



राष्ट्रीय फैशन प्रोद्योगिकी संस्थान, गांधीनगर

National Institute of Fashion Technology, Gandhinagar

(निफ्ट अधिनियम 2006 अंतर्गत वैधानिक संस्थान, वस्त्र मंत्रालय, भारत सरकार)

Statutory Institute under NIFT Act 2006, Ministry of Textiles, Govt. of India

घ - 0 मार्ग, इन्फो सिटी के पास, गांधीनगर - 382 007/ GH-0 Road, Nr. Infocity

Gandhinagar-382 007, दूरभाष / Phone No. 079-23240832, 23240834 Fax No. 079-23240772-

निफ्ट गांधीनगर में विंडो रोलर्स करतैन्स की आपूर्ति हेतु ई- निविदा

e-Tender for supply and fixing of Window Roller Curtains at

NIFT, Gandhinagar

ई-निविदा क्रमांक / e-Tender Notice No.- File 8806/(42)/FP/Window /Blinds/2019

ई-निविदा कार्यक्रम / TENDER EVENTS	दिनांक / DATES
ई-निविदा जारी करने की तिथि: Date of Issue of e-Tender	28.02.2019
ई-निविदा के माध्यम से बोली जमा करने की अंतिम तिथि: Last date of bid submission through e-Tender	20.03.2019 at 15.00 Hr
तकनीकी बोली खोलने की तिथि और समय: Date and Time of Opening of Technical Bid	20.03.2019 at 16.00 Hr
मूल्य बोली खोलने की तिथि और समय Date and Time of Opening of Price Bid	तकनीकी बोली में योग्य निविदाकार को बाद में तिथि और समय की सूचना दी जाएगी। Will be notified to the short listed bidders only

निविदा शुल्क / Tender Fee :- NIL

ईएमडी / EMD :- रु. 15000/- (Fifteen thousand Only)(केवल पंद्रह हजार रुपये) "NIFT, Gandhinagar" के पक्ष में जारी किये गए डिमांड ड्राफ्ट के रूप में ।



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e-Tender for supply and fixing of Window Roller Curtains at
NIFT, Gandhinagar

(Part - 1)

1. Tenders are invited through e-Tendering system from authorized manufacturer/ dealers/distributors for "Supply and fixing of Window Roller Curtains" at National Institute of Fashion Technology (NIFT), Gandhinagar as per compliance and details mentioned in Annexure C.
2. The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, Scanned copies of DD of Tender Fee, EMD etc. in support of their bids from 28.02.2019 to 20.03.2019 PM online mode. Tender documents is also available for viewing on the "tenders" link of the NIFT website i.e. <https://nifttenders.eproc.in> and <http://www.nift.ac.in>.
3. Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted. However, hard copies of Demand Draft of EMD must be submitted in sealed cover super scribing "EMD for the tender Supply and fixing of window roller curtains at NIFT Gandhinagar" to:

OSD,
National Institute of Fashion Technology,
NIFT Campus, GH – 0 Road, Near Infocity,
Gandhinagar – 382007 (Gujarat)

4. For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying following fee online:
 - Annual Registration Charges of Rs. 2000/- + 360/- (GST @ 18%) = 2360/- (Two thousand three hundred and Sixty only - non-refundable).
 - Bid Processing Fee charges of Rs. 400/- + 72/- (GST 18%) = 472/- Four Hundred Seventy Two only - non-refundable)

The Bidders are required to submit DD of EMD Rs: 15,000/- in favor of NIFT Gandhinagar Payable at Gandhinagar / Ahmedabad in the separate envelope super scribing "EMD for the tender Supply and fixing of window roller curtains at NIFT Gandhinagar" at above mentioned address. Offer without EMD will not be entertained. THIS MAY PLEASE BE NOTED.

5. Due date for submission of bids through e-tender is 20.03.2019 up to 3.00pm. Tenders will be opened on 20.03.2019 at 4.00pm. Institute reserves the right to award the work in part or in full or reject any or all tenders without assigning any reason.
6. The service provider should submit the tender in e-Tendering system separately i.e.;

(a) Technical Bid (b) Price Bid

The Technical Bid should contain the following:-

- I. Details of Demand Draft for Earnest Money Deposit along with scanned copy of DD **(Annexure A)**
- II. Documentary proof for the constitution of the tenderer firm with details of the name, address, telephone number, cell phone number, fax number and e-mail address of the tenderer should be furnished.
- III. Documentary proof for the capacity to supply the required quantity. For this purpose, Audited/Unaudited Annual statements for the last two years viz., 2016-17 and 2017-18 should be submitted. **(Annexure B)**.
- IV. Credentials of the tenderer with his experience in Supply of Window Roller Curtains in the last 03 years **(Annexure B)**.
- V. Duly attested Copy of PAN and copy of Income Tax return filed up from F.Y 2016-17 and 2017-18 respects of Tenderers.
- VI. Undertaking in respect of fulfillment of required specifications as mentioned in **Annexure- H**.
- VII. Declaration duly signed by the tenderer **(Annexure D)**
- VIII. The Tenderer should provide onsite warranty/guarantee for a period of minimum two years from the date of installation/fixing. Undertaking to this effect shall be furnished in **Annexure E**.

Price Bid:

The Price Bid as prescribed in PTF (Price Tender Form) with rates / prices should be filled in e-Tendering system only.

7. The bidders are expected to accept all technical / price terms & conditions mentioned in the bid documents. The Tenders not submitted as specified above may be rejected.

Envelope containing Demand Draft of EMD shall be submitted or dropped on or before 3.00p.m on or before **20.03.2019** at National Institute of Fashion Technology, GH – 0, Extension Road, Opp. Infocity, Gandhinagar-382007. The technical bids will be opened on the same day at **04:30** pm in the presence of tenderers who may wish to be present, either by themselves or through their authorized representatives.

8. Price

Basic unit Rate shall be quoted per item as listed in the tender (Annexure C), shall be inclusive of all charges of installation/fixing at NIFT Gandhinagar. The rates should be indicated clearly both in Figures and in words. If there is variation between the rates in Figures and words the lower rate will be taken for evaluation. The rate quoted shall be inclusive of rate of all accessories specified in Annexure –C and no separate rate should be quoted for such accessories.

Validity of the rates quoted in the Tender will be up to 3 months from the date of opening of Tender.

Rates should be quoted only for one model for a single item. If the tenderer quotes rate for more than one model the Tender will be liable for rejection.

6. EARNEST MONEY DEPOSIT & SECURITY DEPOSIT

PLEASE NOTE THAT OFFERS NOT ACCOMPANIED BY THE REQUIRED EMD ARE LIABLE TO BE REJECTED

The Bidders are required to furnish non-interest bearing EMD (Earnest Money Deposit) along with their offer in the form of Demand Draft drawn on any Nationalized Bank favoring "NIFT, Gandhinagar", payable at Gandhinagar (Gujarat) for Rs. 15,000/- (Rupees Fifteen Thousand Only). The agencies claiming exemption of EMD need to submit the document issued by defined Govt. Department/organization in respect of exemption.

6.1. The Earnest Money deposit of the successful bidder shall be forfeited if the bidder

- (i) Misleads NIFT during the course of evaluation of the tender by providing false and misleading information
- (ii) Withdraws tender offer before finalization of the same.
- (iii) Fails to accept the tender, if his/their tender is accepted by NIFT Gandhinagar
- (iv) Fails to deposit the Security deposit within stipulated time limit.
- (v) Fails to complete the work satisfactorily.

6.2. The EMD shall be returned without interest:

- (i) To the unsuccessful bidders after the award of contract.
- (ii) In case bidding process is terminated by NIFT for any reason.

