

**MINUTES OF THE 10TH ACADEMIC AFFAIRS COMMITTEE MEETING HELD ON
27TH FEBRUARY, 2013 AT 10:30 A.M. AT NIFT CAMPUS, HEAD OFFICE,
NEW DELHI**

The following were present:

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| 1. Sh. Prem Kumar Gera, DG-NIFT | Chairperson |
| 2. Ms. Monika S. Garg, Joint Secretary, MoT | Member |
| 3. Sh. David Abraham, Designer | Member |
| 4. Sr. Prof. Banhi Jha, Dean (A), NIFT | Member |
| 5. Prof. Suhail Anwar, Head (AA), NIFT | Member Secretary |

Also present:-

Ms. Rajni Shah, Asst. Board Secy.

The following were granted leave of absence:

- (i) Sh. Sudhir Jain, Professor, IIT, Delhi
- (ii) Sh. Rajesh Pratap Singh, Designer
- (iii) Sh. Dilip B. Jiwrajka, M.D, Alok, Industries Limited and
- (iv) Smt. Kavita Bhartia, M/s Ogaan

AGENDA ITEM NO. 1001

**To confirm the minutes of the 9th Academic Affairs Committee meeting held on 9th
May, 2012 at 3:30 p.m. at NIFT campus, Hauz Khas New Delhi**

The minutes of the meeting had been circulated to all the members of the Committee. No changes or modifications were proposed. The minutes were therefore confirmed.

AGENDA ITEM NO. 1002

**Action Taken Report on minutes of the Academic Affairs Committee meeting held
on 9th May, 2012**

The report on the action taken on the decisions of the previous meetings of the AAC was noted by the Committee.

AGENDA ITEM NO. 1003

Clarification in clause 6.5 of the NIFT Examination and Evaluation Policy

The AAC was informed that new Examination & Evaluation policy was approved by AAC on 09-05-2012 which was made effective from 2012-13 session. However, a need was felt to synchronize the Examination and Evaluation Policy with the procedures by incorporating the roles /feedback of all concerned. The AAC considered and approved the clarification in clause 6.5 of NIFT Examination and Evaluation Policy as brought out in the agenda notes.

AGENDA ITEM NO. 1004

Amendment in 'jury composition' in clause 6.6 of the NIFT Examination and Evaluation policy

Amendment in 'Jury Composition' in clause 6.6 of the NIFT Examination and Evaluation Policy as mentioned below was considered and approved by the AAC:

Summer Project Jury Composition

Internal Jury

- i) 3-5 internal faculty members of the concerned department

Guidelines

The guide/mentor will neither evaluate his/her own group nor will be present even as an observer during the presentation of his/her mentee (s).

External Jury

- i) 3-5 faculty from other departments from the same centre

Guidelines

The guide/mentor will not be present during the presentation of his/her mentee (s). All marks given by various jury members would be interpolated and an average would be taken out for various criteria of evaluation.

AGENDA ITEM NO. 1005

To take note of the agenda regarding Mr. Nitin Rana and Mr. Jairaj Thinger for consideration of end-term re-examination approval by circulation

The AAC took note of the agenda relating to cases of Mr. Nitin Rana and Mr. Jairaj Thinger for consideration of end-term re-examination which was approved by the AAC through circulation. The AAC recommended that the same also be placed before the BOG for ratification.

AGENDA ITEM NO. 1006

Reviewing categories and criteria for Awards conferred during the NIFT Convocation

The revised guidelines for Categories and criteria for Awards conferred during the NIFT Convocation was considered and approved by the AAC as brought out in the agenda notes.

AGENDA ITEM NO. 1007

NIFT Campus Student Exchange (NCSE) Policy for Students of regular UG/PG Programmes

NIFT Campus Student Exchange (NCSE) Policy for students of regular UG/PG Programmes was considered and approved by the AAC as brought out in the agenda notes. The AAC recommended that the policy may be given wide publicity by uploading it on the NIFT's website and making it a part of Student Rule Book.

AGENDA ITEM NO. 1008

Procedure for issuance of duplicate degree / diploma, gradesheet and other distinctions

Procedure for issuance of Duplicate Degree/Diploma, Gradesheet and other distinction was considered and approved by the AAC which is as follows:

1. A concerned student is required to submit a request for issuance of Duplicate Degree/Diploma or any other document alongwith an affidavit in original duly attested by Notary Public etc. regarding his/her claim.
2. The duplicate Degree/Diploma will be issued by Academic Affairs department-H.O after verifying the details of the students from concerned NIFT Campus. All other documents related to existing NIFT student/NIFT alumnus will be issued by the respective NIFT Campus.
3. Requisite fee for issue of the duplicate document.
4. Extra copies of Grade sheets and other distinctions (except Degree / Diploma Certificate) would be issued on request basis upon receipt the payment of requisite fee by the Student/ Graduate.

AGENDA ITEM NO. 1009

a) Approval on exemption given for Ph.D. admission for three candidates of batches - 2009 & 2010

and

b) Revised eligibility criteria for Ph.D. admission as suggested in the AAC held on 9th May 2012

Sh. Suhail Anwar excused himself from discussion on agenda item no. 1009 as he is a Ph.D. candidate.

