



**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, गांधीनगर**  
**National Institute of Fashion Technology, Gandhinagar**  
NIFT Campus, GH-0 Road, Nr. Infocity, Gandhinagar-382007.  
P.: 079-23265000; 079-23265012; website : [www.nift.ac.in/gandhinagar](http://www.nift.ac.in/gandhinagar)

**INVITATION FOR EXPRESSION OF INTEREST**

EOI No. NIFT-GNR/Building/883/2018 (PART-II)

Date : 10/06/2024

**Engagement of services as Fire Safety Officer**

NIFT Gandhinagar is an Educational Institution of Design, Management & Technology. A statutory Body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Government of India. National Institute of Fashion Technology, Gandhinagar Campus invites Expression of Interest from Govt Approved Fire Safety Officer as for NIFT Gandhinagar Campus.

**EXPRESSION OF INTEREST (EOI)**

The objective of this EOI is to invite proposals from the interested Fire Safety Officer authorised by State Government for renewal of Fire NOC or service providers for participation in a bid process for engagement of Fire Safety Officer for NIFT Gandhinagar Centre through bidding process.

**EOI Issuing Authority**

This expression of interest (EOI) is intended by the NIFT Gandhinagar. NIFT's decision with regard to the short-listing of Fire Safety Officer authorised by state Government for renewal of Fire NOC and award of work through this EOI shall be final.

a) <b>EOI for</b>	Engagement of Fire Safety Officer for NIFT Gandhinagar Centre.
b) <b>Department</b>	Building
c) <b>Contact Person</b>	Mr. Naveen Guher, Junior Engineer (Electrical)
d) <b>Website</b>	<a href="http://www.nift.ac.in/gandhinagar">www.nift.ac.in/gandhinagar</a>

**CALENDAR OF EVENTS**

The following table enlists important milestones and timelines for completion of bidding process:

Sr. No.	Milestone	Date & Time
1.	Release of Expression of Interest (EOI)	<u>10/06/2024</u>
2.	Last date for submission of EOI	<u>13/06/2024</u>
3.	Opening of EOI	<u>14/06/2024</u>

**AVAILABILITY OF THE EOI DOCUMENTS**

EOI can be downloaded from the NIFT Gandhinagar website ([www.nift.ac.in/gandhinagar](http://www.nift.ac.in/gandhinagar)). The Fire Safety Officer are expected to examine all instructions, forms, terms, requirements and other details in the EOI document. Failure to furnish complete information of Proposal documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

### **VENUE & DEADLINE FOR SUBMISSION OF PROPOSALS**

Proposals, in its complete form in all respects as specified in the EOI, must be submitted at NIFT Gandhinagar Campus at the address specified above. NIFT, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum (To be made available on the NIFT website) in which case all rights and obligations of NIFT and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

### **SCOPE OF WORK :**

It is proposed to have services of Fire Safety Officer for NIFT Gandhinagar Campus, Gandhinagar. The works involves the following activities:

1	Registration of Building occupancy and on line FSCR process
2	Check healthiness of Fire Safety System
3	Release FSC valid up to 2 years
4	Half yearly basis building fire safety inspection for 2 year
5	Half yearly basis building fire drill for 2 year
6	All the unsafe Observations & recommendation must be complied with fire & Life Safety requirement under supervision of designated occupancy official.

- To guide the Institute in various compliance of Fire safety.

