



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, हैदराबाद
NATIONAL INSTITUTE OF FASHION TECHNOLOGY, HYDERABAD

वस्त्र मंत्रालय, भारत सरकार/(Ministry of Textiles, Govt. of India)

निफ्ट अधिनियम द्वारा शासित सांविधिक संस्थान

(A statutory institute Governed by the NIFT Act)

निफ्ट कैम्पस, हाइटेक सिटी के सामने, माधापुर, साइबराबाद

NIFT Campus, Opp. Hitech City, Madhapur, Cyberabad,
हैदराबाद-500081, तेलंगाना राज्य/

Hyderabad-500 081, Telangana State.

वेबसाइट/Website: <https://www.nift.ac.in/hyderabad/careers>

Advt. No: - /NIFT/Hyd/Estt./Recruitment (Group-C)/2022/Adv.-I

Date:23.11.2022

RECRUITMENT FOR GROUP "C" (NON-TEACHING) POSITIONS ON REGULAR BASIS

National Institute of Fashion Technology (NIFT), a Statutory body under the Ministry of Textiles, Government of India and a premier Institute of Design, Management and Technology, invites applications from eligible candidates for the following Group-"C" posts to be filled on Regular Basis at NIFT Hyderabad Campus:

| S. No. | Name of the Post | Pay Level (as per 7th CPC) | UR | OBC | SC | ST | EWS | Total |
|--------|--|-------------------------------------|----|-----|-----|-----|-----|-------|
| 1. | सहायक वॉर्डन (महिला) *16.12.2022 तक अधिकतम आयु 27 वर्ष/ ASSISTANT WARDEN (Female) *Max. upper age 27 years as on 16.12.2022 | Level-4 Basic Pay Rs.25,500/- | 2 | --- | --- | --- | --- | 2 |
| 2. | नर्स (महिला) *16.12.2022 तक अधिकतम आयु 27 वर्ष/ NURSE (Female) *Max. upper age 27 years as on 16.12.2022 | Level-4 Basic Pay Rs.25,500/- | 1 | --- | --- | --- | --- | 1 |

***Maximum upper age limit for NIFT employees may be relaxed up to 05 years or total length of service rendered (on regular and/or long term contract basis) whichever is less.**

Note: a. Only female candidates are eligible to apply for the post of Assistant Warden and Nurse.

b. Gross salary includes Basic Pay + Allowances i.e. Dearness Allowance, Transport Allowance & HRA at prescribed rates

c. UR – Unreserved, SC – Schedule Caste, ST – Scheduled Tribe, OBC – Other Backward Class, EWS, Economically Weaker Section, PWD – Person with Disability

Eligibility Criteria

| S. No. | Name of the Post | Educational and Other Qualification required for Direct Recruitment | Work Experience |
|--------|---|---|--|
| 1. | <p>सहायक वॉर्डन (महिला) *16.12.2022 तक अधिकतम आयु 27 वर्ष/ ASSISTANT WARDEN (Female) *Max. upper age 27 years as on 16.12.2022</p> | Graduate from a recognized University /Institution | One year experience as Assistant Warden in an educational institution under Central Government / State Government / Autonomous Bodies. |
| 2. | <p>नर्स (महिला) *16.12.2022 तक अधिकतम आयु 27 वर्ष/ NURSE (Female) *Max. upper age 27 years as on 16.12.2022</p> | <p>i) B.Sc. (Hons.) in Nursing from a recognized University or Institute/ Regular course in B.Sc. Nursing from a recognized University or Institute/Post Basic B.Sc. (Nursing) from recognized University or Institute.</p> <p>ii) Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council.</p> | Six months experience in minimum fifty bedded hospital after acquiring the educational qualification. |
| | | <p>(OR)</p> <p>i) Diploma in General Nursing and midwifery from a recognized Board or Council.</p> <p>ii) Registered as Nurse or Nurse and midwifery (RN or RN and RM) with State Nursing Council.</p> | Two and half years' experience in minimum fifty bedded hospital after acquiring the educational qualification. |

Candidates should read the instructions and conditions carefully, before applying

IMPORTANT INSTRUCTIONS

Selection Process:-

The selection Process to the above posts will include Skill Test (Qualifying in nature) and written test. The Selection of the candidates shall be purely on merit basis. The merit list will be drawn on the basis of Written – Test.

How to apply: -

- (i) Candidates should read the instructions and conditions carefully, before applying.
- (ii) All applicants must fulfill the eligibility conditions for the post and the other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess the essential qualifications and/or experience laid down for the post as on the last date of receipt of the applications. No enquiries with reference to eligibility will be entertained.
- (iii) Application forms can be downloaded from our website <https://nift.ac.in/hyderabad/careers> interested candidates may send their applications (**in the prescribed format only**) in a sealed envelope addressed to **“The Director, NIFT Campus, Opp: Cyber Towers, Hi-tech City, Madhapur, Hyderabad – 500 081 Telangana State”**. The sealed envelope should be super scribed as **“APPLICATION FOR THE POST OF _____”** in the capital letters. Self-attested copies of certificates and testimonials as proof of age/ educational qualifications/ category/ experience etc. should be attached with the application form.
- (iv) The candidates shall be required to mention their correct and active e-mail addresses and Mobile Number in their application form at prescribed place, as all the correspondence such as issuance of admit cards / call letters or any other information will be communicated through the e-mail only.
- (v) Any updates with regard to this recruitment process shall be published on NIFT Hyderabad website <https://nift.ac.in/hyderabad/careers>.
- (vi) Only female candidates are eligible for the post of Assistant Warden and Nurse.**
- (vii) Those candidates who are employed in Govt. /Semi Govt. /Autonomous Bodies etc. should send their applications **through Proper Channel** including **“No Objection Certificate (NOC)”** and **“Vigilance Clearance”** from the present employer. However, they may send an advance copy of their application to the address as mentioned above.
- (viii) Certificate in support of experience should be given by Appropriate Authority clearly mentioning the period and nature of work done in that particular organization /

Institution.

- (ix) The concerned University/Institution/Department/Competent Authority, while forwarding the application through proper channel shall certify that the applicant, if selected, will be relieved to take up the appointment within one month of the receipt of the offer of appointment.
- (x) Incomplete / unsigned / illegible applications and applications received without fee / photograph /self-attested copies of required certificates such as educational qualifications, caste / community etc., and those applications received after the prescribed last date, will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.
- (xi) The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of applications i.e. 16.12. 2022.**

SELECTION PROCESS: -

- (I) NIFT may constitute a Screening-cum-short listing-Committee, which will screen all the applications received in response to this advertisement and Shortlist the eligible candidates on the basis of qualifications and experience etc. No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute shall be final.
- (II) The date and venue for the Skill and Written test will be intimated to the provisionally shortlisted candidates only.
- (III) The Selection process to the above posts may include Skill test and written test would be conducted at NIFT Campus, Hyderabad. The selection of the candidates shall be purely on the basis of merit list. The merit list will be drawn on the basis of Written-Test.
- (IV) The selection process shall have two tier tests. Tier- I will consist Skill test for the post, which is qualifying in nature. Tier – II will consist of objective type/written examination. It will comprise of Basic English, General Awareness, Aptitude, Logical Reasoning, Basic Arithmetic etc.

General Conditions:

- i) The applicant must be a citizen of India.
- ii) The Institute/NIFT reserves the right to increase or decrease the number of posts as per the requirement, withdraw advertised post/ Modify under any category at anytime without assigning any reasons. Reject any or all the applications without assigning any reasons thereof. Not to fill any or all posts advertised. Rectify any discrepancy in the grade pay, pay band etc., if found at a later stage.
- iii) The Institute reserves the right to cancel / postpone the recruitment process at any stage without any prior notice and without assigning any reason thereof. The number of vacancies is subject to change.
- iv) All the above posts are to be filled up on regular basis with a probation period of 02 years as per NIFT statute. If, during the period of probation or any extension thereof, as the case may be, the appointing authority is of the opinion that the candidate is not fit for regular appointment, the appointing authority may terminate him / her from the service.
- (v) The following acts would render a candidate / application disqualified at any stage:**
 - a) Furnishing of false, inaccurate or tampered information.**
 - b) Improper filling of application.**
 - c) Canvassing in any form and any other reason as observed by the committee.**
 - d) Obtaining support for his/her candidature through unfair means.**
- (vi) The Institute shall verify the antecedents or documents submitted by the candidate at any time during tenure of service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background for which he / she has been convicted by any court and has suppressed the said information, then his/her services will be cancelled/services shall be terminated forthwith and appropriate action will be taken.
- (vii) If at any stage during the selection process, or after issuing an appointment letter, it is found that there was any misrepresentation or false information submitted by any candidate or that the appointment has been obtained based on false or incorrect information by any candidate, they will be liable to disqualification from the selection process/ removal from service.
- (viii) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to, or any appointment letter issued to the applicant.
- (ix) Mere fulfilling of essential qualification and experience requirements would not entail a candidate to be called for Skill and written test. All candidates are advised to visit our

website <https://nift.ac.in/hyderabad/careers> for any further communication with regard to the recruitment process. The decision of the Institute in this regard would be final and binding to all.

- (x) No TA/DA shall be payable to any candidate for attending Skill and written test.
- (xi) In case of any dispute/ambiguity that may occur in the process of selection, the decision of NIFT shall be final.
- (xii) Corrigendum, if any, will be published on the website of the institute. Therefore, candidates are advised to visit NIFT Hyderabad website (<https://nift.ac.in/hyderabad/careers>) or nift.ac.in/hyderabad regularly regarding the recruitment related updates.
- (xiii) NIFT will not be responsible for any postal delay/ loss in transit in submission of application within specified time.
- (xiv) Wrong declarations/concealment of facts/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
- (xv) The selection shall be done against the vacancies considering the requirement of the institute and strictly as per the merit by following Reservation Policy of Govt. of India.
- (xvi) The above posts are as per the Central Govt. pay scales and carry allowances like Basic Pay, Dearness Allowance, House Rent Allowance and Transport Allowances as per the Government of India norms.
- (xvii) Employment of Institute shall be governed by the rules and regulations, service conditions as notified by the institute from time to time,
- (xviii) Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications/experience laid down for the post as per advertisement.
- (xix) Qualifications, experiences, Age etc., will be taken into consideration as on last date of submission of applications. No Interim enquiries/ Correspondences/ Communications of any sort will be entertained on this matter.
- (xx) Reservation and relaxations will be as per the Govt. of India guidelines,
- (xxi) The number of vacancies may increase or decrease as per requirement and at the sole discretion of NIFT.
- (xxii) The NIFT Administration reserves the right to cancel or postpone the recruitment at any point of time/stage.

Director

Dated: 23.11.2022