

**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान**  
(एनआईएफटी अधिनियम 2006 द्वारा शासित और वस्त्र  
मंत्रालय, भारत सरकार द्वारा स्थापित एक वैधानिक संस्था)  
**निफ्ट – दिल्ली/ भवन / -393/2021**

**निफ्ट कैंपस, हौज़ खास, नई दिल्ली में पोलिश / पेंट  
आदि के कार्य के लिए निविदा दस्तावेज़**

**निविदा प्रक्रिया के लिए समय सारिणी:**

आधिकारिक वेबसाइट पर निविदा अधिसूचना के प्रकाशन की तिथि	12.02.2021
निविदा दस्तावेज़ अपलोड करने की शुरुआत	12.02.2021
विधिवत भरे हुए निविदाओं की प्राप्ति के लिए अंतिम तिथि	26.02.2021 3.00 तक
तकनीकी बोलियों के खुलने की तिथि और समय	26.02.2021 at.3.30 PM
वित्तीय बोलियों के खुलने की तिथि और समय	तकनीकी रूप से योग्य निविदाकारों को बाद में अधिसूचित किया जाएगा

**नोट इस निविदा दस्तावेज़ में :11 पृष्ठ शामिल है और निविदाकारों से (पृष्ठों का कुल संख्या) अनुरोध है कि वे सभी पृष्ठों पर साइन करें।**

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles,  
Govt. of India)

**NIFT-DEL/Building/393/2021****TENDER DOCUMENT****POLISHING/ PAINT WORK****AT NIFT CAMPUS, HAUZ KHAS NEW DELHI****Time schedule for tender process:**

Date of publication of tender notification on official website	12.02.2021
Uploading of tender document commences from	12.02.2021
Last date for receipt of duly filled in tenders	26.02.2021 upto 3.00 PM
Date and Time of the opening Technical Bids	26.02.2021 at 3.30 PM
Date and Time of the opening Financial Bids	Will be notified to the technically qualified tenderers

**Note: This tender document contains 11 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages.**

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### परिचय

नेशनल इंस्टीट्यूट ऑफ फैशन टेक्नोलॉजी की स्थापना (एनआईएफटी) 1986 में भारत सरकार के वस्त्र मंत्रालय ने की थी, जिसे 2006 में संसद अधिनियम एनआईएफटी अधिनियम (2006) के तहत सांविधिक अधिनियम के तहत वैधानिक दर्जा दिया गया था, जिसमें फैशन प्रौद्योगिकी के क्षेत्र में शिक्षा और अनुसंधान का प्रचार और विकास किया जाता है। एनआईएफटी 16 केंद्रों के अपने नेटवर्क के माध्यम से पूरे देश में फैशन व्यवसाय शिक्षा प्रदान करता है। यह डिजाइन और प्रौद्योगिकी में चार साल के तहत स्नातक कार्यक्रम (यूजी), डिजाइन में दो साल के स्नातकोत्तर कार्यक्रम (पीजी), अथवा फैशन के क्षेत्र में पेशेवर और छात्रों की विशेष आवश्यकताओं को पूरा करने के लिए फैशन प्रबंधन और फैशन प्रौद्योगिकी और लघु अवधि शिक्षा कार्यक्रम प्रदान करता है। एनआईएफटी का बेंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, गांधीनगर, हैदराबाद, जोधपुर, कंगड़ा, कन्नूर, कोलकाता, मुंबई, नई दिल्ली, पटना, रायबरेली, शिलांग और श्रीनगर में स्थित कैंपस के साथ नई दिल्ली में अपना प्रधान कार्यालय है।

एनआईएफटी दिल्ली कैंपस गुलममोहर पार्क के पास हाऊ खास में स्थित है। निकटतम मेट्रो स्टेशन ग्रीन पार्क मेट्रो स्टेशन है। रोहित बाल, रितु बेरी, मनीष अरोड़ा जैसे कई प्रतिष्ठित पूर्व छात्र एनआईएफटी दिल्ली से स्नातक की डिग्री प्राप्त की है।

यह विभिन्न प्रकार के नियमित और सीई कार्यक्रमों की पेशकश करता है। इसमें पुराने और सबसे प्रचुर संसाधन केंद्र हैं जिनमें प्रिंट और गैरप्रिंट सामग्री का समृद्ध संग्रह है।-

### INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT Delhi Campus situated in the Hauz Khas near Gulmohar Park. The nearest Metro station is Green Park Metro Station.

NIFT Delhi has produced a number of eminent alumni over the years like Rohit Bal, Ritu Beri, Manish Arora....

It offers a variety of Regular as well as CE programs. It has the oldest and richest Resource Centre having a rich collections of print and non-print materials.

## NOTICE INVITING TENDER

Sealed tender are invited on behalf of the National Institute of Fashion Technology from reputed and eligible agencies who have carried out similar work with Govt. departments/PSU's/Pvt./MNC's, for civil works at NIFT Campus, New Delhi. The terms and conditions of the contract which will govern the contract made are those contained in the General terms and conditions applicable to the contracts are detailed in the tender form and its schedules. Please submit your rates in the tenders form if you are in a position to complete the work in accordance with the requirements stated in the attached schedules at NIFT Campus, New Delhi.

The tenders shall be super scribed with “**Tender for Polishing/Painting of doors**” at NIFT Campus, Hauz Khas, New Delhi. The Earnest Money in the form of Demand Draft/Pay Order should be after the date of publishing of tender date, payable in favour of “NIFT, New Delhi”.

NIFT shall have the authority to cancel the tender process if NIFT does not find a suitable tender. NIFT shall have the right to call for fresh tender in such circumstances, wherein tenderers who have bid in the previous tender, shall have the right to participate in the fresh process. The tenderers shall have no right to challenge the authority and decision of NIFT to cancel the tender process for the reasons deemed fit by NIFT.

The site can be inspected any time during working hours on any working days. No extra money shall be payable by NIFT for non awareness of the site conditions and constraints.

### **Submission of Bids:**

- (a) The interested agencies should submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their bids from 12.02.2021 to 26.02.2021 upto 03.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. [nift.ac.in](http://nift.ac.in) /.
- (b) The agency should ensure that it complies with the requirements as per works before applying for tender. Also, the interested agencies should submit a tender with all relevant supporting documents by 26.02.2021 up to 03.00 P.M.
- (c) The sealed copy of the tender shall be submitted in 02 bid system superscripting “**Polishing/Painting of doors**” containing two separately sealed envelopes, one for "Technical Bid " and another for "Financial Bid " superscripting as such and addressed to Estate Engineer (Building), NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi – 110016. The sealed tender must be dropped in the tender box at 1st Floor, H Block, NIFT, New Delhi – 16, Delhi Campus only, on or before 26.02.2021 by 03.00 P.M.
- (d) The technical bid envelope must contain the technical bid in prescribed Performa along with a demand drafts as tender cost of Rs 590/- and as Earnest Money Deposit (refundable but non-interest bearing) of Rs. 2050/- (Rupees Two Thousand and Fifty Only) favoring NATIONAL INSTITUTE OF FASHION TECHNOLOGY and payable at New Delhi with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall

include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.

- (e) The technical bid will be opened at NIFT, Delhi, 1st Floor, Room No. 106 in the office of Account Officer, on 26.02.2021 at 03.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (f) The interested agencies are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.
- (g) Any further clarifications can be sought from the office of Estate Engineer (Building) on Telephone No. 011-26542165, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Hauz Khas, Near Gulmohar Park, New Delhi - 110016.

### **3. INSTRUCTIONS TO TENDERERS:**

The tenderers are requested to follow the below mentioned instructions:

1. Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.
2. All documentations are required to be in Hindi/English.
3. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.
4. Failure to comply with these conditions will result in forfeiting of the tender. Please cross out any mistakes and rewrite the same and counter sign.
5. Incomplete tenders, amendments and additions to tender after opening and tenders submitted after due date shall liable to be ignored.
6. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration /presentation etc. shall be borne by the bidder.
7. No tenderer shall be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates, the EMD amount deposited by him shall be forfeited and he shall be disqualified from participating in any future tender of the Institute.
8. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.

#### **9. Detail of required Experience Certificates /Work orders:**

9.1. The Applicant to meet the following minimum experience:

A. Work orders/ Experience of having successfully competed similar work during last 7 (Seven) years ending December 2020.

B Definition of "Similar Work" Experience in carrying out similar nature work i.e. Civil works in private sector or Govt. organizations/ PSU's.

**TERMS & CONDITIONS:**

1. No paper shall be detached from the tender.
2. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.
3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender shall be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender shall be liable to be rejected by the NIFT unilaterally without assigning any reason or giving explanation to this effect.
4. The tender shall be liable to be ignored/rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in or any wrong/false or incorrect information is given or any material thing is concealed or manipulated therein.
5. The Earnest Money of the successful tenderer shall be returned after the security deposit as required in terms of the tender, is furnished by the L-1. The Earnest Money to other than lowest bidders will be returned after finalization of the L-1.
6. The Earnest Money deposited shall be liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender. If the successful tenderer fails to furnish the performance guarantee as required in the contract within the stipulated period, the EMD shall also be liable to be forfeited by the Purchaser i.e. NIFT and NIFT shall be entitled to initiate appropriate legal proceedings against the tenderer for the losses suffered by it as a result of the same.
7. **CONCILIATION/ARBITRATION:**
  - a. If any dispute (s) or difference (s) of any kind whatsoever arise between the parties, the parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by Campus Director, NIFT – Delhi Centre.
  - b. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the sole Arbitrator to be appointed by Campus Director, NIFT – Delhi Centre.
  - c. The arbitration proceeding shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
  - d. The venue of the arbitration shall be New Delhi, India & the language of arbitration shall be English. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
  - e. The arbitrator shall have powers to award only such remedy as is contemplated by this Agreement, including as appropriate, injunctive relief.
  - f. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceedings.
8. Tender shall be accompanied by all the relevant documents covered in the tender.
9. The full & final payment shall be made by the purchaser i.e. NIFT only after completion of work. No advance payment will be made for supply of materials/machines/equipments.
10. The successful tenderer shall deposit 3% (including Amount of Earnest money) of the quoted price of the equipment(s) as Performance Security with NIFT within 10 days

