

**राष्ट्रीय फैशन टेक्नालॉजी संस्थान, जोधपुर, राजस्थान**  
(NATIONAL INSTITUTE OF FASHION TECHNOLOGY, JODHPUR, RAJASTHAN)



निफ्ट जोधपुर में कम्प्यूटर टेबल प्रदान करने के लिए ई-निविदा आमंत्रित की जाती है  
(NOTICE INVITING E-TENDER FOR "COMPUTER TABLE" AT NIFT CAMPUS KARWAR,  
JODHPUR)

Estimate Cost/value of Tender:- Rs. 2,80,000/- approximately

निविदा नम्बर / Tender No: NJ NIT/No.15490/ COMPUTER TABLE /42/2018

Receipt No & date of issue: \_\_\_\_\_

Tender form issued to: \_\_\_\_\_

**Time schedule for tender process:**

निविदा अधिसूचना के प्रकाशन की तिथि/ <b>Date of publication of tender notification</b>	29.06.2018
निविदा दस्तावेज की बिक्री से शुरू/ <b>Sale of tender document commences from</b>	29.06.2018
<b>पूर्व बोली बैठक/Pre-bid meeting</b>	09.07.2018 (11:00 AM)
निविदा दस्तावेज की बिक्री के लिए अंतिम तिथि / <b>Last date for sale of tender document</b>	23.07.2018 (12:00 PM)
निविदा प्राप्त करने की अंतिम तिथि / <b>Last date for receipt of duly filled in tenders</b>	23.07.2018 (02:00 PM)
निविदाओं के तकनीकी बिड खोलने की तारीख और समय / <b>Date and time of the opening of Technical bid of tenders</b>	23.07.2018 (3:30 PM)
निविदाओं के वित्तीय बिड खोलने की तारीख और समय / <b>Date and time of the opening of Financial bid of tenders</b>	To be informed to technically qualified bidders separately

**Note:** This tender document contains 14 pages and bidders are requested to sign on all the pages. The tender should be submitted in two separate sealed envelopes superscripted with (i) "Tender for providing Computer table - Technical Bid" and (ii) "Tender for providing Computer table-Financial Bid". The 2 covers duly sealed (i.e. Technical Bid & Financial Bid) should thereafter be kept in third cover & sealed. This cover should also be superscribed with "Tender for providing computer table Tender No. NJ NIT/No.15490/Computer table/42/2018" and addressed to:

**Purchase Officer**

National Institute of Fashion Technology,  
NIFT Campus, Karwar, Jodhpur- 342037, Rajasthan

Tender Fee (to be attached with tender form) along with EMD draft should be put in the Technical bid envelope. In case if it is submitted along with Financial Bid, the same will be rejected.

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NIFT CAMPUS, KARWAR, JODHPUR- 342037, RAJASTHAN

Ph. No.: 0291 2659523, Web ID: www.nift.ac.in/jodhpur

**1. INTRODUCTION:**

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

National Institute of Fashion Technology (NIFT) was set up in 1986 under the aegis of Ministry of Textiles, Government of India. It has emerged as the premier Institute of Design, Management & Technology. NIFT Jodhpur was established in 2010. NIFT, Jodhpur invites sealed tenders for supply of computer table for IT labs at NIFT Campus Karwar, Jodhpur

**2. Submission of Bids**

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 29.06.2018 to 23.07.2018 up to 2.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in>

(b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted. However, the firm should submit application/document as described in clause No. (d)

(c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

- Registration Charges of **Rs. 2300/- + Rs.360/-** (Inclusive GST) = Rs2,360/- (Two Thousand Three Hundred and Sixty Only - non-refundable).
- Bid Processing Fee charges of Rs.224 +40.32= 264.32/- **(inclusive of GST)** (Two Hundred Sixty Four Point Thirty two Rupees only - non-refundable) through online payments only.

(d)The Firm should ensure that it complies with the requirements as per works before applying for tender. Also, the interested Firms should submit a hard copy of the application submitted online with all relevant supporting documents by 23.07.2018 up to 2.00 P.M. Non-submission of hardcopy as directed will lead to rejection of the tender application.

**NJ NIT/No. 15490/COMPUTER TABLE /42/2018**

(e) The sealed hard copy of the tender shall be submitted in one big envelope superscripting **“Supply of Computer table at NIFT Jodhpur”** containing two separately sealed small envelopes, one for "Technical Bid " and another for "Financial Bid " superscripting as such and addressed to The Director, National Institute Of Fashion Technology, NIFT Campus, Jodhpur. The hard copies of sealed tenders documents must be dropped in the tender box kept at Reception Area NIFT Jodhpur, on or before 23.07.2018 up to 2.00.

