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National Institute of Fashion Technology
Ministry of Textiles, Govt. of India
Karwar, Jodhpur – 342 037, Rajasthan, India

ENTRY NO :
OUT DATE :
OUT TIME:

(Annexure-1)

Application for leave from Hostel

Date: _____

Time: _____

To,
The Hostel Management,
Hostel Name: _____
NIFT, Jodhpur.

(Fill in Capital Letters)

Sir/Madam,

I, _____ student of Department _____
Semester _____ residing in Room No. _____ Hostel
name. _____ (Girls/ Boys), would request
you to kindly permit me leave from (Date) _____ to _____. I am
fully aware of attendance policy & take responsibility of my own attendance and any
shortfall in the required attendance.

Further, I take full onus of any unforeseen circumstances during my period of leave. During
my leave period, I will be available at the following address and can be contacted in the
number given below:

Address: _____

Student's contact no.: _____

Student's Guardian/Parent contact no. (as per the official record):

(Student's Signature)

(Assistant Hostel Warden Signature)

Mrs. Heera Sisodia

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*Note: In Absence of Mrs. Heera Sisodia (Assistant Hostel Warden), Hostel Warden
(Faculty) of respective hostel may be contacted.

