

NOTICE INVITING EXPRESSION OF INTEREST (E.O.I)

(For providing OPD consultation and health care services to the student/faculty/staff of NIFT Delhi Campus)

Date: 18-05-2023

Introduction

National Institute of Fashion Technology is set up in 1986 and was made a statutory institute in 2006 by an Act of the Indian Parliament and has full-fledged campuses all across the country. It is the pioneering institute of fashion education in the country and has been in the vanguard of providing professional human resource to the textile and apparel industry. The Institute is providing OPD and health care services to the Student, Faculty & Staff in its Institute premises by the expert medical practitioners for OPD services.

To meet with the immediate requirement of experienced Doctor, Expression of Interests (E.O.I) is invited from medical practitioners (preferably woman consultants) as Part Time Visiting Consultant Doctor (General Physician), on hourly paid and temporary retainer-ship basis, for NIFT Delhi Campus for providing consultation services in the campus to the Students, Faculty & Staff of NIFT Delhi Campus

2. Essential Qualification & Criteria: -

- MBBS Degree from a recognized university or equivalent qualification, recognized by the MCI and registered with the Delhi Medical Council (DMC)
- Preference will be given to those who are enrolled in other PSU's / working in autonomous bodies / Educational Institutes for similar assignment.
- At least ten years' experience in the field is mandatory.
- Retired doctors may also apply.

3. Other terms and Conditions:

The empanelled doctor shall be required to visit NIFT, Delhi Campus five days in a week for two hours and as and when required for specific assignments. The Scope of work and roles and responsibilities will be as follows:

- Will act as Authorized Medical Attendant of NIFT DC and give prescription to all seeking medical advice.
- Will attend cases of employees on commuted leave and medical / certificate thereof.
- Will examine and verify the medical bills submitted by the officials for OPD reimbursement
- Will not be paid for emergency visits outside normal consultancy hours.
- Reviewing medical status of students and employees of DC

4 Appointment & Tenure: - The engagement shall be purely on temporary basis for a period of one year which will be extendable upto three years. Further extension shall be reviewed at the end of the year on satisfactory performance only.

Emoluments per month: Rs. 45000/- per month.

5 Schedule of Selection Process:

- a. Date of uploading EOI on nift website: 18 May'2023
- b. Last date of receipt of filled in application : 07th June'23
- c. Names of shortlisted candidates shall be displayed on NIFT DC website after for screening. Candidates are advised to keep in touch with NIFT DC website / or through email
- d. The interview will be held tentatively around 2nd /3rd week of June'23 at NIFT, Delhi Campus, New Delhi. The selection process will consist of Interview.
- e. Candidates are required to go through the instructions for interview displayed on NIFT website / received via email and appear for the interview accordingly, along with original copies of testimonials.

6 How to apply:

Eligible and interested candidates may apply as per the prescribed application format, at Annexure-1. All relevant documents should be attached with the application. Incomplete application forms shall be summarily rejected.

The E.O.I should be submitted in sealed envelopes and clearly super scribed as “**EXPRESSION OF INTEREST (E.O.I) FOR CONSULTANT DOCTOR (Part TIME)** and should reach to the office of Joint Director, NIFT, Delhi Campus, Hauz-Khas, Near Gulmohar Park, New Delhi-110016 on or before 07th June’23.

The scanned copy of duly filled in Application Form along with scanned copies of all other sought documents (as stated in the Application Form) should also be sent through E-mail, latest by 07th June’23 on establishment.delhi@nift.ac.in

Director NIFT DC will have the sole authority to accept or reject any application, if she is satisfied with the cause to do so, without assigning any reason thereof.

ANNEXURE “A”

(To be filled by the concerned doctor)

**VERIFICATION FORM FOR APPOINTMENT OF AUTHORIZED MEDICAL
ATTENDANT FOR NIFT, Delhi Campus**

1.	Name in full (block letters) (the name should be same as in his qualification degree)		Recent Photograph
2.	Father / Husband's Name		
3.	Date of Birth		
4.	Nationality		
5.	Medical Qualification i.e. MBBS/ MD (Photocopy of the certificate/ mark-sheets should be annexed).		
6.	MCI registration number and place of registration (Photocopy of the certificate/ mark sheets should be annexed).		
7.	Details/copies of empanelment with other Govt agencies if any.		
8.	Name of Medical College and the University from where medical degree (Bachelor) obtained		
9.	Name of Medical College and the University from where medical degree (Master, if any) obtained		
10.	Specialization		
11.	Full Address of Clinic /Medical Centre and date of establishment.		
12.	Present Residential Address in full (including the name of Thana)		

13.	Permanent Residential Address in full (including the name of Thana)	
14.	Work experience, if any in Government Hospital	
15.	Work experience, total (in brief)	
16.	Have you ever been arrested, prosecuted or fined by a Court of Law? If yes, give full details	

I certify that the above information is correct and complete to the best of my knowledge and belief.

Signature of the AMA applicant
(With Stamp)