7. As the successful bidder has to deposit a proceed of 10% of quoted price (at serial no-A of Annexure-G) in respect of purchase of Window Roller Curtains as refundable security deposit, the **same will be deducted from the invoice/ bill to be paid**. No interest shall accrue on this deposit, which will be returned after the successful completion of contract and after adjusting dues if any, of the contractor to NIFT. The EMD of successful bidder may be converted as security deposit upon request and after adjustment of EMD proceed, the rest balance proceed will be deducted at the time of payment. The EMD of unsuccessful bidder will be refunded without interest after receiving the "letter of acceptance" of the order from the successful bidder.

The Security Deposit will not bear any interest. The Security Deposit furnished by the Tenderer in respect of his Tender will be returned to him after the lapse of the warranty period of three years.

PENALTY CLAUSE

Agency has to supply and fix the items within 20 days from the date of issuance of Purchase order and strictly in accordance with the terms and conditions of the tender. A penalty @ Rs. 500/- (Five Hundred Only) per day of delay may be imposed except due to any reasons beyond the control of the Agencies (Force Majeure). Director Gandhinagar shall have the sole discretion to waive off such penalty as he deems fit, provided further that the Agency shall explain in writing the reasons which caused such delay.

8. BIDDING DOCUMENT NOT TRANSFERABLE

Bidding document once issued shall not be transferable to any other name.

9. It is the responsibility of bidders to read all terms & conditions of this tender carefully before filling the tender. Incomplete tender documents / or bids not responsive enough to the tender

- terms shall be rejected. NIFT reserves the right to split or reject any or all the tenders without assigning any reason thereof. NIFT shall not be responsible for any postal delays.
10. Any vagueness / incomplete details in the offer shall make it liable to be rejected as such short comings in the offer shall be interpreted as incompetence and disinterest on the part of the bidder to meet tender requirements.
 11. NIFT is NOT bound to accept the lowest tender. NIFT reserves the right to place order for a part of the quantity offered. The rates quoted by the bidder shall be valid for any such part order.
 12. In case of dispute on the interpretation of terms and conditions of the contract, the decision of the Director, NIFT shall be final and binding on both the parties.
 13. The tender bids will be opened **20.03.2019 at 4:00 p.m.** interested parties can remain present while the quotations are being opened by NIFT.
 14. Any attempt at negotiation direct or indirect on the part of a tenderer with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will liable to exclusion from consideration.
 15. The bidder may visit NIFT Campus Gandhinagar for taking ideas regarding dimensions / measurements of the place where the roller curtains are to be fixed. For assistance and any other information the bidder may contact Course Coordinator – FP Department, NIFT Gandhinagar during working days from 10:00 am to 04:00 pm.

(Part - 2)

IMPORTANT INSTRUCTIONS

National Institute of Fashion Technology, Gandhinagar invites tender for the **“Supply and fixing of Window Roller Curtains”**.

Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered.

The bids shall exactly be according to the prescribed formats. Modifications / Rewording of formats shall not be acceptable.

Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.

Incomplete tenders, amendments and additions to tender after opening and late tenders are liable to be ignored.

The Tenders should submit all details as per the format given in Annexure – A to F and H (Technical Bid) duly signed and stamped.

The Price details must be quoted in the PRICE BID only as per format given in Annexure – G and incomplete details on the above will be treated as non-responsive offer, and the tender is liable for rejection. The rates should be kept firm and valid for 3 months from the date of opening the Tender.

The Rates should be quoted for item as per specification and it should be indicated clearly both in words and Figures. The tenderer with full signature should attest any scoring or overwriting. The rate quoted should not be subjected to any price variation clauses.

