

**Complaint form for caste-based discrimination against
Students/Teachers/Non-Teaching Staff belonging to SC/ST
community**

Sl .No	Particulars	Details
1	Complaint filed by Student/Teachers/Non- Teaching Staff/ Parents /Guardian	
2	If Parents/Guardian then relationship with the applicant	
3	Name of the Student/Teachers/Non- Teaching Staff	
3.1	Course- Semester/Department	
3.2	Email Id of Student/Teachers/Non- Teaching Staff	
3.3	Contact Number of Student/Teachers/Non- Teaching Staff	
3.4	Full Address of the applicant with Pin Code	
4	Name of the Person Filing the complaint	
4.1	Address of the Person Filing the complaint	
4.2	Contact Number of the Person Filing the complaint	
4.3	Email Id of the Person Filing the complaint	
5	Details against whom complaint is filed	
6	Name of the person against whom the complaint is filed	
7	How is the person against whom the complaint is filed is associated with NIFT Shillong	
7.1	NIFT Shillong Student (Yes/No)	Yes []/No []
7.2	Students Dept and Semester	
7.3	NIFT Shillong Faculty (Yes/No)	Yes []/No []

7.4	NIFT Shillong Staff Member (Yes/No)	Yes []/No []
8	NIFT Shillong Vendors/Outsourced Staff (Yes/No)	Yes []/No []
9	Please attach references (email/written application/whatsapp message/sms etc) if complaint has been filed in this regard earlier	
10	Provide brief facts of Complaint with dates: (Please use additional form if complaint is filed against multiple persons)	

Signature with date: _____

Note:

- The form should be duly filled by pen and to be submitted to the following email ids. sdac.shillong@nift.ac.in with copy to jointdirector.shillong@nift.ac.in or in person to office of Joint Director
- The form is liable for rejection if incomplete details are provided or form is not filled in all respects