

National Institute of Fashion Technology, Bhopal

Bhopal Bypass Road, Bhauri, Bhopal- 462030 (M.P.)

Email- establishment.bhopal@nift.ac.in Website: <https://nift.ac.in/bhopal>

Advertisement No. 13102(26)/Estt./Recruitment of 'C' Group Emp/2023, Date: 24.05.2023

Recruitment advertisement on Long Term Contract Basis

National Institute of Fashion Technology (NIFT), Bhopal invites applications from Indian citizens for the following positions on long term contract basis-

Post	Nature of Job	Pay Scale as per 7 th CPC	Nos. of Post					
			UR	SC	ST	OBC	EWS	Total
Lab Assistant	Long Term Contract	Level-2	6	1	-	2	-	9
Assistant Warden-Female	Long Term Contract	Level-4	1	-	-	-	-	-

The maximum upper age limit for NIFT employees may be relaxed up to 05 years or total length of service rendered (on regular and/or long term contract basis) whichever is less.

PwBD-Person with Benchmark Disability (PwBD reservation will be lateral i.e. within the categories of UR, SC, ST, OBC or EWS).

(Gross salary includes Basic Pay+ Allowances i.e. Dearness Allowance, Transport Allowance & HRA at prescribed rates).

Eligibility Criteria:

S. No.	Particulars	Details
1	Name of the Post	Lab Assistant
	Level in the Pay Matrix	Pay Level-2
	Educational Qualifications & Experience:	As per Annexure-A
	Age Limit (as on closing date):	27 years Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis) whichever is less.
2	Name of the Post	Assistant Warden (Female)
	Level in the Pay Matrix	Pay Level 4
	Educational Qualifications & Experience:	I. Graduate from a recognized University/ Institution. II. One year experience as Assistant Warden in an educational institution under Central Government / State Government / Autonomous Bodies.
	Age Limit (as on closing date):	27 years Maximum upper age-limit for NIFT employees may be relaxed upto five years or total length of service rendered (on regular and/or long-term contract basis)

		whichever is less.
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IMPORTANT INSTRUCTIONS

1. Candidates should read the instructions and conditions carefully, before applying.
2. All applicants must fulfil the eligibility conditions for the post applied for and other conditions stipulated in the advertisement as of the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess the essential qualifications and/or experience laid down for the post as of the last date of receipt of the applications. No enquiries with reference to eligibility will be entertained.
3. The application forms shall be submitted online on the NIFT website in the following link https://cmsnift.com/pages/app_gpc3/ap_reg.aspx No other mode of application is accepted.
4. The candidates shall be required to mention their correct and active e-mail addresses and Mobile Number in the online application form at prescribed place, as all the correspondence such as issuance of admit card/call letter or any other information will be communicated through the e-mail only.
5. The prescribed fee for 'UR', 'OBC' and 'EWS' candidates is Rs. 500/- and SC / ST /PWD/ Women candidates are exempted from payment of application fees. Application fees once paid will not be refunded in any circumstances. The link for the payment of application fees is available in the application template.
6. Any updates with regard to this recruitment process shall be published on NIFT Bhopal website <https://nift.ac.in/bhopal/careers>.
7. The candidates employed in Govt./Semi Govt/Autonomous Organisations etc may take print out of the duly filled-in online form and forward through proper channel ***OR***, they will be required to produce 'NOC' at the time of attending written test/skill test failing which they will not be allowed to appear in the test.
8. Certificate in support of experience should be given by Appropriate Authority clearly mentioning the period and nature of work done in that particular organization/ Institution.
9. The concerned University/Institution/Department/Competent Authority, while forwarding the application through the proper channel shall certify that the applicant, if selected, will be relieved to take up the appointment within one month of the receipt of the offer of appointment.
10. Incomplete applications and applications received without fee/photograph/self-attested copies of required certificates such as educational qualifications, caste/ community certificate etc., will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.
11. The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of applications i.e. **15.06.2023**.
12. Candidates are advised to keep the print-out of the online application form and receipt of payment for their record for future reference.

