


NATIONAL INSTITUTE OF FASHION TECHNOLOGY
Establishment Department, Head Office
Hauz Khas, New Delhi

NIFT/Bd. Sectt./Reconstitution of Committee/2012

18th January, 2018

OFFICE MEMORANDUM

The Board of Governors in its 39th meeting held on 11.12.2017 has approved the "Selection Process for the post of Assistant Professors" which is annexed herewith.


(Simesh Verma)
Registrar & Board Secretary
Verma

Copy to:

- 1- CVO, NIFT
- 2- ADG, NIFT
- 3- Campus Directors of NIFT
- 4- Dean(A), NIFT
- 5- Director(F&A), NIFT
- 6- Director(NRC)/IT, NIFT- with the request to upload on NIFT's website
- 7- OSD(Estt), NIFT
- 8- PS to DG, NIFT for information please

SELECTION PROCESS FOR THE POST OF ASSISTANT PROFESSORS

- 1- **Relaxation Clause:** Relaxation in age limit to candidates of reserved categories be notified as per GOI rules ie. 05 years in case of SC/ST categories and 03 years for OBC category. Further 05 years relaxation in age limit to PWD candidates (cumulative in case of PWD candidates who are of reserved category).
- 2- **Fee:** Fee not to be charged from SC/ST/Female and PWD candidates as per Gol rules. For all other candidates, the fee of Rs. 1000/- is to be charged.
- 3- **Counting of experience of Guest faculty etc:** Complete 40 hours (10*4) be considered as one (1) month of experience in respect of Guest faculty, on the basis of certificate from the designated authority.
- 4-(i) **Screening of applications:** DG - NIFT shall constitute a Screening Committee to screen the applications for faculty posts comprising the following:
- i. Registrar/Deputy Director(Establishment)
 - ii. Chairperson of the relevant competency
 - iii. DG's nominee
 - iv. SC / ST/ OBC / *Minority representative*
- (ii) **Quorum:** Shall be SC/ ST/ OBC/ Minority representative and one other member of the screening committee.
- 5- **Selection Procedure:**
- 1) Comprehensive Test (Written examination):
 - Part I (maximum 50 marks) -General Ability, Communication Ability, General Awareness, Analytical Ability, Test of Reasoning, Data Interpretation
 - Part II (maximum 50 marks) -Professional Aptitude (in concerned competency)
 - 2) The eligible candidates shortlisted by the Screening Committee based on their performance in written test shall be called for Presentation/Class Room Lecture/Demonstration before a group of faculty (5) on a topic given an hour earlier. They will also have to appear for interview before the Selection Committee.

3) Marks obtained in Part I (written test) shall be qualifying marks for evaluation of Part-II. Part-II (written test) shall be evaluated only in respect of those candidates who have secured minimum cut off marks as decided by the Competent Authority in Part-I. Marks obtained in Part-II shall carry a weightage of 30% to be considered by the Selection Committee in addition to the performance of the candidate in Presentation/Class Room Lecture/Demonstration (30%) and in interview (40%). The comparative weightage for written test, presentation (class room) and interview will thus be 30%, 30% and 40% respectively.

6- **Selection Committee:** The Selection Committee for direct recruitment to the post of Assistant Professor shall be constituted by DG-NIFT:

- i- Director General – Chairman
- ii- One Member of the Board
- iii- Two Experts
- iv- One Director to be nominated by Director General

7- **Quorum:** Quorum for the meeting of the Selection Committee shall be half of the total number of members of the Selection Committee. A member from Scheduled Caste/Scheduled Tribe/OBC community of appropriate level in NIFT shall be nominated on the Selection Committee in case a candidate belonging to any of these categories is under consideration.

8- **Select list:** The validity of the final select list will be for a year, and arising vacancies during the course of the year could be met from the list.

Handwritten signature