

राष्ट्रीय फैशन टेक्नोलोजी संस्थान, गांधीनगर

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY, GANDHINAGAR**

(निफ्ट अधिनियम 2006 अंतर्गत वैधानिक संस्थान, वस्त्र मंत्रालय, भारत सरकार)

*(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)*



## TENDER DOCUMENT

**निफ्ट गांधीनगर में बाहरी ग्रीट प्लास्टर दीवार की सफाई के लिए ई-निविदा**  
**e-TENDER FOR CLEANING OF EXTERIOR GRIT PLASTER WALL AT NIFT GANDHINAGAR**

**ई-निविदा क्रमांक/E-Tender No.: NIFT-GNR/Build/Cleaning/Exterior/2023-24**

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NIFT Campus, GH-0 Road, Gandhinagar-382007

दरभाष / Phone No. 079-23240832, 23240834, Fax No. 079-23240772



# राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, गांधीनगर National Institute of Fashion Technology, Gandhinagar

(निफ्ट अधिनियम 2006 अंतर्गत वैधानिक संस्थान, वस्त्र मंत्रालय, भारत सरकार)

Statutory Institute under NIFT Act 2006, Ministry of Textiles, Govt. of India

GH-0 Road, Gandhinagar-382 007, Phone No. 079-23240832, 23240834 Fax No. 079-23240772

## NOTICE INVITING TENDER

### निफ्ट गांधीनगर में बाहरी ग्रीट प्लास्टर दीवार की सफाई के लिए ई-निविदा e-TENDER FOR CLEANING OF EXTERIOR GRIT PLASTER WALL AT NIFT GANDHINAGAR

ई-निविदा क्रमांक/E-Tender No.: NIFT-GNR/Build/Cleaning/Exterior/2023-24

ई-बोलियाँ इलेक्ट्रॉनिक टेंडरिंग प्रक्रिया के माध्यम से आमंत्रित की जाती हैं और टेंडर दस्तावेज़ केंद्रीय सार्वजनिक खरीद पोर्टल (URL:<http://eprocure.gov.in/eprocure/app>) पर प्रकाशित किया गया है। किसी अन्य रूप में बोलियाँ स्वीकार नहीं की जाएंगी। संभावित बोलीदाताओं को पोर्टल पर निविदा विवरण में निर्दिष्ट समय सीमा का पालन करना चाहिए।

निविदा दस्तावेज़ की एक प्रति निफ्ट वेबसाइट (यूआरएल: <https://www.nift.ac.in/gandhinagar/टेंडर्स>) पर भी उपलब्ध है।

E-Bids are invited through the electronic tendering process and the tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). Bids will not be accepted in any other form. The prospective bidders should adhere to deadlines specified in tender details on the portal.

A copy of the Tender Document is also available on NIFT website (URL: <https://www.nift.ac.in/gandhinagar/tenders>).

### निविदा प्रक्रिया के लिए समय सारणी/Time schedule for tender process:

ई-निविदा कार्यक्रम /TENDER EVENTS	दिनांक /DATES
ई-निविदा जारी करने की तिथि Date of Issue of e-Tender	05.08.2023
ई-निविदा के माध्यम से बोली जमा करने की अंतिम तिथि Last date of bid submission through e-Tender	17.08.2023 15:00 Hours
तकनीकी बोली खोलने की तिथि और समय Date and Time of Opening of Technical Bid	18.08.2023 15:00 Hours
मूल्य बोली खोलने की तिथि और समय Date and Time of Opening of Price Bid	Date shall be communicated separately

निविदा शुल्क /Tender Fee: NIL

बयाना राशि / EMD: ₹ 15,000/- (Fifteen Thousand Only) form of Demand Draft in Favour of "National Institute of Fashion Technology, Gandhinagar" payable at Gandhinagar / Ahmedabad to be submitted in separate cover of EMD.

Exemption of EMD: The Micro and Small scale industrial units registered under small scale industries of Gujarat state / Appropriate State Govt. and holding subsequent registration with CSPO / NSCI / DGS&D registration certificates for the item under tender will be eligible for exemption from payment of EMD on submission of duly attested copies of their SSI (SSI / MSME Part – II / Udhog aadhar memorandum) & CSPO / NSC / DGS&D registration certificate in EMD cover.

**e-TENDER FOR CLEANING OF EXTERIOR GRIT PLASTER WALL AT NIFT GANDHINAGAR**

**I N D E X**

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### **Earnest Money Deposit (EMD):**

a. Earnest Money Deposit (EMD):

Bidders are required to submit EMD of **Rs. 15,000/- (Rupees Fifteen Thousand Only)** in form of Demand Draft in favour of **National Institute of Fashion Technology, Gandhinagar, payable at Ahmedabad / Gandhinagar. OR** by transferring EMD amount in **NIFT Gandhinagar General Account no: 359302050000198 (IFSC Code : UBIN0535931)** (Fifth Character in IFSC code is “Zero”). The name of Bank & Address is as under:

**Union Bank of India  
Gandhinagar Branch,  
Plot No. 314, Shopping Centre,  
GH-5 Road, Sector-17, Gandhinagar, Gujarat – 382 017.**

b. Successful bidder's EMD will be retained and it will be adjusted in the performance security deposit. Technical Bid of Tender document without EMD (or) less than the specified amount will be rejected unless any category of Bidder specially exempted by the Government from the payment of EMD, reasons & proof of the same have to enclosed in the Technical Bid.

c. The Earnest Money Deposit/Security Deposit will be forfeited if:

- I. Bidder withdraws his tender or backs out for acceptance within prescribed time.
- II. Successful Bidder fails to remit the Security Deposit.
- III. Bidder violates any of the condition as specified in the Tender Document.
- IV. Bidder revises any of the terms quoted, during validity period.
- V. Work not commenced beyond unacceptable time period as per work order.

d. Refund of Earnest Money Deposit:

The amount will be refunded to unsuccessful Bidder without any interest after completion of the tender process, and after 60 days of defective liability period.

### **Eligibility Criteria:**

- a. Bidder should have a minimum 3 years' experience of Cleaning work in Organization / Institution/Autonomous body/PSU/Reputed Organization must be supported with work orders)
- b. The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.
- c. Average Annual Financial turnover for any 3 years, ending 31st March 2022 (i.e. 2019-20, 2020-21 & 2021-22) should be at least Rs. 5.00 lakhs.
- d. The Firm should have all the necessary Company/Firm registrations of the Govt., PAN Number, GST Registration Certificate and Excise Duty (If applicable) etc. enclose document for proof.
- e. Bidder should have local office in Gujarat State. Bidder should submit documentary Prof i.e. Lease agreement, Electricity/ telephone bill or GST.

**List of Technical Bid - Enclosures:**

Technical Bid should contain the following documents and details:

- a. Copy of payment receipt issued by NIFT Gandhinagar (or) copy of proof for valid online payment transfer to NIFT, Gandhinagar account, towards EMD amount of Rs.15,000/- If Demand Draft (DD), DD in favour of NIFT, payable at Gandhinagar.
- b. Proof of experience (self-attested copies of purchase / work orders and certificates of satisfactory completion obtained from the institution/organization concerned) in same nature of work for the last (03) three years.
- c. Copy of average Annual Financial turnover for last 3 years ending 31st March 2022 (i.e. FY: 2019-20, 2020-21 & 21-22) should be at least Rs. 5.00 lakhs.
- d. Client List in which same nature of work carried out in Government Department/ Organization / Institution / Autonomous Bodies / PSU / Reputed / Pvt. Organization during last three years.
- e. Self-attested copy of PAN card.
- f. Self-attested copy of GST Registration details.
- g. Self-attested copy of income tax return / turnover certificate duly certified by CA with UDIN details in the eligibility criteria.
- h. Company/proprietor profile.
- i. Duly filled, signed and affix the seal in all the Annexure of tender documents such as undertaking, declaration, General information etc.

**Scope of Work:**

- a. The Successful Bidder shall be responsible to complete the works in all respects and satisfactory performance of complete system.
- b. The Successful Bidder shall be responsible to complete the works of Exterior cleaning of Grit Plaster of building surface/wall including material manpower, tools & Scaffolding work etc. completed or as per direction of Engineer in charge. Submission of the tender implies that these conditions of tender have been read by the bidders and is aware of the scope of the work.
- c. The Successful bidder must clean the black spot properly from surface of External wall of all campus building.
  - I. Supply of labours for all type of works inclusive of all tools, takes, supervision, labour laws liabilities, workmen compensation, transportation, etc.
  - II. Removing black spot, rust of the wall surface etc. complete.

## General Terms and Conditions

- 1) Bidder shall consider all costs including providing and applying of required material for cleaning work at site of NIFT, Gandhinagar Campus etc., In this regard no claim for any extra payment for any reason shall be entertained. Rate is inclusive of all taxes as applicable. The rates should be indicated clearly both in Figures and in words. If there is variation between the rates in Figures and words, the lower value will be taken for evaluation. The rate quoted shall be inclusive of Work, supplying the cleaning material as per approved makes. The price should be quoted in Indian Rupees.
- 2) Validity of the rates quoted in the Tender will be up to 1 year from the date of opening of the Tender.
- 3) The measurement of cleaning work may be increase or decrease payment will be based on actual cleaning work done by agency.
- 4) No escalation of prices in the quoted rate will be allowed under any circumstances.
- 5) Payment will be made based on actual site work certified by NIFT officers.
- 6) All Taxes & other charges, if any, should be mentioned clearly.
- 7) Statutory rates are subject to change and will be considered as may fixed by the Government.
- 8) All statutory obligations under various laws, imposed from time to time will have to be met by the contractor for which no extra payment shall be made. NIFT will no way responsible for any default with regard to statutory obligation, if any.
- 9) The contractor shall provide any mode of transport in respect of men or material, tools, equipment's etc., required for execution of the work.
- 10) Works shall be executed at NIFT Gandhinagar Campus.
- 11) Bidders should provide the details in the Technical Bid such as company profile, details of all work experience/Company Registration proof etc., of quoted works proposed for providing to NIFT, copy of the work order for similar kind of work. The tender shall be rejected, if any of the above detail is not provided in the Technical Bid, wrong/ false or incorrect information is given in the tender document.
- 12) If complete information is not given (or) if the particulars and data are not filled in correctly (or) not as specified in the Tender document then bid liable to be rejected.
- 13) NIFT Gandhinagar reserves the right to cancel the contract, if unacceptable delay in Commencement of work and which lead to delay in completion of work within given time period and EMD/Security deposit will be forfeited
- 14) NIFT Gandhinagar also reserves the right to cancel the contract before Execution of work, if the work not found satisfactory.
- 15) Price Bids of technically qualified bidders only will be opened. Even after qualifying in Technical bid, the Price bid may not be accepted if found not in order.
- 16) The bid shall remain valid for 90 days from the date of opening of the Price Bid. Validity beyond 90 days from the date of opening shall be on mutual consent.
- 17) In case of L-1 is more than one, the selection criteria (viz. the past performance, experience, turnover, etc.) would be at the discretion of NIFT. The decision of NIFT, Gandhinagar in this regard and for selection of successful bidder in such situation, will be final in all respect and will be binding on all the Bidders. Lowest bid may not be the only criteria for selection and NIFT is not bound to issue work order to the agency being the 'L-1' bidder; weightage/ preference will also be given to the other factors such as in Price Bid filled detail is not in order, any difference of technical details given by the Bidder in the Technical Bid and price Bid etc., and the decision

of NIFT in this regard and for selection of successful bidder will be final in all respect and will be binding on all the Bidders.

- 18) The Committee constituted by the Competent Authority, NIFT, Gandhinagar shall have the right to verify the particular furnished by bidder. Those technically qualified bids will only be considered for price evaluation (Price Bid). Price should not be quoted with Technical bid; otherwise the tender will be rejected without any correspondence. Decision of the Director, NIFT Gandhinagar on the eligibility for qualifying technical bids shall be final and no representation shall be considered in this regard.
- 19) Work awarded contractor should depute only competent and experienced staffs in the same nature work to carry out the work.
- 20) The contractor shall depute only competent and experienced staff in the same nature work to attend the defect/Rectification, if any, during warranty period.
- 21) The Director, NIFT Gandhinagar reserves the right to accept the whole tender or any part thereof or reject all the tenders, in the interest of the NIFT so require, without assigning any reasons whatsoever and to waive any minor discrepancy in the tenders received and if performance of the bidder during the execution of work found unsatisfactory.
- 22) Any query/ clarification with respect to the tender (Terms and conditions, specification(s), etc. contact Concerned NIFT Gandhinagar official at (079-23265017) during working day between 10.00 a.m. and 5.00 p.m. or instruction of Engineer In charge and get cleared prior to submission of tender.
- 23) The contractor should provide all the safety equipment and tools, etc., required to carry out the work.
- 24) It is sole responsible of the contractor to ensure the safety of the user and if there is any loss to the Institute on account of dishonesty, and or due to any lapse on the part of the contractor.
- 25) In case of any accident (or) damage due to negligence or unsafe work that require immediate medical attention, the contractor is wholly responsible.
- 26) NIFT shall not be responsibility for death/injury or accident to the contractor's employee which may arise / arising out of and in the course of their duties.
- 27) Force majeure clause applicable as per Government norms.
- 28) The contractor should visit the all campus building before quoting their rates which should be based on cleaning measurement area of Grit plaster wall in Square meter.
- 29) The contractor shall inform Engineer in charge before the area is to be cleaned and verify the same. Further the work shall be executed in presence of NIFT representative.