13. For any query regarding online submission process, mail to webmaster.bhopal@nift.ac.in
14. Reservation will be followed as per Govt. of India norms on submission of valid Caste Certificate/PH Certificate in the format as prescribed by the Govt. of India. Failure of submission of information/ documents etc. may lead to cancellation of candidature at this stage & beyond too.
15. Candidates belonging to OBC (NCL) category should submit proper caste certificate as per the proforma of Govt. of India, which should be valid as on the last date of submission of application or as per the GOI Rules from time-to-time.
16. Candidates belonging to EWS category should submit proper EWS certificate as per the proforma of Govt. of India which should be valid as on the last date of submission of application or as per the GOI Rules from time-to-time. Further, they should invariably attach a valid EWS certificate issued for the financial year prior to the year of application on their eligibility as per the Department of Personnel & Training, Govt. of India OM No. No.36039/112019-Estt (Res) dated 31/01/2019 in the prescribed proforma for consideration of the candidature under EWS category.
17. In case, the positions reserved for EWS are not filled up by candidates belonging to the EWS category during the recruitment process due to shortage of eligible candidates, the positions will be filled up from candidates of the unreserved category.

SELECTION PROCESS: -

The selection process shall have two-tier tests-

1. Tier-I will consist Practical Test/Skill Test for the post, which is qualifying in nature. Tier-II will consist of an objective type/written examination which will comprise basic english, general awareness, aptitude, logical reasoning, basic arithmetic etc.
2. NIFT may constitute a Screening-cum-short listing-Committee, which will screen all the applications received in response to this advertisement and Shortlist the eligible candidates on the basis of qualifications, experience, etc. No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute shall be final.
3. The date for practical/skill test and written test shall be intimated to the provisionally shortlisted candidates only. The Venue for the tests will be NIFT Bhopal.
4. The selection of the candidates shall be purely on the basis of the merit list. The merit list will be drawn on the basis of Written-Test.

(C) General Conditions:

1. The applicant must be a citizen of India.
2. The Institute/NIFT reserves the right to increase or decrease the number of posts as per the requirement, withdraw advertised post/ modify under any category at any time without assigning any reasons, reject any or all the applications without assigning any

- reasons thereof , not fill any or all posts advertised, rectify any discrepancy in the grade pay, pay band etc., if found at a later stage.
3. The Institute reserves the right to cancel / postpone the recruitment process at any stage without any prior notice and without assigning any reason thereof. The number of vacancies is subject to change.
 4. The post is to be filled up on Long Term Contract basis as per NIFT statute.
 5. The following acts would render a candidate/application disqualified at any stage:
 - a. Furnishing of false, inaccurate or tampered information.
 - a. Improper filling of applications.
 - b. Canvassing in any form and any other reason as observed by the committee.
 - c. Obtaining support for his/her candidature through unfair means.
 6. The Institute shall verify the antecedents or documents submitted by the candidate at any time during tenure of service. In case, at any point of time, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background for which he/she has been convicted by any court and has suppressed the said information, then his/her services will be cancelled/services shall be terminated forthwith and appropriate action will be taken.
 7. If at any stage during the selection process, or after issuing an appointment letter, it is found that there was any misrepresentation or false information submitted by any candidate or that the appointment has been obtained based on false or incorrect information by any candidate, they will be liable to disqualification from the selection process/ removal from service.
 8. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to, or any appointment letter issued to the applicant.
 9. Mere fulfilling of essential qualifications and experience requirements would not entail a candidate to be called for a Skill and written test. All candidates are advised to visit our website <https://nift.ac.in/bhopal/careers> on regular basis for any further communication with regard to the recruitment process. The decision of the Institute in this regard would be final and binding to all.
 10. No TA/DA shall be payable to any candidate for attending Skill and written tests.
 11. In case of any dispute/ambiguity that may occur in the process of selection, the decision of NIFT shall be final.
 12. Corrigendum, if any, will be published on the website of the institute. Therefore, candidates are advised to visit NIFT Bhopal website <https://nift.ac.in/bhopal/careers>) or nift.ac.in/bhopal regularly regarding the recruitment related updates.
 13. Wrong declarations/concealment of facts/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
 14. The selection shall be done against the vacancies considering the requirement of the institute and strictly as per the merit by following Reservation Policy of Govt. of India.

