



**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
(Ministry of Textiles Govt. of India)  
**Oppo: Cyber Towers, Hitech City, Madhapur, Hyderabad - 500081.**  
**Ph. No. 040 - 23110630, 23110841 – 43, Ext: 23/27/51,**  
**Website: [www.nift.ac.in/hyderabad](http://www.nift.ac.in/hyderabad)**

**:: TENDER NOTICE FOR SALE / DISPOSAL OF IT SCRAP ITEM ::**

NIFT/HYD/Admin./Condmn. IT Scrap/2024

Dated: \_\_\_\_\_ 2024

Sealed tenders are invited for Sale/Disposal of **IT Scrap "AS IS WHERE IS BASIS"** of NIFT, Hyderabad. IT items is available for inspection in NIFT premises, during working hours. The Tender Applications are available in NIFT website ([www.nift.ac.in/hyderabad](http://www.nift.ac.in/hyderabad)) from **27.5.2024. The last date for submission of bids 21.06.2024 before 12.00 P.M. and shall be opened at 12.30 P.M. on the same day.**

**CRITICAL DATE SHEET**

Name of the organization	NIFT, Hyderabad
<b>Date of Issue / Publishing</b>	<b>27.05.2024</b>
<b>Last date for Bid Submission Date &amp; Time</b>	<b>21.06.2024 at 12.00pm</b>
<b>Bid Opening Date &amp; Time</b>	<b>21.06.2024 at 12.30pm</b>

**Terms and conditions:**

1. Security deposit Rs.50,000/- (Rupees Fifty thousand only) by way of Demand Draft in favour of NIFT, Hyderabad.
2. The NIFT reserves the right either to accept or reject any one or all the tenders without assigning any reason thereof.

**Details of Disposal of IT Scrap: -**

Sl. No	Item Name	Qty.
1.	HP Compaq dx2700 SFF Desktop with Monitor	168
2.	HP Compaq 6120MT Desktop with Monitor	18
3.	HP compaqDC7900 Desktop with Monitor	40
4.	HP Compaq dx 2480 Desktop with Monitor	10
5.	IBM Lenovo Desktop with Monitor	69
6.	Laptops	11
7.	OHP ,LCD and Slide projectors	16
8.	Printers and Plotter	24
9.	Scanners	11
10.	Wi-Fi Access Points and Network Switch	35
11.	Server (Intel Xeon CPU)	1
12.	Apple Desktop	1
13.	OZONOTEL UTM 1.0 Firewall	1

**Note:**

1. Bidders are requested to sign on the required places.
2. This tender document can also be downloaded from the website – [www.nift.ac.in/hyderabad/tender](http://www.nift.ac.in/hyderabad/tender)
3. Two bid system (Technical & Financial and both the cover should be put in one cover and sealed by the bidder and also super scribed "Tender for Purchase of IT Scrap".

**I accept the above Terms and Conditions**

(Full Signature of the agency/bidder)



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All the bidders should submit security deposit along with necessary documents and shall be submitted in a sealed cover superscribed with the words **“Tender for the Sale of IT Scrap”** as applicable subject to the following terms and conditions.

**A. GENERAL TERMS AND CONDITIONS: -**

NIFT, Hyderabad intends to disposal of IT scrap items **“As is where is” condition**. The terms and conditions for agency are as follows: -

1. The Agency shall be submitted in official form only. If submitted in any other form the same shall be summarily rejected. No agency shall be issued more than one form.
2. The Agency submitted Tender without the prescribed security deposit and tender document fee shall not be considered.
3. The rate schedule issued with the form of agency listing the disposal of IT scrap items must not be altered by the agency.
4. The name and address of the agency shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the Tender unless duly countersigned by the agency.
5. The Agency should be filled in and submitted in strict accordance with the instructions laid down herein, otherwise the Tender is liable to be rejected.
6. A Demand Draft of Rs.590/- (Rupees Five Hundred Ninety Only) is required to be deposited as Tender Document fee in favor of National Institute of Fashion Technology, Hyderabad.
7. A Demand Draft of Rs.50,000/- (Rupees Fifty Thousand Only) is required to be deposited as Security Deposit in favor of National Institute of Fashion Technology, Hyderabad along with the sealed Tender by way of pay order / Demand Draft.
8. **The successful agency/Bidder should deposit the full amount of bid value (Quoted/mentioned amount in financial bid) through RTGS/NEFT/DD in favour of NIFT Payable at Hyderabad on allotment letter.**
9. The successful agency should clean / remove the IT scrap material within 5 working days after deposit the total /bid value amount. The successful agency at his own cost for lifting material the deposit amount of Rs.50,000/- would be refund.
10. If successful agency fails to remove the items within the stipulated time, a penalty @ Rs.1000/- per day shall be levied.
11. **The agency/bidder should quote the Lum Sum rate for all IT Scrap items only “AS IS WHERE IS BASIS”.**

I accept the above Terms and Conditions

(Full Signature of the agency/bidder)

12. The filled in sealed Tender form shall be dropped in a sealed envelope on or before 21.06.2024 at 12.00 hrs.
13. The sealed Tender will be opened at 12.30 hrs. on 21.06.2024 (from 27.05.2024 to 21.06.2024) in the presence of the NIFT officials. In case of holiday the tender same time will be opened on next working day.
14. The rate should be quoted in Indian Rupees in the rate enclosed along with our terms and condition.
15. The agency should sign all the all pages i.e, 5/5.
16. **The award of sale of IT scrap H1 will be considered based on the highest value quoted (i.e, Basic value (excluding taxes) .**
17. The agency should have valid PAN/GST number.
18. The agency is requested to come and visit NIFT campus from 10.00 a.m. to 5.00 p.m. on any working day to check the disposal items before quoting for the IT scrap.
19. Security deposit will be forfeited, if the successful agency after receipt of awarding letter/order, fails to lift the items within stipulated period.
20. I/We lawful purposes and agree to abide by the above terms and conditions of the tender.
21. I / We, submit my / our highest Tender for the above IT Scrap offered for sale.

I accept the above terms and conditions

(Full Signature of the Agency/bidder with Stamp)

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**I accept the above Terms and Conditions**

**(Full Signature of the agency/bidder)**



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Sl. No.	Particulars	Details please mention
1.	Name of the Agency	
2.a)	Full Address.	
b)	Contact No.	
3 a)	Details of Tender document Fee	
	Amount in Rupees	Rs.590 (Rs.500 + GST Rs.90) (Rupees Five Hundred and Ninty Only)
	DD No. and Date	
	Issuing Bank:	
3	<b>Details of Security Deposit</b>	
	Amount in Rupees	Rs.50,000/- (Rupees Fifty Thousands Only)
	DD No. and Date	
	Issuing Bank	
4	Copy of PAN No.	
5.	Copy of GST No.	

Sl. No	Item Name	Amount Rs.
1.	HP Compaq dx2700 SFF Desktop with Monitor	
2.	HP Compaq 6120MT Desktop with Monitor	
3.	HP compaqDC7900 Desktop with Monitor	
4.	HP Compaq dx 2480 Desktop with Monitor	
5.	IBM Lenovo Desktop with Monitor	
6.	Laptops	
7.	OHP, LCD and Slide projectors	
8.	Printers and Plotter	
9.	Scanners	
10.	Wi-Fi Access Points and Network Switch	
11.	Server (Intel Xeon CPU)	
12.	Apple Desktop	
13.	OZONOTEL UTM 1.0 Firewall	
	<b>Basic value</b>	
	<b>ADD : GST 18%</b>	
	<b>Grand Total</b>	

I accept the above Terms and Conditions

(Full Signature of the agency/bidder)



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Dated: \_\_\_\_\_

To,  
 The Director,  
 NIFT Campus,  
 Madhapur,  
 Hyderabad-500081.

Sir,

**Sub:- NIFT, Hyderabad - Offer for purchase of used IT Scrap– Reg.**

- - -

In response to your notification, I / We intend to submit my/our offer for purchase of used **IT Scrap** for Rs. \_\_\_\_\_ (Rupees: \_\_\_\_\_  
 \_\_\_\_\_).

I/We have personally verified the IT Scarp and quoted the rate and I / We will not change my / our offer under any circumstances. Also I / we have very carefully read the terms and condition of the offer and agreed to abide by these in letter and spirit. I know that the decision of NIFT, Hyderabad would be final for disposal of the IT Scrap. The award of sale of IT scrap H1 will be considered based on the highest value quoted i.e, Basic value (excluding taxes)

In case I / we, am / are in H -1 position, I/We undertake to submit the full amount of offer price in the form of Demand Draft (NIFT, Hyderabad) within 05 days and the IT Scrap will be taken away by me / us from NIFT, Hyderabad premises within five days at my / our own expenses.

**Signature of the Bidder/Agency: \_\_\_\_\_**

**Name: \_\_\_\_\_**

**Address: \_\_\_\_\_**

\_\_\_\_\_

\_\_\_\_\_  
 I accept the above Terms and Conditions

(Full Signature of the agency/bidder)