



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006, द्वारा शासित और
वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित

National Institute of Fashion Technology

A Statutory Institute under the NIFT Act 2006 and
Set up by the Ministry of Textiles, Government of India

NOTICE INVITING QUOTATIONS

No: NIFT/HYD/F&A/GST/2022-23

16th January, 2023

National Institute of Fashion Technology, Hyderabad invites sealed quotations from the Chartered Accountant Firms for the **Professional Services to NIFT, Hyderabad for filing TDS Income Tax, GST, TDS GST Monthly/Quarterly/Years returns for a period of one year from January, 2023 to December, 2023.**

The sealed quotation should be dropped in the tender box on or before 3 pm of 23.01.2023.

Introduction:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 17 centres. It provides four years under graduate (UG) program, two years Post Graduate (PG) program and short duration courses.

NIFT, Hyderabad is running 6 UG & 1 PG Courses and (3) Short duration (CE) courses with the student's strength around 1200 and 100 employees. NIFT, Hyderabad is GST registered organization and all the IT, PF, EDLI etc., compliances are applicable. GST is applicable on letting out of campus on rent, for shootings, fines, mark sheets, CE Programme fee, Projects and annual outward supplies is around Rs. 12 Lakhs.

Terms & Conditions:

1. The Service Provider has to file monthly TDS Income Tax (Salary, Contractors & Professional Services), GST (GSTR-1, GSTR-3B) & TDS GST (GSTR-7) liability to be remitted to the authorities under Income Tax & GST Act from time to time and returns shall be filed within the due dates without delays. Monthly/Quarterly/Annual returns to be filed for TDS Income Tax (Form-16 & 16A to be issued), GST (GSTR 9-C) & TDS GST based on details communicated by Accounts Department, NIFT, Hyderabad through mail.

(Signature of the Partner/Proprietor)


(Joint Director)

डिजाइन, मैनेजमेंट और प्रौद्योगिकी का सर्वश्रेष्ठ संस्थान

An Institute of Design, Management and Technology
(An ISO 9001 : 2008 Certified Institute)





2. If any delay in filing of prescribed returns due to default of the Consultant, levy of late fee/penalty would be borne by the Consultant.
3. The Service Provider should be at least 5 years in operation and must have the experience of filing TDS Income Tax & GST returns and liaison with the GST & IT authorities. The quotation must be submitted along with the PAN, GST, Firm Registration Certificate and Membership Certificate of Proprietorship.
4. The Service Provider must submit Clients list where they are providing similar services.
5. The Service Provider must submit last 3 years IT Returns, P & L Account and Balance Sheet.
6. Profession Fee and GST should be mentioned separately and no further enhancement of fee would be entertained during the currency of the period mentioned.
7. The lowest bidder will qualify for providing Professional Services to NIFT.
8. Tax invoices (Bills) for the service rendered may be claimed quarterly and payments would be released after deduction of TDS.
9. The contract can be terminated from either side by giving one-month notice.
10. The contract is initially for a period of one year and the same can be extended on the agreed terms and conditions for a further period of two years (totally not more than three years) based on the performance assessment each year.
11. NIFT Reserves right to cancel the NIQ at any time without giving any reason.
12. Sealed envelope containing prescribed format (Annexure) along with documents should be addressed to the “**Joint Director, NIFT, Hyderabad**”.

(Signature of the Partner/Proprietor)


(Joint Director)





Quotation for Providing Professional Services to NIFT for filing TDS Income Tax, GST, TDS GST Monthly/Quarterly/Years returns for a period of one year from January, 2023 to December, 2023

1. Name & Address of the CA Firm with Contact No:

2. Firm Registration No:

3. Membership No:

4. Pan No:

5. GST No:

6. Profit & Loss Account, Balance Sheet, Computation of Total Income & IT Returns of Last 3 years:

7. Client Details:

8. Quote for fee per month (Fee & GST separately):

Note: Supporting documents to be attached for Sl. No. 2 to 7. If the documents are not attached their quotes are summarily rejected.

(Signature of the Partner/Proprietor)


(Joint Director)

