

EXPRESSION OF INTEREST (EOI)

Hiring of “Professional/Technical Expert” for Apparel Incubation Project

National Institute of Fashion Technology (NIFT), established in 1986 under the aegis of the Ministry of Textiles, Government of India, is widely acknowledged as the premier fashion institute in India incorporating the domains of design, technology and management.

Ministry of Textiles, GoI has sanctioned to set up an “Apparel Incubation Center” at Gwalior, Madhya Pradesh under “Scheme to set up Incubation Centres in Apparel Manufacturing (SIAM)” to Department of Industries, Government of Madhya Pradesh. NIFT Bhopal is implementing the Apparel Incubation Project as the Knowledge Partner.

At present, Apparel Incubation Centre has been set up at Gwalior, M.P. and state of the art Machinery/ Ancillary Equipments have also been installed at the Center. The Incubation center is ready to commence its operations. Successful apparel businesses that would be incubated in the incubation center would stimulate entrepreneurship in apparel manufacturing, create additional manufacturing capacity and would also generate additional employment opportunities.

Accordingly, NIFT Bhopal invites applications / Expression of Interest (EOI) from eligible candidates for the post of “Professional/Technical Expert” for Apparel Incubation Project for a period of 5 months. The details of the hiring are as follows:-

Name of the Post – Professional/Technical Expert

Essential Qualification – B.F. Tech/ M.F.Tech / B.Sc (Fashion Technology) Degree / Diploma in Apparel Manufacturing Technology / MBA / PG Diploma in Management

Experience - 1-3 years of experience in Garment Industry with domain knowledge of plant layout, factory set up, Industrial/workplace engineering is essential. It is desirable that the candidate should also possess strong administrative skills, good communication skills, Knowledge of accounting, coordination and management skills.

Job Responsibilities/ Scope of Work:-

- Setting up of the Garment Unit/ Factory
- Technical coordination and Back office support
- Finding & identifying prospective candidates for “Selection of Incubatees”
- Contacting various apparel manufacturing industries/factories to find right candidates
- Coordination with the already identified candidates for “Selection of Incubatees”
- Designing of signage boards for Apparel Incubation Center, Gwalior
- Coordinate with the Project Coordinator, NIFT Bhopal & Executive Engineer, MPIDC Gwalior to report analyzed data
- Management of the Apparel Incubation Centre
- Production engineering & Lean Manufacturing
- Industrial / workplace engineering
- Analyze production data and submit production report
- Monitor on an ongoing basis, evaluating progress and quality, managing issue resolution process and taking corrective action as necessary.

Remuneration – upto Rs. 29,000 p.m.

Job Location : Gwalior, Madhya Pradesh

Interested and eligible candidates may forward their detailed CVs along with the filled in EOI Letter (Form I) to Mr. Rajendra Kumar, RA – Projects at incubation@nift.ac.in. The last date for receipt of application is 10/03/2021 upto 5:30 pm.

NIFT Bhopal

Form I
EOI Letter Performa

To
The Project Coordinator
Apparel Incubation Project
NIFT Bhopal

Sub: Expression of Interest for the post of “Professional/Technical Expert” for Apparel Incubation Center, Gwalior

Sir,

The undersigned having read and examined in detail the EOI document of NIFT Bhopal pertaining to hiring of “Professional/Technical Expert” for Apparel Incubation Center, Gwalior; do hereby express the interest to do the work as specified in the job responsibilities / scope of work.

S.No.	Description	Response
1	Name of the Candidate	
2	Permanent Address	
3	Present Address	
4	Educational Qualification	
5	Work Experience	
6	Telephone (with STD code)	
7	Mobile No.	
8	Email Id	

Name of the Candidate: _____

Signature : _____

Date : _____