



Tender Fee: INR 1000 Only

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, पटना

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, PATNA

(A Statutory body governed by The NIFT Act 2006 Set up by the Ministry of Textiles, Govt. of India)

निविदा पटना में मेस / कैंटीन सेवाएँ प्रदान करनेके लिए ई निविदा (टू बिड) आमंत्रित की जाती है !

(INVITING E-TENDER (TWO BID) FOR PROVIDING CANTEEN/MESS SERVICES AT NIFT CAMPUS, PATNA)

निविदा नम्बर (Tender No): 90/2017-Admin

Time schedule for Short Notice tender process:

निविदा अधिसूचना के प्रकाशन की तिथि / Date of publication of tender notification	11.12.2017
Opening date for Online Submission	11.12.2017
पूर्व बोली बैठक / Pre-bid meeting	18.12.2017 at 03.00PM
Closing date for Online Submission	02.01.2018 at 2:00 PM
निविदा प्राप्त करने की अंतिम तिथि / Last date for receipt of duly filled in tender document at NIFT Patna	02.01.2018 at 2:30 PM
निविदाओं के तकनीकी बिड खोलने की तारीख और समय /Date and time of the opening of Technical bid of tenders	02.01.2018 at 3:30 PM
निविदाओं के वित्तीय बिड खोलने की तारीख और समय / Date and time of the opening of Financial bid of tenders	<u>To be informed to technically qualified bidders separately</u>

Note:1 Tender conditions may be read properly & accordingly filled the tender and enclosure may be submitted.

Note:2 This tender document contains 21 pages and bidders are requested to sign on all the pages. The tender should be submitted in two separate sealed envelopes superscripted with (i) "Tender for providing mess/Canteen services - Technical Bid" and (ii) "Tender for providing mess/Canteen services - Financial Bid". The 2 covers duly sealed (i.e. Technical Bid & Financial Bid) should thereafter be kept in third cover & sealed. This cover should also be super scribed with "Tender for providing mess/Canteen services Tender No. 90/2017-Admin" **and addressed to:**

**Purchase Officer
National Institute of Fashion Technology,
NIFT Campus, Mithapur Farms, Patna-800001**

The Tender Fee (to be attached with tender form if downloaded from website) along with EMD draft should be put in the Technical bid envelope.

NIFT Campus, Mithapur Farms, Patna-800001
Ph. No.: 0612-2366834, Fax No. 0612- 2366835 Web ID: www.nift.ac.in/Patna



Process of Online Submission of Bids:-

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 11.12.2017 to 02.01.2018 up to 02.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in> / <http://www.nift.ac.in>.

(b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted.

(c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

- Annual Registration Charges of Rs. 2000/- + GST Charges Extra as per Applicable (Rupees Two Thousand Only + GST Extra (non-refundable).
- Bid Processing Fee charges Rs.5,000/- +GST Charged Extra as per Applicable (Five Thousand Only + GST Extra - non- refundable).

(d) The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application submitted online with all relevant supporting documents by 02.01.2018 up to 02.00 P.M. Non-submission of hardcopy as directed will lead to rejection of the tender application.

(e) The technical bid envelope must contain the technical bid in prescribed Performa as per along with a demand draft of Rs. 1000/- (Rupees One Thousand only) towards cost of tender (non-refundable) and Earnest Money Deposit (refundable but non-interest bearing) of Rs. 2,00,000/- (Rupees Two Lakhs Only) favoring National Institute Of Fashion Technology and payable at Patna with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid.

(f) The technical bid will be opened at NIFT, Patna, office of Joint Director on 02.01.2018 at 03.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

(g) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

ABOUT THE INSTITUTE

National Institute of Fashion Technology (NIFT) was set up in 1986 under the aegis of Ministry of Textiles, Government of India. It has emerged as the premier Institute of Design, Management & Technology. NIFT Patna was established in 2008.

NIFT, Patna invites sealed tenders for providing Mess/Canteen services at its permanent campus in Mithapur Farms, Patna

Note: Tender conditions may be read properly and accordingly filled tender and enclosures may be submitted.

TENDER FEE

The original tender document may be obtained from NIFT, Patna after paying the tender cost of Rs.1000 /- (Rupees One Thousand Only) through DD only in favour of NIFT, payable at Patna or may be downloaded from NIFT website www.nift.ac.in/Patna. In case tender downloaded from NIFT website, the tender cost of Rs.1000/- through DD in favour of NIFT, payable at Patna should be submitted with the technical bid. If tender received without tender cost, the same will be rejected. After submission of online Bid all concern documents/DD to be sent to the Purchase Officer, NIFT Patna or dropped in the Tender Box kept at the said address on or before 02.01.2018, at 02:30 PM. The Technical Bids will be opened on 02.01.2018 at 3:30 p.m. during which Tenderer or its authorized representative(s) may remain present if so desired. The opening of Financial Bid of technically qualified bidders to be informed separately.

I. Scope of Work:

NIFT Patna is running its hostel for girl's at its campus at Mithapur Farms, Patna -800001. e-Tender is invited from established caterers for providing on campus Foods & Beverages to the resident students, day scholars, staff, etc. of the Institute. The institute has a total strength of approx. 750 including students, faculty & staff and the number of boarders will be at an average of 250.

The Mess/Canteen may also serve tea/coffee/cold drinks, snacks, high tea, lunch/dinner etc. in various official meetings, programmes, seminars and functions organized by the institute from time to time. In addition, persons visiting NIFT Campus in connection with various academic activities of the institute may also avail these services.

In case of Mess/Canteen services, NIFT will release the amount to the contractor on production of bill and prescribed certificate of quality of food and services duly signed by the Mess/Canteen committee.

The Mess/Canteen contractor is to provide breakfast, lunch, evening tea with snacks as suggested in the annexure and dinner to the resident students of NIFT, Patna on the rates fixed. The Mess/Canteen would be open for all days of the year.

The Mess/Canteen timings will be as under:

- Breakfast: 07:30 am to 08:45 am
- Lunch: 12:00 noon to 02:00 pm
- Evening Tea & Snacks: 04:00pm – 6:30 pm
- Dinner: 7:30 pm to 9:30 p.m.

