

**National Institute of Fashion Technology
NIFT Campus, Opp. Hi-Tech City,
Madhapur, Cyberabad, Hyderabad – 500 081**

☎ : 040 – 23110841– 43, Extn.44; Fax : 040 – 23114536

**TENDER DOCUMENT FOR SUPPLY, OF PCC-M-15 GRADE
CONCRETE AND COSTING AT SITE FOR THE TENNIS COURT AT
NIFT, HYDERABAD**

DATE OF PUBLISH: 24.07.2023

DATE OF CLOSING: 14.08.2023 AT 3:00 PM

DATE OF TENDER OPENING: _14.08.2023 at 4:00 PM

**To be deposited in the Tender Box at Building Department
NIFT Campus, Hyderabad before 3.00 PM on or before 14.08.2023**

**Cost of Tender form: Rs.1,000/- + 18 %GST by way of Cash / Demand Draft in
favour of “NIFT” payable at Hyderabad**

SIGNATURE OF TENDERER

**National Institute of Fashion Technology
Madhapur, Hyderabad – 500 081**

National Institute of Fashion Technology was set up in 1986 under the aegis of the Ministry of Textiles, Government of India. It has emerged as the premier Institute of Design, Management and Technology, developing professionals for taking up leadership positions in fashion business in the emerging global scenario. NIFT has been granted statutory status under the Act of Parliament of India in 2006, empowering the Institute to award degrees and other academic distinctions. NIFT, Hyderabad Center is situated at Opp: Hitech city, Madhapur Village, Hyderabad. At present approx 700 students are studying in this institute and about 90 Officers/Faculty and employees are working in this institute.

GENERAL TERMS AND CONDITION

1. Tender shall be submitted in official tender form only. If submitted in any other form shall be summarily rejected.
2. The schedule issued with the form of tender listing the details of items to be supplied must not be altered by the tenderer. Any modifications/alterations of the schedule considered necessary by the tenderer, should be in the separate letter accompanying the tender.
3. No paper shall be detached from the tender.
4. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender is liable to be ignored.
5. The tender is liable to be rejected if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
6. Individual signing the tender or other documents connected with the tender must specify whether he signs as
 - (i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - (iii) Director or Principal Officer duly authorized by the Board of Directors of the company.
 - (iv) In case of (ii) a copy of the partnership agreement or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of firm should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
7. The tender must be addressed to the Director, National Institute of Fashion Technology, NIFT Campus, Opp. Hi-Tech City, Madhapur, Cyberabad, Hyderabad 500081 and be deposited in the Tender Box placed at NIFT Campus, Hyderabad on or **before 3.00 PM on 14.08.2023**. **The tenders will be opened on the same day at 4.00 P.M. in NIFT Campus, Hyderabad in the presence of such tenderers who may wish to be present, either by themselves or through their authorized representatives.**

SIGNATURE OF TENDERER

8. **Tenders must be accompanied with Earnest Money Deposit (EMD) of ₹50,000/- (Rupees Fifty thousand only) in shape of Demand Draft in favour of NIFT, Hyderabad along with their Technical Bid. Technical Bid received without earnest money or with earnest money less than the amount specified above shall be summarily rejected. Tenderers are advised to go through the Earnest Money clause (Annexure “A”) attached with this Tender Enquiry carefully before filling the tenders**
9. The bids should be valid in the case of all the tenders for at least 6 months from the date of opening of the tender. In the case of the successful tenderer, rates quoted shall be valid for the entire period till the supplies are completed.
10. Correction if any must be attested.
11. Late tenders will not be considered.
12. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the price bid.
13. NIFT shall in no way be responsible for any default with regard to any statutory obligation and the supplier will indemnify NIFT in case of any damage or liability, which may arise on account of action of the supplier.
14. Dispute, if any, arising out of the supply of Items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the Director, NIFT, Hyderabad as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed thereunder. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
15. Tender shall be accompanied by the relevant documents including “A list of organizations where the supplier has currently provided/has supplied the items covered in the tender”.
16. The full & final payment shall be made after completing the work at NIFT Hyderabad Centre and acceptance of the equipment’s on the basis of certification by Hyderabad Centre.
17. As per NIFT policy, payments and receipts to Government and Semi Government Agencies would be rounded off to the nearest higher rupee and in other cases the rounding off will be to nearest i.e. paise 50 or above will be rounded off to the near higher rupee and paise less than 50 will be ignored.
18. The supplier shall ensure that he himself or his authorized representative is available for proper handing over the supplies/consignments at NIFT Hyderabad.
19. The agreement will be valid for the delivery of goods as incorporated in the tender document. This should be strictly adhered to.
20. In case L-1 is more than one, then the Technical qualification of the Tenderer will be the criteria and the decision of NIFT will be final.
21. The specification of items required are enclosed in the Financial bid and the evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes and duties including GST. The rates quoted should be on the basis of free delivery to the consignee.
22. The rates quoted should be on FIRM & FIXED basis inclusive of tax.
23. Prices may be quoted on per unit basis for the items as per annexure. Local taxes as applicable will be extra reimbursable on the basis of documentary evidence. Delivery is required to be completed within 3 – 4 weeks from the date of issue of supply order.

24. The prices quoted should be valid for at least 180 days from the date of opening of Tender.
25. The Purchase Order shall be issued by NIFT, Hyderabad and supply and fixing of the partitions shall be arranged by the supplier at NIFT, Hyderabad.
26. The Purchase order shall be split up for any items depending upon the rate quoted without prejudice/claim of any supplier.
27. For any imported item(s) the vendor/Agent should have an authorization certificate from the Manufacturing Company and should enclose a copy with the Technical bid.
28. **Vendor should enclose similar work done in last 2-3 years and attached work completion Certificate.**
29. **The vendor should enclose copies of Audited Annual accounts for the last 2 years.**
30. They should be registered for GST and should enclose copies of relevant certificates.
31. The vendor should have the qualified engineers/ staff to attend to after sales service at the centres where the items are to be supplied.
32. They should indicate whether they are registered with DGS&D or any other such Government organizations for supply of the items quoted by them. If yes, copies of the Rate Contract or other such relevant document should be enclosed.
33. The pre-inspection /post inspection of the items shall be got done by NIFT Centre and the items shall be accepted only after the goods are certified 'OK' by the Inspecting Engineers/Body.
34. For all partition items the Insurance Coverage shall be at the cost of the vendor & his responsibility shall be up to FOR Destination i.e. Centre/Place of installation.
35. **If the work are not completed within the stipulated time period a penalty of Rs.500/- per day shall be charged & deducted from their bill.**
36. A penalty as decided by the Competent Authority of NIFT for each type of items shall be payable & the same shall be deducted from his bill or security deposit as the case may be, for any defect in the items developed/noticed later on during the currency of warranty not set right or for non compliance of any terms & conditions other than time clause by the supplier.
37. **All bidders are required to submit their offer in two covers (i.e. Envelope-I is Technical Bid and Envelope -II is Financial Bid & the two covers should thereafter, be kept in a third cover and sealed. This cover should also be super-scribed with the "SUPPLY, OF PCC-M-15(1:2:4) GRADE CONCRETE AND COSTING AT SITE WITH SMOOTH FLOORING FOR THE TENNIS COURT". and should be addressed to the Director., N.I.F.T., Madhapur, Hyderabad-81 and be deposited in the *Tender Box available at Building Department , NIFT., Madhapur, Hyderabad before 3.00 PM on 14.08.2023*. The tenders will be opened on the same day at 4.00 P.M. in NIFT in the presence of such of the tenderers who may wish to be present, either by themselves or through their authorized representatives.**
Tenders received in the twin-bid system i.e. having the technical as well as financial bid in the same cover are liable to be rejected.

38. Incomplete offers, offers not confirming to the requirements or with vague replies or without earnest money, if applicable, will not be considered.
39. Price-bids of only those offers who confirms to the requirements and technically acceptable will be opened. The date and time of the opening of price bids of acceptable offers will be intimated separately to the concerned tenderers.
40. Firms must clearly indicate in their offers the different taxes and duties which they propose to charge extra mentioning clearly the present rate(s) thereof. Vague offers like "duties as applicable" shall not be considered.
41. The quantity may vary as per final requirement and the minimum requirement is as per the Financial Bid.

ANNEXURE "A" **TERMS & CONDITIONS**

1. All firms are required to deposit EARNEST MONEY as mentioned in the tender schedule.
2. The EMD can be deposited through a crossed bank draft/ Banker's Cheque drawn in favour of National Institute of Fashion Technology payable at Hyderabad.
3. The earnest money shall be valid and remain deposited with the Purchaser for the period of 180 days from the date of tender opening.
4. No interest shall be payable by the Purchaser on the Earnest Money deposited by the tenderer.
5. The Earnest Money of the successful tenderer shall be returned after 90days after successful supply as required in terms of the contract is furnished by the tenderer.
6. Earnest Money of all the unsuccessful tenderers shall be returned by the Purchaser as early as possible after the expiry of the bids validity, but not later than 30 days after placement of contract. Tenderers are advised to send a pre receipted challan along with their bids so that refund of Earnest Money is made in time.
7. Any tender not accompanied with earnest money shall be rejected.
8. Earnest Money shall be forfeited in case of the following
 - a. On revocation of tender or increase in rates after opening of the tender but before the validity of the quotation expires.
 - b. On refusal to enter into contract after award of the contract
 - c. Nonperformance of the contract
 - d. The EMD shall be returned without interest:
 - e. To the unsuccessful bidders after the award of contract
 - f. In case of binding in termination by NIFT for any reason

SIGNATURE OF TENDERER

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY,
MADHAPUR HYDERABAD-500081**

**TECHNICAL BID FOR SUPPLY, OF PCC-M-15 GRADE CONCRETE AND COSTING AT SITE
WITH SMOOTH FLOORING FOR THE TENNIS COURT AT THE INSTITUTE OF
HYDERABAD**

1. Name of the Tenderer's firm :
2. Office Address :
- Telephone No. :
- E-mail Address :
- Website address if any :
3. Name of authorized representative (S):
4. Whether proprietary or partnership Firm or Company:
5. Registration number at CPWD/PWD/MES/Other equivalent.
6. The duly filled tenders must be accompanied with a Demand Draft only for Rs. _____/- as Earnest Money Deposit, drawn on any bank in Hyderabad in favour of National Institute of Fashion Technology. The Earnest money of the unsuccessful bidders will be returned after the award of the contract to the successful bidders.
7. Demand Draft No. Dated _____ for Rs _____ drawn on _____ favoring NATIONAL INSTITUTE OF FASHION TECHNOLOGY is enclosed

Required Documents	Attached/Not Attached
Self-attested copy of Shop and Establishment Certificate / GST	
Self-attested copy of PAN Card number under Income Tax Act.	
A list of owner / Partner (S) of the firm and their contact telephone numbers along with a certificate to the effect that the firm is neither blacklisted by any government department nor any criminal case registered against the firms or its owner / partners anywhere in India.	
Self-attested copy of GST Registration	
Income Tax Return for the last two Financial years i.e., 2021-2022 & 2022-2023	
Previous work order	

8. Details of RMC supply and casting work done in supplied in Government / Public Sector undertaking / Registered Societies / Universities / Research Institutions / Educational Institutions / IT Industries are per the attached format **(Please use separate sheet for additional information)**.

1) PREVIOUS CLIENTELE:

(Note: Please enclose copies of Work orders)

9. Validity:

The TENDER shall be valid for 180 days from the date of opening of the tenders for the purpose of evaluation of tender.

NOTE:-

- i) To be deposited along with Tender Document in separate sealed cover-I super scribed as **“Technical Bid”**.
- ii) All the supporting documents should be enclosed along with this bid. If not enclosed the bid will not be considered.

NATIONAL INSTITUTE OF FASHION TECHNOLOGY-HYDERABAD

FINANCIAL BID FOR SUPPLY, OF PCC-M-15 GRADE CONCRETE AND COSTING AT SITE WITH SMOOT FLOORING FOR THE TENNIS COURT AT THE INSTITUTE OF HYDERABAD

To be deposited in Separate sealed cover –II (Subscribed as Financial Bid) in Building Department, NIFT, and Hyderabad before 3.00 p.m. on or before 14.08.2023

Sl.No.	Name of the work	Qty.	Rate	Amount
1	A. cleaning the site B. Preparation Soil C. Level of ground D. Quiring of Ground E. Supply of RMC M15 (1:2:4, Compressive Strength 15N/mm2) at site F. PCC casting at site with(area 7200sft) smooth finishing(area 7200sft)	100 CUM		
	GST			
	Total			

(Rupees

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Note:

1. Prices quoted should be inclusive of all taxes, Insurance & Transportation at site
2. The evaluation of bid will be on the basis of total bid value / Item wise rate.
3. The supply order shall be split up for any items depending upon the rate quoted without prejudice/claim of any supplier agency.
4. Delivery to be completed within 20 days from the date of issue of supply order.

SIGNATURE OF TENDERER