(f) The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure - I along with a demand draft of Rs. 1000/- (Rupees One Thousand only) towards cost of tender (non-refundable) and Earnest Money Deposit (refundable but non-interest bearing) of Rs. 6000/- (Rupees Six Thousand Only) favoring National Institute Of Fashion Technology and payable at Jodhpur with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the charges including all taxes etc to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.

(g) The technical bid will be opened at NIFT, Jodhpur on 23.07.2018 up to 3.30 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

(h) The interested firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received online in prescribed format and/or are found incomplete in any respect shall be summarily rejected.

(i) Any further clarifications can be sought from the NIFT office on Telephone No. 0291 2659523, NATIONAL INSTITUTE OF FASHION TECHNOLOGY, NIFT Campus, Jodhpur.

And **For online procedure: For More enquiries / For Helpdesk officers: - Mr.Sandeep Bhandari ,**  
**E-mail :- sandeep.bhandari@c1india.com Phone No.:- 0124-4302033 &36**

**(j) Amendment to tender:**

At any time prior to the last date of submission of bids, NIFT may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidders, modify the tender document by issuing corrigendum/addendum. Corrigendum/addendum to this tender shall be published in the site [www.nift.ac.in/jodhpur](http://www.nift.ac.in/jodhpur) & <https://nifttenders.eproc.in> Prospective bidders are advised to regularly visit the website: <https://nifttenders.eproc.in> [www.nift.ac.in/jodhpur](http://www.nift.ac.in/jodhpur) to keep track of corrigendum, if any.

**3. NOTICE INVITING TENDER**



The NIFT Jodhpur invites sealed tenders under "TWO BID SYSTEM" are invited from reputed suppliers of good standards for selection of a supplier for the purpose of supplying Computer table at NIFT Jodhpur add the name of the centre Jodhpur.

The details of the tender are given below:-

- a. Description of Services: selection of a supplier for the purpose of supplying Computer table at NIFT Jodhpur Closing date & time for submission of bids:
- b. Date & time of opening of Bid:
  - i. Technical bid: 23.07.2018, 3:30 PM (in presence of the tenderers or their authorized representatives.
  - ii. Financial bid : After evaluation of Technical Bid
  - iii. Bid validity upto: 30 days from the date of opening of financial bid

Correspondence Address : Director, National Institute of Fashion Technology, NIFT Campus, Karwar, Jodhpur-342037, Rajasthan, India.

"TWO BIDS SYSTEM" shall be followed for this tender. Tenderer should take due care to submit the tender in accordance with requirement in sealed covers. Bids received shall be evaluated as per the Criteria prescribed in the tender document. NIFT will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.

The tender fee and the EMD draft should be kept in the Technical Bid Cover. The Technical bid and the financial bid should be sealed by the tenderer in separate covers duly super scribed as "Technical Bid" and "Financial Bid" respectively. Both these sealed covers should then be kept in a bigger cover which should also be sealed & duly super scribed as „Tender for Supplying Computer table at NIFT Jodhpur.

**1. INSTRUCTIONS TO TENDERERS:** The tenderers are requested to follow the below mentioned instructions:

1. Offers on original tender document will only be considered. Offers submitted by fax or in any manner other than specified above shall not be considered. The bids shall exactly be according to the prescribed formats. Modifications/Rewording of formats shall not be acceptable.
2. All documentations are required to be in Hindi/English.
3. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender.
4. Failure to comply with these conditions will result in forfeiting of the tender. Please cross out any mistakes and rewrite the same and counter sign.
5. Incomplete tenders, amendments and additions to tender after opening and tenders submitted after due date shall liable to be ignored.
6. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration / presentation etc. shall be borne by the bidder.
7. Tender shall be accompanied by the relevant documents including the following:-

**NJ NIT/No. 15490/COMPUTER TABLE /42/2018**

- a) A client list for the Furniture's quoted for & supplied by them for the last 2 to 5 years.
  - b) 10 lakhs each in last two financial years 2015-16 & for 2016-17(Audited/Unaudited  
**OR**  
01 Single order of Rs. 4 lakh for supplying the items requested in the tender to the Govt. Institute/Reputed Institute (Proof thereof should be submitted)
  - c) Copy of PAN of the company/firm.
  - d) Authorization letter of the company if one wishes to authorize some other company.
  - e) The catalogue/Brochure for the Furniture(i.e. Computer table) quoted by the vendors should be enclosed along with technical bid.
  - f) They should be registered for VAT/CST/ST/GST and Income Tax and should enclose copies of relevant certificates. Tenderer will have to produce all these original documents at any time demanded by the Institute.
  - g) Model quoted & details specification.
8. No tenderer shall be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates the EMD amount deposited by him shall be forfeited and he shall be disqualified from participating in any future tender of the Institute.
  9. No interest shall be paid on the EMD and the EMD shall be forfeited in case the selected/successful bidder does not accept the W.O. or unable to supply goods.
  10. Rates should be offered unconditionally and if rates are submitted with any condition the tender shall be rejected.
  11. Computer table will be supplied with at least 1 year warranty/guarantee from the date of verification & acceptance by NIFT. However for the Furniture made of Computer table, the same should be of 3 to 5 years.
  12. The defective Furniture's shall be replaced by the agency without any additional charge during guarantee period of supplied Furniture's. The replacement shall have to be carried out within 7 days of the intimation being received from the Institute.
  13. Tenderer shall have to quote item wise rates, consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
  14. NIFT Jodhpur reserves the right to change the quantity/ upgrade the criteria/ drop any item or part thereof/extension of delivery date at any time before placing the purchase order.

**5. TERMS AND CONDITIONS:**

- a) **Validity of the Offer:** The offer should be valid for three months from the-date of opening of Financial Bid; it can be further extended for the period of three months.
- b) **Right of Acceptance:** NIFT does not bind itself to accept the lowest tender. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of NIFT.



- c) **Delivery:** The Furniture items should be delivered, placed, installed and commissioned at NIFT Campus, (NIFT Campus, Karwar, Jodhpur- 342337, Rajasthan, India.) within a period of four weeks from date of issue of letter of award.

If the tenderer fails to supply the ordered quantity within the stipulated time period/ supplies sub-standard item, liquidated damages equivalent to 1% (one percent) of contract/bill value shall be charged per week and deducted from the bills of the contractor subject to maximum of 10% of contract/bill value.

- d) **Responsibilities:** The furniture items supplied should be brand new furniture and should be installed/commissioned at the locations specified by NIFT at no extra cost to NIFT. NIFT is not bound to provide any mode of transport in respect of men or material required for the contract.
- e) **Prices:** The vendors are required to quote as per “Annexure II” (Financial Bid) in page no. \_14\_. The Bidder shall quote the rates in figures as well as words. The figures should be clearly written and there should be no overwriting. The rates quoted shall include the cost of material, labour, T&P etc, as required for the completion of work. The quoted rates shall be inclusive of all taxes, duties, Goods and Service Tax (GST) etc. as applicable and no extra shall be payable on this account.
- f) **Payment Terms:** No payment shall be made in advance.

Full Payment shall be released after the successful installation of the ordered goods against the submission of the Inspection report by the committee, In case of any delayed payments to the vendor due to unforeseen reasons, no interest or payment over and above the payment due will be made by NIFT to the vendor.

TDS as per rule shall be deducted from the bills of the contractor. The agency must enclose copy of PAN No. supported by copy of PAN Card of the company.

- g) **Signing of Tender:** The individual signing the tender (or the documents in connection with it) must specify whether he/she is signing as:
1. A sole proprietor of the firm, or constituted attorney of such a proprietor.
  2. A partner of the firm, if it be a partnership, in which case he/she must have the authority to refer to arbitration, disputes if any, concerning the business of the partnership. Either by virtue of the partnership agreement or power of attorney.
  3. Authorized signatory of the firm, if it is a company (a letter of the authority in this respect must be enclosed along with the bid).
  4. A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he/she has the authority to bind the other and if on inquiry it appears that the person so signing has no authority do to so, NIFT may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages.

Each page of the tender form, agreement for purchase and agreement for Supply, Installation and Commissioning should be signed and stamped for the purpose of the tender offer.

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- h) General: NIFT reserves the right for any reduction/increase in the scope of work and the same shall be awarded to the vendor at the same Unit Rate mentioned in their bid.
- i) Jurisdiction: All disputes shall be subject to NIFT Jodhpur.  
Jurisdiction only. In case of any dispute raised by the supplier, a representation will be made only by the authorized representative of the supplier and the decision of the Director NIFT Jodhpur will be binding on the supplier.
- j) **Performance Security:** The successful tenderer will be required to furnish a Performance Security Deposit of 10% of contract value after receiving Notification of Award in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**National Institute of Fashion Technology, Jodhpur**" which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations and signed agreement on Notary bond of Rs. 500/- stamp paper.
- k) National Institute of Fashion Technology reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s) and is not bound to accept the lowest evaluated bid since due weightage shall be given to several factors besides the commercial bid and decision of NIFT to that effect shall be final & binding.
- l) Sample: L-1 vendor shall be required to place its sample of Computer table for display at NIFT, JODHPUR within 5 days from the date of acceptance of Letter of Intent. The supply order will be issued only if the sample is found as per specification of the tender.