II. Facilities Provided by NIFT

NIFT Patna has exclusive space for mess/Canteen services along with dining facilities. The premises can be inspected during any working day from 10.00 AM. to 5.00 PM. under prior intimation to Administration Department. Charges of Electricity on actual usage basis will be borne by the contractor. However, water shall be provided by the Institute as part of maintenance charges paid by the vendor.

However, raw materials, food articles, cooking fuel / gas cylinder, cleaning/washing materials/tools / crockery and man power shall have to be arranged by the contractor at his/their own cost. NIFT shall not provide accommodation for the manpower engaged by the contractor.

The Area/Space provided by NIFT Patna is as under:

S. No.	Particulars	Area (in Sq. Feet)
1	Mess Area	3500sqft approx.

III. NIFT Patna will provide the kitchen with following fittings as under :-

S. NO	Kitchen with following items fitted	Quantity
		Mess
1.	Chimney in kitchen area	2 Sets
2.	Provision of gas pipe Line.	6
3.	Lights	27 Sets
4.	Fans	21 Sets
5.	Exhaust	2 Attached with Chimney
6.	Water Supply	Tap in Kitchen
7.	Water Filter	1
8.	Water Cooler	1
9.	Proper Serving Counter	3x20 feet
10.	Proper Kitchen with slabs	Slabs of 5x25 feet on two sides
11.	Fridge	1
12.	Fire Extinguisher	4
Total		

IV. Technical and Qualifying Criteria:

1. A separate Demand Draft of Rs. 1000/- as a non-refundable tender fee in favour of "National Institute of Fashion Technology, Patna payable at Patna must be enclosed along with the tender document in case of tender document is downloaded.
2. A demand draft of Rs.2,00,000/- (Rupees Two Lakh only) (i.e 2 to 5% of estimated amount) to be deposited as Earnest Money Deposit in favour of "National Institute of Fashion Technology,



Patna" along with tender.

3. Registration under GST (Certificate to be enclosed)/ if applied copy of document to be enclosed.
4. Registration under shop & Establishment Act and posses valid License.
5. Contractor should have valid FSSAI certificate for running Mess/Canteen firms.
6. Contractor should have valid ISO certificate.
7. Attach minimum experience certificates of approximately 300 persons per Institute/Educational or above for running Mess/Canteen of last three years along with technical bid as proof for providing Canteen/Mess in Higher Educational Institutions of National level. i.e. 2014 onwards.
8. Contractor should have turnover of Rs. 05 Crore in aggregate for the last three years in the catering Business (Please attach duly attested by C.A. audited balance sheet FY 2014 – 15, 2015-16 and 2016-2017 along with technical bid).
9. Copy of ITR last three years (FY 2014 – 15 onwards) duly attested by C.A.
10. Undertaking for not ever been blacklisted by the Govt. /Non Govt. Agency as per format provided in the tender document.
11. The Contractor should have valid PAN number either in the name of proprietor or firm. (Copy should be enclosed along with technical bid).
12. The Technical Bid without complete information and supporting documents shall not be considered for evaluation of the Financial Bid.
13. The Contractor has to fill the Technical Bid form Annexure A-I and provide supporting document mentioned above.
14. All columns must be filled compulsorily.
15. The vendors/Tenderer are required to produce a copy of certificate of Last Three years having provided satisfactory services to the clients.

V. **TERMS OF FINANCIAL BIDS:**

1. From among the bidders short listed after the evaluation of the technical bid, the Lowest -1 will be decided at the time of finalization of tender on the basis of rates given in the Financial Bid.
2. In case of more than one L- 1 vendors, decision for allocation of contract will be done by Competent Authority keeping in view based on experience, credibility and other criteria deemed fit.
3. There should not be any calculation & totalling mistake in the Financial Bid. If any mistake is found Competent Authority will have full discretion to accept or reject the Bid.

VI. **Quality & hygiene to be provided by the Contractor**

1. The contractor shall procure all food and other items to be sold in the mess of good quality to the satisfaction of the Canteen/Mess Committee constituted by the Institute. The Canteen/Mess Committee shall have the right to change any brand of material supplied/used for cooking, provided the cost of the same does not exceed the cost of specified brand.
2. The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale is not recycled. Stale food shall be removed from Mess premises as soon as possible. Un-refrigerated cooked food, not consumed within three hours in summer months and six hours in winter months, shall deemed to be stale and unfit for consumption.
3. The food preparation shall be wholesome and shall generally cater to the taste of the employees/students.
4. The oil that remains from deep frying at the end of the day shall have to be disposed off and shall not be recycled for the purpose of cooking again.
5. The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard.
6. The utensils shall have to be maintained sparkling clean at all time.
7. All utensils shall be sterilized each morning before serving any item.
8. The contractor shall pay special attention to maintain the Mess neat and tidy at all times. For this purpose, the Mess shall be cleaned thoroughly after each meal regularly by the employees of the contractor.
9. The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be viewed seriously.
10. The contractor shall ensure that sufficient man power is deployed at the times for preparation and service of each meal including cleaning, washing and overall upkeep of Mess

assets and premises. The contractor shall also ensure proper room services for the NIFT officials.

11. The contractor should supply the items at the rates fixed on finalization of tender for the items listed in Annexure B-1.
12. The approved rate list should also be displayed at NIFT Mess mandatorily.
13. The contractor should also follow the brand of raw material as listed in Annexure 'A-III'.