(Part 3)

TERMS AND CONDITIONS

1. OPENING OF TENDER AND EVALUATION

- i. The tenders received up to 3:00 pm on the last day as mentioned in the Tender Notice will be opened at 4:00 pm on the same day in the presence of such those Tenderer or their representatives who chose to be present at the time of opening.
- ii. The Tenders should be submitted only in the original form obtained from NIFT Gandhinagar or downloaded from the NIFT Website.
- iii. The Tenderers are advised to go through all the terms and conditions carefully. Reporting of any corrections or alteration, etc., after submitting the tender, will not be entertained.
- iv. The Director, NIFT Gandhinagar reserves the right to accept the whole tender or any part thereof or reject all the tenders, in the interest of the NIFT so require, without assigning any reasons whatsoever and to waive any minor discrepancy in the tenders received.
- v. If the successful Tenderer withdraws the tender after intimation of the acceptance of the tender or fails to comply with the conditions above or owing to any other reason, tenderer is unable to execute the contract, the Earnest Money Deposit /Security Deposit by tenderer, will be forfeited along with liability for all damages sustained by the NIFT by reasons of such breach including the liability to pay any difference between the rates accepted by tenderer and those ultimately paid by the NIFT for the procurement and fixing of the Window Roller Curtain i.e. Notional loss suffered by the NIFT such damages, shall be assessed by the Director, NIFT Gandhinagar whose decision is final and the amount assessed is recoverable by proceeding under the suitable law.

2. TENDER EVALUATION CRITERIA

Tenderers who satisfy the conditions stipulated in the tender document and who have supplied all the documents required will alone be considered as qualified Tenderers. The tenders of such qualified Tenderers alone will be considered for "Opening the Price Bid in Envelope B".

The Tenderer must fulfill the following eligibility condition.

- i. Tenderer's sales turnover should not be less than average of Rs. 5 Lakhs (Rupees five Lakhs Only) per annum in the past two years in Window Roller Curtains. The tenderer should submit copies of supporting records to prove the condition.
- ii. The Firm should have all the necessary registrations of the Govt. under the Shop and Establishment Act., PAN Number, GST Registration etc. (enclose all the documents)
- iii. The Technical Bid should be accompanied by Rs. 15,000/- in the form of a bank Demand Draft/Pay Order in favor of NIFT Gandhinagar as an Earnest Money Deposit (EMD).
- iv. The Tender should be a supplier of similar materials for at least two years. The tenderer should submit copies of supporting records to prove the same.

- v. The tenderer should not have been blacklisted by any State Government/Central Government and/or any Central PSU. Declaration to this effect should be furnished in the Technical Bid (Annexure D).
- vi. The L1 Bidder will be selected on the basis of final lump sum price quoted by the agency for supply of required items/specifications and not on item to item basis.

3. RELEASE OF PURCHASE ORDER

It is not binding on the part of the Director, NIFT Gandhinagar to accept the lowest or any other tender and he reserves the right to reject or accept any tender fully or partly or retender without assigning any reason. The Director, NIFT Gandhinagar reserves the right to accept and place the supply orders to the successful tender / tenderer.

The Director, NIFT Gandhinagar also reserves the right to relax or waive any of the tender condition and reject the tender if anyone of the conditions enumerated above is violated or any counter condition is given by the tender.

4. RIGHT OF ACCEPTANCE

NIFT does not bind itself to accept the lowest tender.

5. SUPPLY AND INSTALLATION / FIXING

The items should be delivered, placed, installed and commissioned within 45 days from the date of issue of Purchase order at NIFT Campus, Gh-0 Extension Road, Nr. Infocity, Gandhinagar – 382007.

6. RESPONSIBILITIES

The items supplied should be brand new and should be installed / commissioned at the locations specified by NIFT at no extra cost to NIFT.

7. PRICES:

The vendors are required to quote as per "Annexure G" in page no. 15.

The Bidder shall quote the rates in figures as well as words. The figures should be clearly written and there should be no overwriting.

8. PAYMENT TERMS

Payment will be made on satisfactory delivery, installation & commissioning of Curtains on Windows after satisfactory certification from NIFT authorities.