**Performance Security Deposit:**

- a. EMD will be converted into Performance Security of successful bidder which will be retained for liability period of 01 year from the date of completion of work and deduction, if any as applicable. Security Deposit will be refunded/ returned, without any interest, after completion of defect liability period of 01 year from the date of completion of work and deduction, if any and as applicable. The whole amount of the Performance Security Deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. Refund of Security Deposit will be after completion of the contract period and defect liability period of 60 days beyond the contract period.
- b. If any defective/deviation in the work during execution, the contractor should rectify the same without any additional cost.

**Payment Terms:**

- a. Payment will be made as per actual cleaning work measurements of Grit Plaster and released against original invoice after verification of the work and certification of satisfactory completion of the work by the respective NIFT Authority.
- b. Statutory recoveries (TDS, GST etc.) if applicable will be deducted from the invoice amount as per Rules.
- c. No payment shall be made in advance. The payment shall be made after completion of works and on the basis of certification by the concerned NIFT Official(s). TDS etc., if any and as applicable, will be deducted during payment.
- d. Payment will be made based on actual site measurement quantity on due certification of work by Building Section.





## **National Institute of Fashion Technology, Gandhinagar**

(A statutory body under the NIFT Act 2006, and setup by Ministry of Textiles, Govt. of India)

NIFT Campus, Gh-0 Road, Gandhinagar-382 007. (Gujarat)

Phone No. 079-65000, 65017

Website : <http://www.nift.ac.in/gandhinagar>

### **ANNEXURE 'A'**

#### **TECHNICAL BID**

1	Name of Biding Architect / Firm / Consultant	
2	Name of Owner/Partners/Directors	
3	Full Particulars of Office :	
	Complete Address	
	Telephone No.	
	Fax No.	
	E-mail Address	
4	Whether declaration (Annexure – B) & Undertaking (Annexure - C) is attached.	
5	Registration Details	
	Firm / Company Registration	
	PAN / TAN & GST	
6	Turnover of the Tenderer during last three year (should have annual turnover of <b>Rs. 5.00 Lakh</b> per year in each last three financial years)	2019–20      2020–21      2021–22 _____ _____
7	Minimum 03 years' experience	Copies of work completion certificate / Work orders to be provided.

- ❖ Scanned copy of supporting documents in respect of above must be uploaded in e-tendering to qualify, compulsorily, duly attested by tenderer.
- ❖ Tender not accompanied with above information & documents in support of the same may be summarily rejected, which may be noted.

**ANNEXURE 'B'**

**SELF-DECLARATION – NO BLACKLISTING**

In response to the tender of Cleaning of Grit Plaster of exterior wall of all building at NIFT Gandhinagar, I/ We hereby declare that presently I / our firm \_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

I/We further declare that presently I / our firm is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission including violation of relevant labour laws.

I/We further declare that contract of undersigned / firm has never been terminated by any State/ Central Government/ PSU/ Autonomous Body due to deficiency in services, performance or any other defaults.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Yours faithfully,

Place:

Date:

Signatures

Name

Seal of the Organization

**ANNEXURE 'C'**

**UNDERTAKING BY THE TENDERER**

I/We have carefully gone through the various terms and conditions listed in different sections including Annexure and all other conditions mentioned elsewhere in the Cleaning tender at NIFT, Gandhinagar. I/We agree to all these conditions. I/We are making this offer after carefully reading the conditions and understanding the same and without any kind of pressure or influence from any source whatsoever. I/We have inspected the NIFT premises and have acquainted ourselves with the tasks including quantum of work required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed in the tender document.

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Place

Signature of Applicant

Date

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seal of the Agency

\_\_\_\_\_

\_\_\_\_\_



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Phone No. 079-65000, 65017

Website : <http://www.nift.ac.in/gandhinagar>

### **ANNEXURE 'D'**

### **FINANCIAL BID**

**This is to be submitted in the BOQ excel format in online mode in e-Tender system; no other mode will be accepted.**

**Name & Address of the Applicant:**

**Seal & Signature:**

**Date:**

**Place**