



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

वस्त्र मंत्रालय, भारत सरकार

निफ्ट कैम्पस, करवड़, जोधपुर-342 037, राजस्थान, भारत

National Institute of Fashion Technology

Ministry of Textiles, Govt. of India

NIFT Campus, Karwar, Jodhpur342037Rajasthan, India

Form No:

Hostel Form

Passport size
photograph

Name of Students:-

(First Name) (Middle Name) (Last Name)

Gender-Male /Female _____ Blood group: _____

Date of Birth _____ Identification Mark: _____

Course _____ Batch/Year _____

Student Contact no. _____ Email ID: _____

Father's Name _____

Father's contact no _____ Email ID: _____

Mother's Name _____

Mother's contact no _____ Email ID: _____

Resident Address: _____

_____ Pin _____

Landline no. (STD) Code: _____ Mobile: _____

Name & Address of Local Guardian: _____

_____ Pin _____

Telephone No. _____ Email ID _____

- Are you in good health and free from physical medical complaint and mental disease of infirmity or medical complaints? : **YES/NO**

- Have you suffered any of the critical or general or physical disease /illness in past/ if yes, give full detail: _____

- Have you ever suffered any skin disease or allergic problem? YES/NO.

If yes, give full detail: _____

Passport size
photograph of
Father

Passport size
photograph of
Mother

Passport size
photograph of
local
(if any)

Specimen signature



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UNDERTAKING

I _____ F/O /M/O _____

ROLL NO _____ pursuing _____ course

Semester _____ at NIFT Jodhpur, do understand and hereby declare as under:

1. That, He/she will not indulge in any indiscipline activities inside or outside The Campus.
2. That ,if he/she is found /caught indulging in any act of indiscipline inside or Outside the Hostel, he/she shall be liable to further disciplinary proceeding as Per rules of NIFT
3. That, if he/she stays out of Hostel/campus beyond permitted time, He/she is liable to be debarred from the hostel and the institute will not be responsible for any unforeseen consequences
4. After the hostel room allocation, there will be no change and if you exchange with mutual consent then inform hostel warden in writing, NIFT authorities will not be responsible for this.

**Signature
(Student)**

**Signature
(Father)**

**Signature
(Mother)**

**Signature of
Local guardian
(If any)**



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Leave Rules

1. In case of taking leave from Hostel during weekday's students need to submit a leave form to the Hostel warden at least **2 days** prior to leaving the Hostel. The parents need to send an Email regarding duration and purpose of leave to the Hostel warden without which leave may not be sanctioned by the Hostel authorities.
2. In case of taking leave from Hostel during weekends or long holidays or night out students need to submit a self certified application to the hostel guards before leaving and inform the same to the guards on main gate before 8:00 P.M (After 8pm no student will be allowed). At the same time, the parents need to send an email to Hostel warden for information. Failing to do the above, student will be considered as absent without prior notice. The same will be informed to the parents and student shall be **debarred from the hostel** after **three such incidents**.
3. In case of reporting late in the Hostel after last entry time i. e. 10:00 PM, student shall be **debarred from the hostel** after **three such incidents**.

I have read all the above informations.

Signature
(Student)

Signature
(Father)

Signature
(Mother)

Signature
(Guardian)

Disciplinary Procedure

NIFT resident students are liable to be expelled from the hostel as well as the course, if they are found guilty of any of the following:-

- Any act of indiscipline or misconduct of any sort, in the campus, hostel or outside.
- Submission of false, wrong or incomplete information in the activities application form or subsequently while seeking permission, etc.
- Default in payment of dues within the stipulated period.
- Organizing noisy, indecent, undignified manner of activities and inviting any unauthorised persons to visit their rooms.
- Repeated late reporting for the night as well as any act, which will cause embarrassment to NIFT management, would be sufficient ground for treating that as a breach of discipline
- Any unauthorized absence in the night will amount to act of indiscipline and is liable to be expelled without warning
- **Indulging in activities of gambling, consuming drugs, alcohol, tobacco products, smoking or any other illegal activities in hostel which is construed as a social offence at large. These offences will be considered as serious misconduct and the offending residents are liable to debarment from hostel without any warning.**
- Visit by the boys to the girls' hostel (rooms and living areas) and vice versa will not be permitted. Those violating this clause would face strict disciplinary action amounting to expulsion.
- Visitor will not be allowed into the rooms and living areas in any of the Hostels. Visitors should meet the hostel residents in the visitors 'room with the permission of warden.

- All cases of sickness must be reported immediately to the warden. This is a joint responsibility of the sick student and his/her roommate and those in the adjoining rooms. Any case of emergency or accident should also be immediately reported to the warden & hostel in-charge.
- Plying vehicles inside the campus is strictly prohibited. All vehicles should be parked in the common parking lot of the campus and not elsewhere.

I have read all the above informations.