- after award of work in shape of Demand Draft/ Bank Guarantee (in favour of NIFT, New Delhi),. No interest shall accrue on this deposit.
11. All statutory duties and taxes may be clearly specified. Price quoted shall be firm and any variation in rates, prices or terms during the validity of the offer shall attract the forfeiture of the EMD and shall entitle NIFT to take appropriate legal action against the Tenderer.
  12. The agency shall be liable with regard to compliance of all laws, regulations, rules & directions given by any statutory or constitutional authority for the time being in force in the state of Delhi.
  13. The quoted rates shall be inclusive of all tax. as applicable and no extra shall be payable on this account.
  14. The date of start of work will be reckoning after 10 days from the date of issue of work order.
  15. MSME and Startups Organization participating in the tenders are exempted to submit tender cost and EMD while submitting tender.
  16. If the work is not completed within the stipulated time period (30 days), in such case liquidated damages @ Rs.500/- per day shall be charged and deducted from the bills of the agency subject to maximum of 10% of the contract / bill value.
  17. The warranty will be for a minimum period of 1 (one) year.

Tender Cost	: Rs. 590/-	
Earnest Money Deposit	: Rs 2050/-	
Commencing date of Tender	: 12.02.2021	
Last date of submission	: 26.02.2021	upto 3.00 PM
Date of opening of Tender (Technical Bid)	: 26.02.2021	at 3.30 PM

**Estate Engineer  
Delhi Centre**



**Format I**

**तकनीकी बोली**  
**TECHNICAL BID**  
**बोलीदाता की अंडर टेकिंग**  
**UNDERTAKING FROM THE BIDDER**

सेवा मे,

निदेशक

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान

नई दिल्ली

महोदया,

We hereby unconditionally accept all terms and condition mentioned in ‘**Tender enquiry for “Polishing/painting of doors”**’ at NIFT Campus, New Delhi”.

We hereby also confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years." if any information supplied by the company is found to be incorrect at any point of time later, NIFT shall have the right to terminate the contract"

सादर,

(अधिकृत हस्ताक्षरकर्ता)

(कंपनी की मोहर)

**TECHNICAL BID****(To be kept in separate sealed envelope super scribed as “Technical Bid”)**

1. Name of the Agency/Firm :
2. Name of the authorized person  
(Who signs on the tender document) :
3. Address of the Agency/ Firm :
4. Phone No. :
5. Mobile No. :
6. Fax No. :
7. Email :

**Document to be submitted:**

S. No	Particulars	Attached at pg. no	Remark
1	Tender Cost Demand Draft of Rs. 590/- (Separate DD)		DD No. Amount Date
2	Earnest Money Demand Draft of Rs. 2050/- (Separate DD)		DD No. Amount Date
3	Whether „Technical“ & „Price“ bids submitted separately and the respective envelopes super scribed properly.		Yes / No
4	Work completion period (Within 30 days)		Yes/ No
5	GST No.		Copy of certificate to be attached
6	PAN Number		Copy of certificate to be attached
7	Have you ever been debarred by any Govt. organization/PSU/ Educational Institute		Yes / No
8	Work order/ Certificate regarding carried out similar works with Govt. departments /PSU's/MNC during last7 years		Copy of certificate to be attached
9	Whether agreed to abide by all the terms & conditions of this tender		Yes / No

***All above enclosures must be enclosed (wherever applicable)***

**Format 2****FINANCIAL BID****(To be kept in separate sealed envelope super scribed as "Financial Bid")****BOQ for Polishing/ painting etc work at NIFT campus, New Delhi**

S. No	Item	Unit	Qty	Rate	Amount
1	French spirit polishing One or more coats (as per requirement) on old work after repairing of surface including filling of gaps etc, complete in all respect and as per direction of engineer in charge	Sqm	370		
2	Painting with synthetic enamel paint of approved brand and manufacture ((Asian/Berger/Nerolac) ) of required colour to give an even shade	Sqm	350		
3	Providing and fixing bright finished brass handles with screws etc. complete 125 mm	Nos	15		
4	Providing and fixing aluminium sliding door bolts, ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868), transparent or dyed to required colour or shade, with nuts and screws etc. complete 250 x 16 mm	Nos	10		
5	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade, with necessary screws etc. complete 300x10 mm	Nos	20		
	Total				
	GST@				
	NET TOTAL				

**Net Total (in Rupees & in words):**

.....

.....

I/We have carefully read the terms and conditions of the Tender/Quotation and are agreed to abide by these in letter and spirit.

Signature \_\_\_\_\_

Name &amp; Address of the Agency \_\_\_\_\_

Date:

Telephone No. \_\_\_\_\_

Place:

Mobile No. \_\_\_\_\_