VII. **GENERAL TERMS AND CONDITIONS: -**

1. The contract shall remain valid for a period of One year from the date of its commencement. The contract can be further extended on the same terms and conditions on yearly basis up to 3 years. The rights of which is reserved by NIFT. The extensions shall be based on the satisfactory performance of the contract. The contract once awarded can be terminated by either party after giving one month notice. Nevertheless, NIFT may terminate the contract of the Firm without any notice in case the Firm commits a breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Firm.
2. Contractor shall have to pay Rs 20,000./- (Rupees Twenty Thousand only) +GST as per applicable rates towards maintenance charges through Demand Draft/Cheque in favour of NIFT Patna in the first week of every month. Actual consumption of the electricity will be paid on monthly meter reading basis separately by the Contractor. Failure to pay maintenance charges / electricity bill or any other charges due to be paid by the contractor for continuous three months can result into termination of contract by NIFT Patna and black listing of vender from future tendering process. Also, Security Deposit will be forfeited.
3. Contractor shall accept terms and conditions mentioned in this tender.
4. The Contractor will be required to pay to the Institute electricity charges on actual basis, for which sub-meters shall be installed. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the Contractor shall be paid by him to the Institute as per average rate of unit consumed by the campus.
5. Refilling of the commercial gas connections will be borne by the contractor.
6. The rates quoted in this bid shall be for the items to be supplied at NIFT Mess, Contractor shall not be allowed to reduce the items required from the mess without prior written permission from NIFT. Failure to supply any item at the indicated cost shall be considered a breach of contract and invite action.
7. Packaged goods should not be sold more than MRP. In case any bidder is quoting higher amount, the fixed rates shall prevail.
8. Also, vendors shall use recyclable / reusable plates & cups to avoid usage of plastic.
9. Items to be sold in mess must be as per approved list.
10. The Tenderer will have to enclose D.D. of **Earnest Money Deposit** with **Technical Bid** which will be refundable to unsuccessful bidders. The Tenderer shall also give an undertaking specifically agreeing to all tender conditions failing which his financial bid shall not be opened.
11. National Institute of Fashion Technology reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s) and is not bound to accept the lowest evaluated bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.
12. Tender shall be submitted in official tender form only, if submitted in any other format the same shall be summarily rejected. No Tenderer shall be issued more than one tender form.
13. Tenders received without prescribed Earnest Money Deposit (**EMD**) and tender fee shall not be considered.
14. The schedules issued with the form of tender listing the menus etc. for mess services to be rendered, must not be altered by the Tenderer. Any modifications/alterations of the rate schedules considered necessary by the Tenderer should be in the separate letter accompanying the tender.
15. No paper shall be detached from the tender.
16. The name and address of the Tenderer with rubber stamp shall be clearly written in the space provided and no overwriting, corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the Tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be ignored.



17. The tender is liable to be ignored if complete information is not given therein or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
18. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
 - a. A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - b. A partner of the firm if it is a partnership firm, in such case he must have authority to execute contracts on behalf of the firm by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - c. Director or Principal Officer duly authorized by the Board of Directors of the company.
19. In case of above a copy of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of Attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of 15 (C) above the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
20. A demand draft of Rs. 2,00,000/- (Rupees Two Lakh only) is required to be deposited as an Earnest Money Deposit in favour of "National Institute of Fashion Technology, Patna" along with tender. The Earnest Money deposit of the successful Tenderer shall be forfeited if the Tenderer.
 - a. Withdraws tender offer before finalization of the same.
 - b. Fails to accept the contract, if his/their tender is accepted by NIFT Patna
 - c. Fails to deposit the Security deposit within stipulated time limit.
 - d. Fails to execute the agreement in the prescribed form within 10 (Ten) days of the receipt of the letter awarding the contract.
 - e. Fails to commence the mess Services within 15 (Fifteen) days of the receipt of the letter awarding the contract.
21. The successful Tenderer has to furnish Security Deposit only in the form of demand draft for Rs. 5,00,000/- (Rupees Five Lakh only) as refundable in favour of the "National Institute of Fashion Technology, Patna". No interest shall be payable on this deposit. The same will be returned after the successful completion of contract and after adjusting dues if any, of the contractor.
22. The EMD of successful Tenderer can be converted as a part of security deposit upon request and the EMD of unsuccessful Tenderer will be refunded without interest on or before the 30th day after the award of the contract.
23. Late tenders will not be considered. NIFT reserves the right to accept or reject any or all the offers either fully or partly without assigning any reason.
24. Telegraphic/fax or conditional tender will not be considered.
25. Gas Cylinder (Commercial) will be arranged by the contractor for continuing the mess services throughout contract, no separate payment will be made by NIFT for the same.
26. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the contractor.
27. If at any time during the period of contract, it comes to the notice of the NIFT that the Agency has mislead the NIFT by way of giving incorrect/false information, which has been material in the award of Contract to him/her, the contract shall be liable for termination besides other legal action which may be initiated against the Agency or the owner /partners/directors or any person responsible for the affairs of the Agency under law.
28. The contractor will have to provide a list of workers who will be working at NIFT Campus and provide complete details about them. The contractor will also provide police verification and medical report of all his/her workers working within NIFT Campus.
29. The contractor will have to submit an affidavit at the time of signing the agreement indicating that all employees of the contractor are being paid the wage as per Minimum Wages Act of the Central Government.
30. The financial bid/s of the technically qualified bidders will only be opened.
31. Contractor may have to serve foods/refreshments from time to time as per requirement of the Institute during various events/programmes against extra payment on actual.
32. Contractor has to start Mess Services within 48 hrs. From the date of issue work order or as specified by NIFT Authority.

