



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र



NIT No.: e-04/2023(Pur-Bbs)



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, भुवनेश्वर केन्द्र
(वस्त्र मंत्रालय, भारत सरकार)

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, BHUBANESWAR

(A Statutory Body governed by the NIFT Act 2006 &
set up by Ministry of Textiles, Govt. of India)

e-TENDER

For

“RUNNING OF MESS AND CANTEEN SERVICES AT NIFT BHUBANESWAR”

Tender No.: e-04/2023(Pur-Bbs)

OPENING DATE FOR ONLINE SUBMISSION OF TENDER	05/07/2023
CLOSING DATE FOR ONLINE SUBMISSION OF TENDER	26/07/2023 up to 2:00 pm
Date and time of opening of tenders (Technical Bid)	27/07/2023 at 2:15 pm

PREAMBLE / INTRODUCTION

National Institute of Fashion Technology is a Statutory Body governed by the NIFT Act 2006 & set up by the Ministry of Textiles, Govt. of India

- Note:**
- 1. NIFT Donations are exempted u/s 80 (G) of Income Tax Act.**
 - 2. Being registered with DSIR, NIFT is entitled for Custom/Central Excise duty exemption.**

INTRODUCTION

National Institute of Fashion Technology [NIFT was set up by the Ministry of Textiles Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006)] for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program to address the specialized needs of professional and students in the field on fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Bhubaneswar, Mumbai, New Delhi, Patna, Panchkula, Bhubaneswar, Shillong and Srinagar.

NIFT, Bhubaneswar was established in the year 2010 which is located at NIFT Campus, Plot No-24, Chandraka Industrial Estate, Bhubaneswar-751024.



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e-TENDER NOTICE

NIFT Bhubaneswar invites online tender in two-bid systems for **“RUNNING OF MESS AND CANTEEN SERVICES AT NIFT BHUBANESWAR”** from eligible reputed Firms/Agencies having at least 03 (Three) years work experience in executing similar kind of services/jobs in Central/State Govt. Department/PSUs/MNCs Reputed Academic Institutes/Organizations.

The interested firms should submit their tender through the online mode in Central Public Procurement (CPP) Portal. <https://eprocure.gov.in/eprocure/app> (Hardcopies of bids will not be accepted).

Tender document is also available for viewing on the NIFT website at <https://www.nift.ac.in/bhubaneswar/tenders>

INSTRUCTIONS

Tenderers should strictly take into account the following conditions before filling up the tender.

1. The contract will be initially for a period of one year and can be extended for further period of two years thus making total in 3 years on mutually agreed terms & conditions depending upon the satisfactory services of contractor.
2. Yearly escalation upto 7% for 2nd and 3rd year may be considered on initially quoted monthly price depending on the market rates/scenario at that time. However, the escalation clause may be reviewed by the committee with the approval of Competent Authority during renewal of the contract.
3. The bidder can visit the campus to see the infrastructure before bidding. The contractor will be provided with only space and minimum infrastructure like lights, fans, water cooler, water supply, electricity supply (on payment basis as per actual consumption), Mess and Canteen furniture etc. kitchen utensils, serving plates and other required items etc. will be arranged by the contractor himself.
4. The approximate strength of students of the NIFT Bhubaneswar Campus during regular semester (January to May and mid-July to December) is approximately 750 which includes 400 girls' students staying in hostel in Campus. In addition to above, approximate strength of employees is 100. Campus observes vacation in June, July and December.
5. The Mess and Canteen Contractor shall provide the unlimited diet to the hosteller, days scholars, NIFT employees and visitors for Lunch & Dinner as per the quoted price.
6. The indicative menu for Breakfast, Evening snacks, Lunch and Dinner is attached at Annexure - A. However, days wise menu will be decided by the Mess and Canteen Committee in consultation with the Mess and Canteen Contractor. Apart from the food items mentioned in the menu the contractor has to provide additional/special dishes which may be offered as extra during Lunch & Dinner. Besides, the Mess and Canteen Contractor shall provide the packing facility as and when required on no additional cost.
7. NIFT Bhubaneswar reserves right to appoint mess committee to inspect the quality of raw material, food and other items prepared and sold in the Mess. Any defect(s) / deficiencies / abnormalities /



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non-compliance pointed out by mess committee during its visit shall be properly attended by the contractor.

