National Institute of Fashion Technology
A Statutory Institute governed by the NIFT Act, 2006
Ministry of Textiles, Government of India

7th August, 2020

NOTIFICATION-3 FOR ADMISSION ONLINE COUNSELLING 2020

Further to NIFT Notification dated 18th June, 2020, 24th July, 2020 and 28th July, 2020, all the candidates shortlisted for Online Counselling may note the following:

Programme	Registration for Online Counselling	Online Counselling
Master of Fashion Management	**8th August, 2020 to 13th August,2020**	20th August, 2020 onwards
Master of Design	**8th August, 2020 to 13th August,2020**	20th August onwards
Masters of Fashion Technology	**8th August, 2020 to 13th August,2020**	21st & 22nd August, 2020
Bachelors of Design	**8th August, 2020 to 13th August,2020**	**The Online Counselling Dates for Bachelors of Design and Bachelors of Fashion Technology will be announced later. Students may visit NIFT website for further notification on regular basis.**
Bachelors of Fashion Technology	**8th August, 2020 to 13th August,2020**	

All candidates are requested to go through the above referred Notification/s and follow the enclosed instructions carefully. **Registration for Online Counselling is MANDATORY.** The candidates who do not register themselves for the Online Counseling will not be considered for Admissions 2020.

Prof.(Dr.) Vijay Kumar Dua)
Head (Academic Affairs) & In charge (Admissions)

Instructions for Candidates

General Instructions

1. Candidates are required to apply online through link on the NIFT website.
2. Entries in the registration form shall be required to be filled only in English.
3. Candidates are advised to login and check their registration portal on daily basis for any further updates and instructions.

STEPS FOR CANDIDATES

Step 1. Registration
- ✓ Candidates to visit the NIFT website: https://nift.ac.in and click on the registration link.
- ✓ Fill form no and date of birth and click on register button. Enter necessary information along with Counselling Campus, Passing State of 10+2 Examination and alternate contact details and then click on the "Proceed" button.
- ✓ The confirmation message for the registration will be sent on registered email id.

Note: Email-ID, Date of birth and Password as filled by candidate will be used to login to the website to complete the online required documents upload and submit admission fee.

Step 2. Registered candidates have to login to their account to upload required documents as per their program and category
- ✓ After successful registration/already registered candidates to click on login option on the screen.
- ✓ Enter form no, date of birth and password and click on "Login" button below.
- ✓ Candidate's profile page will open, click on "Upload/View Documents" button. A new window will open, now click on "Browse" button to select file for each document and then on "Upload" button.
- ✓ After uploading all the required documents click on Final Submit button in the bottom of the window.

Note: After clicking on "Final Submit" button candidates will not be able to make any changes until it is verified by the NIFT officials.
List of Documents as per admission program and category
Please refer ***Appendix – I*** for complete list of documents as per admission program and category.

Step 3. Online submission of complete admission fee

- ✓ After completing the upload documents process. A new "Make Payment" button will be enabled for registered candidates for online payment of complete admission fee.
- ✓ Click on the button to proceed to the payment gateway and complete the transaction.

Note: The payment of admission fee can be made through Debit Card / Credit Card / Net Banking / Wallet or UPI.

Step 4. Document and fee verification

- ✓ All successfully submitted documents and fee will be sent for verification to NIFT. Once verification is done by NIFT officials, successfully verified candidates will receive a Zoom Meeting Link with their respective date of counselling and further instructions.
- ✓ In case of any issue found in submitted documents & received fee, registration will be rejected & sent back to the candidates with remarks for correction. Candidate will be able to re-upload the documents or reprocess the fee as per rejection remark till the last date mentioned in the notification.

✓ In case of failure in re-submission of form within stipulated time, candidate registration for counselling will be cancelled and candidate will only be able to participate in subsequent rounds of counselling, if any.

Step 5. Seat request generation

✓ Registered candidate must be present for counselling on the scheduled date through Zoom Meeting Link shared after successful verification process.
✓ NIFT official will show the seats chart to candidate as per his/her choice using Screen Sharing feature of Zoom Meeting. Once candidate confirms his/her final choices NIFT official will allot (as per his/her CMR/request) that seat for candidate and send further to NIFT HO for approval.
✓ After approval seat will be allotted to the candidate and download allotment letter option will be enable in the candidate registration portal.

Note:

✓ In case candidate seeks admission under Children/Wards of NRI category, candidate has to submit additional documents and undertaking and pay balance fee before cancellation time provided during seat allocation. An option will be enabled in the candidate registration portal for additional requirement processing after provisional seat allotment (i.e. Confirmation from NIFT HO).

✓ In case of non-fulfillment of additional documents and undertaking and fee within the stipulated timeframe, seat will be auto-cancelled and candidate will not be allowed to participate in subsequent rounds of counselling.