33. Contractor shall abide by all laws of the land including labour laws (ESI, PF, Bonus, Income Tax, GST or any other extra taxes levied by the Govt.) companies Act, Tax deduction liabilities, welfare measures of its employees and all other obligations of this region and also those Laws which are not essentially enumerated and defined herein. Any such claims at a later stage shall be the exclusive responsibility of the Contractor and it shall not involve the centre in any way whatsoever.
34. The contractor will also submit a medical certificate on half yearly basis that all his/her employees handling food are not having any contagious diseases.
35. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost. The mess workers will bear the Identity Card issued by NIFT, Patna Centre during the working hours.
36. The contractor shall not be allowed to keep his/her employees inside NIFT Canteen between 10:00 P.M. to 5:00 A.M. on any day. Essential staff may stay inside the canteen subject to the approval of Competent Authority.
37. The Canteen shall remain open from 7:30 A.M. to 09:30 P.M. from Monday to Sunday (including Local/National Holiday) on all working days. However, depending on the exigencies, the contractor may be required to keep the mess open or close as per requirement of NIFT.
38. The contractor will occupy the space earmarked for mess and kitchen and shall not occupy the adjacent verandas and open space.
39. The contractor will ensure that his/her employees do not loiter around in the campus. In case of any loss to NIFT caused by the employees of the contractor, the contractor will be responsible.
40. NIFT reserves the right to instruct the contractor to remove any person deployed by the contractor without assigning any reason or notice.
41. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the Kitchen and Mess. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate number of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the mess. The contractor will also ensure that no used utensils viz Cups, plates are lying in the NIFT campus and these should be removed immediately and frequently.
42. **Contractor shall ensure daily removal of mess garbage, after every meal from the mess premises. However, before the garbage is taken out for disposal, the Security Supervisor would need to check it physically in order to ensure that the material being disposed does not contain any useful items.**
43. **The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.**
44. The contractor will ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
45. The contractor will be required to display the rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the mess and Menu in the mess.
46. The contractor should have sufficient equipment & crockery and other items normally required to cater to at least 600 persons at a given time. He should have sufficient utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea/Dinner as and when required.
47. The contractor should take all safety measures (including fire) while running mess. He will keep a First- Aid box for the persons deployed to work in mess.
48. The contractor shall not deploy minor / child labour for the mess work.
49. The contractor shall abide by all laws of the land including labour laws, Tax deduction liabilities, welfare measures of its employees and any other statutory obligations.
50. NIFT will deduct Income Tax at source under section 194-C of the Income tax Act, 1961 from the bills of the contractor.
51. The Canteen/Mess Committee member (s) may inspect the preparation of food etc. on time to time.
52. No responsibility will be taken by the NIFT for credit sales to students, staff, employees and others, losses or pilferage.
53. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in NIFT, nor the contractor's workers shall have any right whatsoever to claim the benefit and/or emoluments that may be permissible or paid to the employees of NIFT.



- The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to his/her workers before deputing them to work at NIFT.
54. The contractor shall not engage the services of any sub-contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the mess services and has sub contracted to any other party, the NIFT has right to terminate the contract and to forfeit all security deposits.
 55. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender. The bidder shall in a separate sheet disclose the details of the partners/directors etc. which shall be enclosed with technical bid.
 56. The bidder should indicate the names of the firm/firms along with location where they are currently having business with them and which can be seen by the NIFT Officials. A satisfactory report issued by such organization/s must be enclosed with the bid.
 57. The contractor shall make good all damage/loss which may be caused by any act or default of the contractor, his agents or servants or workers to any property of the Institute. The NIFT reserves the option to make good the damage or loss by charging the contractor with the expenses.
 58. In case of the breach of the terms of the agreement, security deposit of the contractor is liable to be forfeited.
 59. Without prejudice to right under any other clause of the contract, NIFT may in the event of any breach of the conditions on the part of the contractor cancel the contract and charge the contractor with any loss arising from such cancellation.
 60. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by Director, NIFT at Patna as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party. No dispute arising of the execution, implementation or termination of the present contract, as also any other dispute with respect to the present contract be entertained by any court and shall be subject matter of Arbitration under the Indian Arbitration and Conciliation Act, 1996 and rules framed there under.
 61. All legal disputes shall be subject to jurisdiction of Patna, Bihar court only.
 62. The contractor shall inform to the administration department of NIFT Patna any changes of mess workers, if required, made by him along with their police verification and medical report.
 63. The contractor shall submit duly signed undertaking enclosed with the tender document.
 64. Any act on part of the Contractor to influence anybody in NIFT would make him liable for rejection of his tender.
 65. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.
 66. The mess workers shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
 67. Refilling of gas cylinders including the maintenance of burners shall be the responsibility of the Contractor. On termination of the contract, the Contractor shall return to NIFT's items along with the mess Furniture / Fixtures / Equipment etc. provided by NIFT to Contractor.
 68. The Contractor shall not use the mess premises for any other activity except for the purpose for which it has been provided for.
 69. The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the Contractor shall be released on receipt basis. Any supply of food items without proper authorization by the designated authority of NIFT will not be paid for.

70. In case contractor takes advance from the student it will be the responsibility of the contractor to adjust/reimburse in case the student do not avail mess facility during holiday or during his/her leave period.
71. The NIFT authorities would constitute a Canteen/Mess Committee consisting of Officer, faculty, staff and students. The Catering Tenderer will have to follow instructions of the Committee related to Menu, meal frequency, food quality, cleanliness, health & hygiene service & Mess timings to suit students community requirements.
72. The Catering Tenderer shall also provide various kinds of beverages, snacks and eateries in the mess at such price/quotes as approved by the Canteen/Mess Committee from time to time. In case of failure, all these items would be served on contractor's account and at his risk by making alternative arrangements, which may please be noted.
73. The catering services should capture innovative variety and balanced nutrition both for vegetarians and non-vegetarians. Requirement of Catering services include: (a) Breakfast, Lunch and afternoon snacks with tea/coffee for all students including hostellers and day-scholars, (b) Dinner for hostellers, (c) After-noon snacks with tea/coffee for students of part time programmes attending evening or weekend classes, (d) Breakfast / Lunch etc. to officer/faculty/staff who require such services.
74. The Tenderer should visit the campus and the mess premise to see the infrastructure before bidding. The Tenderer will be provided the space and infrastructure like tables, chairs, light fittings, fans, water coolers and water supply. Mess furniture, lights i.e. bulb, tubes etc. on monthly maintenance charge basis.
75. Mess facility will be made available from and at NIFT Mess only. However, on medical reason the vendor has to provide Breakfast/Lunch/Dinner to the student in the hostels too.
76. The Tenderer will maintain daily served menu list in proper register and may be certified daily by canteen/mess committee member authorised for the purpose.
77. In case of student's sickness, hospitalization, etc., the Tenderer shall supply the food in Tiffin at student's hostel as per the recommendations of the authorities without any extra charges.
78. NIFT shall not provide any consumable or non-consumable items including raw materials at the mess for the purpose of catering. And the Contractor shall maintain the equipment's provided by the NIFT in good working condition (as per list of inventory enclosed) and would be responsible for damages caused. He will carry out the repairs without any delay to avoid interruption in services and cost of repairs shall be born fully by the contractor. On termination of agreement, Tenderer will hand over all such equipment / articles in good working condition back to NIFT.
79. NIFT shall provide a list of normal holidays and students vacations in each semester to the Tenderer for assessing and providing catering services to the hostellers residing during holidays and vacations. Payments of Mess charges will be made accordingly.
80. It shall be compulsory for the Catering Tenderer to take the following hygiene and cleaning measures : (a) Cleaning the kitchen area Thrice a day, including the store-room, (b) soaking the vessels in hot water at the end of the day, (c) Crockery to be washed with hot water using detergents, (d) thorough cleaning of refrigerators, and water coolers, once a week, (e) Periodic spraying of insecticides, (f) Maintaining food quality (g) maintain latest standards of health & hygiene (h) Cleaning the dining tables with detergent and water at the end of the day, (i)Thorough cleaning of wash basins with detergent at the end of the day. To maintain dustbin with cover in the kitchen and serving area and ensure that it is cleaned after every meal In case of failure, the contractor will be held liable for legal actions as per the provisions of Bihar Food safety Rules and other various Act, applicable in this respect.
81. Tenderer shall not sell any cigarette, bidi, pan, alcohol etc. in the Mess and in the NIFT premises, if anyone is found indulging in these activities; the person shall be asked to leave the campus immediately and the Tenderer shall be liable to lose the contract for breach of this condition.
82. The Tenderer shall ensure that either he himself remains present during breakfast/lunch/dinner services to the students or one of his responsible supervisors remains present.
83. The Tenderer shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, Dining Set, Crockery Set, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the mess services, in addition to what is provided by NIFT.
84. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the



- Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
85. The Tenderer shall be required to enter in to an agreement for the due performance of the contract with NIFT. It should be stamped with adhesive stamps as required and should be signed before a First Class Magistrate or a Justice of Peace or a Notary Public without fail.
 86. During summer/Winter breaks, caterer will depute at least 5 staff (02 cooks and waiters) to cater the officers and staff members of NIFT.
 87. The tender submitted by the tenders will remain valid for a period of 90 days from the date of opening of the tender.
 88. The Tenderer shall make adequate arrangements to serve tea/coffee/cold drinks, etc. to faculty & staff twice a day (in the morning and afternoon) at their work-place without any additional charge. The Tenderer shall also make arrangements to serve snacks/tea/coffee/cold drinks etc. in the official meetings and conferences.
 89. Caterer will maintain at least 4 dozens of decent quality crockery set to serve tea/coffee/food to NIFT management, for all official meetings. Caterer should depute at least 2 waiters during such meetings.
 90. Whenever there is any occupancy in the NIFT's guest house, one person from the caterer will attend the guest.
 91. The Tenderer shall not keep the mess closed without prior permission from the NIFT authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by NIFT, as it may deem fit.
 92. The contractor shall provide adequate numbers of worker/staff to facilitate serving of food in Admin & Academic blocks.
 93. The contractor shall provide adequate numbers of workers/staff to cater to various meetings/ functions etc in the campus.
 94. **Vendor shall not have any objection if NIFT Management who is committed to provide other facilities such as Milk Parlour & Nestle kiosk etc. to the students in the Mess/ Hostel complex.**
 95. As regards quality of materials and preparation, the tenderer shall ensure that: (a) Food ingredients, additives and materials must be of best quality available in the market, (b) Vegetables, bread, chicken etc and other such perishable items should be purchased fresh from the market on daily basis, (c) the Tenderer shall take meticulous care to provide clean and quality food in all preparations, (d) the menu decided by the Mess Committee should be invariably followed. The committee members shall have free access to inspect the kitchen, service counters and dining hall at any time on any working day, and (e) waste and garbage disposal must be done Thrice a day on regular basis.
 96. The Institute reserves the right to impose a penalty (to be decided by the NIFT authorities) on the Contractor for any serious lapse in maintaining the quality and the services wilfully or otherwise by the Contractor or his staff or for any adulteration.
 97. If the Institute is not satisfied with the quality of eatables served, services provided or behaviour of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the NIFT will be at liberty to take appropriate necessary steps as deemed fit.
 98. Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of competent civil jurisdiction in this behalf at Patna and only the said courts shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.
 99. The raw material used for cooking may be checked by mess Committee at any time and if substandard/unauthorized material is found and after issued three adverse notices, it will be treated as breach of contract and the Director Patna can be reviewed the contract. Contractor shall have to abide by the decision of Director, NIFT Patna.

VIII. **PENALTY**

The caterer will be fined in case of violation of the following rules on the recommendation of Mess/Canteen Committee:

100. Non-availability of complaint register on the counter/discouraging students from registering complaints would lead to a fine of Rs. 5,000/- on the caterer.

101. 3 or more complaints of insects and/or foreign object cooked along with food found in any food item would invite a fine of Rs. 10,000/- on the caterer.
102. 3 or more complaints of unclean utensils in a day would lead to a fine of Rs. 10,000/- on the caterer.
103. The raw materials used for cooking can be checked by the Canteen/Mess Committee at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of NIFT and contractor will have to abide by it. The penalty will include at least Rs.5,000/-.
104. If food for any meal gets over within timings of mess and waiting time is more than 15 minutes for lunch and dinner, and 10 minutes of breakfast then a fine of Rs. 5,000/- would be imposed on the caterer. The timing for that meal will be extended equivalent to delay time.
105. Changes in menu of any meal without permission of mess/canteen committee would result in a fine of Rs. 5,000/- on the caterer.
106. Fine on any discrepancy (personal hygiene of workers, misbehavior by workers etc.) will lead to fine of Rs. 10,000/- on caterer for every instance.
107. for any rules stated in the agreement,
 - First violation of the rule implies fine as per the rule.
 - Second and subsequent violations of the same rule within 30 days of previous fine will attract triple the initial amount of fine on the caterer.
108. Severity of hygiene failure shall be assessed and decided by the mess and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/or termination of the Contract.
109. The penalty will have to be paid by the contractor within a week on receipt of communication from the NIFT, failing which it will be adjusted against the monthly bill, if any or Security Deposit.

Signature of contractor
(Full signature of the Tenderer with seal of the Agency)



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY
PATNA**

Name of Work: To run the NIFT Mess/Canteen, Patna.

TECHNICAL BID

(Technical Bid should be kept in separate sealed cover super scribing "Technical Bid" on it).

A.

