



NIT No. 11/2024-25/NIFT-BGL/Project/22/2024

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, बेंगलुरु
NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BENGALURU
सीमित निविदा दस्तावेज LIMITED TENDER DOCUMENT
FOR
CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF
CENTRAL SILK BOARD- 2024
TO NIFT BENGALURU

Tender Form No: Ltd. Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

निविदा प्रक्रिया की समय सारणी/ Time schedule for tender process:

निविदा अधिसूचना की तिथि Date of tender notification	05-09-2024
निविदा दस्तावेजों की बिक्री प्रारंभ होगी The sale of tender documents commences from	05-09-2024
विधिवत भरी गई निविदाएं प्राप्त करने की अंतिम तिथि और समय Last date and time for receipt of duly filled-in tenders	17.09.2024 11:00 hrs
निविदाएं खोलने की संभावित तिथि और समय Tentative date and time of the opening tenders	17.09.2024 12:30 hrs

Note: This tender document contains 10 pages and bidders are requested to sign on all the pages. The tender shall be submitted in two separate sealed envelopes, one for the Technical bid (as per annexures 'A' & A-1) and another for the Price bid (as per annexure 'B') which should be super scribed on the envelopes. Both these sealed covers are to be put in a bigger / outer cover which should also be sealed & duly super scribed as **"CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD 2024"**

NIFT Campus, C.A. Site No.21, 16th Cross, 27th Main Road, Sector – 1,
HSR Layout, Bengaluru – 560 102 Phone: 91 -80-2255 2550 to 55
E-mail: nift.bengaluru@nift.ac.in, admin.bengaluru@nift.ac.in
Web: <https://nift.ac.in/bengaluru/tenders>



NIT No. 11/2024-25/NIFT-BGL/Project/22/2024

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 18 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Daman, Delhi, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, Panchkula, Patna, Raebareli, Shillong and Srinagar.

The Bengaluru center has been set up since August 1997 with undergraduate and postgraduate programs.

Tender Notice:

NIFT invites sealed Tenders under two Bid systems for the **CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD, 2024** as per the quantity and specification mentioned in the Price Bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to The Director, National Institute of Fashion Technology, CA Site 21, 16th Cross, 27th Main, HSR Layout, Sector 1, Bengaluru – 560 102 so as to reach on or before **17.09.2024 11:00 hrs** or the tender may be dropped in Tender Box placed at 'A' Block of NIFT, Bengaluru Centre.

Technical Qualifying Criteria:

1. NIFT proposes to invite tenders for Choreography for the **CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD, 2024**. The tender shall be submitted in two separate sealed envelopes, one for the Technical Bid (as per annexure 'A' & A-I) and another one for the Price Bid (as per annexure 'B') which should be clearly super scribed on the envelopes. Both these sealed covers are to be put in a bigger / outer cover which should also be sealed & duly super scribed as **CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD, 2024**
2. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.
3. Tender form is free if downloaded from the website.
4. No paper shall be detached from the tender.
5. Tenderer shall enclose a demand draft/ pay order on any Nationalized Bank/Scheduled Bank of **Rs.50,000/- in favor of NIFT** payable at Bengaluru as the non-interest-bearing Earnest Money Deposit [EMD]
6. For exemption of EMD, supporting documents should be attached (a copy of the MSME/ NSIC registration certificate along with Enclosure - I)



NIT No. 11/2024-25/NIFT-BGL/Project/22/2024

7. The Earnest Money to those other than the lowest bidders will be returned within two weeks of the opening of the tenders.
8. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instruction laid down herein: otherwise the tender is liable to be ignored.
9. The tender is liable to be ignored if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
10. NIFT shall in no way be responsible for any default about any statutory obligation and the service provider/ vendor/ contractor will indemnify NIFT in case of any damage or liability, which may arise on account of the action of the firm.
11. The tenderer must sign along with the company seal on every page of the tender document as a token of the acceptance of the tender conditions.
12. The tender shall be accompanied by the relevant documents including Annexure "A" – a list of organizations where the choreographer has recently provided needs to be enclosed.
13. The service provider shall deposit Rs.50000/- (or EMD will be retains as security deposit) as Security Deposit by Demand Draft/ Bank Guarantee in favor of NIFT, payable at Bengaluru, which will be returned after the successful completion of the show/ event and after adjusting dues, if any.
14. These rates will be valid for 60 days from the tender document's opening date.
15. No tenderer will be allowed to withdraw the tender rates after the opening of the tender (price bid). If any tenderer withdraws the rates the EMD amount deposited by him/ her will be forfeited and he/ she will be disqualified from participating in any future tender of this Institute.
16. Rates should be offered unconditionally and if rates are submitted with any condition the tender is liable to be rejected
- 17. The choreographer must have at least 3 years of experience in conducting fashion shows for reputed fashion events/ organizations like FDCI, NIFT, Bengaluru Fashion Week, LIFW, etc. The proof for the same may be submitted along with the documents.**
18. No tenderer will be allowed to withdraw the tender rates after opening of the tender (price bid). If any tenderer withdraws the rates the EMD amount deposited by him/her will be forfeited and he/ she will be disqualified from participating in any future tender of this Institute.
19. Rates should be offered unconditionally and if rates are submitted with any condition the tender is liable to be rejected.
20. The full & final payment shall be made on the successful completion of the show, on production of satisfaction certificate from the coordinators. **No advance payment will be made.**
21. The bill will be settled within 15 working days of the date of submission of bills.



NIT No. 11/2024-25/NIFT-BGL/Project/22/2024

22. The service provider shall ensure that himself/ herself or his authorized representative is available for proper handing over the event at the supplies/ consignments at any place NIFT is holding the show. The service provider should depute skilled operators to operate the equipment.
23. The agreement will be valid for the delivery as incorporated in the tender document. This should be strictly adhered to.
24. NIFT reserves the right to accept or reject any or all the offers either fully or partially without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid.
25. The specification of items required as per Annexure/Schedule and the evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes and duties including GST. The rates quoted should be on the basis of free delivery to the consignee.
26. The rates quoted should be on FIRM & FIXED basis.
27. Price may be quoted on unit basis for the items as per annexure. Delivery is **required on 19th and 20th September at the venue proposed in Mysore, Karnataka**
28. The Work Order shall be issued by NIFT, Bengaluru and delivery of work/ equipment's/ items/ machines shall be arranged by the supplier at any place NIFT is holding the show (present proposal is in Mysore).
29. They should be registered for GST and Income Tax and should include copies of relevant certificates.
30. Firms must clearly indicate in their offers the different taxes and duties which they propose to charge, mentioning clearly the present rate(s) thereof. Vague offers like **"duties as applicable"** shall not be considered.
31. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the service provider / supplier and the decision of the Director NIFT – Bengaluru will be binding on the service provider / supplier. The jurisdiction of Court will be Bengaluru.
32. For items mentioned above, the bidders must ensure the required quality, material, dimensions & other parameters and quote accordingly. In case items (specification) are not the same as quoted they shall not be accepted. No payment/ claims for such items shall be entertained.
33. The service provider must visit the NIFT, Campus personally and discuss with Coordinator for all information/ requirements and acquire adequate knowledge of the venue and show before submitting the tender document. No additional payment will be entertained apart from the quote.



NIT No. 11/2024-25/NIFT-BGL/Project/22/2024

ENCLOSURE – I

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS
IN LIEU OF EMD
(On Bidders Letterhead)**

I / We, the authorized signatory of M/s. participating in the subject tender No. for the item / job of , do hereby declare :

1. That I/we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
2. That in the event we withdraw/modify our bid during the period of validity Or I/we fail to execute a formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/ we will be suspended from being eligible for bidding/award of all future contract(s) of National Institute of Fashion Technology (All Centers) for a period of one to three year from the date of committing such breach.