9. SIGNING OF TENDER:

The individual signing the tender (or the documents in connection with it) must specify whether he / she is signing as:

- i. A sole proprietor of the firm, or constituted attorney of such a proprietor.
- ii. A partner of the firm, if it be a partnership, in which case he must have the authority to refer to arbitration, disputes if any, concerning the business of the partnership, either by virtue of the partnership agreement or power of attorney.
- iii. Authorized signatory of the firm, if it is a company (a letter of the authority in this respect must be enclosed along with the bid)
- iv. A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he has the authority to bind the other and if on inquiry it appears that the

person so signing has no authority do to so, NIFT may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages.

10. RESULTS OF THE TENDER

L1 agency will be considered on the basis of final rate quoted ie; price quoted in respect of supply of Curtains plus taxes and other charges.

11. GENERAL

NIFT reserves the right for any reduction / increase in the scope of work and the same shall be awarded to the vendor at the same unit rate mentioned in their bid.

12. VARIATION IN QUANTITIES


The Director, NIFT, Gandhinagar reserves the right to accept the tender either in full or in part and either to increase or to decrease the quantities.

13. DISPUTE RESOLUTION

Any dispute arising with regards to any aspect of this contract shall be resolved by mutual discussions and consultations between the parties to the contract. In case the dispute remains unresolved through consultation, it shall be referred to an Arbitrator, to be appointed in consultation by the two parties involved in the dispute, as per provisions governing Arbitration Act of the country

14. JURISDICTION

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of suit, any and all actions and proceedings arising out of or relating to the contact (including any arbitration in terms thereof) shall lie only in in the court of competent civil jurisdiction in this behalf at Gandhinagar and only the said courts shall have jurisdiction to entertain and try such action(s) and/or proceedings to the exclusion of all the other courts.



Purchase Officer
NIFT Gandhinagar



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NIFT, Gandhinagar

TECHNICAL BID

ANNEXURE 'A'

EARNEST MONEY DEPOSIT PAYMENT PARTICULARS

I. Number of Demand Drafts/Pay Order enclosed:

Demand Draft/Pay Order particulars

Sl. No.	D.D. No.	Date	Name of the Bank and Place	Amount in Rs.
1.				

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Signature :

Name :

Designation :

Name of the Agency:

Address of the Tenderer:

Seal of Tenderer

Date

Place



राष्ट्रीय फैशन प्रोद्योगिकी संस्थान, गांधीनगर

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NIFT, Gandhinagar

TECHNICAL BID

ANNEXURE 'B'

Sr. No.	Description	Remarks	
01	Name of the Agency		
02	Complete address and contact details		
03	Name and designation of the contact person		
04	Details of work performed during last three years: (Please enclose at least one work order for the each year starting from 2016-17 to 2017-18 for reference)		
05	Details of PAN No.		
06	Details of GST No.		
07	Details of Shop & Establishment Registration No		
08	Annual Turnover for the past two years (as per Audited Annual Accounts)	2016-2017	2017-2018
09	Firm/Company Registration Details		
10	Enclose sample photos/ Testimonials & Technical literature of the Window Roller Curtains for which Tenders is invited: Yes / No		

- All the above copies of documents to be uploaded in technical bid in e-Tendering system.
- Tender not accompanied with above information & documents in support of the same may be summarily rejected, which may be noted.



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Gandhinagar-382 007, दूरभाष / Phone No. 079-23240832, 23240834 Fax No. 079-

TECHNICAL SPECIFICATION

ANNEXURE 'C'

Technical Specifications

[Total Quantity- 2256 Sq.ft.]

Technical Specification for procurement and fixing of 2256 Sq.ft. Roller Curtains for 56 nos. of windows

Sl.no	Technical Details
1	FABRIC 100% POLYESTER TEXTURED FABRIC
2	BLACKOUT 100%
3	WEIGHT 475 GRAMS/SQMTR +/- 5%
4	FABRIC THICKNESS 0.53 MM +/-5%
5	TEARING STRENGTH VERY HIGH
6	COATING ACRYLIC COATING RESISTANT TO CRACKING AND FRAYING
7	CLEANING CONDITIONALLY CLEANBLE WITH DAMP CLOTH
8	WARRANTY : MINIMUM 2YRS FOR ROLLING DRUM

- Sample as per above specifications to be submitted on or before 20.03.2019 at NIFT Gandhinagar in sealed envelope **super scribed with "Sample for supply and fixing of window roller curtains"**
- Sample must be duly stamped and signed by the bidding agency.



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TECHNICAL BID

ANNEXURE 'D'

DECLARATION

I/We having our office as mentioned under declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature

Name

Designation

Name of the Agency

Address of the tenderer

Seal of tenderer

Date

Place



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TECHNICAL BID

ANNEXURE 'E'

UNDERTAKING FOR WARRANTY/GUARANTEE AND FREE SERVICE

I/We hereby accept to provide minimum 2 years onsite warranty/guarantee and Free Service for a period of minimum two years from the **date of installation/fixing** of the items.

Signature

Name

Designation

Name of the Agency

Address of the tenderer

Seal of tenderer :

Date :

Place :



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Technical BID

ANNEXURE 'F'

UNDERTAKING BY THE TENDERER

I/We have carefully gone through the various terms and conditions listed in different sections including Annexures and all other conditions mentioned elsewhere in the tender document for Supply and fixing of Window Roller Curtains at NIFT, Gandhinagar. I/We agree to all these conditions and offer to Supply of Window Roller Curtains. I/We are making this offer after carefully reading the conditions and understanding the same and without any kind of pressure or influence from any source whatsoever. I/We have inspected the Institute premises and have acquainted ourselves with the tasks including quantum of work required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed in the tender document.

Place

Signature of Tenderer

Date

Address : _____

Seal of the Agency



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ANNEXURE 'G'

Price Bid

S. No.	Description of product	Qty.	Price*	
			Rate per sq.ft (Rs)	Total Price in Rs.
A	Window Roller Curtains	2256 Sq.ft.		
	GST			
	Other charges/Taxes , if any			
	Total Cost(Inclusive of all charges)-"A"			

Note- Price offered at "A" above will be including transportation and all other charges. Also GST to be mentioned separately.

(Total Rupees in words

.....) Price* : - Unit price and total price should be inclusive of all taxes. Items quoted must be as per the specifications given.

Signature

Name

Designation

Name of the Agency

Address of the tenderer

Date

Place

Seal of tenderer

Signature of Tenderer



राष्ट्रीय फैशन प्रोद्योगिकी संस्थान, गांधीनगर

National Institute of Fashion Technology, Gandhinagar

(निफ्ट अधिनियम 2006 अंतर्गत वैधानिक संस्थान, वस्त्र मंत्रालय, भारत सरकार)

Statutory Institute under NIFT Act 2006, Ministry of Textiles, Govt. of India

घ - 0 मार्ग, इन्फो सिटी के पास, गांधीनगर - 382 007/ GH-0 Road, Nr. Infocity

Gandhinagar-382 007, दूरभाष / Phone No. 079-23240832, 23240834 Fax No. 079-23240772

TECHNICAL BID

ANNEXURE 'H'

UNDERTAKING BY THE TENDERER

Declaration of supply of required product

I/We certify that the quoted rate of product is as per the specification mentioned in Annexure-C. The product to be supplied will fulfill each and every specification mentioned in Annexure-C for which rate has been quoted. In case of any non-compliance of the same, our EMD/Security deposit may be forfeited by NIFT, Gandhinagar.

Signature

Name

Designation

Name of the Agency

Address of the tenderer

Seal of tenderer

Date

Signature of Tenderer

Place