S.No	Description	To be filled by the Bidder
1	Name of the Tenderer	
2	Details of Tender document cost	(Rs.....) With Draft No.
3	Details of E.M.D.	Rupees Draft No. Issuing Bank

B. Details of Experience in the relevant field, attach copies of experience certificate from the organizations of at least last three years:

S. No.	Period		Organization/ Agency	Approx number of Clientele handled/being handled**
	From	To		

** Certificate from the concerned Agency must also be attached

Signature of the Tenderer & Date with Rubber Stamp



C

S. No.	Particulars	Mention 'Yes' or 'No'	Page No.
1.	Whether 'Technical' & 'Financial' bids submitted separately and the respective envelopes superscribed properly.		
2.	Registration under GST (Certificate to be enclosed)/If applied copy of document to be enclosed.		
3.	Whether registered with FSSAI as Mess/Canteen establishment Copy of the FSSAI Certificate to be enclosed.		
4.	Registration with shop & Establishment Act and have valid License. (Copy to be enclosed)		
5.	Contractor should have valid ISO certificate. (Copy to be enclosed)		
6.	Minimum experience certificates of approximately 300 persons per Educational Institute/ or above for running Mess/Canteen of last three years 1. Attach copy of the Work order and 2. Attach copy of the Satisfactory services certificate.		
7.	Contractor should have turnover of Rs. 05 Crore in the last three years (Please attach audited/unaudited balance sheet (FY 2014 - 15, 2015-16, 2016-17 duly attested by C.A. .		
8.	Copy of ITR last three years (i.e FY 2014 - 15 onwards) duly attested by C.A.		
9.	Whether the firm/Company has ever been blacklisted by any Govt./Non Govt. agency. (Undertaking to be enclosed Annexure 'A-V')		
10.	copy of PAN Card		
11.	Whether agreed & able to arrange for Crockery, utensil, Cutlery Dining Sets, etc required for running the mess smoothly within 15 days) on accepting the work order.		
12.	Whether agreed to abide by all the terms & conditions of this tender.		
13.	Please specify as to whether Tenderer is sole proprietor /Pvt. Ltd./Partnership firm (Name of The partner should be specified in this case). Separately attach details of partnership/company etc. in Accordance with clause 15. (Relevant Document to be enclosed)		
14.	Whether agrees to pay minimum wages of the Central Government to all employees engaged.		
15.	Copy of terms and conditions and every page of the tender duly signed with seal of the firm, in token of acceptance of terms and conditions.		

Note: (1) The contractor without relevant category of FSSAI certificates shall be summarily rejected.

Signature of the Tenderer & Date with Rubber Stamp



Annexure 'A-III'

UNDERTAKING

I, ShriR/o
..... hereby solemnly agree to abide by the Terms &
Conditions and the rates enumerated above.

Any break of the Clause/Clauses will render my contract null and void.

I have understood completely about this tender document and the terms and conditions therein. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.

Dated

Signature of the Contractor
Name of the Contractor _____

(Full signature of the Tenderer with seal of the Agency)



To,
The Director
National Institute of Fashion Technology
NIFT Campus, Mithapur Farm
Patna.

Ref. your tender No.

Sir/Madam,

1. I/We the undersigned (hereinafter known as "the contractor") hereby apply for grant of contract for running the Mess at NIFT Patna at Mithapur Farm.
2. I/We have gone through all the terms and conditions and also the schedule of items as enlisted by you in your notice inviting tender for the subject under reference.
3. I/We, hereby confirm that we have understood all the terms and conditions and confirm my/our commitment to abide by them. In case of any discrepancy/dispute or wrong/incorrect nomenclature in the schedule, the decision of NIFT shall be final.
4. I/We also confirm my/our commitment to provide the material as enlisted in the schedule of items with your 'Notice Inviting Tender' under reference.
5. I/We have Attached minimum experience certificates of approximately 300 persons per Educational Institute/ or above for running Mess/Canteen of last three years along with technical bid as proof for providing Canteen/Mess in Higher Educational Institutions of National level.

(a)	
(b)	
(c)	

6. I/We enclose herewith experience certificate duly signed by Principal/Director/Manager of
7. I am/we are enclosing herewith a DD bearing No DatedBank Branchfor Rs. 2,00,000/-(Rupees Two Lakh only) drawn in favour of "National Institute of Fashion Technology" payable at "Patna"as EMD. I/We understand that the amount will be forfeited, if the applicant who is awarded the contract refuses to accept the contract.
8. I/We understand that I/We shall have to deposit a security deposit of Rs. 5,00,000/-(Rupees Five Lakh only) as refundable security deposit in favour of NIFT, Patna before signing the "Agreement" in case I am/We are awarded the contract. This deposit will not bear any interest and shall be refunded on termination of the contract after adjusting dues, if any.
9. In case the contract is awarded to me/us, I/We shall sign an agreement within 10 days (on a non-judicial stamp paper of prescribed value) of the receipt of the letter awarding the contract.

**Signature of the Tenderer
& Date with Rubber Stamp**



UNDERTAKING

I/WeS/oR/o
..... (local address Permanent address)
solemnly state that I/We have not so far been black listed by any of the institutions/offices in which
I/We have worked/run mess.

Date this day of

Signature of contractor

(Full signature of the Tenderer with seal of the Agency)

Date:

Place:

Permissible Brands of Consumables

Items	Brand
Salt	Iodized salt such as Tata, Annapurna, Nature Fresh
Spices	MDH, Everest, MTR.
Ketchup	Maggi, Kissan, Heinz
Refined oil	Saffola, Sun drop, Dhara.
Mustored Oil	Engine, Nature Fresh, Patanjali.
Pickle	Mother's / Tops/Nilons
Atta	Aashirvad, Pillsbury, Nature Fresh/Shakti Bhog
Butter	Amul, Sudha, Britannia, Mother Dairy.
Bread	Harvest/Britannia make / Top & Town / Modern / Avon
Jam	Kissan, Nafed
Milk	Sudha/ Amul/Mother Dairy.
Paneer	Amul/Sudha/Mother Dairy.
Tea	Brook Bond, Lipton, Tata
Coffee	Nescafe, Rich, Bru
Biscuits	Britannia, Parle, Good Day, etc.
Ice Cream, Lassi, Curd	Mother Dairy, Sudha, Amul, Kwalitiy, Cream Bell , Vadilal
Mixtures/Chips	Haldiram/Bikaner or any good brand
Mineral Water	Kinley/Bisleri/Aquafina
Besan, Dal	Rajdhani, Shaktibhog or Agmark brand
Rice	Basmati, India Gate or Agmark brand
Cold Drinks	Pepsi, Coke, Thumps Up or any good brand etc.
Juices	Real, Tropicana
Lemon Water	Lemon, Kissan, Hello etc.

NOTE: - IF contractor desires to use any other brand, he have to obtain prior written approval from the Competent Authority of NIFT Patna.

Signature of contractor
(Full signature of the Tenderer with seal of the Agency)



Name of Work: To run the NIFT Student's mess/Canteen, Patna.

- (1) Name of Firm / Proprietor:
- Contractor shall have to pay minimum base Maintenance Charge of Rs 20,000/- (Rupees Twenty Thousand only)+ GST as per applicable rates per month. Through Demand Draft/Cheque in favour of NIFT Patna in the first week of every month. Actual consumption of the electricity will be paid on monthly meter reading basis separately by the Contractor.
- (2) The tentative menu indicating the variety of items to be served will be as under however, the menu may be changed as desired by the canteen/Mess committee or NIFT Administration and the same shall be conveyed.

Day	Break Fast (07:30 AM – 08:45 AM) To be served at counter	Lunch (12:00 noon – 02:00 PM)	Snacks (04:00PM – 06:00PM)	Dinner (7:30PM – 9:30 PM)
Mon	<ul style="list-style-type: none"> Bread- Butter /Jam, Eggs, Corn Flakes with Milk Fruits/sprouts Paratha / Stuffed Paratha tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Samosha + Tea/Coffee	<ul style="list-style-type: none"> Vegetable with gravy. Dry Vegetable/Bhaji Dal. Dahi / Butter milk / Bundi raita / Vegetables raita. Salad,Papad/ Pickle. Sweets Rice Chapati /Paratha/Nan
Tue	<ul style="list-style-type: none"> Bread- Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts Sabji, Poori tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Bread Pokera + Tea/Coffee	<ul style="list-style-type: none"> Vegetable with gravy, Dry Vegetable/Bhaji Dal. Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. Sweets Rice Chapati /Paratha/Nan
Wed	<ul style="list-style-type: none"> Bread- with Butter /Jam ,Eggs, Corn Flakes with Milk, Fruits/sprouts Idli, Sambhar tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Pasta/Sandwich + Tea/Coffee	<ul style="list-style-type: none"> Non-veg/ Paneer/Vegetable with gravy Dry Vegetable/Bhaji Dahi / Butter milk / Bundi raita / Vegetables raita. Salad, Papad/ Pickle. Sweets Rice / Fried Rice/Pulao Chapati /Paratha/Nan
Thu	<ul style="list-style-type: none"> Bread- with Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts Aloo /Cobhi Paratha tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Chowmin/Samosa + Tea/Coffee	<ul style="list-style-type: none"> Vegetable with gravy Dry Vegetable/ Bhaji Dal. Dahi / Butter milk / Bundi raita / Vegetables raita Salad,Papad/ Pickle. Sweets Rice Chapati /Paratha/Nan
Fri	<ul style="list-style-type: none"> Bread- with Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts Vada Sambhar tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Tikki Chat + Tea/Coffee	<ul style="list-style-type: none"> Non Veg/Paneer/Vegetable with gravy. Dry Vegetable/Bhaji. Dahi / Butter milk / Bundi raita / Vegetables raita. Salad,Papad/ Pickle. Sweets Chapati /Paratha/Nan Fried Rice/Pulao/ Mixed Rice

Sat	<ul style="list-style-type: none"> Bread- Butter /Jam, Eggs, Corn Flakes with Milk, Fruits/sprouts Chholey Bhaturay tea/coffee 	<ul style="list-style-type: none"> Khichdi Chokha, Chatni Dahi / Bundi raita / Vegetables raita- Salad,Papad, Pickle. 	Veg. Pokora + Tea/Coffee	<ul style="list-style-type: none"> Fried Rice/Pulao/Mixed Rice. Manchurian with Gravy Salad,Papad/ Pickle. Dahi / Butter milk / Bundi raita / Vegetables raita. Sweets Chapati /Paratha/Nan
Sun	<ul style="list-style-type: none"> Bread- with Butter /Jam,Eggs, Corn Flakes with Milk, Fruits/sprouts Masala Dosa tea/coffee 	<ul style="list-style-type: none"> Seasonal Vegetable with gravy, Dal/Rajma/Chholley/ Kadi Dry Vegetable/ Bhaji Rice Chapati /Paratha/Nan Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. 	Veg Roll+ Tea/Coffee	<ul style="list-style-type: none"> Non- Veg/ Paneer/Vegetable with gravy, Dry Vegetable/ Bhaji Dahi / Butter milk / Bundi raita / Vegetables raita- Salad,Papad/ Pickle. Sweets Chapati /Paratha/Nan Fried Rice/Pulao/Mixed Rice

Please Note.

- Two varieties in breakfast have to be maintained on daily basis.
- Variety has to be maintained in Lunch & Dinner.
- Dal will comprise of Malka, Arhar, Urad, Channa, Rajma, Black gram, chholley or mixture of more than one Dal/Pulses.
- The Dal & Vegetables served in lunch shall not be same repeated in the dinner. Similarly, the dal and vegetables shall not be served on two consecutive days.
- Breakfast, luch and Dinner has to be served to the students/staffs in unlimited quantity.

S. No.	Item to be served in meal	Quantity
1	Roti (Tawa roti/Butter roti/Nan/Tandoori roti)	Unlimited
2	Sabji (Seasonal/Beans/Palak/Pears/Vegetable kofta/Matter paneer)	
3	Sabji dry/Bhaji	
4	Daal (Rajma/Kadi/Mix Dal/Arhar/Chana Dal)	
5	Rice (Plain rice/fried rice/mixed rice/Pullao)	
6	Dahi/Butter Milk/Bundi Raita/Vegetable Raita	100 ml.
7	Milk	200 ml.

