

**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भोपाल**  
**National Institute of Fashion Technology, Bhopal**

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NIFT-BPL/Vigilance/60/2021/01

17<sup>th</sup> October 2022

**Circular**

**Subject:** Observance of Vigilance Awareness Week from 31<sup>st</sup> October to 6<sup>th</sup> November 2022- reg.

In compliance with circular no. 20/09/22 (No. 022/VGL/029), dated 08.09.2022, and no. 01/214/2022-Vig/682, dated 26.09.2022 of Vigilance Department, NIFT HO. It has been guided to observe **Vigilance Awareness Week 2022 (VAW 2022)** every year during the week in which the birthday of Sardar Vallabhbhai Patel (31<sup>st</sup> October) falls. The **VAW 2022** will be observed at the National Institute of Fashion Technology, Bhopal, from **31<sup>st</sup> October to 06<sup>th</sup> November 2022**. The theme of this year's **VAW 2022** is:

**“ भ्रष्टाचार मुक्त भारत - विकसित भारत”**  
**“Corruption free India for a developed Nation”**

List of activities for the event:

01. The observance of VAW 2022 shall commence with the Integrity Pledge (as per **Annexure A & B** of circular no. 01/214/2022-Vig/682, dated 26.09.2022) on **31<sup>st</sup> October 2022 at 1100 hrs.** in the **Courtyard area of NIFT Bhopal center**. Arrangements are to be made by Mr. Utpal Pathak (RA-Administration) on the day and at the suggested venue.

**Action:** The task is to be completed on 31<sup>st</sup> October 2022 by all NIFT Bhopal employees. (Faculty/Officials/Staff/ Students).

02. As a predecessor to the **VAW 2022**, the Commission had issued instructions detailing a three-month campaign period (**16<sup>th</sup> August 2022 till 15<sup>th</sup> November 2022**) in which six different preventive vigilance measures were to be taken up by the concerned departments of the organization. Accordingly, the Accounts, Establishment, Administration, Academics, IT, and Estate departments were guided through various emails as per instructions from the competent authority. The focal areas included the following:

- a) Property Management
- b) Management of Assets
- c) Record Management
- d) Technological Initiatives comprising two parameters:
  - Website Maintenance & updation
  - Identification of new areas for service delivery for customer staff to be brought on the online portal and initiation of steps for creating a platform
- e) Updation of guidelines/circulars/manuals wherever found necessary, and
- f) Disposal of complaints outstanding as of 15.08.2022.

The above-enlisted activities are desired to be continued until the end of the campaign period. The works undertaken on these parameters should be submitted per **Format 1 (A-F)** for easy perusal.

**Action:** The task is to be completed by **18<sup>th</sup> November 2022** by various concerned departments of NIFT Bhopal.

03. All the employees may be encouraged to take an e-pledge by visiting the website. The **online “Integrity Pledge”** is available on CVC’s website (<https://www.cvc.gov.in>) and can be accessed by all. The families of Faculty/Officials/Staff and other organizations/vendors that NIFT Bhopal deals with may also be encouraged. The copy of the E-pledge is to be submitted by all to DVO Bhopal at [vigilance.bhopal@nift.ac.in](mailto:vigilance.bhopal@nift.ac.in) with a copy marked to the Establishment Dept. NIFT Bhopal at [establishment.bhopal@nift.ac.in](mailto:establishment.bhopal@nift.ac.in)

**Action:** Task to be completed by **15<sup>th</sup> November 2022** by all NIFT Bhopal employees.

04. A **poster design competition** among the students of NIFT Bhopal. DVO will coordinate with SDAC and all the club coordinators (faculty) to organize it. This will be judged by a Faculty Club coordinator, SDAC, and DVO. The competition will be conducted on **02<sup>nd</sup> November 2022 (Wednesday)** from **3:00 to 5:30 pm**.

**Action:** SDAC, Faculty Club Coordinators & DVO NIFT Bhopal.

05. Essay writing competition in the Hindi and/or English language will be conducted for officers, faculty, and staff of NIFT Bhopal. Dr. Vishaka Agarwal, Mr. Ayan Tiwari, Mr. Abhishek Anand, and Hindi Officer will be on the Jury panel. The essay competition will be conducted on **03<sup>rd</sup> November 2022 (Thursday)** from **4:00 to 5:30 pm**.

**Action:** SDAC & DVO NIFT Bhopal will work out the details and organize it.

06. Essay writing competition in the Hindi and/or English language will be conducted for students of NIFT Bhopal. Dr. Arnab Sen, Dr. Prabhat Kumar, Dr. Ashish, and Hindi Officer will be on the Jury panel. The essay competition will be conducted on **04<sup>th</sup> November 2022 (Friday)** from **4:00 to 5:30 pm**.

**Action:** SDAC & DVO NIFT Bhopal will work out the details and organize it.

07. First Prize: ₹ 1000/-, Second Prize: ₹ 750/-, and Third Prize: ₹ 500/- will be announced for each competition, respectively, to encourage participation.

**Action:** Accounts Officer & DVO NIFT Bhopal

08. **04 big-size posters** (6ft x 4 ft) will be printed in Hindi and English, mentioning the duration and the theme of the VAW 2022 along with the NIFT Logo. These will be displayed at the entrance of NIFT premises and various other places. Printing is to be done before **25<sup>th</sup> October 2022** and displayed throughout the duration of VAW 2022.

**Action:** AD/Purchase/Accounts Dept. NIFT Bhopal.

09. Photographs and Media clips will be uploaded on the NIFT Bhopal’s Website. The task is to be completed by **10<sup>th</sup> November 2022**.

**Action:** DVO/IT-Incharge/Webmaster NIFT Bhopal.

10. Refreshments during all activities for involved individuals, like invigilation duty/jury duty/MTS, depending upon availability. The number and item details will be shared before each event by DVO. The budget is to be worked out by the accounts department.

**Action:** DVO & Accounts Team NIFT Bhopal.

11. **Action Taken Report** on the observation of VAW 2022 has to be sent by 22<sup>nd</sup> November 2022 to the CVO as per annexure **Format 2** in MSWord. The task will be completed at the center level by 18th November 2022.

**Action:** All concerned department Heads, Faculty, Officials, Staff & DVO NIFT Bhopal, respectively.

Kind Attention:

1. DVO NIFT Bhopal will send an email to all the employees, Officials, and staff members of NIFT Bhopal to encourage them to take Offline as well as E-Pledge and submit their certificate to DVO as well as a copy to the Establishment department.
2. DVO, SDAC, and Faculty Club Coordinators will sit together to work-out details and make necessary arrangements for the student's poster-making competition.
3. DVO, SDAC, and Hindi Officer will sit together to work-out details and make necessary arrangements for the English/Hindi essay writing competitions.
4. DVO NIFT Bhopal will coordinate with available MTS accordingly for Photography on various activities.
5. DVO will coordinate with AD NIFT Bhopal regarding the printing of the posters.
6. DVO will coordinate with IT-Incharge/Webmaster wherever required.
7. Administration support as and when needed.
8. Mr. Rajnish Tamrakar, RA-Establishment, will be responsible for the overall management of all events during VAW 2022.

This is with approval from the Competent Authority.



(Supriya Yadav)  
Deputy Vigilance Officer

Enclosed: **Vigilance Department, NIFT HO Circular no. 20/09/22 (No. 022/VGL/029), dated 08.09.2022, and Circular no. 01/214/2022-Vig/682, dated 26.09.2022.**

Copy to:

1. All CCs/HOD/SDAC/Officers/Faculty Club Coordinators/Faculties/Staff - For info. & necessary action, pl.
2. Director- for info. Pl.
3. Joint Director: For info. Pl.
4. Assistance Director: For info. Pl.
5. Accounts Officer: For info. Pl.