15. The above posts are as per the Central Govt. pay scales and carry allowances like Basic Pay, Dearness Allowance, House Rent Allowance and Transport Allowances as per the Government of India and NIFT norms.
16. Employment of Institute shall be governed by the rules and regulations, service conditions as notified by the institute from time to time,
17. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications/experience laid down for the post as per advertisement.
18. NIFT will not be responsible for any postal delay/loss in transit in submission of application within specified time.
19. The minimum age would be 18 years.
20. Wrong declarations/submissions or false information shall lead to cancellation of the candidature at any stage.
21. The applicants while submitting application should attach self-attested copies of the relevant educational qualification, experience and Caste/ category (wherever applicable). Incomplete application without required certificates / documents/ unsigned are liable to be rejected.
22. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by the candidate is to be submitted.
23. Qualifications, experiences, Age etc., will be taken into consideration as on the last date of submission of applications. No Interim enquiries/ correspondences/ communications of any sort will be entertained on this matter.
24. Reservation and relaxations will be as per the Govt. of India guidelines,
25. The number of vacancies may be increased or decreased as per the requirements and at the sole discretion of NIFT.
26. Employment in NIFT shall be governed by the rule and regulations, service conditions, as notified by the Institute from time to time.
27. The NIFT Bhopal reserves the right to cancel or postpone the recruitment at any point of time/stage.
28. Interested candidates may visit the Institute's website www.nift.ac.in/bhopal and submit online application on or before 15th June 2023 and invariably send the printed proforma of the duly filled online application along with all required annexures in a sealed envelope super-scribing the name and the post applied for, so as to reach through **Registered/Speed Post** to the Establishment Department, as indicated below, on or before 26th June, 2023 by 1700 Hrs (IST).

To,
Establishment Department
National Institute of Fashion Technology (NIFT)
Bhopal Indore By-pass Road, Bhuri
Bhopal- 462 030 (M.P.)

Annexure-A

Deptt./Competency	Educational Qualification	Professional Qualification	Work Experience
<p style="text-align: center;">Department of Fashion Technology (Competency-A)</p> <p style="text-align: center;">(Vacancy-1)</p>	<p>10th or Above</p>	<p>Full time one year or two year Diploma/ certificate after 10th (NSQF level 4 or 5) or from any Govt. recognized institute/ITI in Apparel Manufacturing Technology, Sewing Technology, Fashion Design and Technology.</p> <p style="text-align: center;">OR</p> <p>Full time one year certificate after 8th in cutting and sewing or two year full time certificate after 8th in Pattern Maker Engineering (NSQF level 3).</p> <p style="text-align: center;">OR</p> <p>One year certificate course after 12th from NIFT in Clothing Production Technology(CPT), Garment Production Technology & Apparel Design (GPTAD), Fashion & Clothing Technology (FCT), FIAI and other relevant program from NIFT or any Govt. recognized institute.</p>	<p>Post Qualification 3 years of experience (for one year certificate after 12th), 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/ related field with skill of pattern making and garment construction techniques and ability to work on/ operate machinery used in garment production</p>

<p>Fashion Design (Competency-A)</p> <p>(Vacancy-1)</p>	<p>10th or Above</p>	<p>Full time one year or two year Diploma/ certificate after 10th (NSQF level 4 or 5) or from any Govt. recognized institute/ITI in Apparel Manufacturing Technology, Sewing Technology, Fashion Design and Technology.</p> <p style="text-align: center;">OR</p> <p>Full time one year certificate after 8th in cutting and sewing or two year full time certificate after 8th in Pattern Maker Engineering (NSQF level 3).</p> <p style="text-align: center;">OR</p> <p>One year certificate course after 12th from NIFT in Clothing Production Technology(CPT), Garment Production Technology & Apparel Design (GPTAD), Fashion & Clothing Technology (FCT), FIAI and other relevant program from NIFT or any Govt. recognized institute.</p>	<p>Post Qualification 3 years of experience (for one year certificate after 12th), 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/ related field with skill of pattern making and garment construction techniques and ability to work on/ operate machinery used in garment production</p>
<p>(Fashion & Lifestyle Accessories) (Competency C1)</p> <p>(Vacancy-1)</p>	<p>10th or above</p>	<p>Full time two year Diploma/certificate after 10th (NSQF level-4 or 5) from any Govt. recognized institute/ ITI in Addictive Manufacturing Technician/ turner- / fitter-machinist.</p> <p style="text-align: center;">OR</p> <p>Full time one year certificate (NSQF level 3 or 4) from any Govt. recognized institute / ITI in Leather Goods maker/ carpentry.</p>	<p>Post Qualification 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/ related field with Operational knowledge of general workshop machinery i.e., lathe, milling, wood working machinery, thermoforming, injection moulding, metal casting, added advantage with experience in CNC machines.</p>

			<p style="text-align: center;">OR</p> <p>Skill of pattern making & construction, components, costing, processes materials in leather goods industry.</p> <p style="text-align: center;">OR</p> <p>Skill of Furniture making, handicrafts, with full knowledge of production, finishes, equipment, tools and machinery.</p>
<p style="text-align: center;">(Foundation Programme) (Competency C1)</p> <p style="text-align: center;">(Vacancy-1)</p>	10 th or above	<p>Full time two year Diploma/certificate after 10th (NSQF level-4 or 5) from any Govt. recognized institute/ ITI in Addictive Manufacturing Technician/ turner- / fitter-machinist.</p> <p style="text-align: center;">OR</p> <p>Full time one year certificate (NSQF level 3 or 4) from any Govt. recognized institute / ITI in Leather Goods maker/ carpentry.</p>	<p>Post Qualification 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) and 6 years of experience (for NSQF level 3) in the relevant/ related field with Operational knowledge of general workshop machinery i.e., lathe, milling, wood working machinery, thermoforming, injection moulding, metal casting, added advantage with experience in CNC machines.</p> <p style="text-align: center;">OR</p> <p>Skill of pattern making & construction, components, costing, processes materials in leather goods industry.</p> <p style="text-align: center;">OR</p> <p>Skill of Furniture making, handicrafts, with full knowledge of production, finishes, equipment, tools and</p>

			machinery.
(Fashion & Lifestyle Accessories) (Competency C2) (Vacancy-1)	10 th or above	Full time one year or two year Diploma/ certificate after 10 th (NSQF level 4 or 5) or from any Govt. recognized institute/ITI in the trade of jewel Smith.	Post Qualification 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) in relevant/related field with hands on experience in jewellery & silverware making; knowledge of handcrafted and cast gold & studded jewellery making, master making & related material, processes and understanding of materials, processes, equipment, tools & machinery.
(Textile Design) Weaving/ Testing Competency-E (Vacancy-2)	10 th or Above	Full time three years Diploma after 10 th from Govt. recognized institute/ IIHT in Handloom & Textile Technology. OR Full time two years Diploma after 10 th (NSQF level 5) from Govt. recognized institute/ ITI in Weaving Technician/ Textile wet Processing Technician. OR Full time one year certificate after 10 th (NSQF level 3) from any Govt. recognized institute/ ITI in weaving Technician for Silk & woollen Fabrics.	Post qualification 3 years of experience (for 3 years diploma after 10 th), 4 years of experience (for 2 years diploma after 10 th) and 6 years of experience (for NSQF level 3) in weaving preparation, weaving on table top loom, dobby and jacquard with electronic harness, computerized Automatic sample loom etc.
(Fashion Communication) Competency-F (Vacancy-1)	10 th or Above	Full time one year or two year Diploma/ certificate after 10 th (NSQF level 4 or 5) from any Govt. recognized institute/ITI in Digital Photographer/ Photographer / Video Cameraman/ Information & Communication Technology System.	Post Qualification 4 years of experience (for NSQF level 5), 5 years of experience (for NSQF level 4) in relevant/related field with skill of still & video photography and knowledge of video switching, non- linear editing, chroma keying, Broadcasting,

			Audio/Video Routing, lighting techniques and operating MAC and Windows OS.
(Fashion Management Studies) Competency-G (Vacancy-1)	10 th or Above	<p>Full time one year or two year Diploma/ certificate after 10th or 12th (NSQF level 4 or 5) from any Govt. recognized institute/ITI in Information & Communication Technology System maintenance/ Desktop Publishing Operator Animation & Special Effects/ Data Entry Operator/ Database System Assistant.</p> <p style="text-align: center;">OR</p> <p>Full time three year Diploma after 10th from any Govt. recognized institute/ polytechnic in Computer application or similar.</p> <p style="text-align: center;">OR</p> <p>NIELIT 'O' level course (NSQF level 5) of DOEACC Scheme after 12th education.</p>	<p>Post-qualification 4 years of experience (for NSQF level 5 and DOEACC level 'O') and 5 years of experience (for NSQF level 4) and 3 years of experience (for three year diploma after 10th) in a reputed organization/ educational institute for I.T. Lab Management (including software installation, networking and basic problem solving) and should essentially have the proficiency in MS Office/ Video conferencing/ browsing applications.</p>