



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान / National Institute of Fashion Technology

वस्त्र मन्त्रालय, भारत सरकार / (Ministry of Textiles, Govt. of India)

Bhopal-Indore Bypass Road, Bhauri, BHOPAL - 462 030

NOTICE FOR INVITING TENDER FOR PARLOR/SALON

Sealed quotations are invited for setting up a **Parlor/Salon** at the National Institute of Fashion Technology (NIFT), Bhopal. The contract will be initially for a period of one year, extendable for another two years on satisfactory performance of the contractor. Interested parties may send their quotations in a sealed envelope in **single bid format** so as to reach the following address **on or before 04:00 pm on 1st November 2022.**

The Joint Director,
National Institute of Fashion Technology (NIFT),
Bhopal-Indore Bypass Road, Bhauri, BHOPAL - 462 030

2. The bids will be opened at 03.00 PM. on 3rd November 2022 in Administration Department, NIFT, Bhopal Campus. The bidders or their authorized representatives may be present at the time of opening of bids. However, the bids will be opened on scheduled date and time even if the bidders or their representatives are not present.

3. The bidder shall quote the licence/maintenance fee she intends to pay to NIFT Bhopal (as per format attached in Part-III). Whosoever offers the highest licence/maintenance fee to the Institute and fulfills all the eligibility criteria and terms and conditions of this tender document, will be selected for award of the contract, provided that all the requisite documents are furnished and all the following conditions are satisfied.

4. Earnest Money Deposit of INR 6,000/- by the way of a Demand Draft/Banker's cheque (in favor of NIFT, Bhopal and payable at Bhopal) should be deposited by the parties participating in the bidding process, which will be refunded after award of the contract to the unsuccessful bidders. The EMD of the successful bidder will be adjusted for Security Deposit. A certificate of Valid NSIC and MSME is required to be submitted if the bidder is exempted by Valid NSIC and MSME certificate then no need to deposit EMD.

5. NIFT, Bhopal reserves the right to accept or reject any or all tenders without assigning any reason thereof. The Institute will not be responsible for any loss or postal delays of the document in transit.

Eligibility Criteria:

1. The bidder should have operated the Parlor/salon for at least a period of 5 years. Relevant Registration/ Agreement documents should be attached as a proof.

2. The bidder should have a valid GST/PAN number that is registered before three years.

3. The bidder should have an annual income of at least 2 lakhs per year for the last three years.

4. Income Tax returns/Audit reports for the last three years should be submitted along with the bid.

Terms and conditions:

1. The successful bidder shall create a proper ambience with sufficient number of chairs in the parlor/salon, which can be increased based on requirement.
2. The rates (given in attached table at Part-I) shall remain fixed during the period of contract. All the prices are inclusive of GST. No tax can be collected from the end consumer.
3. The bidder is advised to clearly understand the working of the parlor/salon and content of the work involved before submitting quotation.
4. The bidder shall submit their tender document duly signed by them on each page.
5. **The bidder may visit the site and get a clear idea about the allotted space before submitting the quotation.** The reserve license fee for this space is **Rs.3000/- (Excluding GST) excluding electricity charges.** The reserved licence fee is including GST. Bids offering less than the reserve license fee will be summarily rejected. Any alterations to the allotted premises shall be with the prior approval of the Institute during the period of contract.
6. Civil/Structural modifications of the allotted space are not permitted. Interior Design is permitted subjected to the approval of competent authorities. Entire expenses for Interior Design should be borne by successful bidder.
7. The successful bidder shall complete the entire work of setting up the Parlor/Salon with requisite infrastructure within 30 days from the award of contract.
8. The NIFT, Bhopal shall have the right to review the working of this License from time to time and if at any time it is found that the bidder has failed to fulfill any of the conditions of this License or that his working is unsatisfactory, NIFT Bhopal may terminate this License after giving one-month notice, but no such notice will be necessary if the License is terminated on the grounds of serious misconduct or any other act as NIFT Bhopal may deem fit to do so. The bidder will also have to serve a notice of one month, if he wishes to terminate/withdraw the contract.
9. The Bidder shall not transfer or assign any part of his interest in this License and that the (Period of this) License shall also be liable to be terminated by death or insolvency of the bidder before the expiry of the period of this License.
10. Water and Electricity charges, if provided by the Institute to the contractor shall be borne exclusively by the bidder and the proof of payment of charges and taxes shall be submitted to the NIFT Bhopal Admin office.
11. The service hours in the parlor/salon shall be from 08.00 am to 08.00 pm daily which may be modified by NIFT Bhopal if and when considered necessary.
12. The bidder shall display the approved rates prominently in the Parlor/Salon. The female working staff will only be deployed in the Parlor/Salon.
13. NIFT Bhopal will not provide any equipment and infrastructure. The bidder will have to accept the

premises allotted for the purpose on “as-is-where-is” basis.