Signature and Seal of Authorized Signatory of the bidder

Name of Authorized Signatory

Contact No.

Company Name (with seal)



Limited Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

SCHEDULE OF ITEMS

Following facility to be provided for Design Collection Show

S.No	Particulars			
1	<p>Choreography Show Production -(20th September 2024)</p> <ul style="list-style-type: none"> • Hiring of models: for 2 days (Rehearsal and Show) -excluding travel time <table border="1" style="margin-left: 40px;"> <tr> <td style="padding: 2px;">Models</td> </tr> <tr> <td style="padding: 2px;"> <ul style="list-style-type: none"> • Models - Female -15 no.s (3 groups) • Models - Male- 5 no.s (1 group) </td> </tr> <tr> <td style="padding: 2px;">(One model in each group should be showstoppers level)</td> </tr> </table> <ul style="list-style-type: none"> • Artist fee for styling, hair and makeup of models • Music compilation for 12 to 18 sequences including operation • Co-ordination for Stage and ramp construction • Fittings wherever required 	Models	<ul style="list-style-type: none"> • Models - Female -15 no.s (3 groups) • Models - Male- 5 no.s (1 group) 	(One model in each group should be showstoppers level)
Models				
<ul style="list-style-type: none"> • Models - Female -15 no.s (3 groups) • Models - Male- 5 no.s (1 group) 				
(One model in each group should be showstoppers level)				
2	<p>Lights and Sound</p> <ul style="list-style-type: none"> • Stage Lighting Equipment - Complete Stage Lightening equipment with, Par cans, Halogen Lights, Color Labs, Clear Com, Victory Scanner, Mixer/ Dimmer Pack, Programming Board, Dimmer Pack etc. and other connected equipment • Sound Equipment- Complete Sound equipment with Hi power speakers, amplifier, Cordless Mikes (2), Corded Mikes (2), Audio Mixer, C Player, etc. and other connected equipment. 			
3	<p>Wardrobe in-charge, Backstage helpers, Ironing</p> <ul style="list-style-type: none"> • Models' Co-ordination & complete Backstage Management. • Makeup Artist, Stylist & Hair Stylist • Food for Models and Crew for 2 days (on the day of rehearsal and show) • Air ticket, travel and stay of models at the venue in Mysore for the required days 			
4	<p>Stage Design</p> <ul style="list-style-type: none"> • Co-ordinating stage setup and ramp set-up as per requirement • Organizing backdrop (LED screen – 40 ft x 12 ft), with 2 side screens • Console set-up. 			
5	<p>Others</p> <ul style="list-style-type: none"> • Setting up of stage back drop (LED) along with the required logos. • Arrangement of a good Master of Ceremony. Master of ceremony will require to give an audition to the NIFT organising committee before finalisation and would need to be present during rehearsals • Photography and Videography of the complete event • Travel, stay and food arrangement of crew for pre-visits to venue • Concept based styling to be done for the garments, sarees and fabrics for all the sequences. • Models to carry their own shoes and suitable accessories 			



Limited Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

Annexure-'A'

TECHNICAL BID
(No price should be quoted in the technical bid)

TECHNICAL BID should contain the following:

- (1) Tender documents along with technical bid -Annexure 'A' duly completed and signed but without indicating the rates.
- (2) Company profile
- (3) List of Clients and shows conducted in the last 03 years
- (4) Details of models viz name, category etc.
- (5) Name & relevant details of show compere (Master of ceremony).
- (6) Name & relevant details of hair and makeup Artists.
- (7) Required tender cost and EMD of Rs.50000/-
- (8) A certificate regarding confirmation of having gone through and understood all the terms and conditions laid down in the instant Notice Inviting Tender, (As per annexure A-I).
- (9) A confirmation regarding providing the material as per our technical specification as enlisted in the schedule of items with the Notice Inviting Tender (As per annexure-'A'-1).
- (10) **The venue for conducting the show - CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD is in Mysore, Karnataka**
- (11) The company will depute technically qualified executive to coordinate the job with NIFT team.
- (12) For items mentioned above, the bidders must ensure the required quality, quantity, material, dimensions & other parameters and quote accordingly. In case items are not as quoted the same, shall not be accepted. No payment/claims for such items shall be entertained.