INFORMATION ON REFUND AND WITHDRAWAL

All Withdrawal and refund may be submitted online mode ONLY on the Portal. Offline requests or requests by Email will not be considered. NIFT will not be responsible for refund, if not applied on the portal as per the schedule given under:

Non-NRI

Sl No	Particulars	Amount refunded
1.	If Seat/Admission not Taken after Registration	Full Fee including Registration
2.	Withdrawal Request after Confirmation of Seat Requests Received online on Portal till 13.9.2020 (11.59 pm). No physical request will entertained	Full Fee except Registration Fee of Rs.9,300.00
3.	14.9.2020 onwards	Only Security Deposit

NRI /SAARC/Foreign National/OCI Candidates/Children/wards of NRI

Sn.	Particulars	Amount refunded
1	Withdrawal Request after Confirmation of Seat Requests Received online on Portal till 13.9.2020 (11.59 pm). No physical request will entertained	Full fee except 50% tuition fee and Registration fee
2	14.9.2020 onwards	Only security deposit

List of Documents required for Uploading for verification and Annexure required for attending the Online counselling for Bachelor of Design Programme.

S No.	Documents	status
1	Latest Photograph (2 Passport & 4 Stamp Size)	Mandatory (will be uploaded by candidates while registering also)
2	Self-Attested copy of 10th class mark sheet (only for Date of Birth)	provisional
3	Self-Attested copy of 10th class certificate(only for Date of Birth)	mandatory
4	Self-Attested copy of 12th class mark sheet or Affidavit if result not declared by board	Mandatory (provisional admission given in case of affidavit)
5	Self-Attested copy of 12th class certificate	provisional
6	Self-Attested copy of SC certificate	Mandatory
7	Self-Attested copy of ST certificate	mandatory
8	Self-Attested copy of PWD certificate	mandatory
9	Self-Attested copy of OBC(NC) certificate in prescribe format **(Certificate Issued not earlier than 1st April, 2019)**	mandatory
10	Self-Attested copy of EWS Certificate in prescribe format **(Valid for year 2020-21)**	mandatory
11	Self-Attested copy of 12th class School Leaving Certificate (for domicile seats only)	Mandatory if candidate is taking domicile seat
	Annexure	
1	For candidate seeking provisional admission **Annexure – I**	Mandatory
2	Undertaking for Anti-ragging **Annexure – II**	Mandatory
3	Medical Fitness Certificate in **prescribe format VI**	Mandatory

List of Documents required for Uploading for verification and Annexure required for attending the Online counselling for Bachelor of Fashion Technology Programme

S. No.	Documents	status
1	Photograph (2 Passport & 4 Stamp Size)	Mandatory (will be uploaded by candidates while registering also)
2	Self-Attested copy of 10th class mark sheet (only for Date of Birth)	provisional
3	Self-Attested copy of 10th class certificate(only for Date of Birth)	Mandatory
4	Self-Attested copy of 12th class mark sheet **(Physics, Chemistry & Maths)** or Affidavit if result not declared by board	Mandatory (provisional admission given in case of affidavit)
5	Self-Attested copy of 12th class certificate	provisional
6	Self-Attested copy of SC certificate	Mandatory
7	Self-Attested copy of ST certificate	Mandatory
8	Self-Attested copy of PWD certificate	Mandatory
9	Self-Attested copy of OBC(NC) certificate in prescribe format **(Certificate Issued not earlier than 1st April, 2019)**	Mandatory
10	Self-Attested copy of EWS Certificate in prescribe format **(Valid for year 2020-21)**	mandatory
11	Self-Attested copy of 12th class School Leaving Certificate (for domicile seats only)	Mandatory if candidate is taking domicile seat
	Annexure	
1	For candidate seeking provisional admission **Annexure – I**	Mandatory
2	Undertaking for Anti-ragging **Annexure – II**	Mandatory
3	Medical Fitness Certificate in **prescribe format VI**	Mandatory

List of Documents required for Uploading for verification and Annexure required for attending the Online counselling for Master of Fashion Technology Programme