14. The bidder and his staff will make their own residential arrangement outside the premises of the NIFT, Bhopal. No one will be granted permission to stay in the parlor/salon during night or during non-functional hours.
15. Except Faculty, students and staff, outsiders are strictly not allowed to take Parlor/Salon’s facilities.
16. Within one week of award of the contract, the bidder shall pay a sum of **Rs.15,000/- as Security Deposit**, which will be refunded, without any interest thereof, at the end of the contract after adjusting the amount of any damage caused to the premises by any omission or discrepancy on the part of the Bidder or his employee. However, if the bidder fails to serve during the given tenure the entire amount of security deposit will be forfeited.
17. If in the opinion of the NIFT Bhopal authorities, the performance of any of the persons deployed is not satisfactory or she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced immediately.
18. The staff should be able to speak **English and Hindi**.
19. The Bidder and their staff shall remain polite and well behaved with the students, faculty, staff and the guests of NIFT Bhopal. If it is found to the contrary, the contract can be terminated without any notice.
20. The bidder will have to register all his employees who will be working in the parlor/salon along with a copy of their photographs, residential details for clearance by the NIFT Bhopal security. Police verification certificate of all the employees working in Parlor/Salon will be done by the bidder and will be submitted to the institute.
21. The bidder shall be responsible for the clearing of dustbins for maintaining proper hygiene.
22. The bidder shall maintain proper dress codes.
23. The bidder will have to ensure that the employees are in clean uniform and maintain personal hygiene and discipline in the campus.
24. The bidder will do proper monitoring and safe keeping of items; NIFT Bhopal will not be responsible for any theft in the Parlor/Salon.
25. Bidder shall not employ any child worker.
26. The bidder should always maintain a feedback book. The monitoring committee of the institute will frequently go through the book. Failure to produce the same will be taken seriously and a fine will be imposed.
27. The bidder shall prominently display in parlor/salon the rates for each of the services. The bidder must keep the required currency change and must not use toffee, chocolate or any other item in lieu of currency change.
28. The bidder shall not be an employee or a close relative (including son, daughter, and siblings of self or spouse) of any employee of NIFT Bhopal. The bidder must submit a declaration to this effect on a

judicial stamp.

29. Any deviation from the above terms and conditions even after initial warnings will attract an appropriate monetary penalty as deemed fit by the Institute authorities.
30. Further, the license fee quoted by the bidder shall be payable together with applicable GST on or before 7th day of every English calendar month, failing which a fine of Rs.500/- will be imposed for each day of delay.
31. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealing/processing. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhopal, Madhya Pradesh, India only.
32. Force Majeure: Any delay due to Force Majeure will not be attributable to the Service provider. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption, or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Vendor or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Contract for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the service provider for a period exceeding a continuous period of 7 (seven) days.
33. The decision of the Director, NIFT Bhopal would be final and binding upon all in case of any dispute.
34. In certain items mentioned in PART-I, NIFT Bhopal has suggested a range of prices. The bidder should specify the exact service/variety and the corresponding price.
35. The Services quoted in PART-I may not be exhaustive. The bidder is encouraged to quote additional services including special/branded services as optional services. NIFT Bhopal shall then negotiate on the prices of optional with successful bidder. Once all the optional prices are finalized based on mutual consent, the successful bidder shall submit a revised price list inclusive of all the optional items. NIFT Bhopal reserves the right of levying penalty or terminating contract if there any PRICE DEVIATIONS from the mutually agreed prices.
36. The location may be changed from time to time as per the convenience of NIFT keeping its administrative and academic requirements as the utmost priority. The furniture and fixtures brought by the contractor will have to be dismantled and taken away by the Contractor at the termination of contract and clear sites will be handed over to NIFT in the same condition.