I have under stood about the of the meal and evening refreshment. I have also understood the items listed in the menu for Break Fast, Lunch, Evening Snacks& Tea and Dinner and would be able to provide meal as per the quantity and quality mentioned in the tender.

Signature of contractor
 (Full signature of the Tenderer with seal of the Agency)



FINANCIAL BID

Annexure 'B-II'

In addition to the above, some other items may also be quote by the contractor. (As and when required)
These items must be supplied as specific order.

Sr. No.	Particular	Max. Rates Fixed (including GST) (in Rs.)	Rates Quoted by the tenderer (including GST) (in Rs.) Which should not be higher than the maximum Rates fixed.
1.	<p style="text-align: center;">High Tea</p> <ul style="list-style-type: none"> • Roasted Kaju (25 grams) • 2 piece GulabJamun/Rasgulla/2 Kaju Burfi • Pakora (Paneer/Gobhi/Vegetable etc.)/Samosa/Kachauri/Sandwich/Burger • Pastry (Blackforest/Chocolate/Vanilla/Strawberry) • Wafers (uncle chips, lays etc.) • Juices/ Tea/ Coffee • Assorted Biscuits 	140	
2.	<p style="text-align: center;">Snacks</p> <ul style="list-style-type: none"> • Pakora (Paneer/Gobhi/Vegetable etc.)/Samosha/Kachauri/Sandwich/Burger • Wafers (uncle chips, lays etc.) • Tea/ Coffee/Soft drinks • Assorted Biscuits 	30	
3.	<p style="text-align: center;">Vegetarian Lunch/Dinner(Buffet)(Unlimited)</p> <ul style="list-style-type: none"> • Two Vegetables (One Seasonal Vegetable and One Shahi Paneer/MalaiKofta/Mushroom/Paneer Mutter etc.) • Dry Vegetable • Daal • Pullav/Jeera Rice, Fried Rice/ Mixed Rice/Plain Basmati Rice. • Chapati/Tandoori Roti/Nan/Puri • Salad • Pappad • Pickle • Raita/Plain Curd/Dahi Bhalla • Sweet dish/ Ice Cream (Branded) • Mineral Water Bottle 	200	
4.	<p style="text-align: center;">Non- Vegetarian Lunch/Dinner(Buffet)(Unlimited)</p> <ul style="list-style-type: none"> • One Seasonal Vegetable. • Dry Vegetable. • Chicken/Mutton/Fish dry or with Gravy. • Daal • Pullav/Jeera Rice, Fried Rice/ Mixed Rice/Plain Basmati Rice. • Chapati/Tandoori Roti/Nan/Puri • Salad • Pappad • Pickle • Raita/Plain Curd/Dahi Bhalla • Sweet dish/ Ice Cream(Branded) • Mineral Water Bottle 	220	
Lunch/Dinner (Buffet)(Unlimited) on Special Occasion			

5.	<p>Spl. Vegetarian Lunch/Dinner(Buffet)(Unlimited)</p> <ul style="list-style-type: none"> • Soup with soup sticks. • Two Vegetables (One Seasonal Vegetable and One item out of the listed items. Shahi Paneer/ MalaiKofta/ Mushroom/ Paneer Mutter etc. • Dry Vegetable • Daal • Pullav/Jeera Rice/Fried Rice/ Mixed Rice/Plain Basmati Rice. • Chapati/Tandoori Roti/Nan/Puri • Green Salad • Pappad • Pickle (Branded Pouch). • Raita/Plain Curd/Dahi Bhalla • Two Sweet dish& Ice Cream (Branded) • Mineral Water Bottle • Jeera/Lemon Water. 	300	
6.	<p>Spl. Non- Vegetarian Lunch/Dinner(Buffet)(Unlimited)</p> <ul style="list-style-type: none"> • Soup with soup sticks • One Seasonal Vegetable • Chicken/Mutton/Fish dry or with Gravy. • Dry Vegetable. • Daal • Pullav/Jeera Rice, Fried Rice/ Mixed Rice/Plain Basmati Rice. • Chapati/Tandoori Roti/Nan/Puri • Green Salad • Pappad • Pickle (Branded Pouch). • Raita/Plain Curd/Dahi Bhalla • Two Sweet dish & Ice Cream (Branded) • Mineral Water Bottle • Jeera/Lemon Water. 	320	

Note: The rates of items in **Annexure B-II** can't exceed the maximum rates fixed. Packaged goods should not be sold more than MRP. In case any bidder is quoting higher amount, the fixed rates as above shall prevail. Also, vendors shall use recyclable / reusable plates & cups to avoid usage of plastic. Items to mention above will be only sold in the Canteen. Selling of any items will be allowed only with the express approval of NIFT Patna. The rates quoted in Annexure B-II shall not have any bearing in deciding the Financial Bid.

**Signature of the Tenderer
&Date with Rubber Stamp**



FINANCIAL BID

The Bidders before filling the financial bid may note that the vendor will be selected on the basis of following:

1. That the vendor is agreeable to provide the desired items as given in Annexure "B" .
2. That the vendor is agreeable to provide Mess/canteen facilities and items listed **(Annexure- BII)** in the tender.
3. That the vendor at no point of time will increase the rates (except in case of MRP items on their revision) during the contract period.
4. That the vendor is ready to bear electricity charges on consumption basis.
5. The vendor is agreeable to accept the bare minimum maintenance charges/per month fixed by the NIFT for Mess/Canteen premises i.e. Rs. 20,000/- Plus GST respectively.

I/We have read and agreed to accept all the terms & conditions of the tender documents as well as terms of technical bids and hereby quote the following rates for per student per month for hostellers as per items in annexure B"1" including GST as applicable.

	Amount [In figure]	Amount [In Word]
Gross Amount-		
GST @ -----		
Total (Including GST)-		

Note: Rates must be mentioned in the prescribe format & Page.

If there is any variation between rates quoted in Numbers & Words, the highest value among the two will be considered.

The vendor will be selected on qualification of Technical Criteria and on acceptance of all the terms of Tender in general and all the terms of financial bid in particulars the LI rates and in case the rates are tie then Competent Authority can take a decision on the basis of credentials and experience.

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them

**Signature of the Tenderer
& Date with Rubber Stamp**