Limited Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

Annexure-'B'

PRICE BID
SCHEDULE OF ITEMS

S.N. Particulars

Value in Rs.

(1) Choreography

Rs. _____

- Show Production All the items and other requirements/equipment shall be arranged by the service provider at any place where NIFT is holding the show (show on 20th Sept 2024) at Mysore
- Hiring of Models: for 2 days (Excluding travel time)

Female Models	Male Models	Remarks
15	5	<ul style="list-style-type: none">• Models (female) -15 nos,• Models (Male) 5 no.s. (One model in each group should be showstoppers level)

- Artist fee for styling, hair and makeup of models
- Music compilation for 12-18 sequences including operation
- Co-ordination of stage and ramp construction
- Fittings, wherever required

(2) Lights and sound

Rs. _____

- **Stage Lighting Equipment** - Complete Stage Lightening equipment with Par cans, Halogen Lights, Color Labs, Clear Com, Victory Scanner, Mixer/ Dimmer Pack, Programming Board, Dimmer Pack, etc., and other connected equipment.
- **Sound Equipment**- Complete Sound equipment with Hi power speakers, amplifier, Cordless Mikes (2), Corded Mikes (2), Audio Mixer, C Player, etc., and other connected equipment

(3) Wardrobe in-charge. Backstage helpers

Rs. _____

- Models' Co-ordination & Backstage Management.
- Makeup Artist, Stylist and Hair Stylist
- Food for Models and crew for 2 days (on the day of rehearsal and show)
- Air ticket, travel and stay of models and crew.

(4) Stage Design

Rs. _____

- Co-ordinating stage setup and ramp set-up as per requirement
- Organizing backdrop (LED screen – 40 ft x 12 ft), with 2 side screens
- Console set-up.

(5) Others

Rs. _____

- Setting up of stage back drop (LED) along with the required logos.
- Arrangement of a good Master of Ceremony. Master of ceremony will require to give an audition to the NIFT organising committee before finalisation and would need to be present during rehearsals
- Photography and Videography of the complete event
- Travel, stay and food arrangement of crew for pre-visits to venue
- Concept based styling to be done for the garments, sarees and fabrics for all the sequences.
- Models to carry their own shoes and suitable accessories



Limited Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

(6) Total Value in (1+2+3)

Rs. _____

(Rs. in words.....)

Note:

1. The venue for conducting the show is at Mysore, Karnataka, and the date is 20th September 2024
2. The company will depute a technically qualified executive to coordinate the job with the NIFT team.
3. For items mentioned above, the bidders must ensure the required quality, material, dimensions & other parameters and quote accordingly. In case items are not as quoted the same, shall not be accepted. No payment/claims for such items shall be entertained.

Date:

Signature with Name & Seal



Limited Tender No. 11/2024-25/NIFT-BGL/Project/22/2024

Annexure-1 A 1'

To
National Institute of Fashion Technology
CA Site 21, 27th Main, Sector-1,
HSR Layout,
Bengaluru – 560 102

Sir/ Madam,

Sub: Technical bid relating to the Fashion show for **CHOREOGRAPHY FOR FASHION SHOW, CENTENARY CELEBRATIONS OF CENTRAL SILK BOARD 2024**

Ref.: Your Notice Inviting Tender (NIT No: 11) dated 05.09.2024

- (1) I have gone through all the Terms and conditions and also the schedule of items as enlisted by you in your Notice Inviting Tender for the subject under reference.
- (2) I /We, hereby confirm that we have understood all the Terms and conditions and confirm my/our commitment to abide by them.
- (3) I/We also confirm my/our commitment to provide the material as enlisted in schedule of item with your Notice Inviting Tender under reference.

(Signature with Name & stamp)

Place:

Date: