

# NATIONAL INSTITUTE OF FASHION TECHNOLOGY, HYDERABAD

## INVITING SEALED QUOTATIONS FOR HIRING OF SEMI LUXURY / SEDAN VEHICLES

Sealed quotations should be submitted separately by the agency in covers duly super scribed as “Quotations for Hiring of Vehicles” NIFT, Hyderabad.

- 1) Quotation Format for Semi Luxury Vehicles - Innova Crysta/Innova(A/C) - Annexure “A”
- 2) Quotation Format for Sedan Vehicles - Swift Dzire / Toyota Etios (A/C) - Annexure “B”

### **Terms and Conditions:**

1. The contractor will be fully responsible for the drivers, petrol-diesel, maintenance, RTO formalities, Insurance etc. The vehicles must be in the name of the contractor or its firm and have RTO permit for all over Telangana.
2. The vehicles will report at a specific time at the place of visiting faculty / officials as per instructions given by the designated officials.
3. Parking Charges and toll charges will be paid by the contractor. On production of receipts, the amount will be reimbursed to the contractor.
4. Vehicles should be in good condition. The vehicles should be insured fully including third party insurance.
5. Vehicles should be sanitized and drivers should wear mask as per covid-19 protocol and also should be vaccinated.
6. The drivers engaged by the contractor should be well dressed and well manner. Also they shall not smoke, chew tobacco products, gutkas or consume liquor/ alcoholic drinks. Drivers should understand Telugu, Hindi and English languages.
7. The driver engaged by the contractor should always carry a mobile phone, which has to be provided by the contractor. All drivers sent with vehicle during the contract should have a valid Commercial Driving License and should be employees of the Agency.
8. The Institute reserves the right to select or reject all or any quotation without assigning any reason.
9. The contractor is/ shall be liable for any legal dispute/ cases/ claims that have arisen or may arise during the currency of the agreement in respect of vehicles provided by contractor. NIFT shall not be liable for any loss, damages, etc. suffered / to be suffered by contractor or third party as the case may be.
10. The agency should have valid GST and Pan No. of proprietor or on the name of agency. The same document should be attached along with this quotation, failing which their offer shall be rejected summarily.
11. If any additional requirement of vehicles, it may be provided.
12. In case of failure of vehicle or non-availability of the vehicles for any reason during any day, the contractor will have to arrange for the substitute vehicle.

13. Single payment will be made for all the vehicles after submission of original bills. Applicable taxes will be deducted. The above payment will be made in 10-working days.
14. The agency shall not bring any kind of external influences, political/legal pressure towards finalization on temporary basis.
15. Successful agency has to deposit Rs.3,000/- DD in the name of NIFT, Hyderabad payable at Hyderabad towards Security Deposit. The same will be returned after completion of the period without interest, after adjusting dues if any.
16. **If any issue arises, NIFT decision is final.**

Name & Signature of Contractor

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Address.....

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Seal of Agency: .....

Mobile No. ....

## NATIONAL INSTITUTE OF FASHION TECHNOLOGY, HYDERABAD

### QUOTATION FORMAT ANNEXURE – “A” FOR SEMI LUXURY VEHICLES (INNOVA CRYSTA/INNOVA)

Sl. No.	Name of the Vehicle	Description	Amount Rs.	Extra 1Km. Rs.	Extra 1 Hour Rs.	Driver Batta	GST	Total Rs. (Excl of Tolls as per actuals)
1	INNOVA CRYSTA (A/C)	8 Hrs. – 80 Kms.						
2	INNOVA (A/C)							

#### NOTE:

1. The agency will be finalized based on the lowest rates on temporary basis.
2. The work order will be awarded on the item wise L1 basis.
3. Based on the performance may be recommended for consideration for rate contract.
4. The quoted rates would be applicable on intimation basis for a period of 3 months from issue of work order.
5. Attested & Valid Copies of GST & PAN No.

## NATIONAL INSTITUTE OF FASHION TECHNOLOGY, HYDERABAD

### QUOTATION FORMAT ANNEXURE – “B” FOR SEDAN VEHICLES (SWIFT DZIRE/TOYOTA ETIOS)

Sl. No.	Name of the Vehicle	Description	Amount Rs.	Extra 1Km. Rs.	Extra 1 Hour Rs.	Driver Batta	GST	Total Rs. (Excl of Tolls as per actuals)
1	SWIFT DZIRE / Toyota Etios (A/C)	8 Hrs.–80 Kms.						

#### **NOTE:**

1. The agency will be finalized based on the lowest rates on temporary basis.
2. The work order will be awarded on the item wise L1 basis.
3. Based on the performance may be recommended for consideration for rate contract.
4. The quoted rates would be applicable on intimation basis for a period of 3 months from issue of work order.
5. Attested & Valid Copies of GST & PAN No.