

**MINUTES OF THE 11<sup>th</sup> ACADEMIC AFFAIRS COMMITTEE MEETING HELD ON  
22<sup>nd</sup> AUGUST, 2013 AT 3:00 P.M. AT NIFT CAMPUS, HEAD OFFICE,  
NEW DELHI**

The following were present:

- |   |                  |
|---|------------------|
| 1. Sh. Prem Kumar Gera, DG-NIFT         | Chairperson      |
| 2. Dr. Vandana Bhandari, Dean (A), NIFT | Member           |
| 3. Prof. Suhail Anwar, Head (AA), NIFT  | Member Secretary |

Also present:-

Ms. Rajni Shah, Asst. Board Secy.

The leave of absence was granted to:-

Ms. Monika S. Garg, Joint Secretary, MoT, Smt. Kavita Bhartia, M/s Ogaan and Sh. Pradyмна Vyas, Director, NID, Member of AAC.

**AGENDA ITEM NO. 1101**

**To confirm the minutes of the 10<sup>th</sup> Academic Affairs Committee meeting held on  
27<sup>th</sup> February, 2013 at 10:30 a.m. at NIFT campus, Hauz Khas New Delhi**

The minutes of the meeting had been circulated to all the members of the Committee. No changes or modifications were proposed. The minutes were therefore confirmed.

**AGENDA ITEM NO. 1102**

**Action Taken Report on minutes of the last meeting of the Academic Affairs  
Committee**

Action taken report on minutes of the last meeting of the AAC was held with the following observations:

- (i) Jury feedback component may be incorporated in the NIFT Examination and Evaluation Policy. A circular in this regard may be issued.
- (ii) The summer project is a 1. credit course. According to feedback there is hardly any useful output. Therefore it was suggested that this project may be removed from the Curriculum. In view of this it was decided that Summer Project may be reviewed & may be placed as an agenda in the next meeting of AAC for consideration.

**AGENDA ITEM NO. 1103**

**New Diploma Programme**

The AAC was informed that in the 16<sup>th</sup> meeting of the Senate held on 13.02.2012, the Senate has directed that instead of increasing the number of regular Degree

Programmes, NIFT should initiate new Academic Programmes which would cater to local demand and requirement of the Centres. The BOG had ratified the above minutes in its meeting dated 24.2.2012

In view of the above, AAC was informed that 18 new Diploma Programmes have been developed under the guidance of Dean. AAC considered and approved the 18 new Diploma Programmes as brought out in the agenda notes and directed that same may be circulated to all Centre Directors.

**AGENDA ITEM NO. 1104**

**Inter Campus Transfer of Ms. Niharika Namade from NIFT Shillong to NIFT Bhopal campus for seventh and eight semester**

The matter of Inter Campus Transfer of Ms. Niharika Namade from NIFT Shillong to NIFT Bhopal Campus for the seventh and eight semester was considered by the AAC and it granted its ex-post facto approval for the same.

**AGENDA ITEM NO. 1105**

**NIFT Lateral Entry Admission (NLEA) Policy for admission to 3<sup>rd</sup> semester of regular UG programmes of NIFT**

Head (AA) apprised the Committee that a policy named 'Student Lateral Entry Policy (SLEP)' was formulated to offer the vacant seats created due to drop out of students at various NIFT campuses and same was approved by AAC in its 10<sup>th</sup> meeting held on February 27<sup>th</sup> 2013 and finally approved by the BoG of NIFT in its 20<sup>th</sup> meeting held on March 8<sup>th</sup> 2013. The policy has been implemented from Academic year 2013-14. However after completion of Lateral entry admission process, feedback has been received from the stakeholders to make the policy more effective and meaningful by incorporating some changes.

Accordingly, a few changes have been made in the policy namely name of the policy, has been changed, eligibility criteria has been changed and some additional information has been added in the policy. The AAC considered and approved the NIFT Lateral Entry Admission (NLEA) Policy for Admission to 3<sup>rd</sup> Semester of regular UG Programme of NIFT and recommended that from the academic year 2014, the students seeking admission through Lateral entry who have acquired relevant qualification other than Govt. recognized institutions, will be examined by a Committee comprising of Campus Director, CI&DL and two faculty members of different departments. The Committee may examine such cases on individual merit of a case and submit its recommendation with due justification to Director (Admission) for approval of Director General NIFT. Director (Admission) may put up the recommendation of the concerned Campus committee to DG for consideration.

### **AGENDA ITEM NO. 1106**

#### **Fashion Spectrum**

Discussion took place on the matter of duration of the spectrum and waiver of attendance to the students working for Spectrum. DG suggested that fashion spectrum may be held on Saturday and Sunday instead of working day in order to avoid loss of teaching. He also suggested that compensatory leave may be given to the faculty and Academic/ Administration staff who would be working to participate in the Spectrum.

It was decided that review of the Fashion Spectrum may be done by Head (AA) with the SDACs at Centres and this matter may be placed for consideration in the next meeting.

### **AGENDA ITEM NO. 1107**

#### **Number of SDAC at NIFT Campus**

The matter of number of SDAC at NIFT Campus was discussed and AAC approved the appointment of two SDACs (1 male and 1 female) at NIFT campuses having 800 and above students.