PART-I

(To be submitted along with the Bid)

PARLOR/SALON SERVICES

Type of Service	Variety	PRICE
HAIR CUTS/DRESSING	HAIRCUT – BASIC	50/-
	HAIRCUT – STYLISH+	150/-
	BLOWDRY	200/-
	CURLS BLOW DRY	300/-
	SHAMPOO & CONDITIONER BASIC	200/-
	SHAMPOO & CONDITIONER PREMIUM (S/M/L)	150/- - 250/- - 350/-
	HAIR IRONING	500/-
	IRON CURLS	500/-
	COLOUR SET	250/- - 500/-
	HENNA	150/- - 300/-
HAIR SPA	DANDRUFF/ HAIRFALL/DEEP CONDITIONING	400/-
DE-TAN	UPPER LIP	150/-
	UNDER ARM	200/-
	FEET	250/-
	FACE & NECK	300/-
	HALF ARMS	350/-
	FULL ARMS	500/-
	HALF LEGS	400/-
	FULL LEGS	600/-
BODY TREATMENT	FULL BODY	1300/-
	COCOA BUTTER MASSAGE	1000/-
	AROMA OIL	1200/-
	BODY POLISHING	2000/-
CLASSIC WAXING	BODY WIPE	700/-
	FULL ARMS	150/-
	HALF ARMS	100/-
	FULL LEGS	350/-
	HALF LEGS	200/-
	UNDER ARMS	100/-
	FULL FRONT WAXING	300/-

	FULL BACK WAXING	150
	CHIN	40/-
	UPPER LIP	30/-
	FACE	125/-
	FULL BODY	1100/-
	BIKINI LINE	300/-
THREADING	EYEBROWS	40/-
	UPPER LIP	20/-
	LOWER LIP	20/-
	FOREHEAD	20/-
	CHIN & NECK	20/- & 20/-
	FULL FACE	110/-
MANICURE	CLASSIC	250/-
	COCOA BUTTER	300/-
	DEAD SEA	350/-
	CITRUS SPA	500/-
	ICE-CREAM	600/-
PEDICURE	CLASSIC	450/-
	COCOA BUTTER	300/-
	DEAD SEA	400/-
	CITRUS SPA	550/-
	ICE-CREAM	650/-
	NAIL POLISH	50/-
FACIAL	DIFFERENT TYPES OF FACIAL	500/- - 1500/-
	BASIC CLEANUP	300/-
MAKE-UP (incl. eyebrows, full face & neck detan & basic make up)	CLASSIC MAKE-UP	1500/-
	SAREE DRAPING	100/-
MEHENDI	HALF ARMS	150/-
	FULL ARMS	250/-
	HALF FEET	150/-

Sign of Tenderer with office stamp

Date:

PART II

ACCEPTANCE BY THE TENDERER
(To be submitted along with the Bid)

To
The Joint Director,
National Institute of Fashion Technology (NIFT),
Bhopal-Indore Bypass Road, Bhauri,
BHOPAL-462 030

I/We agree to abide by **Notice Inviting Tender** and **SCOPE OF WORK AND GENERAL TERMS & CONDITIONS** or such portions thereof as you may specify in the Acceptance of Tender at the prices given in the said schedule in accordance with the above condition and the General and Special conditions governing the Contract enclosed here to on receipt of order for the same.

I/We agree to hold this offer open until 90 days and shall be bound by a communication of acceptance dispatched within the period specified above.

I/We agree to all the terms and conditions of the Tender. I/We declare that all the information given above are true to my knowledge & any false information given therein shall render me disqualified and my contract may be terminated on account of that.

Sign of Tenderer with office stamp

Address:

Telephone No.:

Email ID:

Station:

Date:

PART-III (Financial Bid)

Tender for Parlor/Salon at NIFT, Bhopal

Date:

To
The Joint Director,
National Institute of Fashion Technology,
Bhopal Bypass Road, Bhauri,
BHOPAL-462030

Sir,

I/We herein submit my/our tender for Parlor/Salon at NIFT, Bhopal.
I/We have read the tender document and agree to all the terms and conditions of the contract mentioned in the Tender document.

The Licence/Maintenance fee I/We offer to pay to the NIFT, Bhopal for the premises for the running of the Parlor/Salon is Rs.....
(Rupees.....) per month
excluding electricity charges and water charges. **(Please mention the amount in figures and in words)
+ GST as applicable.**

Yours faithfully,

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Name and signature of the Tenderer

Address:

Telephone No.:

Email ID:

Station:

Date: