



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BHOPAL

(Ministry of Textiles, Government of India)

Bhopal By-Pass Road, Bhauri, Bhopal- 462 066 (Madhya Pradesh)

Ph. 0755-2493636/3736/3885 Website: <https://nift.ac.in/bhopal>

RECRUITMENT NOTICE

Advertisement No.: [13102\(26\)/Estt./Recruitments/2021](#)

The National Institute of Fashion Technology (NIFT), Bhopal invites applications for the below mentioned post to be filled on **Short Term Contract (06 Months) basis**:

Name of the Post	Consolidated monthly remuneration	Number of Posts
Junior Engineer (Civil)	On consolidate salary	01
Senior Assistant (Admin)		01
Senior Assistant (Finance)		01

The appointment will on Short-Term Contract Basis for 06 months only. The application form along with the details of the above post such as eligibility criteria, procedure & other terms and conditions for submission of application are available at our website <https://nift.ac.in/bhopal/careers>. Applications in the prescribed proforma should be addressed to **The Joint Director, National Institute of Fashion Technology, Bhopal By-Pass Road, Bhauri, Bhopal- 462 066 (Madhya Pradesh)**. The last date of receipt of application is **30.06.2022 up to 05:30 pm**. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected. The NIFT Bhopal reserve the right to cancel, amend or alter the above advertisement without assigning any reason thereof.

Important Instructions

Candidates should read the instructions and conditions carefully, before applying.

How to apply:

1. Application forms can be downloaded from our website (<https://nift.ac.in/bhopal/careers>). Interested candidates may send their application addressed to **The Joint Director, National Institute of Fashion Technology, Bhopal By-Pass Road, Bhauri, Bhopal- 462 066 (Madhya Pradesh)** and superscribed with "**Application for the post of (Name of the post applied for) on Short Term Contract basis**" on the envelope. The last date of receipt of application is **30.06.2022 up to 05:30 pm**.
2. Self-attested copies of certificates and testimonials in proof of age/educational qualifications/caste/experience etc. should be attached with the application form.
3. The date and venue of the interview/test shall be informed later on website and will be intimated to short listed candidates only.

Eligibility Criteria:

S.N.	Particulars	Details
1.	Name of the Post	Jr. Engineer (Civil)
	Age (as on closing date)	Upto 30 Years (as on closing date)
	Educational qualifications and Experience	I) Bachelor Degree in Civil Engineering from recognised University or Institute II) Two years experience in Civil constructions and maintenance work of major projects. OR I) Diploma in Civil Engineering from recognized University/ Institute II) Four years' experience in Civil Constructions and maintenance work of major projects.
2.	Name of the Post	Senior Assistant (Admin)
	Age (as on closing date)	30 Years (as on closing date)
	Educational qualifications and Experience	Post Graduate Degree in Management from recognised University/Institution with two years experience in Administrative matters/Purchase procedures/Establishment matters/Admission Procedures.
3.	Name of the Post	Senior Assistant (Accounts)
	Age (as on closing date)	30 Years (as on closing date)
	Educational qualifications and Experience	Post Graduate Degree in Commerce/ICWA/CS/CA from recognised University/Institution with two years experience in Finance and Accounts matters.

General Terms and Conditions:

1. Application should be sent in a cover superscribed "**Application for the post of (Name of the post applied for) on short term contract basis**"

2. Applications received without certified copies of required certificates such as educational qualifications, caste/community etc. and those received after the prescribed last date for receipt of application, will be rejected without any communication to the candidate.
3. Wrong declarations/submissions of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
4. Mere fulfilling of essential qualifications and experience requirement would not entail a candidate to be called for test or interview. No correspondence will be entertained from the applicant before the selection. The decision of the Institute would be final.
5. NIFT reserves the right to cancel the whole process of Recruitment at any stage without assigning any reason.
6. The Institute reserves the right to consider candidates for selection by suitable selection procedure and at its discretion may conduct interview / written test /skill test for above posts to select the candidates on the basis of merit.
7. NIFT will not be responsible for any postal delay / loss in transit in submission of application within specified time.
8. No TA/DA shall be payable to any of the candidate for attending the recruitment process.
9. Candidate should keep a copy of the application form for their record.
10. Candidates are advised to keep their e-mail ID alive as all correspondence from the Institute shall be sent only to the e-mail address provided by the applicant in the application form.
11. Any addendum/ corrigendum shall be posted only on the website of the Institute.
12. The candidates are advised to keep watching NIFT website for further updates.

**JOINT DIRECTOR
NIFT-BHOPAL**



NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BHOPAL

Bhopal By-pass Road, Bhauri, Bhopal- 462066 (M.P.)

Application Form

विज्ञापन सं. /Advertisement No.:

13102(27)/Estt./Recruitments/2022

आवेदित पद / Post Applied for:

Please affix a recent passport size photograph

(Photo should cover the complete face from front)

- a) The application fee of Rs.560/- (including 12% GST) is required to be paid through Demand Draft in favour of NIFT Bhopal payable at Bhopal by the UR, EWS & OBC candidates for the post applied for
b) SC/ST/PWD candidate are exempted from payment of application fee.

1. पूरा नाम /Full Name:

वैवाहिक स्थिति/Marital status:

विवाहित/Married	अविवाहित / Single

2. पिता / पति का नाम / Father's/ Husband's Name

3. Tick - Mark the appropriate Box

UR SC ST OBC PWD EWS

3. वर्तमान पता / Present Address:

4. स्थायी पता/ Permanent Address:

5. संपर्क विवरण (कृपया संपर्क का तरजीह माध्यम बताएं)/ Contact details: (please indicate preferred mode of communication)

ईमेल / E-Mail:		
दूरभाष / Telephone	आवास / Res.	मोबाइल / Mobile

(यदि जगह अपर्याप्त है, एक पृथक शीट संलग्न करें, अपने हस्ताक्षर द्वारा प्रमाणीकृत करें। *Note: Self attested copies of all the certificates/degrees to be attached*)

9. संगत अनुभव के कुल वर्ष/ Total years of relevant experience:

10 प्राप्त विशेष पुरस्कार/सम्मान, यदि कोई/ Special Awards/Honours received, if any

Year	Name of award / honour	Name of organization

11. उद्देश्यों का विवरण/ Statement of objectives

(आवेदक के स्वयं के लेखन में भरा जाना / To be filled up in Candidate's own hand writing)

- a) Please indicate as to why you wish to join NIFT
- b) How in your opinion do you meet the job requirement as advertised?

12. Name & Address of two Referees (should be familiar with your recent work)

	I	II
Name		
Occupation of Position		
Address		
E-Mail		
Phone No. (with STD Code)		
Mobile No.		

13. अतिरिक्त जानकारी, यदि कोई, जिसे आप पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहेंगे/Additional information, if any, which you would like to mention in support of your suitability for the post.

14. संलग्नक का विवरण/DETAILS OF ENCLOSURES :

15. टिप्पणी/ Remarks -----

मैं एतद्वारा घोषणा करता हूँ कि इस प्रपत्र में सभी प्रविष्टि के साथ – साथ संलग्न शीट मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सही है/ I hereby, declare that entries in this form as well as attached sheets are true to the best of my knowledge and belief.

अभ्यर्थी के हस्ताक्षर

नाम / Name:

वर्तमान पता/ Present Address :

दूरभाष /मोबाइल न /Tel/Mobile No.

ईमेल आईडी /Email- ID

स्थान/place : _____

तारीख/ Date : _____