



**राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, गांधीनगर**  
**National Institute of Fashion Technology, Gandhinagar**

(निफ्ट अधिनियम 2006 अंतर्गत वैधानिक संस्थान, वस्त्र मंत्रालय, भारत सरकार)

Statutory Institute under NIFT Act 2006, Ministry of Textiles, Govt. of India

GH-0 Road, Gandhinagar-382 007, Phone No. 079-23240832, 23240834 Fax No. 079-23240772

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**निविदा दस्तावेज़ / TENDER DOCUMENT**

निफ्ट-गांधीनगर में गर्ल्स हॉस्टल में सीमेंट शीट उपलब्ध कराने और लगाने के लिए  
निविदा

**Tender for Providing & fixing of Cement Sheet at Girls hostel at  
NIFT- Gandhinagar**

**Tender No. NIFT-GNR/Build/Cement Sheet/ Hostel/2024-25**

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NIFT Campus, GH-0 Road, Gandhinagar-382007

दरभाष / Phone No. 079-23240832, 23240834, Fax No. 079-23240772



# राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, गांधीनगर National Institute of Fashion Technology, Gandhinagar

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## निविदा आमंत्रण सूचना NOTICE INVITING TENDER

**निफ्ट-गांधीनगर में गर्ल्स हॉस्टल में सीमेंट शीट उपलब्ध कराने और लगाने के लिए निविदा**  
**Tender for Providing & fixing of Cement Sheet at Girls hostel at NIFT-  
Gandhinagar**

**Tender No. NIFT-GNR/Build/Cement Sheet/ Hostel/2024-25**

ई-बोलियां इलेक्ट्रॉनिक टेंडरिंग प्रक्रिया के माध्यम से आमंत्रित की जाती हैं और टेंडर दस्तावेज़ केंद्रीय सार्वजनिक खरीद पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) पर प्रकाशित किया गया है।

E-Bids are invited through the electronic tendering process and the tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>).

निविदा दस्तावेज़ की एक प्रति निफ्ट वेबसाइट (यूआरएल): <https://www.nift.ac.in/gandhinagar/tenders> पर भी उपलब्ध है।

A copy of the Tender Document is also available on NIFT website (URL: <https://www.nift.ac.in/gandhinagar/tenders>).

ई-बोलियां केवल केंद्रीय सार्वजनिक खरीद पोर्टल के माध्यम से जमा की जाएंगी (URL: <http://eprocure.gov.in/eprocure/app>) | किसी अन्य रूप में बोलियाँ स्वीकार नहीं की जाएंगी | संभावित बोलीदाताओं को पोर्टल पर निविदा विवरण में निर्दिष्ट समय सीमा का पालन करना चाहिए |

The submission of e-Bids will be only through the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). Bids will not be accepted in any other form. The prospective bidders should adhere to deadlines specified in tender details on the portal.

निविदा प्रक्रिया के लिए समय सारणी/ Time schedule for tender process:

ई-निविदा कार्यक्रम /TENDER EVENTS	दिनांक /DATES
ई-निविदा जारी करने की तिथि Date of Issue of e-Tender	02.07.2024
ई-निविदा के माध्यम से बोली जमा करने की अंतिम तिथि Last date of bid submission through e-Tender	16.07.2024, 1100 Hours
तकनीकी बोली खोलने की तिथि और समय. Date and Time of Opening of Technical Bid	17.07.2024, 1100 Hours
मूल्य बोली खोलने की तिथि और समय Date and Time of Opening of Price Bid	Date shall be communicated separately

निविदा शुल्क /Tender Fee: NIL

बयाना राशि / EMD: ₹ 21,750/- का डिमांड ड्राफ्ट "नेशनल इंस्टीट्यूट ऑफ फैशन प्रौद्योगिकी, गांधीनगर" के पक्ष में गांधीनगर/अहमदाबाद में देय ईएमडी के अलग कवर में जमा किया जाना है। / ₹ 21,750/- (Twenty One Thousand Seven Hundred Fifty Only) form of Demand Draft in Favour of "National Institute of Fashion Technology, Gandhinagar" payable at Gandhinagar / Ahmedabad to be submitted in separate cover of EMD.

ईएमडी से छूट : गुजरात राज्य / उपयुक्त राज्य सरकार के लघु उद्योगों के तहत पंजीकृत सूक्ष्म और लघु औद्योगिक इकाइयाँ। और निविदा के तहत आइटम के लिए सीएसपीओ / एनएससीआई / डीजीएस एंड डी पंजीकरण प्रमाण पत्र के साथ बाद में पंजीकरण रखने वाले अपने एसएसआई (एसएसआई / एमएसएमई भाग - II / उद्योग आधार ज्ञापन) और सीएसपीओ / की विधिवत सत्यापित प्रतियाँ जमा करने पर ईएमडी के भुगतान से छूट के लिए पात्र होंगे।

Exemption of EMD: The Micro and Small scale industrial units registered under small scale industries of Gujarat state / Appropriate State Govt. and holding subsequent registration with CSPO / NSCI / DGS&D registration certificates for the item under tender will be eligible for exemption from payment of EMD on submission of duly attested copies of their SSI (SSI / MSME Part – II / Udhog aadhar memorandum) & CSPO / NSC / DGS&D registration certificate in EMD cover

Exemption of turn over & Experience: Exemption of turn over and Experience will be applicable to MSME bidders as per policy circular 1(2)(1)/2016MA Dated-10th march 2016 issued by Govt. of India Ministry of Micro, small ,Medium Enterprises.

**Joint Director  
NIFT Gandhinagar**

## Index

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Sr. No	Particulars	Page No.
1	परिचय / Introduction	5
2	ऑनलाइन बोली प्रस्तुत करने के लिए परियोजना और दिशानिर्देश का परिचय (खंड – I) / Introduction to Project & Guideline for Online Bid Submission (Section-I)	6 – 10
3	बोलीदाताओं के लिए निर्देश (खंड – I) / Instruction for Bidders (Section-II)	11 – 13
4	काम की गुंजाइश / Scope of Work (Annexure-A)	14
5	तकनीकी योग्यता मानदंड और संबंधित प्रारूप / Technical qualifying criteria and Related formats-Table-1 (Annexure – B)	15
6	Format B1 to B9	16-24
7	नियम और शर्तें / Terms and Conditions (Section-III)	25– 30
8	ब्रांड मॉडल के लिए अमूल्य BOQ का विवरण / Unpriced BOQ for make model details	31
9	वाणिज्यिक अनुपालन विवरण / Commercial Compliance Statement (Annexure – C)	32
10	मूल्य बोली प्रारूप / Price Bid format (Annexure-D)	33

## परिचय / INTRODUCTION

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नेशनल इंस्टीट्यूट ऑफ फैशन प्रौद्योगिकी (NIFT) की स्थापना 1986 में कपड़ा मंत्रालय, भारत सरकार द्वारा की गई थी, जिसे शिक्षा और अनुसंधान के प्रचार और विकास के लिए 2006 में संसद के अधिनियम (NIFT अधिनियम 2006) के तहत वैधानिक दर्जा दिया गया है। निफ्ट अपने 18 केंद्रों के नेटवर्क के माध्यम से देश भर में फैशन व्यवसाय शिक्षा प्रदान करता है। यह फैशन के क्षेत्र में पेशेवर और छात्रों की विशेष जरूरतों को पूरा करने के लिए डिजाइन और प्रौद्योगिकी में चार साल का स्नातक (यूजी) कार्यक्रम, डिजाइन, फैशन प्रबंधन और फैशन प्रौद्योगिकी में दो साल का स्नातकोत्तर (पीजी) कार्यक्रम और छोटी अवधि का शिक्षा कार्यक्रम प्रदान करता है। निफ्ट का प्रधान कार्यालय नई दिल्ली में है और इसके परिसर बेंगलुरु, भोपाल, भुवनेश्वर, चेन्नई, गांधीनगर, हैदराबाद, जोधपुर, कांगड़ा, कन्नूर, कोलकाता, मुंबई, नई दिल्ली, पटना, रायबरेली, शिलांग, श्रीनगर और दमन में स्थित हैं। निफ्ट गांधीनगर परिसर जीएच-0 रोड, गांधीनगर पर स्थित है।

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 18 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong, Srinagar and Daman. NIFT Gandhinagar Campus is situated on Gh-0 Road, Gandhinagar.

## Section – I

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### परियोजना का परिचय / INTRODUCTION OF THE PROJECT

राष्ट्रीय फैशन प्रौद्योगिकी संस्थान की स्थापना 1986 में कपड़ा मंत्रालय, भारत सरकार के तत्वावधान में की गई थी। यह डिजाइन प्रबंधन और प्रौद्योगिकी के प्रमुख संस्थान के रूप में उभरा है।

National Institute of Fashion Technology was set up in 1986 under the aegis of the Ministry of Textiles, Government of India. It has emerged as the premier Institute of Design Management and Technology.

ई-बोलियां "निफ्ट, गांधीनगर में सीमेंट शीट उपलब्ध कराने और लगाने के लिए निविदा" की इलेक्ट्रॉनिक निविदा प्रक्रिया के माध्यम से आमंत्रित की जाती हैं और निविदा दस्तावेज केंद्रीय सार्वजनिक खरीद पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/>) पर प्रकाशित किया गया है। निविदा दस्तावेज की एक प्रति निफ्ट वेबसाइट (यूआरएल: <https://www.nift.ac.in/gandhinagar/tenders>) पर भी उपलब्ध है। ई-बोलियां केवल केंद्रीय सार्वजनिक खरीद पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) के माध्यम से जमा की जाएंगी। किसी अन्य रूप में बोलियाँ स्वीकार नहीं की जाएंगी। संभावित बोलीदाताओं को पोर्टल पर निविदा विवरण में निर्दिष्ट समय सीमा का पालन करना चाहिए।

E-Bids are invited through the electronic tendering process of “Providing & fixing of Cement Sheet at Girls hostel & other civil work “at NIFT- Gandhinagar” and the tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). A copy of the Tender Document is also available on NIFT website (URL: <https://www.nift.ac.in/gandhinagar/tenders>). The submission of e- Bids will be only through the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). Bids will not be accepted in any other form. The prospective bidders should adhere to deadlines specified in tender details on the portal.

### समापन विवरण / COMPLETION DETAILS

इन कार्यों को पीओ जारी होने की तारीख से 60- 90 दिनों की अवधि के भीतर (सभी प्रकार से स्वीकृति के लिए तैयार होना चाहिए) पूरा करने का प्रस्ताव है। कार्यों की प्रकृति में मोटे तौर पर अनुभाग - II, अनुलग्नक - ए: कार्य का दायरा और विशिष्टताएं शामिल हैं।

It is proposed to complete these works (should be ready for acceptance in all respect) within a period of 60 – 90 days from the date of PO issued. The nature of works broadly comprises as mentioned in **Section – II, Annexure – A: Scope of Work & Specifications.**

### निविदा दस्तावेज का संशोधन / AMENDMENT OF TENDER DOCUMENT:

बोली जमा करने की अंतिम तिथि से एक दिन पहले तक किसी भी समय, निफ्ट किसी भी कारण से, चाहे स्वयं की पहल पर या संभावित बोलीदाता द्वारा अनुरोधित स्पष्टीकरण के जवाब में, संशोधन द्वारा बोली दस्तावेज को संशोधित कर सकता है। दस्तावेज में किए गए सभी संशोधनों की सूचना केंद्रीय सार्वजनिक खरीद (सीपीपी) पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) के माध्यम से दी जाएगी। ऐसे सभी संशोधन सभी बोलीदाताओं पर बाध्यकारी होंगे। बोलीदाताओं को आवश्यक अपडेट की जांच के लिए नियमित आधार पर उपरोक्त वेबसाइट पर जाने की भी सलाह दी जाती है। निफ्ट के पास इस निविदा के सूचकांक में उल्लिखित तिथियों में संशोधन करने का अधिकार भी सुरक्षित है।

At any time till one day before the deadline for submission of Bids, NIFT may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by amendment. All the amendments made in the document would be informed through the Central Public Procurement (CPP) Portal (URL:

<http://eprocure.gov.in/eprocure/app>). All such amendments shall be binding on all the Bidders. The Bidders are also advised to visit the aforementioned website on regular basis for checking necessary updates. NIFT also reserves the rights to amend the dates mentioned in Index of this tender.

## **ऑनलाइन बोली जमा करने के लिए दिशानिर्देश / GUIDELINES FOR ONLINE BID SUBMISSION**

व्यय के एसओआई के निर्देशों के अनुसार, यह निविदा दस्तावेज़ केंद्रीय सार्वजनिक खरीद पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) पर प्रकाशित किया गया है। बोलीदाताओं को वैध डिजिटल हस्ताक्षर प्रमाणपत्रों का उपयोग करके सीपीपी पोर्टल पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करने की आवश्यकता होती है। नीचे दिए गए निर्देश बोलीदाताओं को सीपीपी पोर्टल पर पंजीकरण करने, आवश्यकताओं के अनुसार अपनी बोलियां तैयार करने और सीपीपी पोर्टल पर अपनी बोलियां ऑनलाइन जमा करने में सहायता करने के लिए हैं। सीपीपी पोर्टल पर ऑनलाइन बोलियां जमा करने के लिए उपयोगी अधिक जानकारी यहां प्राप्त की जा सकती है: <http://eprocure.gov.in/eprocure/app>.

As per the directives of SOI of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

### **पंजीकरण / Registration**

ए) बोलीदाताओं को "नामांकन के लिए यहां क्लिक करें" लिंक पर क्लिक करके केंद्रीय सार्वजनिक खरीद पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) के ई-प्रोक्योरमेंट मॉड्यूल पर नामांकन करना आवश्यक है। सीपीपी पोर्टल पर नामांकन नि:शुल्क है।

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.

बी) नामांकन प्रक्रिया के भाग के रूप में, बोलीदाताओं को एक अद्वितीय उपयोगकर्ता नाम चुनना होगा और अपने खातों के लिए एक पासवर्ड निर्दिष्ट करना होगा।

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

सी) बोलीदाताओं को पंजीकरण प्रक्रिया के हिस्से के रूप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करने की सलाह दी जाती है। इनका उपयोग सीपीपी पोर्टल से किसी भी संचार के लिए किया जाएगा।

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

डी) नामांकन पर, बोलीदाताओं को सीसीए इंडिया (जैसे सिफ़ी / टीसीएस / एन-कोड / ई-मुद्रा आदि) उनकी प्रोफ़ाइल के साथ मान्यता प्राप्त किसी भी प्रमाणन प्राधिकारी द्वारा जारी अपना वैध डिजिटल हस्ताक्षर प्रमाणपत्र (कक्षा II या कक्षा III प्रमाण पत्र) पंजीकृत करना आवश्यक होगा।

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized

by CCA India (e.g. Sify / TCS / n-Code / e-Mudhra etc.), with their profile.

ई) बोली लगाने वाले को केवल एक वैध डीएससी पंजीकृत होना चाहिए। कृपया ध्यान दें कि बोली लगाने वाले यह सुनिश्चित करने के लिए जिम्मेदार हैं कि वे अपने डीएससी दूसरों को उधार न दें जिससे दुरुपयोग हो सकता है।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

एँफ़) इसके बाद बोलीदाता अपना यूजर आईडी/पासवर्ड और डीएससी/ई-टोकन का पासवर्ड दर्ज करके सुरक्षित लॉग-इन के माध्यम से साइट पर लॉग इन करता है।

Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **निविदा दस्तावेज़ों की खोज / Searching for Tender Documents**

क) बोलीदाताओं को कई मापदंडों के आधार पर सक्रिय निविदाओं को खोजने की सुविधा प्रदान करने के लिए सीपीपी पोर्टल में विभिन्न खोज विकल्प बनाए गए हैं। इन मापदंडों में निविदा आईडी, संगठन का नाम, स्थान, तिथि, मूल्य आदि शामिल हो सकते हैं। निविदाओं के लिए उन्नत खोज का एक विकल्प भी है, जिसमें बोली लगाने वाले सीपीपी पोर्टल पर प्रकाशित निविदा की खोज करने के लिए कई खोज मापदंडों जैसे संगठन का नाम, अनुबंध का रूप, स्थान, तिथि, अन्य कीवर्ड आदि को जोड़ सकते हैं।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

ख) एक बार जब बोली लगाने वालों ने उन निविदाओं का चयन कर लिया जिनमें वे रुचि रखते हैं, तो वे आवश्यक दस्तावेज़/निविदा कार्यक्रम डाउनलोड कर सकते हैं। इन निविदाओं को संबंधित "माई टेंडर्स" फ़ोल्डर में ले जाया जा सकता है। इससे सीपीपी पोर्टल निविदा दस्तावेज़ में कोई शुद्धिपत्र जारी होने की स्थिति में बोलीदाताओं को एसएमएस/ई-मेल के माध्यम से सूचित करने में सक्षम होगा।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

ग) यदि बोलीदाता हेल्पडेस्क से कोई स्पष्टीकरण/सहायता प्राप्त करना चाहता है तो उसे प्रत्येक निविदा को सौंपी गई विशिष्ट निविदा आईडी को नोट कर लेना चाहिए।

The bidder should make a note of the unique Tender ID assigned to each tender in case they want to obtain any clarification / help from the Helpdesk.

### **निविदा की तैयारी / Preparation of Bids**

ए) बोली लगाने वाले को अपनी बोली जमा करने से पहले निविदा दस्तावेज़ पर प्रकाशित किसी भी शुद्धिपत्र को ध्यान में रखना चाहिए।

Bidder should take into account any corrigendum published on the tender document before



submitting their bids.

बी) बोली के भाग के रूप में प्रस्तुत किए जाने वाले आवश्यक दस्तावेजों को समझने के लिए कृपया निविदा दस्तावेज को ध्यान से पढ़ें। कृपया उन कवरों की संख्या पर ध्यान दें जिनमें बोली दस्तावेज जमा किए जाने हैं, दस्तावेजों की संख्या - जिसमें प्रस्तुत किए जाने वाले प्रत्येक दस्तावेज के नाम और सामग्री शामिल हैं। इनमें से कोई भी विचलन बोली को अस्वीकार कर सकता है।

Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

सी) बोलीदाता को पहले से ही तैयार रहना चाहिए, प्रस्तुत किए जाने वाले बोली दस्तावेज निविदा दस्तावेज/अनुसूची में बताए अनुसार प्रस्तुत किए जाने चाहिए और आम तौर पर, वे पीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ प्रारूप में हो सकते हैं। बोली दस्तावेजों को काले और सफेद विकल्प के साथ 100 डीपीआई पर स्कैन किया जा सकता है।

Bidder should prepare in advance, the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

### **बोलियाँ प्रस्तुत करना / Submission of Bids**

ए) बोली लगाने वाले को बोली जमा करने के लिए पहले ही साइट पर लॉग इन करना चाहिए ताकि वह समय पर यानी बोली जमा करने के समय पर या उससे पहले बोली अपलोड कर सके। अन्य मुद्दों के कारण किसी भी देरी के लिए बोलीदाता जिम्मेदार होगा।

Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

बी) बोली लगाने वाले को निविदा दस्तावेज में बताए अनुसार आवश्यक बोली दस्तावेजों को एक-एक करके डिजिटल रूप से हस्ताक्षरित और अपलोड करना होगा।

The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

सी) सभी बोलीदाताओं द्वारा भरे जाने वाले निविदा दस्तावेज के साथ एक मानक BOQ प्रारूप प्रदान किया गया है। बोलीदाताओं से अनुरोध है कि वे ध्यान दें कि उन्हें अपनी वित्तीय बोलियाँ आवश्यक रूप से दिए गए प्रारूप में ही जमा करनी चाहिए और कोई अन्य प्रारूप स्वीकार्य नहीं है। बोलीदाताओं को बीओक्यू फ़ाइल डाउनलोड करनी होगी, इसे खोलना होगा और अपने संबंधित वित्तीय उद्धरण और अन्य विवरण (जैसे बोली लगाने वाले का नाम) के साथ नीले/एक्वा रंग (असुरक्षित) कोशिकाओं को पूरा करना होगा। कोई अन्य सेल नहीं बदला जाना चाहिए। एक बार विवरण पूरा हो जाने के बाद, बोलीदाता को इसे सहेजना चाहिए और फ़ाइल नाम बदले बिना इसे ऑनलाइन जमा करना चाहिए। यदि बीओक्यू फ़ाइल बोलीदाता द्वारा संशोधित पाई जाती है, तो बोली अस्वीकार कर दी जाएगी।

A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the Blue/Aqua colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

डी) सर्वर समय (जो बोलीदाताओं (डैशबोर्ड) पर प्रदर्शित होता है) को बोलीदाताओं द्वारा बोलियां जमा करने, बोलियां खोलने आदि की समय सीमा को संदर्भित करने के लिए मानक समय माना जाएगा। बोलीदाताओं को बोली जमा करते समय इस समय का पालन करना चाहिए।

The server time (which is displayed on the bidders (dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

ई) डेटा की गोपनीयता सुनिश्चित करने के लिए बोलीदाताओं द्वारा प्रस्तुत किए जाने वाले सभी दस्तावेजों को पीकेआई एन्क्रिप्शन तकनीकों का उपयोग करके एन्क्रिप्ट किया जाएगा। दर्ज किए गए डेटा को बोली खोलने के समय तक अनधिकृत व्यक्तियों द्वारा नहीं देखा जा सकता है। सुरक्षित सॉकेट लेयर 128-बिट एन्क्रिप्शन तकनीक का उपयोग करके बोलियों की गोपनीयता बनाए रखी जाती है। संवेदनशील क्षेत्रों का डेटा भंडारण एन्क्रिप्शन किया जाता है।

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.

एफ) अपलोड किए गए निविदा दस्तावेज अधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही पढ़ने योग्य हो जाते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

ग) बोलियां सफल और समय पर जमा होने पर, पोर्टल एक सफल बोली जमा करने का संदेश देगा और बोली संख्या के साथ एक बोली सारांश और अन्य सभी प्रासंगिक विवरणों के साथ बोली जमा करने की तारीख और समय प्रदर्शित किया जाएगा।

Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date and time of submission of the bid with all other relevant details.

एच) कृपया अनुपालन शीट की एक पीडीएफ फाइल में सभी प्रासंगिक दस्तावेजों की स्कैन की गई पीडीएफ जोड़ें।

Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

### **बोलीदाताओं को सहायता / Assistance to Bidders**

क) निविदा दस्तावेज और उसमें शामिल नियमों और शर्तों से संबंधित कोई भी प्रश्न निविदा आमंत्रित प्राधिकारी या नीचे दिए गए संबंधित संपर्क व्यक्ति को संबोधित किया जाना चाहिए।

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated as under.

**Helpline Numbers: 079-23265015 & 079-23265017**

बी) ऑनलाइन बोली जमा करने की प्रक्रिया से संबंधित कोई भी प्रश्न या सामान्य तौर पर सीपीपी पोर्टल से संबंधित प्रश्न 24x7 सीपीपी पोर्टल हेल्पडेस्क पर भेजे जा सकते हैं।

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**Helpline Numbers: 0120-4001 002; 0120-4001 005; 0120-6277 787;**

## Section – II

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### बोलीदाताओं के लिए निर्देश / INSTRUCTIONS FOR BIDDERS

1. बोलीदाताओं से अनुरोध है कि वे संलग्न प्रारूप के अनुसार दो भागों में तकनीकी-वाणिज्यिक प्रस्ताव प्रस्तुत करें, जो कि अनुबंध - ए में दिए गए "कार्य के दायरे" के अनुसार ही हों।

Bidders are requested to submit techno- commercial offer in two parts as per enclosed formats, strictly as per the "scope of work" given in **Annexure – A**.

2. बोलीदाता को तकनीकी विवरण (अनुलग्नक - ए से डी) और अनुबंध - सी (बीओक्यू) में उल्लिखित वाणिज्यिक विवरण के अनुसार निविदा प्रस्तुत करनी होगी।

Bidder shall submit tender as per technical details (**Annexure – A to D**) and commercial details mentioned in **Annexure – C** (BOQ).

3. बोलीदाताओं से अपेक्षा की जाती है कि वे बोली दस्तावेजों में उल्लिखित सभी तकनीकी/वाणिज्यिक नियमों और शर्तों को स्वीकार करें। नियमों और शर्तों में किसी भी विचलन को संलग्न प्रारूप के अनुसार 'तकनीकी और वाणिज्यिक विचलन पत्रक' में स्पष्ट रूप से उल्लेख किया जाना चाहिए। हालाँकि, निफ्ट किसी भी या सभी प्रस्तावों को विचलन (यदि कोई हो) के साथ अस्वीकार करने का अधिकार सुरक्षित रखता है, जिसका स्पष्ट रूप से इसके औचित्य के साथ उल्लेख किया जाना चाहिए।

The Bidders are expected to accept all technical / commercial terms & Conditions mentioned in the Bid documents. Any deviations in the terms & conditions should be clearly mentioned in 'Technical & Commercial Deviation Sheets' as per the formats attached. NIFT, however, reserves the right to reject any or all the offers with deviations, (if any) which should be clearly mentioned along with the justification for the same.

4. केवल ऑनलाइन माध्यम से प्रस्तुत किए गए प्रस्तावों पर ही विचार किया जाएगा। भौतिक रूप/फैक्स या ऊपर निर्दिष्ट के अलावा किसी अन्य तरीके से प्रस्तुत प्रस्तावों पर विचार नहीं किया जाएगा। बोलियां बिल्कुल निर्धारित प्रारूप के अनुसार होंगी। प्रारूपों में संशोधन/पुनर्लेखन स्वीकार्य नहीं होगा।

Offers submitted online mode will only be considered. Offers submitted by physical form / fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.

5. यह निविदा दो बोली प्रणाली में है; तदनुसार, बोलीदाताओं को अपनी बोलियाँ जमा करनी होंगी:

This tender is in Two Bid system; accordingly, bidders are required to submit their bids:

**Part A — Technical Bid and Part B — Commercial Bid.**

### तकनीकी बोली / TECHNICAL BID

प्रारूप बी5 में संलग्न प्रारूप के अनुसार प्रमुख निर्माता/ओईएम से प्राधिकार पत्र (केवल चैनल भागीदारों के लिए लागू)। Authority letter from principal manufacturer / OEM (Applicable only for channel partners) as per format attached in **Format B5**.

नियम एवं शर्तों का तकनीकी अनुपालन - अनुबंध-बी में दिए गए प्रारूप के अनुसार।

Technical compliance of Terms and Conditions — as per format given in **Annexure – B**.

अनुबंध-बी में दिए गए प्रारूप के अनुसार तकनीकी ब्रोशर के साथ पेश किए जाने वाले उत्पादों की तकनीकी विशिष्टताएं।  
Technical Specifications of the products being offered along with technical brochures as given format in **Annexure – B**.

संलग्न मूल्य बोली के प्रारूप को छोड़कर किसी भी मूल्य का उल्लेख नहीं किया जाना चाहिए।  
No Prices Should be mentioned except in format of price bid attached.

योग्यता मानदंड: बोली लगाने वाले को तालिका - 1 में पात्रता मानदंड में उल्लिखित सभी नियम और शर्तों को स्वीकार करना होगा।

Qualifying Criteria: Bidder must accept all the Term and Conditions as mentioned in eligibility criteria at **Table – 1**.

किसी भी स्थिति में कोई भी नियम एवं शर्तें या तकनीकी विचलन या कोई अन्य संशोधन मूल्य बोली में शामिल नहीं किया जाएगा। वाणिज्यिक बोली का मूल्यांकन करते समय किसी भी अतिरिक्त विकल्प, शर्तों आदि को नजरअंदाज कर दिया जाएगा।  
In no case any terms and conditions or technical deviations or any other amendment shall be included in the Price Bid. Any additional options, terms etc. shall be ignored while evaluating the Commercial Bid.

सभी दस्तावेज हिंदी या अंग्रेजी में होने आवश्यक हैं।  
All documentations are required to be in Hindi or English.

निविदा साफ-सुथरी सुपाठ्य एवं सही प्रविष्टियों से भरी होनी चाहिए। निविदा में अस्पष्ट आंकड़े, मिटाने और परिवर्तन की अनुमति नहीं है।  
Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.

इन शर्तों का पालन न करने पर निविदा रद्द कर दी जायेगी। कृपया किसी भी गलती को काट दें और उसे पुनः लिखें तथा प्रतिहस्ताक्षर करें।

Failure to comply with these conditions will render the tender void. Please cross out any mistakes and rewrite the same and counter sign.

अपूर्ण निविदाएं, खुलने के बाद निविदा में संशोधन और परिवर्धन और देर से निविदाएं नजरअंदाज किए जाने योग्य हैं।  
Incomplete tenders, amendments and additions to tender after opening and late tenders are liable to be ignored.

बोली जमा करने, निविदा खोलने की बैठक में भाग लेने, प्रदर्शन/प्रस्तुति की व्यवस्था आदि में शामिल लागत बोलीदाता द्वारा वहन की जाएगी।

Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the Demonstration / presentation etc. shall be borne by the bidder.

#### निविदा पर हस्ताक्षर / SIGNING OF TENDER

निविदा (या इसके संबंध में दस्तावेज़) पर हस्ताक्षर करने वाले व्यक्ति को यह निर्दिष्ट करना होगा कि क्या वह इस प्रकार हस्ताक्षर कर रहा है:

The individual signing the tender (or the documents in connection with it) must specify whether he / she is signing as:

फर्म का एकमात्र मालिक, या ऐसे मालिक का गठित वकील।

A sole proprietor of the firm, or constituted attorney of such a proprietor.

फर्म का एक भागीदार, यदि यह एक साझेदारी है, तो उस स्थिति में उसके पास साझेदारी के व्यवसाय से संबंधित मध्यस्थता, विवादों, यदि कोई हो, को संदर्भित करने का अधिकार होना चाहिए। या तो साझेदारी समझौते या पावर ऑफ अटॉर्नी के आधार पर।

A partner of the firm, if it be a partnership, in which case he must have the authority to refer to arbitration, disputes if any, concerning the business of the partnership. Either by virtue of the partnership agreement or power of attorney.

फर्म का अधिकृत हस्ताक्षरकर्ता, यदि यह एक कंपनी है (इस संबंध में प्राधिकरण का एक पत्र बोली के साथ संलग्न किया जाना चाहिए)

Authorized signatory of the firm, if it is a company (a letter of the authority in this respect must be enclosed along with the bid)

किसी अन्य व्यक्ति की ओर से निविदा प्रपत्र या उसके किसी भाग पर हस्ताक्षर करने वाले व्यक्ति को यह माना जाएगा कि उसके पास दूसरे को बाध्य करने का अधिकार है और यदि पूछताछ पर ऐसा प्रतीत होता है कि हस्ताक्षर करने वाले व्यक्ति के पास ऐसा करने का कोई अधिकार नहीं है, तो निफ्ट अन्य नागरिक और आपराधिक उपायों पर प्रतिकूल प्रभाव डाले बिना, अनुबंध रद्द कर सकता है और हस्ताक्षरकर्ता को सभी लागतों और क्षति के लिए उत्तरदायी ठहरा सकता है।

A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he has the authority to bind the other and if on inquiry it appears that the person so signing has no authority to do so, NIFT may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages.

निविदा प्रस्ताव के प्रयोजन के लिए निविदा प्रपत्र के प्रत्येक पृष्ठ, खरीद के लिए समझौते और स्थापना और रखरखाव के लिए समझौते पर हस्ताक्षर और मुहर लगाई जानी चाहिए।

Each page of the tender form, agreement for purchase and agreement for installation and Maintenance should be signed and stamped for the purpose of the tender offer.

## **Annexure – A:**

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### **SCOPE OF WORK & SPECIFICATIONS**

- a. The Successful Bidder shall be responsible to complete the works as per BoQ in all respects and satisfactory performance of complete system.
- b. The Successful Bidder shall be responsible to complete the Providing & fixing of Cement Sheet at every Common wall of washroom & Student Room (Total Washrooms is 15 Nos) and painting works for match the existing colour, Application of Antitermit at Hostel & Campus Building, , etc. completed or as per direction of Engineer in charge. Submission of the tender implies that these conditions of tender have been read by the bidders and is aware of the scope of the work and they use only quality Materials to be applying as per given in makes Annexure-B “Make list”.

### **IMPORTANT:**

**Necessary hardware as per design and instruction as directed by site in-charge or architect. Complete work project as per detail drawing. The rate shall including all materials, labour and transportation complete as per detail drawing and instruction of engineer-in charge. Including cost of required Cut-Outs, decorative mouldings /finishing items/Scaffolding, and for all heights as per complete as per instruction of engineer-in charge and consultant.**

Material shall be confirmed as per Manufacturer Specification and as approved by Consultant.  
Work shall be carried out as per Architecture drawings & as directed by engineer in charge.  
The rate shall be paid on Sq. Meter of the basis of the work done.

### Annexure – B

#### TECHNICAL ELIGIBILITY CRITERIA FOR THE BIDDER TABLE -1

Sr.	Description	Compliance (Yes / No)	Remarks	Page Ref. for Supporting Document
1	The bidder must have average turnover of <b>Rs. 20 Lakh</b> audited for the past three years. Bidder to submit the copy of the CA certificate and audited balance sheets for the last three years. Balance Sheet and Profit and Loss document must be attached with bid document (2020-2021, 2021-2022, 2022-23) As per <b>Format B1</b> . The bidder must attach audited accounts as supporting documents. Group companies / Sister Concern's balance sheets will not be considered.			
2	The bidder should have certified architect / engineers deploying for civil work. Submit List of same. As per <b>Format B2</b>			
3	Detail of bidders as per <b>Format B3</b>			
4	The bidder should be in the similar business since at least for 3 years in India and should have executed at least 1 order for similar work of minimum value of <b>INR Rs. 10 lacs</b> . As per <b>Format B4</b> Bidder to give supporting documents for the same.			
5	Authority letter from principal manufacturer / OEM (Applicable only for channel partners) as per format attached in <b>Format B5</b> .			
6	The bidder should furnish valid GST and Permanent Account Number (PAN) issued by income Tax department. (Submit the copy of PAN card)			
7	Technical Specification attached herewith must be fully complied. If any deviation will be found then bid can be technically disqualified.			
8	Warranty Endorsement by Manufacturer / Vendor must be attached with Bid Document showing Warranty Endorsement by Manufacturer / Vendor should be attached with bid document. As per <b>Format B6</b>			
9	Bidder should not been blacklisted by any government institute / Department / PSU etc. Undertaking for the same to be submitted As per <b>Format B7</b>			
10	Bidder shall submit the Undertaking as per <b>Format B8</b>			
11	Bidder shall submit the bid security declaration as per <b>Format B9</b>			

**FORMAT B1: Financial Strength of the Bidder**

---

Financial Year	Turnover (Rs. In Lakh)	Audited Accounts attached? (Yes/No)
2020-2021		
2021-2022		
2022-2023		
<b>Grand Total</b>		

Scanned copies of Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years should be attached as supporting.



**FORMAT B2: Engineer's Details**

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<b>Sr.</b>	<b>Name of Engineer</b>	<b>Date of Joining the Organization</b>	<b>Engineer's Contact Details</b>	<b>Educations Qualifications</b>	<b>Experience Details</b>	<b>Involvement in Project</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**FORMAT B3: Details of Bidder**

1	Name of the Bidder	
	Address of the Bidder	
2	Status of Bidder (Proprietorship Firm / Partnership Firm / Public Limited Company / Private Limited Co.)	
3	In case of Company:	
3.1	Details of Incorporation of the Company (Attach Copy of Certificate)	Date:
		Ref.
3.2	Details of Commencement of Business (Attach Copy of Certificate)	Date:
		Ref.
3.3	Company Identification Number (CIN)	
3.4	Registered Office of the Company :	
3.5	Composition of the Board of Directors of the Company. Please furnish Name, Designation and their contact details	
4	Place of Business with full address:	
5	Name and address of the Statutory Auditors of Bidder for the Financial years (2020-2021, 2021-2022, 2022-23)	
6	Valid GST registration No. and Date (Attach copy of Registration)	
7	Permanent Account Number (PAN) (Attach copy of Registration)	
8	Name and Designation of the contact person to whom all references shall be made regarding this tender	
9	Telephone No. (with STD Code)	
10	Email of the contact person:	
11	Website	

**FORMAT B4: Experience Details - Customer References for Minimum 1 Order of 10 Lakh.**

<b>Sr.</b>	<b>Name of the Organization</b>	<b>Contact No.</b>	<b>Contact telephone No. &amp; Address</b>	<b>Date / Period of Implementation</b>	<b>Please specify no of nodes installed and Operational within Same campus</b>	<b>Type of Supporting Document Attached</b>
1						
2						
3						

Copies of supporting documents to be uploaded in e-Tender under Technical Bid.

**FORMAT B5: UNDERTAKING FROM - ON BIDDER LETTER HEAD**

---

Date: From,

UNDERTAKING FROM - ON BIDDER LETTER HEAD  
(Registered name and address of the Bidder)

To,  
The Director  
National Institute of Fashion Technology  
Gh-0 Road, Gandhinagar  
Gujarat - 382007 Dear

Sir,

Having examined the tendering documents, we the undersigned, offer to supply, install, test, integrate and commission of Multiple Systems as detailed in the bidding document (as enclosed) in response to T/E number dated.....

We undertake to:

Maintain validity of the Tender for a period of 6 months from the last date of Tender submission as specified in the bidding document or extended. The same shall remain binding upon us and may be accepted at any time before the expiration of that period.

Supply, install, test, integrate, commission and maintain the "Systems" for a period of 36 months (warranty period) in conformity with the bidding documents (and as amended from time to time). Assistance in Operation and Comprehensive Maintenance of system for a period of 3 years (after commissioning of the system).

Commission the "Systems" within the time frame as defined in the Tender documents (and as amended from time to time). Execute all contractual documents and provide all securities & guarantees as required in the Tender document (and as amended from time to time).

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract on us.

Certify that products and Systems to be supplied shall be from eligible countries as specified in the above-mentioned T/E document.

Dated this.....day of.....

Signature  
(in the capacity of)

Duly authorized to sign Tender for and on behalf of

**FORMAT B6: Warranty Endorsement by Manufacturer / Vendor**

---

**Date:**

**Tender Reference:**

**Name & Address of Manufacturer / Vendor:**

We warrant that the equipments, components, building materials and any other required hardware for installation supplied by us in connection with the above referred tender shall be brand new, free from all defects, shall be of the highest grade and quality consistent with the established standards. The equipment type ordered shall be in full conformity with standard specifications, and the specifications as per the tender document.

We hereby endorse that we shall provide ON-SITE product replacement warranty on the supplied material, as per warranty terms of this tender, from the date of installation of the products for its performance and applications.

Yours faithfully,

(Name)

For and on behalf of

M/s  
(Name of Vendor /

Manufacturer)

(Seal)

**FORMAT B7: DECLARATION BY THE TENDERER**

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**Declaration by the Tenderer**

This is to certify that I/We, \_\_\_\_\_ has not been blacklisted by any government institute / Department / PSU etc.

I/We hereby undertake that the information provided with this tender are true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me/us. I/We accept all terms & Condition of the tender.

(Signature of Tenderer with seal) Name:

Seal:

Address:

Phone No (O):

Date:

**Format – B8 (CERTIFICATE-CUM-UNDERTAKING)**

I/We undertake that all precautions and government guidelines will be followed to dispose off / discard / recycle the scrap material purchased from the Institute and also confirm that I/We have complied with our all statutory duties and obligations as well as various statutes as application to the laws.

The entire cost of dismantling / removal of scrap i.e. wages and removal cost involved, government taxes (if any), transportation bills etc. are paid fully and borne by me/us and I/We abide ourselves to pay any kind of future costs for discarding the material collected from the campus of NIFT, Gandhinagar.

In the event of any damage, breakage or any other injury to the property of the NIFT or any manpower, caused due to any part of error of omission, commission, sequence, and/or due to an inadvertent negligence, inadvertent misbehavior from my deputed man power, accident or any other cause, during the work execution process, I/We shall remain responsible to repair/compensate/pay for the damages, on being required by the Director, NIFT – Gandhinagar. The Director reserves the right to pay and make good all those dues or damages forthwith and recover the expenditure incurred from me/us.

I/We hereby undertake to indemnify NIFT – Gandhinagar against all claims, demands, expenses, losses, proceedings and all liabilities of whatsoever nature caused due to the work of dismantling / removal / transportation / discarding / recycling the scrapped material.

Date:

(Signature with stamp of the company)

Place:

Note: This Certificate-cum-Undertaking must be submitted on the letterhead of the firm and should be signed by an authorized person.

**Format – B9 (Bid Security Declaration Form)**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To

The Director,  
National Institute of Fashion Technology Gandhinagar  
Campus,  
Gandhinagar, Gujarat - 382007

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

the receipt of your notification of the name of the successful Bidder; or

thirty days after the expiration of the validity of my/our Bid.

(Signature of the Bidder) Designation

Seal

Date: Address:



## Section – III: TERMS & CONDITIONS

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### GENERAL

It is the responsibility of Bidders to read all terms & conditions of this tender carefully before filling the tender. Incomplete tender documents / or bids not responsive enough to the tender terms shall be rejected. NIFT reserves the right to split or reject any or all the tenders without assigning any reason thereof.

Any vagueness/incomplete details in the offer shall make it liable to be rejected as such shortcomings in the offer shall be interpreted as incompetence and disinterest on the part of the bidder to meet tender requirements.

All "technical / commercial terms and conditions of the bid document shall have to be accepted by the Bidders. Any deviation in the technical /commercial deviation sheet to be enclosed with the technical bid. Along with justification for such deviation. NIFT, however, reserves the right to reject all offers with deviation if the same are not acceptable.

Technical bid shall be evaluated as per procedures mentioned in the tender documents. The decision of the committee on evaluation of the bids shall be final and binding to every bidder.

Technical brochure/literature/test reports etc., in original, relevant to the products being offered must be enclosed along with offer in the technical bid.

NIFT, during and/or after Compliance bid evaluations, may send representatives to visit the work site of the manufacturer to testing and evaluation of the offered equipment to determine the capability and suitability of the equipment being offered for meeting NIFT's requirements. All such visit shall have to be facilitated by the vendor.

After the technical evaluations based upon the information supplied by the Bidders and information already available with NIFT, have been completed, the financial bid of only qualified bidders whose technical bid is accepted shall be opened.

The date, time and venue of opening of financial bid shall be communicated to the technically qualified Bidders separately.

Tenders which do not fulfill all or any of the conditions of tender document shall be rejected outright. Tender with incomplete details is liable to be rejected subject to decision of NIFT. Conditional tender shall not be accepted.

NIFT reserves the rights to reject any or all tenders without assigning any reason thereof.

NIFT reserves the right for any reduction/increase in the scope of work and the same shall be awarded to the vendor at the same Unit rate mentioned in their bid. Such variation can be up to  $\pm 10\%$  of original work.

NIFT will have the right to omit, alter, add or cancel any of the items of work shown in the schedule without assigning any reason whatsoever and no claim for compensation will be entertained for the same, NIFT is further at liberty to carry out any items of work departmentally or through any other Tenderer and no compensation will be paid to the main Tenderer on that account.

Before submitting the Tender, the Tenderer shall visit and examine the site situated **at NIFT, GH-0 Road, Near Infocity, Gandhinagar** and satisfy himself as to the nature of the existing setup etc. where he

has to executed the Interior Works or other means of communications, the correct dimensions of the works to facilitate for procuring various materials and shall obtain generally his own information on all matters and conditions affecting the execution of the works. No extra charge made in consequence of any misunderstanding or incorrect information on any of these points or on the grounds of insufficient description will be allowed.

The Tenderer shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the schedule of quantities which rates and prices shall except as otherwise provided cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works.

Further, L1 (lowest bidder) will be decided on the basis of quoted amount given by the bidder. However, least quoted amount will be the sum of price bids (grand total) quoted by the bidder.

Before filling the tender the, Tenderer should check all drawing and schedule of quantities and will get an immediate clarification from Engineer in Charge as required on items not clearly understood. Any claim for any loss or compensation will not be entertained on this account.

The rates quoted by the tenderer shall be for finished work measured at site and should include supply of all materials, wastage, labour, tools tackles, marking out and clearing of the site and liaison charges and which is not specifically mentioned here. The total amount/rate shall also be inclusive of GST, works contract tax and any other duties / taxes / cess levied by the Government or any other Concerned Authorities.

Contract can be terminated by either party by giving three months' notice in advance. However, NIFT reserves right to terminate the contract without notice either before the expiry of the term or if in case the work performance of the contractor is not up-to the standard or satisfactory in case there is any violation of any condition of the contract agreement, or if there is any lapse in compliance of any labour legislation/laws, or if there is any incident of indiscipline on the part of the Tenderer or his staff. The decision of NIFT in this regard would be final and binding on the Contractor.

It will be the responsibility and liability of the contractor to have Accident Insurance Policy of his staff to cover accidental risk as per Workmen's Compensation Act, during Interior work, NIFT will not be liable in this regard in any manner.

All Statutory obligations under various laws from time to time will have to comply by the contractor for which no extra payment shall be made to him at any time during the contract period.

The contractor shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate it along with any loss/damage occurring on account of his staff individually or collectively in the institute immediately.

The contractor shall ensure that the staff engaged by him for Interior work shall not smoke beedies, cigarettes or take alcoholic drinks and nor they are allowed to chew pan, areca nut, tobacco items etc. in the campus.

The Bidders shall also give particulars of the banker(s), for reference to NIFT.

## VALIDITY OF THE OFFER

The offer should be valid for six months from the date of receiving of bids; it can be further extended for the period of three months.

## RIGHT OF ACCEPTANCE

After qualifying technical criteria, lowest bidder will be considered for award of work order. NIFT reserves the right to accept a part of the quantity offered, and the Bidders shall supply the same quote rates. The Bidders shall supply the ordered quantity at quoted unit rates. NIFT reserves the right to reject any or all offers received in response to tender or cancel/withdraw the tender notice without assigning any reason Bidders. NIFT may call upon one or more Bidders for demonstration of all or any quoted item at NIFT Campus. No cost will be paid for such demonstrations.

## COMPLETION PERIOD

The successful installations, commissioning and acceptance testing of item Providing & fixing of Cement Sheet at Girl's hostel shall have to be **completed before dated-27.07.2024**. Bidders are requested to specifically note that time is the essence of this tender and therefore no request for extension of completion period by the Bidders.

The indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at Customer Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.

## EVALUATION OF THE BIDS

After the closing time of submission, the eligibility criteria evaluation will be carried out of the responsive bids. The technical bids of the bidders who are complying with all the eligibility criteria will be opened and evaluated next. The financial bid of the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items with 3 years warranty.

## PRICE BIDS

Bidders should necessarily submit their financial bids in the provided **BOQ.xls** file and no other format is acceptable. The prices mentioned in BOQ shall be considered for evaluation and comparison of bids. Bidders are required to download the BOQ file, open it and complete the Blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

This Price should be all inclusive landed cost at NIFT and removing of existing infrastructure.

Price Bid of each item need to be filled. Incomplete / Partial Bid may lead to the rejection of the entire Bid.

No claim what so ever shall be entertained by NIFT on account of revision Upward / Downward in the rates of excise duty, sales tax and octroy during the validity of the offer.

Price shall be inclusive of all freight, forwarding, transit insurance, installation charges & removing existing infrastructure etc. if any.

Prices shall be inclusive of Excise Duties. The prices shall strictly be submitted in the given format.

Quoted prices shall be inclusive of all taxes except GST. The tax components like GST as applicable

shall be mentioned separately in the respective columns.

Payment of materials and service charges including labour work should be made on actual basis.

NIFT will not pay any additional amount over and above the order value. Bidder has to execute the project within the quoted / order value.

#### **PENALTY CLAUSE**

Time is of the essence for this Tender. Penalty shall be imposed at the rate of Rupees Five Hundred (₹500/-) per day for any delay in Full Delivery / Installation beyond the specified period, up to a maximum of 5% of the total value of the Order.

Delay in excess of 8 weeks from the date of confirmed purchase order will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited subject to the decision of competent authority, which will be binding to the agency.

In case, the selected bidder does not supply the ordered items for any reason, the bidder will be liable to pay the difference amount to the purchaser, over and above the performance guarantee, which indenter department has to pay to the next or other selected bidder for purpose of the said items.

The Liquidated Damages may be waived in case deliveries are delayed owing to reasons for Force Majeure. NIFT decision in this case shall be final and binding.

However, if the delays on part of supplier affect the total schedule / completion of the project, then NIFT reserves the right to cancel the order at any stage of work and award the order to any other agency at the risk and cost of the original Bidder. In this scenario, NIFT may forfeit the Performance Bank Guarantee submitted by the Bidder.

#### **WARRANTY**

The onsite warranty and spares if required will be for 38 months from the date of delivery or 36 months from the date of acceptance.

The warranty shall cover all products and services provide by the Bidder. No boarding, lodging or transport shall be provided by NIFT on this account.

#### **PAYMENT TERMS**

100% payment after completion of work and submission of Invoice along with documentation/reports/measurement sheet/Abstract and satisfactory operation. Quantity of items may be increase or decrease , payment will based on actual execution of work and measurement. Bidder will abide to execute the increased quantity at the quoted rate. No Advance payment shall be made.

#### **TERMINATION FOR DEFAULT**

The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder, terminate the Contract in whole or part:

If the bidder fails to deliver any or all of the Goods within 45 working days from the date of purchase order, or within any extension thereof granted by the Purchaser or

If the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.

If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value of influence the action of a public official in the procurement process or in contract execution."

"fraudulent practice: a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non- competitive levels and to deprive the purchaser of the benefits of free and open competition;"

In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the Contract to the extent not terminated."

#### **FOR ERECTION JOBS AND OTHER SERVICES**

Income Tax shall be deducted at source by NIFT from all the payments made to Vendor according to the income tax act, unless valid and complete documents for IT exemption are submitted by vendor prior to release to payment.

#### **RESULTS OF THE TENDER**

Acceptance of the tender shall be communicated by NIFT through email/courier in the form of Letter of Intent to the successful Bidder. The successful Bidder shall give the acceptance of LOI in writing to NIFT within 3 Days of issue of LOI /PO, failing which it will be presumed that it has been not accepted by the bidder.

#### **BID SECURITY**

EMD: ₹ 21,750/- (Twenty One Thousand Seven Hundred Fifty Only) in the form of Demand Draft in Favour of "National Institute of Fashion Technology, Gandhinagar" payable at Gandhinagar / Ahmedabad. DD of EMD is to be submitted in sealed cover super scribing EMD for "Interior Work at NIFT Gandhinagar". No interest shall be paid on the said EMD and will be returned after finalization of the tender. However, in the following events EMD may forfeited:

If information declared/document submitted found false / fake / forged

If the selected/ successful bidder does not accept the W.O., or unable to supply the product

If the bidder withdraws his bid/ quote during tender process.

#### **PERFORMANCE GUARANTEE**

The successful bidder shall deposit an amount equal to 5% of the value of contract (total price including GST as quoted in financial bid) as performance Security Deposit (SD) in form of Demand Draft/Bank Guarantee within 15 days after award of bid.

Performance security should remain valid for a period of completion of all obligations under the contract, including warranty.

No interest will be paid on such deposit. Security Deposit will be refunded on completion of all obligations under the contract including the warranty after adjusting dues, if any.

#### **PROJECT IMPLEMENTATION**

The Vendor will implement the project strictly as per the plan approved by NIFT.

Appointed official designated by the NIFT will be In-Charge officials of the Project and all inspection, installation; commissioning and acceptance of work will be undertaken by vendor which will be approved by appointed officials / committee of the NIFT. The work will be verified, measured and accepted by the in-charge officials for release of payment.

In case of the material/solution supplied and installed is rejected owing to its non-conformity to the specification or due to the poor quality of workmanship, the same shall be replaced promptly.

Vendor shall treat all matters connected with the contract strictly confidential and shall undertake not to disclose, in any way, information, documents, technical data, experience and know how, without prior written permission from NIFT.

NIFT will not pay any additional amount over and above the order value. Bidder has to execute the project within the quoted / order value.

In the event of the delay in delivery of contracted services or services is not satisfactory the purchaser may procure goods from elsewhere as prescribed in bid and Vendor shall be liable without limitations for the difference between the cost of such substitution and the price set forth in the contract for the goods involved i.e. at the risk and cost of the Vendor.

The Supplier shall be responsible and take required insurance for all of their representatives working on the site at their own cost. NIFT will not be responsible for any injury, loss or damage to any of the representatives of the Supplier during the said contract.

All work shall be performed and executed by the Supplier in strict conformity with the engineer-in-charge /representative from NIFT and any relative instruction issued to the Supplier by the Engineer in-charge from time to time.

#### **LIMITATION OF LIABILITY**

Bidder's cumulative liability for its obligations under the contract shall not exceed the contract value and the Bidder agency shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.

#### **RISK PURCHASE**

NIFT on identifying any material breach of contract by Bidder shall give Bidder a cure period of 90 days to correct the breach. If Bidder fails to cure the breach in the agreed duration and accept its inability to correct, NIFT may terminate the part of the contract that is breached and employ a third party to do the work on behalf of Customer, at no risk & cost of Bidder. Bidder shall not be liable for any compensation for the work executed this way. Bidder shall execute the balance part of work as agreed under the contract.

#### **JURISDICTION**

All questions, disputes or differences arising out of, or in connection with the contract shall be referred to the sole arbitrator, appointed under the provisions of Indian Arbitration Act by NIFT. All disputes shall be subject to Gandhinagar Jurisdiction only.

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**MAKE LIST**

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**Make List for Civil Work**

The following are makes/manufacture's makes listed below. In case it is established that material as listed below is not available in the market, approved equivalent material and finished of any other specialized brand names/ manufacturer's makes may be used as per approval of Client / Architect.

<b>Sr. No</b>	<b>Item</b>	<b>Make</b>
1.	Ordinary Portland Cement	Ambuja, Ultratech, Jaypee, Sidhee , Hathi, Sanghi
2.	White Cement	Birla, J.K
3.	Coarse Aggregates(machinecut) Approved quarry from 6mm to 40mm sizes (Hard black trap stone)	Sevalia, Vadagam or approved by Client
4.	Stone Rubbles & Gravels Approved quarry from(Hardblack trap stone)	Sevalia, Vadagam or approved by Client
5.	Shuttering plywood	Kitply, Anchor, Green, Pragati
6.	BWP plywood as per – IS - 710	Green, Duro, Century,Silicon(evoke)
7.	Cement bonded particle board	NCL (Bison board), Everest (Eternite ) Shera
8.	Cement sheet	Birla, Ultratech, Everest or equivalent
9	Paint, primer	Asian, Berger, ICI,
10	putty	Birla , Berger, Asian

**Annexure – C: Commercial Compliance Statement**

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<b>Sr.</b>	<b>Description</b>	<b>Accepted (Yes/No)</b>	<b>Deviation (If any)</b>
1.	Validity of the offer: 6 months		
2.	Right of acceptance		
3.	Service and Support		
4.	Maintenance		
5.	Warranty		
6.	Part Replacement		
7.	Back to Back Agreement		
8.	Prices		
9.	Payment Terms		
10.	Performance Bank Guarantee		
11.	Spares and Tools		
12.	Signing of Tender		
13.	Results of the Tender		
14.	General		
15.	Jurisdiction		



#### **Annexure – D: PRICED BID FORMAT (Sample)**

**Note:**

1. The price bids need to be filled only in the **BOQ.xls** file that can be downloaded along with tender document.
2. Actual consumption of material and labour may increase or decrease depending upon actual execution. Payment will be released based on actual consumption of material and labour.
3. It shall be Bidder responsibility to make the project fully functional. The total cost indicated above shall be the final price offer inclusive of all taxes, excise duties, GST, levies etc. The above prices shall be including for the three-year comprehensive onsite warranty as per details given in the tender.