

**National Institute of Fashion Technology
Head Office, New Delhi
Board Secretariat**

NIFT/HO/Bd. Sectt./RTI Misc./2010

5th February, 2018

This is in supersession to circular no. NIFT/HO/Bd. Sectt./RTI Misc./2010 dated 06.12.16. The revised structure for dealing with RTI applications shall be as follows:-

S. No.	Department	CPIO	Appellate Authority
1	Administration Department	AD or DD (Administration) / OSD (Administration)	ADG
2	Board Secretariat	Asst. Bd. Secy.	Board Secretary
3	Vigilance Department	Vigilance Officer	C.V.O
4	Accounts Department	DD-I, II & III or any one of the DD decided by the Director (F&A)	Director (F&A)
5	Building Department	Project Engineer	Director (F&A)
6	COE Department	CEB Subjects – COE of 04 Hub Campuses (i.e. New Delhi, Kolkata, Mumbai and Bengaluru) Non-CEB Subjects – COE of concerned NIFT Campuses	COE(HO)
7	Admission Department	DD(Admission)	ADG
8	Purchase Department	AD (Purchase)	Director(F&A)
9	Establishment Deptt.	OSD (Estt.)	Registrar(Estt.)
10	Academic Affairs Deptt.	UI-AA UI-SDAC } for respective matters	Head(AA)
11	Cluster	Head-Cluster	Dean(A)
12	CE & Diploma Programme	Head – CE & Diploma	Dean(A)
13	Corporate Communication Cell (CCC)	Head - CCC	Dean(A)
14	FOTD, FDP & Bridge Programme	Head – FOTD, FDP & Bridge Programme	Dean(A)
15	Industry & Alumni Affairs	Head – Industry & Alumni Affairs	Dean(A)
16	International & Domestic Linkages (I&DL)	Head – I&DL	Dean(A)
17	Research	Head –Research	Dean(A)
18	AMS	UI-AMS	Dean(A)
19	NRC	DD(NRC)	Director(NRC)

20	IT	Head(IT)	Director(IT)
21	Project	AD(Project)	Head(Project)

Transparency Officer:-

Ms. Sushma Singh, IRS
CVO, NIFT(HO)

This is for information and necessary action.

(Simesh Verma)
(Registrar)

To,

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|-------------------------|--------------------------------|
| 1) ADG | 14) DD(F&A) I / II & III |
| 2) CVO | 15) DD(NRC) |
| 3) Director(F&A) | 16) Legal Officer |
| 4) Director(NRC) | 17) Vigilance Officer |
| 5) Director(IT) | 18) OSD(Estt. I & II) |
| 6) Dean(A) | 19) OSD(Administration) |
| 7) Head(AA) | 20) DD(Admission) |
| 8) Board Secretary | 21) AD(Purchase) |
| 9) All Heads | 22) AD(Project) |
| 10) Project Engineer | 23) UI(SDAC) |
| 11) COE(HO) | 24) UI(AMS) |
| 12) COE of all campuses | 25) PS to DG – for information |
| 13) UI-AA | |

Copy to:-Director(IT)- for uploading it on the NIFT's website.