**Signature
(Student)**

**Signature
(Father)**

**Signature
(Mother)**

**Signature
(Guardian)**

Hostel Conduct Rules

- **RAGGING IS STRICTLY PROHIBITED.** RAGGING will be treated as a major act of indiscipline and offenders (direct or indirect) will be treated as per guidelines of the Hon'ble Supreme Court of India vide its ruling on the subject. Any complaints on the issue are to be made to the Students Development activities coordinator (SDAC) of the campus for action.(Ragging has been defined as "Display of noisy, disorderly conduct doing any act which causes physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institute").
- Residents should enter the NIFT Campus before 08:00 PM and hostel premises before 10:00 PM. Late reporting to the campus/ hostel will be informed to their parents. Habitual late reporting will be considered as an act of indiscipline and warnings will be issued thrice to the resident after which he/she is liable to debarment from hostel. **Note: Parents /Guardians are not allowed to enter the Hostel.**
- Mess timings should be strictly adhered to ensure academic and campus discipline.
- Break Fast - 7.30 am to 8.45 am
- Lunch - 12.15 pm to 12.50 pm
- Dinner -7.00 pm to 9.00 pm
- Residents are not allowed to shift or exchange room allotted.
- The Hostels are under Surveillance through CC-TV installation.
- Residents are advised not to keep large amount of cash or valuables with them. Hostel management will not be responsible for any theft or loss of belongings of

the residents.

- Residents are required to take care of their belongings and lock the doors of rooms when they are out. NIFT Hostel Management is not responsible for loss or theft of any article. Residents will have to hand over the keys to the hostel wardens at the end of the academic session (One year), before they proceed for the vacations.
- Non-resident students/ day scholars are not allowed to enter into the hostel premises. If found so, they will be imposed with a penalty of Rs. 1000/- with intimation to their parents. Repeated defaulting will attract disciplinary action as per NIFT Students Rules.
- Residents are prohibited to cook food in the hostel and are not permitted to bring the utensils of mess/ canteen to the hostel.
- To ensure the safety, residents are not permitted to use any heavy duty electrical/ electronic appliances in the hostel rooms including items like electric kettles, irons, radio, tape recorder etc. If found defaulting, fine of Rs.250/- will be levied for possessing such items and the same will be confiscated.
- Residents shall not tamper with any electrical installation, furniture & fixture, wardrobes and other equipment/ assets in the hostel premises. Damage caused if any, residents shall be liable to pay penalty levied by the management and also bear the expenses for repairing the damage plus appropriate fine that may be levied
- Residents must ensure switching off ACs, lights, fans, geyser and other electrical gadgets and equipment when not in use. Hostel warden, in-charge and/or hostel committee may make surprise visits and non-complying residents will be fined as deemed appropriate.
- ACs will be shut down on following times:
- Weekdays – 09:00 AM – 06:00 PM
- Weekends i.e. Saturdays & Sundays – 08:00 AM – 12:00 NOON

05:00 PM – 09:00 PM

- Apart from above timings, ACs will not be in operation in winters.
- Residents will be responsible for the upkeep and maintenance of their rooms and hostel premises there by adhering to the Swachh Campus Initiative of NIFT Jodhpur. Common areas will be maintained by the House keepers while Residents are solely responsible for cleanliness of their allotted rooms.
- Residents are not allowed to use candles. In case of emergency, they are advised to use torch light in the absence of electricity. However, both hostels are provided with Generator backup.
- Parents of resident students are allowed to enter the hostel only with prior permission from the management.
- Birthday celebrations of residents are allowed only with prior permission of the management. If permitted, the celebrations should wind up before 10:00 PM.
- Wardens of the respective hostels will be responsible for handing over personal couriers/ letters of Residents. The same may be collected from the warden's office in the respective hostels.
- Repair & Maintenance at the hostel premises are allowed only on working days between 0:00 am and 4:00 pm with prior permission of management.
- Ex-Residents and Alumni are not allowed to enter into the hostel without prior permission.
- NIFT students from other NIFT campuses are permitted to stay for internship or industry programme for maximum of 8 weeks with permission from management provided:
 - They should be hostellers in their respective campus of study.
 - If any student who is not a hosteller, then he/ she will have to pay the hostel fee on monthly basis instead of the guest fee.
 - All such students will vacate the hostel one week prior to the

commencement of the new semester.

- NIFT resident student are expected to be present in their respective room in the hostel on or before 10:00 PM at which time the attendance will be taken by the hostel warden.
- Students who are not found in the hostel rooms at the time of taking attendance will be issued a warning letter in the first instance and their parents will be informed. In case of habitual late coming, the same will be considered an act of indiscipline and appropriate disciplinary action will be taken as per NIFT Rules including expulsion from hostel.
- Entry & exit from campus and hostels will have to be strictly registered in the "Bio-metric System" installed both in hostel and the campus gate meant for students' access.
- Residential students working late hours (beyond 10:00 PM) either within or outside the Campus should obtain a letter from the department co-ordinator on daily basis and get permission from the management.
- Residents who wish to proceed for leave are required to submit the leave application form in prescribed format to the concerned hostel wardens at least two days in advance.
- **Student who misbehave or disrespect any of the Hostel staff will be debarred from the hostel.**

I have read all the above informations.

**Signature
(Student)**

**Signature
(Father)**

**Signature
(Mother)**

**Signature
(Guardian)**