



National Institute of Fashion Technology
Resource Centre

APPLICATION FOR MEMBERSHIP

Name

Address (for correspondence)

Address (Permanent)

Telephone / Fax (Resi):
(Office):

Mobile no.

Email

Occupation / Position held

Areas of Interest

Are you interested in Membership of Forecast Services? YES /NO

Are you an ex-student of NIFT? YES/NO

If **YES**, Course attended Year of passing.....
(Kindly attach a copy of the diploma for Alumni membership)

Date

Signature of the applicant

For Office Use

Membership Granted / Not Granted

RC Membership No:

Valid Upto

Forecast Membership No:



**National Institute of Fashion Technology
Resource Centre**

Application for Industry Membership

Name of the firm:

Address

Telephone:

Fax:

E-mail:

Website:

Product Specialization:

a)	b)	c)
d)	e)	f)
Can you mail complimentary product catalogues/ any other publications of your company to RC? (If <i>yes</i> , please give details)		Yes/No

Forecast membership: Yes/No

If *yes*, please tick:

Transferable single membership

Non-transferable membership

Name : -----

Seal of the Firm:

Date:

Signature
Authorized signatory of the firm

Name in capital letters:
Designation:

For office use only

Membership Granted / Not Granted

RC Membership No:

Valid Upto

Forecast Membership No:



Application for Institutional Membership

Name of the Institution:

Address

Telephone & Fax:

Mobile No.:

E-mail:

Website:

Areas of Specialization:

Can you mail complimentary publications of your Institution to RC? **Yes / No**

(If **yes**, please give details)

Name/s of Faculty Member/s: 1}. 2}. 3}.

4}. 5}.

Forecast membership: Yes / No {if yes, mention no. of members}

Name/s of Student/s {please enclose a list of student/s}

{{Kindly contact the Head Librarian for permissible number of students}}

Seal of the Institution:

Date:

Signature
Authorized signatory of the Institution.

Name in capital letters:
Designation:

For office use only:

Membership Granted / Not Granted

RC Membership No:
Forecast Membership No:

Valid Upto:

Terms and Conditions*

- A member, except a student, is registered for a year only. All students are registered for the duration of their courses only.
- The membership cards are non-transferable. The member will be responsible for use/misuse of his/her cards.
- The member must notify any change of address, telephone numbers and email ids.
- A member can borrow only one book against the borrower's card. If a member fails to pay the overdue fines, the borrower's card will not be returned.
- If a member fails to return an overdue book within 180 days from the due date **three times** the cost of the borrowed book and over due fines will be deducted from the security deposit.
- In case the member misplaces a borrower's card or a borrowed book he/she must notify the Head Librarian in writing within a day of the loss. He/she will either replace the same title (same or latest edition) or pay **three times** the cost of the book with overdue fines. Fines for lost cards should also be paid for before new cards are issued.
- Photocopying, photography and scanning of forecasts and audio-visual materials are not permitted.
- Personal books, periodicals, CDs, photo clippings, colour cards and fabric swatches should not be carried inside RC. Costumes and fashion accessories, not worn on person, are not allowed inside RC.
- Personal bags, briefcases, camera kit, eatables and drinks are not permitted inside RC. RC is not responsible for loss of any belongings from the property counter or inside RC.
- The staff of RC and the security guards can check all the belongings of a person or frisk anybody upon suspicion of carrying any unissued material. If any member/visitor is caught carrying any unissued material out of RC, he/she will pay a fine of Rs.1000.00 at the circulation counter. A member will be debarred for six months only. A student will be debarred from entering RC for a semester.
- A member must clear all the dues before applying for renewal. All the cards i.e., the access card, the borrower's card and the forecast card, should be deposited at the time of renewal.
- The security deposit will be refunded upon clearance of all dues. The application for refund of security deposit must be submitted along with a photocopy of the bank receipt and expired membership cards.
-

I hereby accept all the terms and conditions of membership of RC.

Signature

Name in capital letters:

***Applicable to member categories - Alumni & Individuals**

Terms and Conditions*

- The firm is registered as a member for a year only. An authorized signatory of the firm with seal of the office must sign the application of the firm. All dealings will be with the authorized signatory of the firm only. He/she will be responsible for all borrowed items and use/misuse of all the facilities offered by RC.
- All the membership cards i.e., the access card, borrower's card and forecast card, except the non-transferable forecast card, **are issued to the firm only and are transferable**. RC will permit access to anybody carrying a valid access or forecast card. The firm should ensure that the cards are not misused.
- The firm must notify any change of address, telephone numbers and email ids.
- The firm can borrow only one book against one borrower's card.
- If a member fails to pay the overdue fine the borrower's card will not be returned.
- If a member fails to return an overdue book within 180 days from the due date three times the cost of the borrowed book and over due fines will be deducted from the security deposit.
- In case the member misplaces any of the cards or a borrowed book he/she must notify the Head Librarian in writing within a day of the loss. The firm will either replace the same title (same or latest edition) or pay three times the cost of the book with overdue fines. Fines for lost cards should also be paid for before new cards are issued.
- Personal books, periodicals, CDs, photo clippings, colour cards and fabric swatches should not be carried inside RC. Costumes and fashion accessories, not worn on person, are not allowed inside RC.
- Personal bags, briefcases, camera kit, eatables and drinks are not permitted inside RC. RC is not responsible for loss of any belongings from the property counter or inside RC
- Photocopying, photography and scanning of forecasts and audio-visual materials are not permitted.
- The staff of RC and the security guards can check all the belongings of a person or frisk anybody upon suspicion of carrying any unissued material. If any member is caught carrying any unissued material out of RC, he/she will pay a fine of Rs.1000.00 at the circulation counter. The firm will be debarred from using all membership facilities for six months only.
- The firm can apply for renewal of membership only after clearing all the dues. All the cards should be deposited at the time of renewal.
- The security deposit will be refunded to the firm upon clearance of all dues. The application for refund of security deposit must be submitted along with a photocopy of the bank receipt and expired membership cards.

We hereby accept all the terms and conditions of membership of RC.

Signature
(Authorized signatory)

Seal of the firm:

***Applicable to Corporate membership**

Terms and Conditions

- A member, except a student, is registered for a year only. All students are registered for the duration of their courses only.
- **The membership cards are non-transferable.** The authorized signatory of the institution will be responsible for all items borrowed by the faculty / student(s) and use/misuse of all the facilities offered by RC.
- The authorized signatory of the institution must notify any change of address, telephone numbers and email ids.
- A member can borrow only one book against the borrower's card. If a member fails to pay the overdue fines, the borrower's card will not be returned.
- If a member fails to return an overdue book within 180 days from the due date **three times** the cost of the borrowed book and over due fines will be deducted from the security deposit.
- In case the member misplaces a borrower's card or a borrowed book he/she must notify the Head Librarian in writing within a day of the loss. He/she will either replace the same title (same or latest edition) or pay **three times** the cost of the book with overdue fines. Fines for lost cards should also be paid for before new cards are issued.
- Photocopying, photography and scanning of forecasts and audio-visual materials are not permitted.
- Personal books, periodicals, CDs, DVDs, photo clippings, colour cards and fabric swatches should not be carried inside RC. Costumes and fashion accessories, not worn on person, are not allowed inside RC.
- Personal bags, briefcases, camera kit, eatables and drinks are not permitted inside RC. RC is not responsible for loss of any belongings from the property counter or inside RC.
- The staff of RC and the security guards can check all the belongings of a person or frisk anybody upon suspicion of carrying any unissued material. If any member/visitor is caught carrying any unissued material out of RC, he/she will pay a fine of Rs.1000.00 at the circulation counter. A member will be debarred for six months only. A student will be debarred from entering RC for a semester.
- A member must clear all the dues before applying for renewal. All the cards i.e., the access card, the borrower's card and the forecast card, should be deposited at the time of renewal.
- The security deposit will be refunded upon clearance of all dues. The application for refund of security deposit must be submitted along with a photocopy of the bank receipt and expired membership cards.

We hereby accept all the terms and conditions of membership of RC.

Signature

Name in capital letters:

Seal of the Institution:

****Applicable to Institutional membership***