The AAC was informed that the last AAC meeting held on 09.05.2012 suggested that NIFT may consider allowing liberal eligibility criteria for Ph.D. admission and Dean (A) was advised to examine the eligibility criteria for Ph.D. course of national institutes which are similar to NIFT, and to put up a proposal for consideration of SIAC-Research for arriving at a considered view.

Accordingly, a proposal regarding eligibility criteria for the Ph. D. programme was put up by the Dean (Academic) in SIAC-R and same was recommended by the SIAC-R for placing it before the AAC. The AAC considered and approved the following recommendations of SIAC-R for including the same in the Ph.D. Policy:

1. Post-graduation degree in the relevant area of Design, Management or Technology (or) equivalent qualification from an institute/ university of national/ international repute with minimum 7 years of education after secondary (Class X) last of which was the Master's degree.
2. Where the Master's Degree is found to be not relevant to the area of Research a minimum 10 years of professional experience (teaching / working) in the proposed area of research is required.
3. A minimum Cumulative Grade Point Average (CGPA) of 6.0 on a 10 point scale

(5.5 for SC/ST candidates) or equivalent as determined by the Institute wherever letter grades are awarded; or 55% (50% for SC/ST candidates) marks in aggregate (of all the years/semesters) where marks are awarded in the Post Graduation degree.

4. The area of research of the applicant has to be relevant to field of fashion in terms of design, technology and management.
5. Candidates who are employed besides fulfilling the above eligibility criteria are required to submit "No Objection" certificate from their current employer including NIFT.

On the basis of the above mentioned revised eligibility criteria and keeping in view the long teaching experience of Ms. Vandana Narang, Ms. Shalini Sud and Mr. Suhail Anwar, the AAC considered and approved the candidature of Ms. Vandana Narang and Ms. Shalini Sud from 2009 batch and Mr. Suhail Anwar of 2010 batch and the revised eligibility criteria for the Ph.D. Programme for inclusion in the Ph.D. Policy. The AAC recommended that before implementing the new Ph.D. Policy, it may be placed before the BOG for obtaining specific approval.

AGENDA ITEM NO. 1010

New Degree programmes at NIFT centers w.e.f. 2013

The AAC considered and approved the following Degree programmes at NIFT centers to be started w.e.f 2013

- | | | |
|-------|--------------|---------------------|
| i. | Patna Centre | : B.F.Tech and TD |
| ii. | Mumbai | : AD |
| iii. | Chennai | : M. F. Tech and FC |
| iv. | Shillong | : MFM |
| v. | Kolkata | : AD and FC |
| vi. | Gandhinagar | : FC |
| vii. | Kannur | : FD and FC |
| viii. | Jodhpur | : AD and TD |

AAC suggested that subject to provision in the Ordinance diploma programmes meeting requirement of local industry may be developed and offered. This will help to make the NIFT Centres viable. The curriculum for the diploma programmes may be circulated to the Centre Directors and the CCs of the Centre may be allowed to choose the diploma courses according to the local felt demand..

AGENDA ITEM NO. 1011

Inter Campus Temporary Transfer Policy for students of regular UG and PG Programmes

Changes/modifications in the existing Inter Campus Temporary Transfer Policy for the students of regular UG and PG Programmes were considered and recommended to BOG that the existing restrictions of not allowing Inter Center Transfer requests during the first two Semesters and in the last two Semesters of UG courses and in the last Semester in PG programs may be retained. However, in case of personal extenuating grounds like death of the parents during the above mentioned semesters, DG may be allowed to grant inter Centre Transfer and matter may be placed before the BOG for ex-post facto approval.

AAC noted that by these changes/ modification will make the Inter Campus Temporary Policy stringent.

AGENDA ITEM NO. 1012

Student Permanent Transfer Policy for students of regular PG and UG Programmes

After deliberation at great length took place on the agenda item for new Student Permanent Transfer Policy the AAC felt that discretion in determining the exemplary Conduct may become bone of contention. AAC approved the following criteria:

S. No.	Particulars	Weightage
1	Merit at the time of Entrance Test for admission	40%
2	CGPA of 1 st Semester	40%
3	Attendance Record	20%
Total Marks		100%

AAC suggested that for implementing it from year 2013 session, it should be made part of the Admission Policy and wide publicity may be given to this effect by mentioning the same in the letter inviting for counselling and the students may also be told about the same at the time of Orientation Programme. AAC recommended that before implementing this policy, it may be placed before the BOG for its consideration and approval.

AGENDA ITEM NO. 1013

Student Lateral Entry Policy (SLEP) for admission to 3rd semester of regular UG Programmes of NIFT

AAC considered and approved the Student Lateral Entry Policy (SLEP) for admission to 3rd Semester of regular UG Programmes of NIFT and recommended the same to be placed before the BOG before implementing it.

AGENDA ITEM NO. 1014

ANY OTHER ITEM WITH THE PERMISSION OF CHAIR

AAC appreciated that the sliding scale for NIFT admissions which was approved by the BOG in its 16th meeting held on 24.02.2012 has been successfully implemented in the admissions 2012-13.

The meeting ended with a vote of thanks to the Chair.