### **AGENDA ITEM NO. 1108**

#### **Ex-post facto approval regarding the Inter Campus Transfer of Ms. Simple Bamrah from NIFT Delhi campus to NIFT Bhopal campus and Mr. Shalabh Kumar Sissodia from NIFT Kangra campus to NIFT Kannur campus**

The case of Inter Campus Transfer of Ms. Simple Bamrah from NIFT Delhi Campus to NIFT Bhopal Campus and Mr. Shalabh Kumar Sissodia from NIFT Kangra Campus to NIFT Kannur Campus was considered by the AAC and AAC granted its ex-post facto approval for the same.

### **AGENDA ITEM NO. 1109**

#### **Abolition of moderation policy stated at clause 6.6 page 182 of NIFT Academic Manual**

Discussion on moderation policy of NIFT took place. The Committee was explained that there were 2 (two) level of moderation taking place in examinations conducted in NIFT, therefore benefit of moderation is being given to the students twice. As per the first moderation policy lower caps in the relative grading system has been fixed which defines pass Core as 50% marks and pass Non core as 40% marks.

As per the second moderation policy as provided at clause 6.6 of page 182 of NIFT Academic Manual and E 10, page 58 of Student Rules and Regulations 2012 of NIFT grades may be upgraded to next higher grade(s) by giving maximum 4.5 marks in maximum two subjects.

Keeping in view of the provision of lower capping in the grading system, the Committee felt that the second moderation policy is not required as the purpose has already been

achieved by using lower capping in relative grading system for awarding grades to the students.

Accordingly, the AAC approved the abolition of moderation policy as stated at clause 6.6 of page 182 of NIFT Academic Manual and E-10, page 58 of Student Rules and Regulation 2012 of NIFT with a recommendation that details of moderation for every subject must be provided at the time of examination result so that students getting benefit of the policy understand this and it may be kept in public domain as well.

**AGENDA ITEM NO. 1110**

**To charge facilitation fee from students who go for international exchange**

The matter of charging facilitation fee from students who go for international exchange was approved by the AAC as brought out in the agenda notes.

**AGENDA ITEM NO. 1111**

**To charge NIFT tuition fee from students who go for International exchange on paid seat**

Deliberations took place on the matter of charging NIFT tuition fee from students who go for International Exchange on Paid seat. The AAC approved that NIFT students who would go on paid seat opportunity to International Universities for semester exchange or dual degree programmes would pay 40% of tuition fee at NIFT apart from paying full tuition fee of the foreign school. This would be implemented for students who undertake the opportunities from January 2014 onwards.

**AGENDA ITEM NO. 1112**

**Any other item with permission of chair**

**Tabled Agenda**

**I. Request of Ms. Appoorva Agnihotri, AD-III Bhopal for change of discipline from AD to TD at Bhopal Campus:**

Discussion on the request of Ms. Apoorva Agnihotri, AD-III NIFT Bhopal Campus for change of discipline from AD to TD against the seat vacated by Ms. Ahuja Shringi TD-III Bhopal Campus took place. Keeping in view the fact that the SPT process has already been over and regular classes have also been started from July 29<sup>th</sup> 2013 and the other 93 students who were above Ms. Apoorva Agnihotri as per their SPT merit rank, should have been offered the said seat before allotting the seat to Ms. Apoorva Agnihotri, the AAC decided that the request of Ms. Apoorva Agnihotri cannot be acceded to and therefore rejected her request.

**II. Conversion of Mid Term Examination to a part of the Continuous Evaluation process of the course curriculum of NIFT.**

The AAC advised that the matter of conversion of Mid Term Examination to a part of the Continuous Evaluation process of the course curriculum of NIFT may be reviewed

in the Executive Council meeting and may be placed before the AAC later on along with recommendations of the Executive Council.

**III. To enhance the existing Students Assistant Programme Compensation Allowance (per hours) from Rs.30/- for UG students and Rs. 50/- for PG students to Rs.75/- both UG and PG Level Students.**

Discussion on increase in student Assistant Programme Compensation Allowance (per hour) from Rs.30/- for UG students and Rs.50/- for PG students to Rs.75/- for UG & PG Level Students took place. The AAC noted that since the tasks performed by students of both the levels are at par, therefore the Compensation Allowance should also be same for both the UG as well as PG students. The Committee also noted that the Compensation Allowance is very nominal therefore the Committee approved the increase in Student Assistant Compensation Allowance (per hours) from Rs.30/- for UG students and Rs.50/- for PG students to Rs.75/- for both UG and PG Level Students.

**IV. Cases of Leave of Absence of Ms. Priyanka Gupta and Mr. Manoj Tiwari, PhD scholars**

The AAC was apprised that at present there is no provision for Leave of Absence in the current Ordinance & Regulations for the Degree of Doctor of Philosophy. In view of this, the Committee considered and approved the cases of leave of Absence of Ms. Priyanka Gupta and Mr. Manoj Tiwari.

**V. Re-examination of Bridge Programme students**

The issue of re-examination policy for Bridge Programme was discussed in AAC of BOG held on 22<sup>nd</sup> August,2013. It was decided that the matter on the re-exam policy may be discussed in the EC meeting and after that necessary changes in the policy may be put up in the next meeting of AAC. The case of Ms. Ananya Mitra Pramanik, Ms. Kamakhya and Ms. Jasneet Singh (batch 2011) may be conducted in accordance with existing Examination & Evaluation policy of NIFT.

**VI. Issue of mark sheet to Bridge Programme students:**

Head(FOTD) was asked to compile all the marks of students & present them for approval.

The meeting ended with a vote of thanks to the Chair.