<b>Number of Building for which Fire NOC required: block wise with number of floors, Area &amp; Height :</b>					
<b>S. No</b>	<b>Name of Building</b>	<b>Floor</b>	<b>Floor Area in Sq. meter</b>	<b>Built-up Area in Sq. meter.</b>	<b>Building Height (in meter)</b>
1	Academic building	(G+4)	8052.13	12078.195	15
2	Girls Hostel	(G+2)	3305.18	4957.77	10
3	RTDC building	(G+2)	3250	4875	10
4	Auditorium building	Ground	896	1344	3

### **A. CONDITIONS UNDER WHICH THIS EOI IS ISSUED**

1. The Bidders are required to submit EOI in Financial bid in **Annexure A**. The L1 will be decided on lowest price quoted by the bidder.
2. The proposal and all correspondence and documents shall be written in English.
3. "EOI is Invited from Govt. Approved FSO"

### **B. ELIGIBILITY CRITERIA: DOCUMENTARY EVIDENCE TO BE SUBMITTED TO SUPPORT ELIGIBILITY**

The FSO or Service provider should have extensive and proven mix of skill and expertise in the field

of Fire System. Previous experience of similar work is essential. The Govt. Approved FSO must meet the following minimum criteria.

- a. Fire safety Officer should submitted State Govt. Authorised letter for renewal of Fire NOC.
- b. Other documents i.e copy Pan Card , Adhar Card

**C. PROPOSAL SUBMISSION IN PRESCRIBED ATTACHED FORMAT.**

- a) Interested Fire safety Officer should submit financial proposals in annexures namely.
- b) "EOI is invited from Govt Approved FSO"

**D Financial Proposal-As per Annexure-A**

**The financial proposal must be submitted in sealed envelopes indicating clearly on envelopes as "FINANCIAL PROPOSAL", Financial proposal super scribed with "FINANCIAL PROPOSAL".** The envelopes containing the Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall super scribed with "**Expression of Interest for a) Fire safety Officer for NIFT Gandhinagar.**"

**DOCUMENTARY EVIDENCE TO BE SUBMITTED TO SUPPORT ELIGIBILITY):**

Fire safety Officer should submit State Govt. Authorised letter for renewal of Fire NOC.

**ii. FINANCIAL PROPOSAL (Annexure "A")** which includes:

- Financial bid shall be quoted in a separate envelope marked " Financial Proposal" and should contain only prices for their services and renewal of fire NOC. Any Conditions given in this part shall not be considered and if insisted upon by the bidder, shall render the EOI liable for rejection.
- Price Bid (in Indian Rupees) should be in the form or a lump sum amount for the entire Scope of Job.
- The lump sum quote should be inclusive of all expenses which the Govt. approved FSO may incur while executing the assignment including Travel, Boarding & Lodging as required.

**E. Terms of Payment:**

100% Payment shall be released after submission of invoice along with Fire NOC. No advance payment shall be made.

**F. Evaluation:**

Evaluations will be based on documentary evidence submitted by the applicant.

The financial proposals of will be opened and the final selection will be made based upon the lowest cost quoted.

**G. DATE FOR SUBMISSION OF PROPOSAL**

The last date for submission of proposal is 13/6/2024

**Submission of proposals should be addressed to:**

The Joint Director (I/c.)  
National Institute of Fashion Technology,  
NIFT Campus, Gh-0 'Road, Nr. Infocity, Gandhinagar-382007 (Gujarat)

**ANNEXURE - A**

**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, गांधीनगर**  
**National Institute of Fashion Technology, Gandhinagar**

**PRICE PROPOSAL/FINANCIAL PROPOSAL**  
**(To be filled up by the Bidders)**

EOI No. NIFT-GNR/Building/883/2018 (PART-II)

Date: /06/2024

Name of Job: Renewal of Fire NOC & Providing Services as Fire Safety Officer for NIFT  
GANDHINAGAR

<b>Sr. No.</b>	<b>Description</b>	<b>Amount in (Rs.)</b>
1.	Renewal of Fire NOC & Providing Services as Fire Safety Officer for NIFT GANDHINAGAR.  (Price Bid (in Indian Rupees) should be in the form of a lump sum amount Inclusive of all taxes, travel boarding, lodging etc., for execution of the entire Scope of work)	

Total amount (in words):

Rupees.....

Date: (SEAL, NAME & SIGNATURE OF GOVT. APPROVED FIRE SAFETY OFFICER)