

National Institute of Fashion Technology, Chennai.

CIRCULAR

No.NIFT/Che//Circular/2020

04.05.2020

- Ref: 1. D.O. No. Z. 28015/19/2020 - EMR from the Secretary, GOI, DHWF, New Delhi, dt. 30.04.2020.
2. Order no. 1- 29 /2020 - of National Disaster Management Authority , GOI , Dt. 01.05.2020.
3. Order No. 40-3/2020-DM- I (A) of Ministry of Home Affairs, GOI, dt. 01.05.2020.
4. G.O(Ms). No. 217, Revenue and Disaster Management (DM- II) Dept, Govt. of Tamilnadu, dt. 03.05.2020.

Kind attention is invited under ref (2) wherein, Chennai, Chengleput and Kanchipuram districts were declared as RED ZONES and to take measures for ensuring social distancing so as to prevent the spread of COVID-19.

As per the directions of the order of NDMA dt. 01.05.2020, the MHA, GOI under ref (3), has issued order to all the Ministries/Dept of GOI to extend the national lock-down for a further period of 2 weeks w.e.f 4th May,2020 and issued a new sets of guidelines that the measures to be taken for containment of COVID-19 in the country during the extended lock-down period.

As per clause 4(vi) of the MHA order dt.01.05.2020, that all schools/ colleges/ education/ training/coaching/ institutions etc., will continue to remain prohibited to perform the activities during the above lock-down period. Accordingly, NIFT, Chennai campus will remain closed for 2 weeks w.e.f 04.05.2020 or until further orders subject to the following terms:

- a) Online teaching/distance learning to be encouraged to the students.
- b) All faculty/officers/staff will be considered on duty and shall work from home as per the guidelines of the concerned division heads.
- c) All above said officials should be available through mobile phones and other electronic means of communication at all times.
- d) They should physically attend the office if required for essential and exigent duties in public interest.
- e) No officials should leave the headquarters without proper approval of the Director. Any deviation of such cases will be viewed seriously and dealt in accordance with the regulations.

f) It is to reiterate that all employees shall install the " AAROGYA SETU" app in their mobile phones.

This issue with the approval of competent authority.

Joint Director

To

1. All Employees of NIFT Chennai
2. All CC's – with a request to bring the content of the circular to the respective department students
3. Ms. K. Sunitha, Asso. Prof. – With a request to upload the same in the NIFT Chennai website

Copy to:

- . DG-NIFT
- . Director (Admin)
- . Dean (A)
- . CVO
- . Director (Finance)
- . Director (IT & NRC)
- . Registrar (Estt.)
- . Head (AA)
- . All Campus Directors
- . Joint Director & COE, Head Office
- . PS to DG, NIFT