**Annexure-I Specification of goods(i.e. Computer table)**

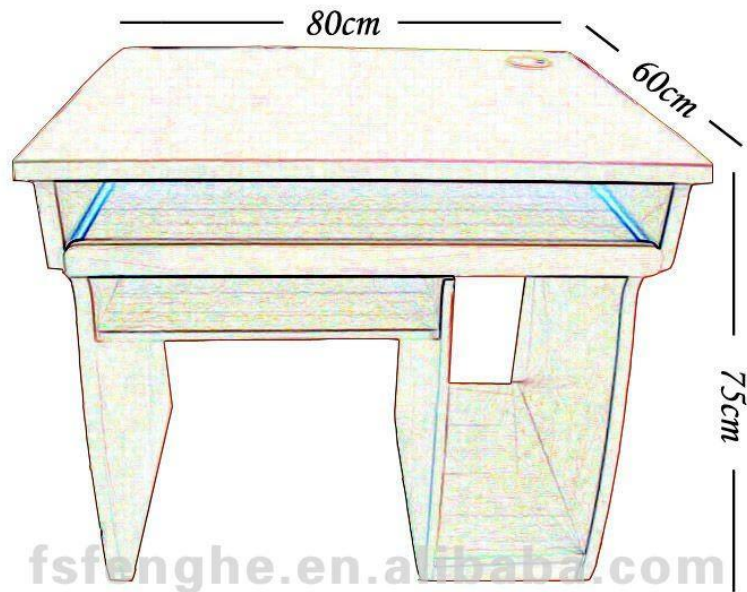
S.NO.	GOODS DETAIL	QTY
1	<b>Technical specification – Computer Desk (Wooden)</b> Description:- Computer Desk with Keyboard tray & CPU cabinet as per picture Specification:- W80* D60 *H75 cm Materials:- Engineered Wood	70

W= Width/Length

D=Depth

H=Height

**Image for Computer table**







**6. PERFORMA OF TECHNICAL BID:**

**TECHNICAL BID**

**UNDERTAKING FROM THE BIDDER**

To

**Director**

National Institute of Fashion Technology  
NIFT Campus, Karwar,  
Jodhpur- 342037, Rajasthan

Dear Sir/ Madam,

We hereby unconditionally accept all terms and condition mentioned in "Tender enquiry for "Supply of Computer table Items at NIFT Campus, Karwar, Jodhpur".

Regards,

(Authorized Signatory)

(Company Seal)

Date:

**TECHNICAL BID**

Sl. No	Particulars	Mention "Yes" or "No"
1	Whether „Technical“ & „Price“ bids submitted separately and the respective envelopes superscribed properly.	
2	Whether Demand Draft of _____/-(Rupees _____ only) in favour of NIFT_____ is enclosed as EMD with the tender submitted.	
3	Whether certificate/ document in support of having 2 to 5 years experience in supply of similar items along with a list of organizations (Govt., PSU, reputed MNCs/ organizations) where the Contractor is currently providing/ provided this kind of items(Encl.)	
4	Whether Trade License for this kind of jobs enclosed	
5	Whether copy of Pan Card enclosed	
6	Whether copy of other statutory registration certificates like VAT/ Service Tax etc./GST enclosed [As applicable]	
7	Date of Establishment of organization/company/agency	
8	Whether agreed to abide by all the terms & conditions of this tender	
9	10 lakhs each in last two financial years 2015-16 & for 2016-17(Audited/Unaudited Or 01 Single order of Rs. 4 lakh for supplying the items requested in the tender to the Govt. Institute/Reputed Institute (Proof thereof should be submitted)	

All above enclosures must be valid (wherever applicable)

(Name & Signature of the tenderer with seal)

Date:

Place



Advertisement in

[The Pioneer(English-All Editions) & Rashtriya Sahara(Hindi-All Editions) in which published  
on

Date \_\_\_\_\_15/06/2018\_\_\_\_\_)

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

(Ministry of Textiles, Govt. of India)

NIFT Campus, Karwar,  
Jodhpur- 342037, Rajasthan

**TENDER NOTICE**

National Institute of Fashion Technology Jodhpur invites sealed Tenders for the supply of Computer table Two bid format. Tender document with detailed specifications are available at NIFT Website [www.nift.ac.in/](http://www.nift.ac.in/) (Name of the centre)

Sale of Tender Form: 29/06/2018 – 23/07/2018 upto 2:00 pm

Submission of Tender document: 23/07/2018 upto 2:00 pm

Tender documents can also be obtained from the office of Purchase Officer -NIFT, (Jodhpur in the above address after paying the tender Cost.



National Institute of Fashion Technology  
(Jodhpur)

Tender enquiry for Supply of Computer table at NIFT (Jodhpur)

Part 1.

1. National Institute of Fashion Technology (NIFT), is pleased to invite bids against this tender enquiry for 'Supply of Computer table at NIFT (Jodhpur) as per Compliance and Commercial details mentioned tender..
2. Bidders are requested to submit commercial offer in the enclosed formats ONLY. Telegraphic or conditional tender may not be accepted or the condition(s) may not be considered
3. The Bidders are expected to accept all technical /Commercial terms & Conditions mentioned in the Bid documents.
4. "The tender shall be submitted in two separate sealed envelopes one for the Technical Bid and the other for Financial bid which should be clearly superscribed on the envelopes. The 2 covers duly sealed (i.e. Technical Bid & Financial bid) should thereafter be kept in third cover & sealed. Envelope of Technical Bid shall also contain the EMD of Rs. **6000**/- (in the form of Demand Draft/Pay Order payable in favour of "NIFT, Jodhpur "). This cover should also be super-scribed with "Tender for supply Computer table" Tender No. **NJ NIT/No. 15490/Computer table /42/2018** , Tender Opening date: 23.07.2018, 3:30 PM.
5. Tenders duly filled in and complete in all respect should be addressed and dropped latest by 23/07/2018 hrs on 2:00 PM in the sealed box placed in the office of :

Purchase Officer,

National institute of Fashion Technology,

NIFT Campus, Karwar,

Jodhpur- 342337, Rajasthan

6. EARNEST MONEY DEPOSIT

The Bidders are required to furnish Earnest Money Deposit (EMD) (other than those specifically exempted by NSIC certificate) along with their offer in the form of Demand Draft drawn on any Nationalized Bank favoring NIFT, Jodhpur payable at Jodhpur for Rs. 6000/- (Rupees Six Thousand Only).

The EMD of the bidder will be forfeited if the bidder misleads NIFT during the course of evaluation of the tender by providing false and misleading information. If party becomes L1 and not willing to accept the offer/supplies Sub-standard material, EMD will be forfeited.

PLEASE NOTE THAT OFFERS NOT ACCOMPANIED BY THE REQUIRED EMD ARE LIABLE TO BE REJECTED.

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The EMD of the unsuccessful Bidders shall be released by NIFT after receiving the “letter of acceptance” of the Order from the Successful bidder.

7. It is the responsibility of Bidders to read all terms & conditions of this tender carefully before filling the tender. Incomplete tender documents / or bids not responsive enough to the tender terms shall be rejected. NIFT reserves the right to split or reject any or all the tenders without assigning any reason thereof. NIFT shall not be responsible for any postal delays.
8. Any vagueness/incomplete details in the offer shall make it liable to be rejected as such shortcomings in the offer shall be interpreted as incompetence and disinterest on the part of the bidder to meet tender requirements.
9. NIFT is NOT bound to accept the tender quoting the least in the financial bid. . NIFT reserves the right to place order for a part of the quantity offered. The rates quoted by the bidder shall be valid for any such part order.

Purchase Officer

NIFT , (Jodhpur )

**7. PERFORMA OF FINANCIAL BID:**

Furniture Items.

No.	Description	Qty	Price		
			Unit Price in Rs.	Taxes as applicable such as GST, etc.	Total Price in Rs.
1	<p><b>Technical specification – Computer Desk (Wooden)</b>                      Description:- Computer Desk with Keyboard tray &amp; CPU cabinet as per picture                      Specification:- W80* D60 *H75 cm                      Materials:- Engineered Wood</p>	70			
Total Rs.					

W= Width/Length  
 D=Depth  
 H=Height

(Total Rupees in words .....)

Price\*: - Total price should be inclusive of all taxes.

Items quoted must be as per the specifications given in enclosed Annexure-I

Note: Annexures should be the Photographs and the technical specifications of the items for which quotations are being called for.

Signature of the Supplier.

Date: