



NATIONAL INSTITUTE OF FASHION TECHNOLOGY

(A Statutory body under the NIFT Act 2006, Ministry of Textiles, Govt. of India)

NIFT CAMPUS, Opp. Hitech City, Madhapur, Cyberabad, Hyderabad - 500 081

(An ISO 9001:2008 Certified Institute)

Phone: 91-40-23115934 (D), 23110841-42 (Ext: 228)

<https://nifttenders.eproc.in>; Email: purchase.hyderabad@nift.ac.in

E-Tender No. NIFT/HYD/Pur/01/2020-21/Building

Date: 11.11.2020

**NOTICE FOR INVITING E-TENDER TOWARDS
“Supply of Pavers and Kerb Stones, for NIFT Hyderabad”**

Date of publication of tender notification on official website / e-procurement portal	:	11.11.2020
Opening date for online submission	:	11.11.2020
Closing date for online submission	:	01.12.2020 12:00 noon
Last date for receipt of Original EMD at NIFT, Hyderabad	:	01.12.2020 12:30 PM
Date and Time of the opening of Technical Bids	:	01.12.2020 02:00 PM
Date and Time of the opening of Financial Bids	:	Will be notified to the technically qualified tenderers.

Note: 1. Tender conditions may be read properly & accordingly fill the tender and enclosures may be submitted

Note: 2. This tender document contains 16 pages (total no. of pages including Annexure) and bidders are requested to sign on all the pages before uploading.

INDEX

S. No	Particulars	Page No
1	Introduction	3
2	Notice Inviting Tender	4-5
3	Specifications	5
4	General Instructions	5-7
5	Terms & Conditions	8-11
6	Declaration by the Tenderer	12
7	Technical Bid	13-14
8	Financial Bid	15

1. INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 Centres. It provides four year undergraduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short term duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong, Srinagar and Panchkula.

NIFT, Hyderabad has started its operations in the year 1995. Initially NIFT Hyderabad has started its maiden innings at temporary centre in Chenatha Bhavan, Nampally at Hyderabad and later on shifted to its permanent centre in 1998 at Hitech City, Madhapur, Hyderabad.

2. PROCESS OF ONLINE SUBMISSION OF BIDS:

- (a) The interested agencies / firms should apply through online bidding process and submit their e-tender along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 11.11.2020 to 01.12.2020 up to 12.00 noon. E-Tender document is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in> / <http://www.nift.ac.in>.
- (b) Applications for the e-tender of the procurement will be accepted only through online mode, website <https://nifttenders.eproc.in>. No other mode of submission of application will be considered.
- (c) For applying online, the Agencies / Firms should get itself registered at <https://nifttenders.eproc.in> by paying:
 - Annual registration charges (approx.) of Rs.2000/-+360/-(GST @ 18%) = Rs.2360/- (Two Thousand Three hundred and Sixty only – non-refundable).
 - Bid Processing Fee Rs.800/- Non-refundable including GST.
 - For online enquires regarding registration, may contact Mr. Sandeep Bhandari, Email: sandeep.bhandari@c1india.com, Ph: 0124-4302033 & 36. (8826814007).

- (d) The Agency / Firm should ensure that, they comply with the requirements as per supply before applying for e-tender. The interested agency / firms should submit through online only by uploading their scanned documents along with EMD drawn in favour of “NIFT, Hyderabad” payable at “Hyderabad” in the form of Demand Draft upto 01.12.2020 12.30 PM. Only Original EMD should be reach NIFT, Hyderabad through register/speed/courier post to NIFT, Hyderabad.
- (e) The Demand Draft for Rs.20,000/- (Rupees Twenty Thousand only) towards Earnest Money Deposit (refundable but non-interest bearing) favouring “NIFT, Hyderabad” and payable at “Hyderabad” should reach the following address:
- The Purchase Officer,
NIFT Campus, Opp Hitech City,
Madhapur, Cyberabad,
Hyderabad-500081.**
- (f) The Technical bid will be opened at NIFT, Hyderabad on 01.12.2020 at 2.00 PM in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.
- (g) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

3. NOTICE INVITING TENDER (NIT):

NIFT, Hyderabad invites sealed e-tenders under two bid system for “**Supply of Pavers and Kerb Stones for NIFT Hyderabad**” as per the quantity and specification mentioned in schedule of requirement and in price bid. The bidder shall quote for the item mentioned. Demand Draft for Rs.20,000/- (Rupees Twenty Thousand only) towards Earnest Money Deposit (refundable but non-interest bearing) favouring “NIFT, Hyderabad” and payable at “Hyderabad” shall be sent to The Purchase Officer, National Institute of Fashion Technology, Opp Hitech City, Madhapur, Cyberabad, Hyderabad-500081, or be dropped in the tender box placed at Purchase Department of NIFT Hyderabad so as to reach on or before 01.12.2020 by 12:30 PM.

A. SCHEDULE OF REQUIREMENTS:

This NIT is for procurement of the following items with the specification and quantities mentioned against each:-

“Supply of Pavers and Kerb Stones at NIFT Campus”

S. No.	Particulars	Qty in Numbers.	Specifications
1	Pavers	23,244-Cement Colour 23,244 Red Colour Total - 46,488 nos.	Material : Cement Concrete (CC) Grade : M 40 Shape & Dimensions : Regular Hexagon Thickness : 60mm, Area : 0.36 Sq ft Total Sq ft = 16,736
2	Kerb Stones	750 nos. – Cement Colour	Material : Precast Cement Concrete Colour : Cement colour Shape & Dimensions : Cuboidal in Shape and Front side, Top edge in taper 600 mm x 400 mm x 110 mm

4. GENERAL INSTRUCTIONS:

A. TECHNICAL QUALIFICATION CRITERIA:

The tenderer must fulfil the following eligibility conditions:

- (i) The Tenderer should submit EMD for an amount of Rs.20,000/- (Rupees Twenty Thousand only) in the form of a bank demand draft/pay order in favour of “NIFT Hyderabad” payable at “Hyderabad” as Earnest Money Deposit (EMD). **Submission of Original EMD DD** through register/speed/courier post is **mandatory**. (Submit original scanned copy online also).
- (ii) Tenderer’s sales turnover should not be less than Rs.20 Lakhs (Twenty Lakhs only) per annum for the last two years in the sale of said & related items. (Documentary proof to be attached) (similar items only) (Submit original scanned copy online only)
- (iii) The tenderer should submit proof of supply order copies during the last two years. (Submit original scanned copy online only)

- (iv) The tenderer firm should possess PAN Number and should have all the necessary registrations viz. registrations under GST, etc., (if applicable) (Submit original scanned copy online only).
- (v) The Tenderer should ensure to supply the items as per the specifications mentioned at Annexure – I.
- (vi) All the above mentioned (I) to (v) shall be uploaded through online submission. However, the original EMD DD alone shall be submitted to the NIFT Hyderabad.

B. MODE OF SUBMISSION:

- (i) Applications to this e-tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted. Tender should be addressed to the Purchase Officer-NIFT, Hyderabad by designation only.
- (ii) The copy of the online tender should be submitted in the following two separate covers: (i) Technical Bid (II) Price Bid. Tenders received with technical bid and price bid in the same cover will be summarily rejected.
 - a) The tenderer can submit the EMD DD through registered post or courier so as to reach the Purchase Department, NIFT Campus, Opp Hitech city, Madhapur, Cyberabad, Hyderabad-500081, on or before the due date and the time specified in the tender notice. EMD received after the due date and time for what so ever reasons will not be considered, and the NIFT Hyderabad will not be liable or responsible for the same.

C. DUE DATE & TIME:

Last date for submission of online and Original EMD DD at NIFT, Hyderabad is 01.12.2020 (12.00 noon). The technical bids of tenders will be opened at 2.00 PM on the same day. If the last day happens to be a holiday, the tender will be opened at the next working day at the same time. The tender received after due date and time or unsealed or incomplete or by electronic mail will be summarily rejected.

D. EARNEST MONEY DEPOSIT:

- I. Tenderer shall enclose a demand draft/pay order of any scheduled bank for an amount of Rs.20,000/-(Rupees Twenty Thousand only) in favour of “NIFT, Hyderabad” payable at “Hyderabad” as the non-interest bearing earnest money deposit.
- II. Cheques and bank guarantees will not be accepted towards EMD. However, a valid exemption certificate issued by the Government of India shall be submitted.

III. Those bidders exempted from EMD cost, submit the certificate issued by the concerned department like – “NSIC, MSME etc.” (Submit original scanned copy online only)

IV. The EMD will be forfeited:

- a) To a value of 50% of the EMD cost, if the bidder backs out / withdraws before award of Contract.
- b) To a value of 100% of the EMD cost, if the bidder backs out / withdraws after award of Contract.
- c) Tenderer fails to remit the security deposit.
- d) Tenderer violates any of the conditions prescribed in the tendered document.
- e) Tenderer revises any of the terms quoted, during validity period.

E. REFUND OF EARNEST MONEY DEPOSIT:

EMD shall be refunded to the unsuccessful tenderers with seven (7) working days from the date of finalization of the tender.

F. FINANCIAL (PRICE) BID:

Financial Bid (Annexure – III): Financial Bid should be submitted online only. The Financial Bids of those firms qualified in the detailed scrutiny and evaluation of the Technical bid conducted by the Tender Evaluation Committee / Tender Inviting Authority shall be opened in the second round. The Financial Bid should be submitted in the format given in this document as Financial Bid Form. The Financial Bids submitted in any other formats will be treated as non-responsive and not considered for tabulation and comparison. The Price offered should be given strictly on the format given in the Financial Bid only. The Bidder must quote both the items. The financial bid offer should be inclusive of all including taxes, transportation, delivery and etc., at the site. Financials Offered shall be in Indian Rupees.

- (i) The rates should be indicated clearly both in figures and in words. If there is any variation between the rates in figures and in words, the rates given in words will be considered for evaluation the rate quoted shall be inclusive of all including taxes, transportation, delivery etc., at the site mention at Annexure– III.
- (ii) All rates shall be for destination at NIFT Campus, Hyderabad.
- (iii) The rates should be kept firm and valid for 60 days from the date of opening of e-tender (**Financial Bid**).
- (iv) The tenderer with full signature should attest any scoring or overwriting.

- (v) The quotes shall be for full quantities of items quoted for.
- (vi) Financial (Price) Bid certificate duly signed by the tenderer (Annexure-III).

5. TERMS & CONDITIONS:

A. OPENING OF TENDER AND EVALUATION THEREON :

- (i) E-tenders received up to 12.00 noon on the day of opening will be only considered.
- (ii) The tenderers are advised to go through all the terms and conditions carefully. Reporting of any corrections or alteration, etc., after submitting the e-tender, will not be entertained.
- (iii) The Director, NIFT Hyderabad reserves the right to accept the whole tender or any part thereof or reject all the tenders, in the interest of the NIFT so required, without assigning any reasons whatsoever and to waive any minor discrepancy in the tenders received.
- (iv) If the successful tenderer fails to deposit the required security deposit within the time specified or back out from the tender after intimation of the acceptance of the tender or fails to comply with the tender conditions, the earnest money deposit will be forfeited and the agency shall not be permitted to participate in the bidding process of the same procurement. The tenderer shall be liable for all damages sustained by the NIFT by reasons of such breach including the liability to pay any difference between the rates accepted by tenderer and those ultimately paid by the NIFT for the Supply of Pavers and Kerb Stones for NIFT Hyderabad i.e. noticed loss suffered by the NIFT. Such damages shall be assessed by the Director, NIFT Hyderabad whose decision is final and the amount assessed will be recovered from the tenderer.

B. BID EVALUATION CRITERIA:

- (i) Tenderers who satisfy the conditions/ technical/quality parameters stipulated in the tender document and who have supplied all the documents/sample/materials required will alone be considered as qualified tenderers in technical bid. The tenders of such qualified tenderers alone will be considered for opening the financial bid. However NIFT reserves the right to reject any of the tender without mentioning any reason.
- (ii) E-tenders containing any condition leading to unknown/indefinite liabilities are liable to be rejected. If at all any rebate is/are offered, the tenderer shall first quote his rates strictly on the terms and conditions stipulated in the tender

documents and then show separately any rebate(s) offered without any conditions for such rebate(s), if any.

C. FORFEITURE OF EARNEST MONEY DEPOSIT:

If the successful tenderer (referred as “Tenderer”) fail to act according to the e-tender conditions or backs out after the tender has been accepted, the EMD will be forfeited.

D. VARIATION IN QUANTITIES:

The Director, NIFT Hyderabad reserves the right to accept the tender either in full or in part and either to increase or to decrease the quantities to the extent of twenty five percent (25%) indicated in the tender schedule, unless qualified by the specific limitation of the tender.

E. RELEASE OF PURCHASE ORDER:

- (i) Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The NIFT reserves the right to select any bid under the grounds of specification compliance, usage suitability, design, economic suitability, workmanship, brand value, proven track record and reputation in supplies to Govt. Organizations and after sales service facilities.
- (ii) The Director, NIFT Hyderabad reserves the right to relax or waive any of the tender condition and reject the e-tender if anyone of the conditions enumerated above is violated or any counter condition is put forward by the tenderer.
- (iii) On receipt of the security deposit, the Purchase Officer NIFT Hyderabad will release the purchase order to the tenderer after the approval of the competent authority.
- (iv) Additional terms and conditions may be incorporated in purchase order, if needed, to safe guard the interest of NIFT.

F. EXECUTION OF PURCHASE ORDER:

The tenderer should nominate and intimate to NIFT Hyderabad his authorized representative specifically to receive the supply / Purchase order from NIFT and to effectively execute the supply complying all the terms and conditions

G. DELIVERY:

- (i) Supply of Pavers and Kerb Stones, shall be completed within 30 days after approval of the samples.
- (ii) The delivery schedule should be strictly adhered to. If the tenderer fails to complete the supply within the time stipulated, the order is liable to be cancelled.

(iii) In such case the security deposit will be forfeited and penalty clause as per Item-K below will be invoked.

H. SAMPLE APPROVAL PROCESS:

- (i) The successful bidder should submit sample pavers-10 nos and Kerb stones-04 nos for acceptance within 10 days after placing the order. If any changes suggested/corrected need to be made and supply one more sample within 10 days again.
- (ii) After confirmation of the samples by this office the total quantity should be supplied within 30 days from the sample confirmation.

I. PAYMENT TERMS:

The payment shall be made within 15 working days from the date of satisfactory certification by the user department of NIFT.

J. JURISDICTION FOR LEGAL PROCEEDING:

Legal remedies for any disputes which may arise during the execution of the contract shall be instituted in any court of law in Hyderabad only. The contract shall be governed by the law for the time being in force in the country viz Indian contract Act & Indian Sale of Goods Act.

K. PENALTY:

In the event of failure of the successful tenderer to make the supply of the items ordered within the stipulated time, without prejudice to other remedies under the contract a penalty equivalent to 0.5%(Half Percent) of the value of delayed goods will be levied per week with a maximum of 10% of the contract value. If requested by the tenderer on genuine reasons, Director may at his discretion grant extension of time with penalty/without penalty. In the event of failure to supply the items even after granting extension of time Director may purchase the stock from any other source at the prevailing market rate at the risk and responsibility of the successful tenderer and to claim any loss sustained by NIFT Hyderabad in the transaction from the tenderer besides forfeiting EMD and security deposit.

L. PERFORMANCE GUARANTEE:

Within two weeks of award of work, the agency shall submit a Performance Bank Guarantee (PBG) @ 5% of the cost/value of the items purchased for proper performance of the Contract. The Original EMD DD of Rs.20,000/- (Rupees Twenty thousand only) received shall be converted and adjusted towards the required PBG @5% of the contract value. The said PBG will be returned after successful supply and acceptance of material after adjusting dues if any.

The performance guarantee shall be valid for the duration of the contract. The performance security can be encashed by the NIFT to recover any amount which is payable by the Contractor to NIFT on any account for a cause arising out of the contract.

When the bidder backs out before and after award of services, the tender will be cancelled. Re-tendering with short notice period will be done after approval of the Competent Authority. However, the agency backed out, shall not be allowed for participating in the re-tender process and shall black listed for a period of 3 years.

M. In case of any clarification required relating to this tender, the same can be sought from the following Officer(s) of NIFT:

(i) Purchase Officer purchaseofficer.hyderabad@nift.ac.in, 040-23110841 to 843, Ext 228

N. SIGNATURE AND SEAL:

The tenderer must sign and affix their seal in every page of the e-tender document and furnish certificate as below. I/We_____ have gone through the terms and conditions and will abide by them as laid down above.

SIGNATURE & SEAL OF THE AGENCY / FIRM

Date:

Place:

DECLARATION

I/We,..... hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed. I further understand that on opening of the technical bid if the EMD furnished by me is found short when calculated at the percentage fixed on quoted rate, my quotes will become invalid.

Signature :

Name :

Designation :

Name and Agency :

Address of the Tenderer :

Seal of the Tenderer :

Date:

Place:

TECHNICAL BID

ANNEXURE-I

1) EMD details

Demand draft particulars :

S.No	Amount in Rs.	D.D. No.	Date	Name of the bank branch
1	Rs.20,000/-			

2) TURN OVER DETAILS:

The last two years sales turn-over details are furnished below:

Name of the Agency / Firm:

S. No.	Financial Year	Turnover (Rs. In lakhs) not less than 20.00 lakhs
1.	2017-18	
2.	2018-19	

(Proof of the above sales turn-over details should be furnished in the form of audited balance sheet of the tenderer. Complete set of audited balance sheet is required for the above 2 years.

3) Specifications towards Supply of Pavers and Kerb Stones:

S. No.	Particular	Qty in Numbers.	Specifications
1	Pavers	23,244-Cement colour 23,244 Red Colour Total = 46,488 nos. Total Sq ft = 16,736	Material : Cement Concrete (CC) Grade : M 40 Shape & Dimensions : Regular Hexagon Thickness : 60mm, Area : 0.36 Sq ft
2	Kerb Stones	750 nos. – Cement Colour	Material : Precast Cement Concrete Colour : Cement colour Shape & Dimensions : Cuboidal in Shape and Front side, Top edge in taper 600 mm x 400 mm x 110 mm

ANNEXURE – II

E-Tender No.2020-21/1/Building

TECHNICAL BID/ CHECK LIST

(To be used as E-Tender Document for “Supply of Pavers and Kerb Stones”)

S. No	Particulars	Mention ‘Yes’ or ‘No’
1	Whether Demand Draft EMD of Rs.20,000/- (Rupees Twenty Thousand Only) in favour of “NIFT, Hyderabad” payable at “Hyderabad” with the Technical Bid submitted?	
2	Whether capable and agreed to submit 5% of the order value as Performance Bank Guarantee (PBG), if purchase order is released?	
3	Whether copy of Previous Work order enclosed?	
4	Whether copy of GST Certificate enclosed?	
5	Whether copy of PAN Card enclosed?	
6	Whether price quoted as per the required specification mentioned in the Annexure ‘III’ and inclusive of all taxes, & other charges i.e., transport, insurance, etc., with delivery upto our site (NIFT, Hyderabad)?	
7	Whether Copy of Income Tax Return for the last 2 years submitted (FY 2017-18 & 2018-19) not less than 20.00 lakh (Annexure-I)?	
8	Whether Price Bid quoted is as per the specification mentioned therein, as per Annexure-III? (To be placed in Financial Bid only)	
9	Whether submitted the Declaration?	
10	Whether EMD DD Original scanned copy submitted online and also ensuring of Original DD of EMD reaching to NIFT, Hyderabad as per Annexure-I ?	
11	Whether the specifications specified at Annexure – I are able to meet?	

(All above enclosures must be valid)

Signature :

Name :

Designation :

Name and Agency :

Address of the Tenderer :

Seal of the Tenderer :

Date:

Place:

ANNEXURE-III

FINANCIAL (PRICE) BID

(This should be submitted in a separate envelope in Financial Bid)

“Supply of Pavers and Kerb Stones for NIFT Hyderabad”

S. No.	Description of Items	Qty in Numbers	Unit	Rate per unit Inclusive of GST, Transport, Delivery, etc., at NIFT Campus	Amount
1	CC Pavers Material : Cement Concrete (CC) Grade : M 40 Shape & Dimensions : Regular Hexagon Thickness : 60mm, Area : 0.36 Sq ft	23,244-Cement colour 23,244 Red Colour Total = 46,488 nos. Total Sq ft = 16,736	Per Sq . ft		
2	Kerb Stones: Material : Precast Cement Concrete Colour : Cement colour Shape & Dimensions : Cuboidal in Shape and Front side, Top edge in taper 600 mm x 400 mm x 110 mm	750 nos.	Per No.		
3	Grand Total				

(Rupees in Words)

Signature :

Name :

Designation :

Name and Agency :

Address of the Tenderer :

Seal of the Tenderer :

Date:

Place: