

Dear Sir / Madam,

Sub: - Procedure for providing Girls Hostel Accommodation at NIFT, Hyderabad is as follows:

You are requested to submit the following documents for providing the hostel accommodation at NIFT Girls Hostel, Hyderabad.

- (1) Request letter for hostel accommodation along with contact number and email id,
- (2) Hostel Application Form duly filled-in and signed along with photographs
- (3) Copy of Admission Receipt
- (4) Copy of the Demand Draft for Rs.47,000/- drawn in favour of NIFT, Hyderabad payable at Hyderabad.
- (5) Copy of DD of Rs.12,500/- (Rs.2,500 x 5 months) as advance of mess charges drawn in favour of NIFT, Canteen payable at Hyderabad.

The documents should be sent initially through email after scanning the above relevant documents and later you may submit the original documents at the time of reporting.

Limited Seats Available: Seat allotment will be done on first cum first serve basis, depending on the vacancies available. First preference will be given to the outstation students only.

If any seats are left vacant after allotment to outstation students, then the hostel accommodation will be provided to local students.

The rooms once allotted will not be changed, under any circumstances.

**CHECK LIST:**

- Request letter
- Hostel Application Form
- Hostel Rules & Regulations Certification
- Admission Receipt
- Copy of DD of Rs.47,000/- drawn in favour of NIFT, Hyderabad payable at Hyderabad.
- Copy of DD of Rs.12,500/- (Rs.2,500 x 5 months) as advance of mess charges drawn in favour of NIFT, Canteen payable at Hyderabad.

Hostel will be allotted only on submission of the above checklist.

**Note: All the First Year students seeking admissions in the Girls Hostel are compulsory to pay the advance Mess Fee of Rs.12,500/-**

Email-Id: 1. [hostel.hyderabad@nift.ac.in](mailto:hostel.hyderabad@nift.ac.in) 2. [ad.hyderabad@nift.ac.in](mailto:ad.hyderabad@nift.ac.in) 3. [admin.hyderabad@nift.ac.in](mailto:admin.hyderabad@nift.ac.in)  
For further details, you may refer our web site "[www.nift.ac.in/hyderabad](http://www.nift.ac.in/hyderabad) – hostel information (i.e, Hostel application, hostel rules and regulations and Procedure for providing Girls Hostel Accommodation etc"

Regards,

Mrs. A.Venkateshwari,

Mobile No.6303125300

Hostel Warden

[hostel.hyderabad@nift.ac.in](mailto:hostel.hyderabad@nift.ac.in)

Encl: a) Hostel application form and Hostel rules and regulations