8. The contractor should quote the rate of the items mentioned at Annexure - B.
9. The Contractor will use only branded raw material for preparation of items. The permissible brands of various items are given in Annexure - C.
10. The charges for morning breakfast, evening snacks, lunch and dinner will be collected by the agency/firm directly from the students.
11. Contractor will also serve Tea / Coffee at the desk of employees and serve items as per the order in various official meetings, Programmes, Seminars, Juries at designated places such as Academic Departments, Admin offices etc. In addition to people visiting NIFT campus may also avail mess services.
12. The Mess and Canteen shall remain open throughout the year, even during the vacations in order to facilitate food for faculties, staff and others.
13. The maintenance charge has been fixed of Rs.50,000/-(Rupees Fifty Thousand Only) plus applicable GST per month which have to paid by the successful bidder.
14. The monthly maintenance charges along with applicable rate of GST are to be paid for entire 10 months except June and July as summer break of the year. The maintenance charges for the month along with applicable rate of GST for the month of June and July will be 50% of the quoted price. Contractor shall have to pay quoted maintenance charges plus applicable rate of GST on actual basis by 7th of every month to the Institute through NEFT/RTGS/Demand Draft in favour of NIFT, Bhubaneswar payable at Bhubaneswar. In case of non-payment of maintenance charges in a stipulated time period, a penalty will be levied as per decision of Competent Authority.
15. Actual consumption of the electricity for running of Mess and Canteen will be paid on monthly meter reading basis. The Contractor will be required to pay electricity charges on actual basis for which sub-meter(s) shall be provided for kitchen and service area. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the Contractor shall be paid by him /her to the Institute. No separate water charges will be charged by the Institute.
16. The contractor will have to provide foods as per prescribed schedule at the NIFT Mess and Canteen. Expenses due to transportation arrangement of foods to hostels/recommended places by NIFT authority will be borne by the contractor.
17. The contractor shall have to make his own arrangements for the accommodation of its Mess and Canteen staff.
18. The contractor shall not be allowed to prepare food in the Institute's premises for other than NIFT clients.
19. Housekeeping, sewer and routine maintenance expenses of the Mess and Canteen and dining area will be borne by the contractor.
20. The disposal of solid waste and garbage shall be sole responsibility of the contractor as per norms laid down by the concerned government authorities.
21. The catering services should include innovative variety and balanced nutrition both for vegetarians and non-vegetarians. Requirement of Catering services include: (a) Breakfast, Lunch and afternoon snacks with tea/coffee for all students including hostellers and day-scholars, (b) Dinner for



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hostellers, (c) Breakfast / Lunch/Afternoon snack/Dinner etc. to those faculty/staff who require such services.

22. The contractor shall also provide various kinds of beverages, snacks and eatables in the Mess and Canteen at such price/quotes as approved by the Mess and Canteen Committee from time to time. All packed items are to be paid for not more than the MRP.
23. The NIFT authorities would constitute a Mess and Canteen Committee consisting of students, faculty/staff members. The Catering Contractor will have to follow instructions of the Committee related to Menu, meal frequency, quality and service timings to suit students community requirements.
24. NIFT shall not provide any consumable or non-consumable items including raw materials at the Mess and Canteen for the purpose of catering nor shall NIFT provide any utensils, equipment, crockery, cutlery, etc. On termination of the contract, the Contractor shall return to NIFT items of furniture/fixtures/ equipment's if any issued to him.
25. The quality and quantity of food will be inspected item wise by Mess and Canteen committee / NIFT authorized officials very frequently and the contractor shall not deny access to such inspections.
26. The Contractor shall maintain the equipment's if any provided by the NIFT in good working condition and would be responsible for damages caused. He will carry out the repairs without any delay to avoid interruption in services and cost of repairs shall be borne fully by the contractor. On termination of Agreement, contractor will hand over all such equipment's /articles in good working condition back to NIFT.
27. NIFT reserves the right to call upon the contractor to remove any person employed / working in the NIFT Mess and Canteen if found unsuitable for services on account of hygiene or health or conduct or any other administrative reason.
28. In case of interpretation, modification and any alteration with respect to terms & conditions the Mess and Canteen committee, Mess and Canteen contractor and Competent Authority will jointly look into such aspect and the decision of the NIFT Authority will be final and binding to both the parties.
29. The Contractor shall use the water-supply economically.
30. NIFT shall provide a list of normal holidays and students vacations in each semester to the contractor for assessing and providing catering services to the hostellers residing during holidays and vacations.
31. The Institute reserves the right to impose a penalty (to be decided by the NIFT authorities) on the Contractor for any serious lapse in maintaining the quality and the services willfully or otherwise by the Contractor or his staff or for any adulteration.

A. GENERAL TERMS AND CONDITIONS:

32. Please read the Terms & Conditions carefully before filling up the document. Incomplete E-tender documents will be rejected.
33. Any conditional offers made by the tenderer or any alternations/corrections made in the tender form shall not be considered. Similarly, incomplete and unsigned tender documents are liable to be rejected.
34. NIFT reserves the right to obtain feedback from the previous/present clients of the tenderer and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot firsthand information regarding the quality of food and services provided by the tenderer. Decision of NIFT with regard to



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award of the contract will depend upon the feedback received by it from the previous/ and present clients and also from its team(s) deputed for the purpose. The decision of the Institute in this regard will be final and binding on all bidders.

35. The tender submitted by the bidders should remain valid for a period of 90 days from the date of opening of tenders.
36. Each tender must be accompanied by an Earnest money deposit of **Rs. 5,00,000/-** (Rupees Five Lakhs Only) by way of Demand Draft in favour of NIFT Bhubaneswar, without which the tender shall be summarily rejected. "MSME/NSIC/Startups organization participating in the tender are exempted to submit EMD subject to submission of valid documents.
37. The average minimum annual turnover of the tenderer for past 03 years (FY - 2019-20, 2020-21, 2021-22) should not be less than Rs. 65.00 Lakh (Rupees Sixty-Five Lakh only) which should be substantiated by Audit Report / ITR.
38. Individual signing the tender or other documents connected with the tender must specify whether he signed as:
 - (i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - (iii) Director or Principal Officer duly authorized by the Board of Directors of the company.
39. In case of (ii) a copy of the partnership agreement or general power of attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
40. The contractor shall specify the number of employees who will be stationed in NIFT Campus and provide complete details about them. The contractor shall also provide police verification report of all their employees working with NIFT Campus.
41. The Mess and Canteen shall serve from 8.00 A.M. to 10.00 P.M. on all days of the week.
42. The contractor shall occupy the place earmarked for Mess and Canteen and kitchen and shall not occupy the adjacent verandas and open space.
43. The contractor shall ensure that their employees do not loiter around in the campus. In case of any loss to NIFT caused by the employees of the contractor, the contractor will be penalized at the discretion of NIFT.
44. The Mess and Canteen contractor shall ensure high standard of cleanliness, hygiene and sanitation in the kitchen and Mess and Canteen. Adequate numbers of dustbins shall be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the Mess and Canteen. The Housekeeping inside the Mess and Canteen and service areas shall be sole responsibility of the contractor.



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45. The contractor shall ensure that the chef have proper shave and clipped nails while cooking food and should wear apron and head gear. The contractor should engage adequate number of staff and manager/supervisor for smooth functioning of day to day work of Mess and Canteen as well as service at the Girls' Hostel.
46. The contractor shall ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor shall be held solely responsible and will be penalized besides legal action.
47. The raw material used for cooking can be checked by NIFT officials at any time and if substandard/unauthorized material is found, the contractor shall be penalized at the discretion of NIFT and contractor shall have to abide by it.
48. Use of polythene bag is strictly prohibited.
49. The contractor shall be required to display the price list of all the food articles, snacks, soft drinks, tea, coffee and juice sold in the Mess and Canteen. The prices of the items sold in NIFT Mess and Canteen shall not be more than the local market rate and shall be got approved & reviewed by committee of NIFT officials on regular basis. The approved rate list shall be displayed at proper location within the Mess and Canteen areas by the contractor.
50. National Institute of Fashion Technology, Bhubaneswar reserves the right to accept or reject any or all the offers either fully or partly without assigning any reason thereof.
51. The workmen employed by the contractor shall be directly supervised and controlled by the contractor, and shall have no relation whatsoever with National Institute of Fashion Technology. NIFT shall have no power to control or supervise such workmen or to take any action against them except as permissible under law. Such workmen shall also not have any claim against NIFT for service or regularization of services by virtue of being employed at NIFT against any temporary or permanent posts at NIFT.
52. It shall be compulsory for the Mess and Canteen Contractor to take the following hygiene and cleaning measures:
 - (a) Cleaning the kitchen area twice a day, including the store-room, (b) soaking the vessels in hot water at the end of the day, (c) Crockery to be washed with hot water using detergents, (d) thorough cleaning of refrigerators, bottle-coolers and water coolers, once a week, (e) Periodic spraying of insecticides, (f) Cleaning the dining tables with detergent and water at the end of the day, (g) Thorough cleaning of wash basins with detergent at the end of the day.
53. The catering staff engaged by the Contractor shall: (a) Show professional courteous behavior at all times, (b) The contractor shall issue dress code and Identity Card to all his staff and they must wear neat and clean uniform, aprons, gloves, catering cap etc. (c) Catering staff will not smoke bidis, cigarettes or take alcoholic drinks in the campus and also they are not allowed to chew pan, gutka, tobacco items etc. in the campus premises.
54. Contractor shall not sell any cigarette, bidi, paan, alcohol etc. in the Mess and Canteen and in the NIFT premises, if any person is found indulging in these activities the person shall be asked to leave the campus immediately and the contractor shall be liable to lose the contract for breach of this condition.
55. As regards quality of materials and preparation, the contractor shall ensure that: (a) Food ingredients, additives and materials must be of best quality available in the market, (b) vegetables, bread, fruits, chicken and other such perishable items should be purchased fresh from the market on



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daily basis, (c) the Contractor shall take meticulous care to provide clean and quality food in all preparations, (d) the menu decided by the Mess and Canteen Committee should be invariably followed. The committee members shall have free access to inspect the kitchen, service counters and dining hall at any time on any working day, and (e) waste and garbage disposal must be done twice a day on regular basis.

56. The Contractor shall ensure that the staff engaged by him observes safety precautions and security regulations at the campus and in the hostels.
57. The Contractor shall not utilize the premises and facilities of the Institute to cater any other client, other than NIFT students, faculty, staff, visiting faculties and guest.
58. The Contractor shall make adequate arrangements to serve tea/coffee/cold drinks, etc. to faculty & staff twice a day (in the morning and afternoon) at their work-place without any additional charge. The Contractor shall also make arrangements to serve food/snacks/tea/coffee/cold drinks etc. in the official meetings and conferences.
59. The agency should have a valid license of FSSAI, GST Registration, PAN, Trade License etc.
60. The Contractor shall ensure that either he himself remains present during breakfast/lunch/evening snacks/dinner services to the students or one of his responsible supervisors remains present.
61. The Contractor shall not keep the Mess and Canteen closed without prior permission from the NIFT authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by NIFT as it may deem fit.
62. If contractor fails to serve food for Hostel students on any day without prior permission of the Mess and Canteen committee, NIFT will make such arrangements and the cost incurred on such arrangement shall be recovered with penalty to be decided by NIFT.
63. The contractor shall bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, freezer, refrigerator, Hot Bain Marie etc., in sufficient quantity as needed to maintain the Mess and Canteen services, in addition to what is provided by NIFT.
64. It is strongly recommended that the tenderer should inspect the site any time during working hours (9AM to 5.30 PM) on any working day with prior appointment (Tel. 0674-2305710) before submission of bid.
65. Any query/clarification with respect to the tender (T&Cs, etc.) may get cleared prior to submission of bid; concerned NIFT official(s) may be contacted (0674-2305710/700/703) in this regard in between 9.00 AM to 5.30 PM on any working day. However, NIFT will not entertain or clarify any such query during post bid.
66. The contractor shall be solely liable for any miss-happening/casualty including fire explosion etc. happens/occurs during the contract period in the Mess and Canteen premises and the Contractor shall be entitled to pay compensation to the victim/s if any in the said miss- happening and there will be no liability of NIFT in this regard either towards the Contractor or towards the victims.
67. The contractor will do regular pest & flies control at his own cost.
68. All payments made to contractor will be subject to TDS and applicable Taxes from time to time.



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B. LEGAL TERMS AND CONDITIONS:

69. The Contractor and his staff must abide by various rules and regulations of NIFT as prevalent from time to time.
70. The Contractor shall comply with all existing labour legislations and Acts, such as Contract Labour Regulation Act, Workmens' Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc. For any lapse or breach on the part of the Contractor in respect of non-compliance of any Labour legislation in force during the validity of the contract, the Contractor would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse if any, in this regard.
71. The Contractor shall submit to NIFT a list of all workers engaged to carry out the contract work, indicating name, age, home address, qualifications, etc., and would also intimate as and when any change takes place. Employment of child labour is strictly prohibited under the law. Therefore, the Contractor shall not engage any child labour to carry out the work under the contract. Copy of address card of all employees to be submitted to administration.
72. The Contractor shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
73. Institute reserves the right to terminate the contract at any time without assigning any reason.
74. In case the contractor fails to respond to the instructions given by NIFT Bhubaneswar authorities even after 48 hours, the contract may be summarily terminated by NIFT Bhubaneswar without any notice.
75. In case of violation of any of the terms and conditions under this contract by the contractor, NIFT Bhubaneswar shall terminate the contract and the security deposit of the contractor shall be forfeited to the extent of loss, damage, penalty against such violation. In case the loss, damage, etc, suffered by NIFT Bhubaneswar is over and above the quantum of amount of security deposit, NIFT Bhubaneswar shall have the right to recover the balance amount by lawful means.
76. In case of any default in remittance of statutory dues like EPF, ESI and GST by the contractor or non-compliance of provisions under the Labour Act, the contract is liable to be terminated. Any expenditure incurred by NIFT Bhubaneswar attributable to the fault of the contractor or the manpower deployed by him, such expenditure will be adjusted out of the security deposit and NIFT Bhubaneswar shall have the right to recover the balance amount by lawful means.
77. The contract once awarded can be terminated by either party i.e. NIFT or the Contractor after giving three month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, NIFT reserves the right to terminate the contract without giving any notice in case the contractor commits breach of any of the terms of the contract. NIFT's decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.
78. The contractor shall not appoint any sub - contract to carry out his obligations under the contract as subletting the contract is not permitted. If at any point of time it is observed that the contractor is sub-let to some outside agency in such case contract shall be terminated forthwith without assigning any reason and security deposit shall be forfeited for breach of contract.



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79. The Contractor and his staff shall comply with all instructions and directions of the NIFT authorities given from time to time. In the event of any emergent situation, the staff of the Contractor shall comply with instructions given by the NIFT authorities, without waiting for confirmation by the Contractor.
80. The arrangement shall be valid initially for a period of one year from the date of award of the contract. The contract could be renewed further for two terms of one year each on mutually agreed terms & conditions, depending upon satisfactory services of the Contractor.
81. All the workers engaged by the Contractor for carrying out tasks under this contract, shall be deemed to be the employees of the Contractor only. The contractor shall be solely responsible for their conduct, wages, fringe benefits, conduct, duty roster, leave-records, relievers, etc. The contractor shall also provide its Workers photo-identity cards which shall be checked by the NIFT as and when necessary.
82. Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.

C. FINANCIAL TERMS & CONDITIONS:

83. Charges for the lunch, snacks etc. provided on occasions as per the orders received from NIFT, Bhubaneswar shall be paid on submission of bills.
84. The payment towards hospitality bills of NIFT office shall be released on a monthly basis after scrutiny of authorization of supply and the prices claimed by contractor. Any supply of food items without proper authorization by the designated authority of NIFT shall not be paid for.
85. The Contractor will have to supply breakfast/lunch/evening snacks/dinner in the Mess and Canteen/Academic/ Admin Block/designated area on various occasions such as official meetings, conference, juries, spectrum, converge etc. as per requirement and schedule drawn for the purpose by the concerned authorities of the Institute. The contractor shall also ensure proper office services for the NIFT officials.
86. The payment in respect of official meetings/ conference/ hospitality bills of the Institute shall be paid on production of bills duly verified by the concern department/authorities.
87. In addition to catering services to students for Lunch & Dinner included in the mess fees, if any student buys beverages/bakery items/fruits etc. available at the Mess and Canteen Counter, the Contractor shall charge the prescribed rates directly from the students through digital/cash payment. The Institute shall not be responsible for any such dues from students. Also, if any student entertains their friends/guests/family members at the Mess and Canteen, such charges should be collected by the Contractor, directly from students.
88. Similarly, as and when faculty/staff/visiting faculty avail Mess and Canteen services, such charges should be collected by the contractor directly, and the Institute shall not be responsible for the same.
89. NIFT shall not be responsible for the release of benefits, such as Provident Fund, ESI, Pensionary benefits or allowances. Any changes in the Minimum Wages Act, or in any other labour legislation or other statutory obligations during the validity period of the contract shall be the responsibility of the Contractor.
90. Income tax, as per prevalent laws, shall be deducted at source while making payment of Contractor's bills.



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91. The contractor shall be required to deposit an amount of **Rs.11,00,000/- (Rupees Eleven Lakh Only)** as security deposit immediately after issue of Work Order in the form of FDR/BG/DD of nationalized bank/schedule bank only in favour of NIFT payable at Bhubaneswar. No interest shall be paid on such security deposit, which shall remain with Institute during the continuance of the contract and it shall be released only three months after the expiry or termination of the contract, subject to clearance of all dues by the contractor.
92. The prospective bidders should also note that the documents submitted at the time of e-tendering process will only be considered for the evaluation in technical bid. Thus bidders are required to be ensured to submit all the relevant documents as per terms & conditions of the tender document at the time of submitting the tender. The decision of Competent Authority will be final in this regard.

Selection Criteria

- 1) The following weightage will be given for evaluation of Price Bids received from technically qualified bidders:

Stage-1

- i) The vendor will be selected based on submission of L1 quote.

Stage-2

- ii) In case of multiple bidders being L1 at stage-1, bidder with highest Average Annual Turnover for last 3 years (2019-20, 2020-21 & 2021-22) shall be awarded the contract.

Stage-3

- iii) In case of multiple bidders being L1 at stage-2, bidder with maximum year of experience shall be awarded the contract.

The decision of NIFT, in this regard will be final in all respect and will be binding to all the tenderers.

The bidder must be ready to run the Mess and Canteen within 15 days from the date of issue of work order.

ARBITRATION:

All disputes arising between the parties shall be referred to and settled through Arbitration conducted in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the rules framed there under. Such Disputes shall be adjudicated by an arbitral tribunal comprising of three arbitrators, one to be appointed by each party and the two appointed arbitrators shall jointly appoint the third arbitrator for the purposes of constituting the arbitration tribunal. The arbitrators shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief. The place of arbitration shall be Bhubaneswar. The language of arbitration shall be English.

INDEMNITY CLAUSE:

The contractor shall indemnify NIFT Bhubaneswar against any litigation arising from violation of statutes, laws and rules during operation of the contract. The contractor shall conduct all legal proceedings as may be necessary without any cost to the Institute. If due to any reason whatsoever, NIFT Bhubaneswar management is made liable to pay any liabilities of the



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contractor under any of the said laws etc, the same shall be recovered from the dues payable by NIFT Bhubaneswar to the contractor and/or from the security deposit(s) furnished by him.

