefully. Reporting of any corrections or alteration, etc., after submitting the E-Tender, will not be entertained.
- 3) The Campus Director NIFT, Kangra reserves the right to accept the whole E-Tender or any part thereof or reject all the E-Tenders, in the interest of the NIFT so require, without assigning any reasons whatsoever and to waive any minor discrepancy in the E-Tenders received.
- 4) The successful Tenderer shall execute an agreement in stamp paper of value of Rs.50/-(Rupees Fifty only) for the due fulfilment of the contract, within 5 days from the date of receipt of letter of acceptance.
- 5) If the successful Tenderer fails to execute the agreement and/or to deposit the required Security Deposit within the time specified or back out from the E-Tender after intimation of the acceptance of the E-Tender or fails to comply with the E-Tender conditions owing to any other reason, the Earnest Money Deposit/ Security Deposit will be forfeited. The Tenderer shall be liable for all damages sustained by the NIFT by reasons of such breach including the liability to pay any difference between the rates accepted by Tenderer and those ultimately paid by the NIFT for the procurement of the Machine and Equipment. Such damages shall be assessed by the Campus Director NIFT, Kangra whose decision is final and the amount assessed will be recovered from the Tenderer.
- 6) Tenderers who satisfy the conditions stipulated in the E-Tender document and who have supplied all the documents/materials required will alone be considered as qualified Tenderers. The E-Tenders of such qualified Tenderers alone will be considered for opening the price bid in envelope-B. However, NIFT reserves the right to reject any of the E-Tender without mentioning any reason. The Customs duty /GST exemption offered by the bidder will be considered for deciding net outgo to NIFT.

2. EXECUTION OF AGREEMENT AND PAYMENT OF SECURITY DEPOSIT

- 1) The successful Tenderer should execute an agreement for the fulfilment of the contract with the Campus Director NIFT, Kangra and handover the same to the NIFT, Kangra within 15 days

NIFT-KGR/TD/21/2020

(Fifteen Days) from the date of receipt of letter of acceptance of the E-Tender. If the same is not executed within 15 days the order will be cancelled by the NIFT, Kangra.

- 2) In case the successful Tenderer fails to execute necessary agreement within 15 days from the date of receipt of letter of acceptance of the E-Tender, his / her Earnest Money Deposit (EMD) shall be forfeited and the E-Tender will be held as non-responsive.
- 3) The expenses incidental to the execution of agreement shall be borne by the successful Tenderer. The conditions stipulated in the agreement form should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of NIFT Kangra to recover any consequential loss from the successful Tenderer.
- 4) The successful Tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his E-Tender, deposit a sum equivalent to 10% of the value of the contract as Security Deposit by way of demand draft/banker's cheque drawn on any scheduled bank and payable to, NIFT Kangra. If the accepted Tenderer fails to remit the Security Deposit within the above said period, the Earnest Money Deposit remitted by him shall be forfeited by NIFT Kangra and his E-Tender will be held void.
- 5) The Security Deposit will not bear any interest. The Security Deposit furnished by the Tenderer in respect of his E-Tender will be returned to him after expiry of Warranty/ Guaranty period.
- 6) In case of successful Tenderer, EMD if paid may be adjusted towards security deposit payable. If the Tenderer fails to act upon the E-Tender conditions or backs out after the acceptance of the work order/ supply order the Security Deposit will also be forfeited.

3. FORFEITURE OF EARNEST MONEY DEPOSIT

If the successful Tenderer (referred as "Tenderer") fail to act according to the E-Tender conditions or backs out after the E-Tender has been accepted, the EMD will be forfeited.

4. VARIATION IN QUANTITIES

The Campus Director NIFT, Kangra reserves the right to accept the E-Tender or to increase or to decrease the quantities indicated in the E-Tender schedule.