S. No.	Documents	Status
1	Photograph (2 Passport & 4 Stamp Size)	Mandatory (will be uploaded by candidates while registering also)
2	Self-Attested copy of 10th class mark sheet (only for Date of Birth)	provisional
3	Self-Attested copy of 10th class certificate(only for Date of Birth)	mandatory
4	Self-Attested copy of 12th class mark sheet	provisional
5	Self-Attested copy of 12th class certificate	mandatory
6	Self-Attested copy of Degree of B.F.Tech from NIFT or B.E/B.Tech from any institute/university recognized by law in India	provisional
7	Self-Attested copy of marksheets of B.F.Tech from NIFT or B.E/B.Tech from any institute/university recognized by law in India	provisional
8	Self-Attested copy of SC certificate	mandatory
9	Self-Attested copy of ST certificate	mandatory
10	Self-Attested copy of PWD certificate	mandatory
11	Self-Attested copy of OBC(NC) certificate in prescribe format **(Certificate Issued not earlier than 1st April, 2019)**	mandatory
12	Self-Attested copy of EWS Certificate in prescribe format **(Valid for year 2020-21)**	mandatory
13	Self-Attested copy of Graduation / Qualifying Degree (for domicile seats only)	Mandatory for candidate seeking domicile admission
	Annexure	
1	For candidate seeking provisional admission **Annexure – I**	Mandatory
2	Undertaking for Anti-ragging **Annexure – II**	Mandatory
3	Medical Fitness Certificate in **prescribe format VI**	Mandatory

List of Documents required for Uploading for verification and Annexure required for attending the Online counseling for Master of Fashion Management Programme

S. No.	Documents	Status
1	Photograph (2 Passport & 4 Stamp Size)	Mandatory (will be uploaded by candidates while registering also)
2	Self-Attested copy of 10th class mark sheet (only for Date of Birth)	provisional
3	Self-Attested copy of 10th class certificate(only for Date of Birth)	mandatory
4	Self-Attested copy of 12th class mark sheet	provisional
5	Self-Attested copy of 12th class certificate	mandatory
6	Self-Attested copy of Graduation/Degree certificates or Undergraduates diploma minimum of three year duration from NIFT/NID	provisional
7	Self-Attested copy of mark sheets of Graduation/Degree certificates/diploma	provisional
8	Self-Attested copy of SC certificate	mandatory
9	Self-Attested copy of ST certificate	mandatory
10	Self-Attested copy of PWD certificate	mandatory
11	Self-Attested copy of OBC(NC) certificate in prescribe format **(Certificate Issued not earlier than 1st April, 2019)**	mandatory
12	Self-Attested copy of EWS Certificate in prescribe format **(Valid for year 2020-21)**	mandatory
13	Self-Attested copy of Graduation / Qualifying Degree (for domicile seats only)	Mandatory for candidate seeking domicile admission
	Annexure	
1	For candidate seeking provisional admission **Annexure – I**	Mandatory
2	Undertaking for Anti-ragging **Annexure – II**	Mandatory
3	Medical Fitness Certificate in **prescribe format VI**	Mandatory

List of Documents required for Uploading for verification and Annexure required for attending the Online counselling for Master of Design Programme

S. No.	Documents	status
1	Photograph (2 Passport & 4 Stamp Size)	Mandatory (will be uploaded by candidates while registering also)
2	Self-Attested copy of 10th class mark sheet (only for Date of Birth)	provisional
3	Self-Attested copy of 10th class certificate(only for Date of Birth)	mandatory
4	Self-Attested copy of 12th class mark sheet	provisional
5	Self-Attested copy of 12th class certificate	mandatory
6	Self-Attested copy of Graduation/Degree certificates or Undergraduates diploma minimum of three year duration from NIFT/NID	provisional
7	Self-Attested copy of mark sheets of Graduation/Degree certificates/diploma	provisional
8	Self-Attested copy of SC certificate	mandatory
9	Self-Attested copy of ST certificate	mandatory
10	Self-Attested copy of PWD certificate	mandatory
11	Self-Attested copy of EWS Certificate in prescribe format **(Valid for year 2020-21)**	mandatory
12.	Self-Attested copy of OBC(NC) certificate in prescribe format **(Certificate Issued not earlier than 1st April, 2019)**	mandatory
13.	Self-Attested copy of Graduation / Qualifying Degree (for domicile seats only)	Mandatory for candidate seeking domicile admission
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2	Undertaking for Anti-ragging **Annexure – II**	Mandatory
3	Medical Fitness Certificate in **prescribe format VI**	Mandatory

DOCUMENTS REQUIRED FOR ADMISSION UNDER "CHILDREN / WARDS OF NRI"

i) Undertaking to be signed by the NRI/Foreign National **(Annexure VIII)**
ii) Photocopy of the passport of the NRI/Foreign National who is signing the undertaking which is attested by the Indian Consulate / Embassy or by the Solicitor/Attorney of the country where the NRI/Foreign National is residing.
iii) NRI Fee as mentioned in the Prospectus/Notification dated 24th July, 2020.
iv) All the other relevant Certificates / Degrees and Undertakings as prescribed above in "Documents Required".

Note:

1   In case any of the above document(s) is/are in any language other than Hindi/ English, then as the authentic translation in English/Hindi should be produced duly verified by the issuing institution/ gazetted officer / Self attested by the candidate at the time of Uploading on the Portal for Online Counselling /Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission.

7th August, 2020