FORCE MAJEURE CLAUSE:

Neither the NIFT Bhubaneswar nor the contractor shall be considered in default in performance if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic, accident, fire, wind, flood, earthquake or because of any Government action or of any act of God or of any other cause whether similar or dissimilar nature beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling their contractual obligations by a State of Force Majeure lasting continuously for a period of six months, the two parties shall consult with each other regarding the future implementation of the agreement.

JURISDICTION:

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contract (including any arbitration in terms thereof) shall lie only in the court of competent civil jurisdiction in this behalf at Bhubaneswar and only the said courts shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.

WAIVER:

No failure or delay by NIFT in enforcing any right to remedy of NIFT in terms of contract or any obligation or liability of the contractor in terms thereof shall be deemed to be a waiver of such right, remedy obligation or liability, as the case may be, by NIFT and notwithstanding such failure or delay, NIFT shall be entitled at any time to enforce such right, remedy, obligation or liability, as the case may be.



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UNDERTAKING BY THE MESS AND CANTEEN CONTRACTOR

I/We have carefully gone through the various terms and conditions listed above for providing of Mess and Canteen services at NIFT-Bhubaneswar campus. I/We agree to all these conditions and offer to provide Mess and Canteen services at NIFT - Bhubaneswar. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

The information/documents furnished are true and authentic to the best of my knowledge and belief. I/we, am/ae well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date : _____

Place : _____

Signature: _____

Name: _____

Address: _____

Phone No: (O): _____ (R): _____

(M): _____

Valid e-mail id : _____



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PART - I **TECHNICAL BID**

a. Name of the Firm : _____

b. Whether Proprietary or Partnership : _____

c. Name of Owner / Partners : _____

d. Address of the Firm : _____

Sl. No.	Particulars	Mention 'Yes' or 'No'
01	Whether Bid Security as Demand Draft of Rs.5,00,000/- (Rupees Five Lakh Only) in favour of NIFT, Bhubaneswar is enclosed as EMD (to be submitted with the Technical Bid)	
02	Whether capable to deposit Rs.11,00,000/- (Rupees Eleven Lakh Only) as Security Money in form of DD/BG within 15 days of receiving of Work Order.	
03	Whether agreed to pay Rs.50,000/- plus applicable GST per month as maintenance charges at Annexure - X	
04	Whether document in support of having minimum 03 (three) years experience in executing similar kind of works along with a list of organizations (Govt., PSU, reputed MNCs/ organizations) submitted.	
05	Whether copy of valid Trade License for this kind of jobs submitted	
06	Whether copy of PAN Card submitted	
07	Whether copy of GST Registration submitted	
08	Whether Bank Details submitted	
09	Whether copy of valid license of FSSAI submitted	
10	Whether proof of MSME / NSIC / Startups registered under Department of Industrial Policy and Promotion (DIPP) for exemption of EMD, experience and turnover submitted	
11	Whether minimum average annual turnover is Rs. 65.00 Lakh (Rupees Sixty Five Lakh only) per year during the last 03 years (i.e. FY - 2019-20 , 2020-21 and 2021-22) [Please attach audited report Trading, PL & Balance Sheet from authorized Chartered Accountant] as a proof]	
12	Whether Copy of Income Tax Return for last 3 (three) years submitted [i.e. Assessment Year 2020-21, 2021-22, 2022-23]	
13	Whether agreed the rate fixed at Annexure - X	
14	Whether rate quoted for item mentioned at Annexure - B	
14	Whether agreed to abide by all the terms & conditions of this tender documents	



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LIST OF PAST CLIENTS DURING LAST THREE YEARS (OTHER THAN PRESENT CLIENTS)

(Tenders not accompanied by this information shall be summarily rejected)

Sl. No.	Clients name, address & contact no.	Name of contact person & phone no.	No. of persons availed catering services at a time	Period		Contract value per annum in Rs.	Reason for termination if any	Copy of contract as a proof
				From	To			

Enclosure:

1. Experience certificates from all the organization mentioned above (along with serial nos.).
2. Copy of the Work order /Agreement of all the organization mentioned above (along with serial nos.).

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to false or the information is found to be forged by me.



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LIST OF PRESENT CLIENTS

(Tenders not accompanied by this information & document in support of the same may be summarily rejected)

Sl. No.	Clients name, address & contact no.	Client phone & address of present Mess and Canteen	Period of contract	No. of person availing catering facility	Contract value per annum in Rs.	Copy of contract as a proof

Enclosure:

1. Experience certificates from all the organization mentioned above (along with serial nos.).
2. Copy of the Work order /Agreement of all the organization mentioned above (along with serial nos.).

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to false or the information is found to be forged by me.



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CERTIFICATE

I/We have carefully gone through the various terms and conditions mentioned in the tender document. I/We agree to all the conditions and offer to provide **Mess and Canteen services** at NIFT Bhubaneswar. I/We am/are making this offer after carefully reading the conditions and understanding the same. I/We have acquainted with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking as token of our acceptance of various conditions listed above. I/We also certify that the documents submitted by me/us are true and correct in order to the best of my knowledge and belief. In case any of the documents submitted by me is found false, I understand that Institute has the right to reject my offer/tender at any point of time.

Date:_____

Place:_____

Signature :_____

Name :_____

Designation

Seal of the Company /Agency:



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NATIONAL INSTITUTE OF FASHION ECHNOLOGY

Annexure - X

Monthly Maintenance Charges plus applicable GST to be paid to NIFT, Bhubaneswar.	Maintenance charges Fixed per month = Rs.50,000/- plus applicable GST (18%).
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Amount fixed for the following items for official purposes as detailed below:

Sl. No.	Criteria	Amount (in Rs.)
1.	Price of meal per plate including GST quoted for Standard/Special Thali as per details in Annexure - D .	(a) Standard Thali : Rs.80/- per meal (b) Special Thali : Rs.120/-per meal
		(c) Tea (Standard) : Rs.8/- (d) Coffee (Standard) : Rs.10/-



Indicative Menu for Students and Staffs

Sl. No.	Menu for Breakfast
1	<p><u>Compulsory items to be available every day:</u></p> <p>Milk, Chocolate Powder, Bread with Butter/Jam, Boiled Egg/Banana, Cornflake or Daliah, Tea/ Coffee</p> <p>Out of the following one item to be serve every day as per decision of Committee</p> <p>Puri-04 pcs. with cholley/vegetable or Idili and Bada- 02 pcs each with Sambar/Chutney or Non veg- Bread (4 Big slice) and Omlette , for veg.- Brad (4 big slice) with Butter/Jam and 1 banana or Dosa / Uttapam with Sambar and Chutney or Poha / Upma with Ghugni or Paratha with vegetables and pickle- 03 medium size pieces or Stuffed paratha (02 pcs) with Dahi and Pickle or Paneer and Egg Chowmin with sauces or Pawbhaji (2 pcs)</p>
Sl. no.	Menu for Evening Snacks
2	<p>Bread Pakora (2 pcs) with sauce and tea/coffee, or Paneer Pakora / Veg. Pakora (Mix) with sauce and tea/coffee, or Pasta with sauce and tea/coffee , or Noodles with sauce and tea/coffee, or Veg Paneer Momo/ Chicken Momo (4 pcs) – Steam with sauce and soup (veg/non veg), or Veg Sandwich (Three layer) with mionese and Tea, or Samosa Regular / Alu chop regular (2 piece) with sauce and tea, or Papdi Chat plate / Pani puri plate (6 pcs) with tea, or Dahi Bada (2 pcs) with tea</p>



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Sl. No.	Menu for Lunch & Dinner
1	Rice, Roti & Dal (Kala chana/Rajma/Lobia/Pulses/Panchratna Dal/Toor Dal/ Chana Dal/Moong Dal/Masoor Dal) : Unlimited.
2	Vegetables 2 varieties – preferably 01 veg curry or paneer curry (Paneer curry will be served on any one day – Monday/Tuesday /Thursday) & 01 dry (preferable two green vegetables as per season in rotation):100grams of each vegetables is to be served.
3	Non Vegetable – To be served thrice in a week (Wednesday, Friday and Sunday) (chicken/fish – 1 day (Chicken -150 gms - minimum & Fish - 150 gms- minimum) & chicken and paneer biryani - 1 Day & Egg 01 day (02 nos. of Eggs with curry). For Vegetarians Paneer/Mushroom (150gms - minimum) has to be served on the same Day. On such days 01 more other vegetable item may be served along with Veg & Non-Veg.
4	Dahi/Bundi Raita/Vegetables raita-100ml/ Ice cream/Sweets_ preferable Gulab Jamun/Rasogula and papad.
5	Green Salad in lunch and Pickle / Sauces in dinner.

Detailed menu for Breakfast, Lunch and Dinner on each days i.e. from Monday to Sunday will be provided to the successful bidder on weekly/monthly as decided jointly by the Mess and Canteen Committee and the Contractor. The detailed menu is subject to change as per discretion of NIFT.



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Annexure-B

Indicative List of items should be readily available in the Mess and Canteen on pay basis
(Price should be not more than M.R.P.)

Sl. No.	Item with Quantity	Rate (in Rs)
1	Cold Coffee (250 ml)	
2	Lassi (Sweet) 300 ml	
3	Lassi (salted) 300 ml	
4	Fresh Lime water one glass 300 ml	
5	Fresh Lime Soda one glass (Sweet) 300 ml	
6	Ice cream-Cup/Cone/Stick	
7	Veg. Sandwich (per piece)	
8	Cheese Sandwich (per piece)	
9	Butter Toast (per piece)	
10	Veg. Cutlet (per piece)	
11	Bread Pakora (per piece)	
12	Paneer Pakora (100 gm)	
13	Veg. Pakora (Mix) 100 gm.	
14	Samosa Regular (per piece)	
15	Cheese Patty (per piece)	
16	Veg. Patty (per piece)	
17	Bread Omlette (1 egg + 2 slice)	
18	Veg. Burgar (per piece)	
19	Chicken Burgar (per piece)	
20	Veg. Chowmein per plate and half plate	
21	Egg Chowmein with 1 egg per plate and half plate	
22	Chicken chowmein per plate	
23	Veg. Momos one tray 05 pcs with chutnee .	
24	Cheese Momos 05 pcs with chutnee	
25	Chicken Momos 05 pcs with chutnee	
26	Dahi Bhalle per piece	
27	Gulab Jamun/Rasgulla per piece	
28	Bundi Laddu (per piece)	



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29	Cooked Maggi (pkt)	
30	Boiled Egg (1pc)	
31	Bread Toast (1pc)	
32	Egg Fry (Single)	
33	Egg Fry (Double)	
34	Water Bottle: 200ml 250 ml 500ml 1lit	
35	Cold Drinks	
36	Chicken Kasa (5pcs of 250gms)	
37	Chips	
38	Biscuits	

The 'on-spot-payment' rate & menu of the breakfast and snacks items (including other items not mentioned in the above list) for the NIFT students, staff, and guests of NIFT including the parent/relatives of the students would be as decided jointly by the Mess and Canteen Committee and the Contractor.



PERMISSIBLE BRANDS OF CONSUMABLES

ITEM	BRAND
Salt	Iodized salt such as Tata, Annapurna, Nature Fresh
Spices	MDH, MTR,Catch,Ashok,Everest or equivalent quality brands or Agmark brand
Ketchup	Maggi, Kissan, Heinz
Oil	Refined oil such as Sundrop, Nature Fresh, Godrej
Pickle	Mother's or Priya or Tops
Atta	Aashirvad, Pillbury, Nature Fresh, Annapurna, Shaktibhog
Butter	Amul /Mother Dairy/ OMFED/ other good brand locally available
Bread	Harvest/Britania make / Top & Town / Modern / Avon /other good brand locally available
Jam	Kissan, NAFED
Milk	Toned milk of Amul /Mother Dairy/ OMFED/ other good brand locally available
Paneer	Amul /Mother Dairy/ OMFED/ other good brand locally available
Tea	Brook Bond, Lipton, Tata
Coffee	Filter Coffee
Biscuits	Britannia, Parle, Good Day, etc.
Ice Cream, Lassi, Curd	Mother Dairy, Amul, Cream Bell - all varieties, Top & Town, Vadilal, Baskin Robbins etc.
Mixtures/Chips	Haldiram/Bikaner or any good brand
Mineral Water	ISI marked Kinley/Bisleri
Besan, Dal	Ganesh/Ashirvad/Rajdhani/TATA other good brand locally available

The contractor may use any other brands only after obtaining prior written approval from NIFT authority.



Meals of different categories (Standard and Special Thali)

Sl no.	Type of meal	Menu	Other arrangements	Remarks
a)	Standard Thali	<ol style="list-style-type: none">1. Roti/Kachori/Poori2. Plain Rice3. Paneer sabzi for Veg. /Chicken curry for Non-Veg.4. Mix Veg5. Dal Fry6. Raiyata Boondi7. Pickle8. Papad9. Salad10. Sweet Dish (1 pc)	Water dispenser with disposable glass has to be provided by the Mess and Canteen contractor.	
b)	Special Thali	<ol style="list-style-type: none">1. Roti/Kachori/Poori2. Jeera Rice/Pulao3. Butter/Palak Paneer4. Mix Veg5. Chicken/fish curry6. Dal Makhani7. Raiyata Boondi8. Pickle9. Mixed Fruit salad10. Papad,11. Sweet Dish (2 pc)12. Ice cream	Water dispenser with disposable glass along with all necessary arrangement for buffet system has to be provided by the Mess and Canteen contractor	



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PART - II
FINANCIAL BID

(Please Quote A below as the Financial Bid)

Name of Work: Mess and Canteen Service at NIFT Bhubaneswar campus.

1. Name of Bidder /Agency. :
2. PAN No. :
3. GST No. :
4. Maintenance Charges for use of space for providing Mess and Canteen service at NIFT Premises.

A

Sl. No.	Criteria	Amount (In Rs.)	
1.	Monthly Price (including GST etc.) quoted for serving one breakfast, one lunch, Evening Snacks, and one dinner per day to each student as per details in Annexure - A.	Amount : Rs.per Month	
		(Rupees	
	Only)	
		Quote for Meals/day	Rate (Rs.)
		[% of total amount for Break Fast /day] – 25%	
[% of total amount for Evening Snacks/day]- 15%			
[% of total amount for Lunch/day] – 30%			
[% of total amount for Dinner/day] – 30%			