5. RELEASE OF PURCHASE ORDER

- 1) Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The NIFT reserves the right to select any bid under the grounds of specification compliance, usage suitability, design, economic suitability, workmanship, brand value, proven track record and reputation in supplies to Govt. Organizations, quality certification from national or international agencies and after sales service facilities.
- 2) The Campus Director NIFT, Kangra reserves the right to relax or waive any of the E-Tender condition and reject the E-Tender if anyone of the conditions enumerated above is violated or any counter condition is put forward by the Tenderer.
- 3) On execution the agreement and on receipt of the Security Deposit, NIFT, Kangra will release the formal purchase order to the Tenderer.
- 4) Additional terms and conditions will be incorporated in purchase order, if needed, to safe guard the interest of NIFT.

6. EXECUTION OF PURCHASE ORDER

The Tenderer should nominate and intimate to NIFT, Kangra his/her authorized representative specifically to receive the purchase order from NIFT and to effectively execute the purchase order complying all the terms and conditions.

7. DELIVERY

- 1) Supply of the Table Top Looms will have to be completed within 30 days in case of indigenous supplies and 45 days in case of imported supplies.
- 2) The delivery schedule should be strictly adhered to. If the Tenderer fails to complete the supply within the time stipulated, the order for the supply of the Machines is liable to be cancelled. In such case the security deposit will be forfeited and penalty clause as per item 13 below will be invoked.
- 3) The items should be delivered, placed, installed and commissioned at NIFT, Campus Chheb, Kangra, Himachal Pradesh- 176001 at no extra cost to NIFT.

8. GUARANTY / WARRANTY

- 1) Guaranty / Warranty period shall be specified in the E-Tender. If any item covered under warranty fails the same shall be replaced free of cost including all the applicable charges.
- 2) All the items supplied shall be guaranteed to be free from defective workmanship or materials for a period of 1 year. The supplier at his / her own cost shall rectify any defect that may appear during this period.

9. ASSEMBLING AND INSTALLATION

The installation should be done within 7 days from the date of receipt of the Looms at the NIFT Campus Kangra.

10. PAYMENT TERMS

The payments shall be made within 15 days from the date of supply and also on production of proof of satisfactory supply duly certified by user department of NIFT.

11. JURISDICTION FOR LEGAL PROCEEDING

Legal remedies for any disputes which may arise during the execution of the contract shall be instituted in any court law in Kangra, Chheb H.P. only.

12. SECURITY DEPOSIT:

The Security Deposit (10% of total amount) should be submitted within 15 days of release of the Order. The Security Deposit will not be bearing any interest. For successful bidder EMD will be adjusted against the 10% security Deposit

13. PENALTY

In the event of failure of the successful Tenderer to make the supply of the items ordered within the stipulated time, without prejudice to other remedies under the contract a penalty equivalent to 0.5%(Half Percent) of the value of delayed goods will be levied per week with a maximum of 5% of the contract value. If requested by the Tenderer, Campus Director may at his discretion grant

NIFT-KGR/TD/21/2020

extension of time with penalty/without penalty and also may purchase the stock from any other source at the prevailing market rate at the risk and responsibility of the successful Tenderer and to claim any loss sustained by NIFT Kangra, Chheb in the transaction from the Tenderer besides forfeiting EMD and Security Deposit.

14. AGREEMENT:

The successful bidder shall have to sign an agreement with NIFT.

15. SIGNATURE AND SEAL

The Tenderer must sign and affix their seal in every page of the E-Tender document and furnish certificate as below.

I/We _____ have gone through the terms and conditions and will abide by them as laid down above.

Date:

SIGNATURE & SEAL OF THE
AGENCY

ANNEXURE-I

EARNEST MONEY DEPOSIT PAYMENT PARTICULARS

I. Number of Demand Drafts enclosed:

II. Demand Draft particulars

Sl. No.	Purpose	Amount in Rs.	D.D. No.	Date	Name of the bank branch
1	EMD- Table Top Loom				

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this E-Tender and also liable for any penal action that may arise due to the above besides being black listed. I further understand that on opening of the technical bid if the EMD furnished by me is found short when calculated at the percentage fixed on quoted rate, my quotes will become invalid.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer :

Date :

Place :

ANNEXURE-II

TURN OVER DETAILS

The latest year sales turn-over details are furnished below.

Name of the Company/Firm:

Sl. No.	Financial Year	Turnover (Rs.in lakh)
1	2018-19	
2	2019-20	

(Proof of the above sales turn-over details should be furnished in the form of audited balance sheet of the Tenderer.

ANNEXURE-IIISPECIFICATION AND QUANTITY OF TABLE TOP LOOM

S. No	Name of Machine required in Weaving dept	Specification required	No. of Table Top looms required
1	Table Top looms (Hard Wood) with extra beam & all accessories	Width : 20 Inches, 16 shafts, Front lifting mechanism, 2 nd beam facility, Reed (12 to 16) dpi (Hard wood) with extra consumables	06 Table Top looms (Hard Wood)

ANNEXURE-IV

DECLARATION

I/We having our office at declare that

I/We have never been blacklisted by any state Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer :

Date :

Place :

ANNEXURE-V

PRICE BID CERTIFICATION

To,

The Campus Director,

NIFT, Kangra

I/We.....of

..... hereby agree, subject to acceptance of this E-Tender by Campus Director NIFT, Kangra, to supply Loom in accordance with the terms and conditions of contract stated in the E-Tender document and as per specifications, rates and prices specified in Annexure-VI.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Tenderer :

Seal of Tenderer :

Date :

Place :

PRICE BID

ANNEXURE-VIA

Item Nos.	Specification		Brand name & Model No.	Qty.	Rate (per each) (Rs.) Total	Total Amount (Rs.) (4 x5)	Whether Excise GST / Customs Duty exemption could be availed of (Yes / No)
1	2		3	4	5	6	7
1.	Table Top looms (Hard Wood) with extra beam & all accessories	Width : 20 Inches, 16 shafts, Front lifting mechanism, 2 nd beam facility, Reed (12 to 16) dpi (Hard wood) with extra consumables		6			

Breakup of the total prices to be filled for individual equipment

ANNEXURE-VIB

Basic price (Rs.), (of both machine)			
P & F charge (Rs.)			
GST (Rs.)			
Customs Duty (Rs.)			
Any other Tax (Rs.)			
Others if any (Rs.)			
Freight Charges (Rs.)			
Insurance (Rs.)			
Entry Tax If any (Rs.)			
Installation charges (Rs.)			
Training Charges (Rs.)			
Total			

In words

.....

Details of other items/other accessories offered.....

Signature :

Name & Designation :

Name of the Agency :

Seal of Tenderer :

Date :

Place :

ANNEXURE - VII

WARRANTY/Guarantee Certificate

We hereby undertake to furnish one year/two years/three-year warranty-guarantee and free maintenance service from the date of installation.

Signature and Seal of Tenderer

Date:

Place:

ANNEXURE - VIII

DETAILS OF LAST 3 YEARS MAJOR TRANSACTIONS

Sl. No.	Year	Date of receipt of order	Name of the customer with address and email ID	Value of order	Whether full supply was made within the time stipulated, if not give details of delayed offers and reasons thereof.
1					
2					
3					
4					
5					

Signature and Seal of Tenderer

Date:

Place:

ANNEXURE – IX

UNDERTAKING REGARDING EXCEPTION OF CENTRAL GST / CUSTOMS DUTY

I/We hereby certify that I/We am/are the original manufacturer/ authorised supplier/ authorised Indian Agent for the items quoted in Annexure VI. I/We undertake to do all the needful for obtaining Excise/GST/ customs duty exemption on items quoted and indicated as 'GST/ customs duty exemption available'. I/We also understand that the bid evaluation will be based on net outgo to NIFT.

NAME : _____

SIGNATURE : _____

DESIGNATION : _____

ADDRESS OF THE TENDERER : _____

: _____

: _____

SEAL OF THE TENDERER :

DATE:

PLACE: