



### Clarification for Bidders

Tender for Hiring of External Agency for Recruitment of Group C posts in  
NIFT Gandhinagar Campus

Tender No: 8102(26)/ Re/Rect. Group-C post/2021

Sr. No.	Tender Condition No.	Remarks
1	<b>Condition No.1.1</b> To receive data of the eligible candidates from NIFT Gandhinagar in word/pdf along-with scanned certificates/credentials etc. Only the names and total number of eligible applicants for each post shall be handed over to Agency for further process of recruitment.	<b>Clarified under point no. B (1) of Tender Document, which is reproduced below.</b>  As per tender condition Institute will provide data of the eligible candidates from NIFT Gandhinagar in word/pdf along-with scanned certificates/credentials etc. which includes all information as mentioned in query
2	<b>Condition No. 3.1 &amp; 3.6</b> NIFT, Gandhinagar shall provide space for conducting written test including evaluation process on prior mutual discussion/terms. With facilities of rooms, furniture, invigilation, supervision, drinking water, toilets etc.	NIFT Gandhinagar will provide space for conducting written/skill test, etc. free of cost.
3	<b>Condition No. 3.2</b> The payment on account of staff charges, venue/institution charges, stationery etc. for the conduct of the skill/written test shall be borne by the agency suitably. The agency must take this into consideration while quoting the financial bid	NIFT would provide venue for conducting written/skill test, etc. free of cost.  However, all these tests/evaluation are to be managed by the agency and the quoted fee should include charges towards this.
4	<b>Conduct of the Skill Test</b> 4.1 ) To design question paper/frame-work for conduct of written test for specific posts as mentioned in the Tender 4.2 ) To issue admit cards for skill-test 4.3 ) Arrange Test Centers for skill test at location as approved by NIFT, Gandhinagar 4.4 ) To arrange logistics and manpower for conduct of skill test at specified test centre/s. 4.5) To conduct skill-test as per approved schedule at test centres. Wherever, required proper record including videography etc. shall be kept by agency during conduct of skill test.	All posts except Library Assistant will have skill tests. Please refer RR of posts for skill test requirements. Written test will be followed by skill test. NIFT would provide venue for conduct of skill tests

	4.6 ) Evaluate the performance of candidates in skill test and submit score to NIFT Gandhinagar for approvals.	
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