



## राष्ट्रीय नैशनल टैक्नालॉजी संस्थान

(वर्ष मंत्रालय, भारत सरकार)

नफ्ट के पस, छेब, कांगडा, हिमाचल प्रदेश - 176001

फोन नं ; 01892-260874, फेस नं 01892-260872

### जानकारी सूचना

NIFT /Kangra/Admn./Hiring of Taxi Services/2019-20 **01.11.2019**

#### E Tender

नफ्ट कांगडा पसस मासक और आवश्यकतानुसार वाहन क आपुसके लए मुहरबंद जानकारी आमंयत करता है।

जानकारी ाणत / जमा करने क अंतिम तिथि जानमन लिखत है

ई-जानकारी अधिसूचना के ाकाशन क तिथि	01/11/2019
ई-जानकारी दतावेज क ाण [शु] होती है	01/11/2019
ई-जानकारी दतावेज क ाण [के लए अंतिम तिथि	29/11/2019 AT 11 AM
लिखत भरे ई-जानकारी क ाणित के लए अंतिम तिथि	29/11/2019 AT 03 PM
ई-जानकारी के खोलने क तिथि और समय	29/11/2019 At 3.30 PM

इच्छुक निविदाकर्ता / फर्म / सप्लायर किसी भी कार्यालीन दिवस व समय में विस्तृत जानकारी निफ्ट कांगडा के प्रशासन विभाग से अथवा निफ्ट वेब साइट <https://nift.ac.in/kangra/tenders> से प्राप्त कर सकते हैं। निविदा प्रपत्र का मूल्य प्रत्येक निविदा प्रपत्र पर अंकित है

लिखत भर ई-जानकारी वेबसाइट <https://nifttenders.eproc.in> के माध्यम से जमा करे

संयुक्त निदेशक

निफ्ट के लिए दान देना आयकर की धारा 80जी के तहत, आयकर में छूट प्रदान करता है



## National Institute of Fashion Technology

(Ministry of Textiles, Government of India)  
NIFT Campus, Chheeb Kangra, Himachal Pradesh - 176001  
Phone No. :01892-260874 Fax No. 01892-260872

### E-Tender Notice

NIFT /Kangra/Admn./Hiring of Taxi Services/2019-20

Date: -01.11.2019

Sealed Tender is invited for supply of vehicle on monthly and as and when required basis. Last date and time for submission of tenders as mentioned in the tender documents is as under,

Date of publication of E-Tender notification	01/11/2019
Sale of E-Tender document commences from	01/11/2019
Last date for sale of E-Tender document	29/11/2019 AT 11 AM
Last date for receipt of duly filled in E-Tenders	29/11/2019 AT 03 PM
Date and time of the opening of E-Tenders	29/11/2019 At 3.30 PM

the interested contractors / firms / suppliers may visit NIFT Campus on any working day during office hours and contact Administration or NIFT Website <https://nift.ac.in/kangra/tenders>, for tender details. The detail of cost of the tender form is given in each tender document.

**The Tender is to be filled and submitted online through the Website: <https://niftenders.eproc.in>**

Joint Director

DONATION TO NIFT ARE EXEMPTED UNDER SECTION 80G OF INCOME TAX

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**

**NIFT Campus, Chheb**

**Kangra, Himachal Pradesh - 176001**

**Rs 500/-**

**TENDER DOCUMENT**

**FOR**

**HIRING OF TAXI SERVICES ON MONTHLY BASIS**

**TO**

**NIFT Kangra**

FORM No. Tender no. NIFT /Kangra/Admn./Hiring of Taxi Services/2019-20

Name, Address & Phone No. of the Agency: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Time schedule for tender process:

Date of publication of tender notification	01/11/2019
Last date of receipt of duly filled in tenders	29/11/2019, 15:00
Date and time of the opening tenders (Technical Bid).	29/11/2019 15:30
For opening of Price Bids	<b>Will be intimated separately.</b>

Note: This tender document contains 15 pages (including Technical & Financial Bid) and bidders are requested to sign on all the pages. The hard copy of Technical bid & the price bid should be sealed by the bidder in separate covers duly super scribed & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as “ Tender for Hiring of Taxi Services” for NIFT, Kangra  
The soft copies needs to be submitted online.

Downloaded tender form along with tender money and other documents, as required to be submitted by the Agency may please be deposited in the tender Box at, NIFT Campus, Chheb, Kangra Himachal Pradesh-176001 as per aforesaid schedule.

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**Note:** The Tender Fee, EMD, Technical and Financial Bids be put in separate sealed envelopes and thereafter all envelopes be put in a bigger sealed cover, superscribing “**Tender for Hiring of Taxi Services to NIFT Kangra**”.

I Accept the terms & Conditions  
Seal and Signature of the tenderer

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY  
CHHEB, KANGRA**

**TENDER DOCUMENT FOR TAXI SERVICES**

**Introduction:**

National Institute of Fashion Technology (NIFT) is a premier educational institution set up under an act of Parliament and functioning under the aegis of the Ministry of Textiles, Govt. of India.

**A. GENERAL TERMS AND CONDITIONS: -**

The NIFT Kangra Center, at Kangra requires the Taxi Services on monthly basis and additionally as and when required basis. It has been decided to call for Tenders in Two bids: a) Technical Bid and b) Price bid, on the following terms and conditions in Kangra.

1. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form. The hard copy of tender along with other document will need to be physically submitted.

2. Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>

(a) The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from 01.11.2019 to 29.11.2019 upto 03.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nifttenders.eproc.in> / <http://www.nift.ac.in>.

(b) Applications to this tender will be accepted only through the online mode through the website <https://nifttenders.eproc.in>. No other mode of application will be considered & application will not be accepted.

(c) For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

• Annual Registration Charges of Rs. 2000/- + 360/- (GST) = 2360/- (Rupees Two thousand Three Hundred Sixty only - non-refundable).

• Bid Processing Fee charges 960/- + (GST) (non-refundable) in the form of either

(d) In case of any difficulty in e tender Vendors can contact at [achal.garg@c1india.com](mailto:achal.garg@c1india.com) and [sandeep.bhandari@c1india.com](mailto:sandeep.bhandari@c1india.com)

3. Tenders received without prescribed tender fee i.e. Rs. 500/- (non refundable) shall be summarily rejected. The Demand draft shall be in favour of NIFT, Kangra payable at Kangra. The Demand Draft taken prior to the date of advertisement is not valid.
4. The schedule issued with the form of tender listing the services to be rendered must not be altered by the tenderer. Any modifications/alterations of the schedule considered necessary by the tenderer, should be in the separate letter accompanying the tender. No paper shall be detached from the tender.
5. No paper shall be detached from the tender.
6. The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer.
7. The tender should be filled and submitted strictly in accordance with the instructions laid down herein, otherwise, the tender is liable to be disqualified.
8. The tender is liable to be ignored if complete information is not given there-in, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
9. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
  - 8.1 A sole proprietor of the concern or constituted attorney of such sole proprietor.
  - 8.2 A partner of the firm if it is a partnership, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
  - 8.3 Director or Principal Officer duly authorized by the Board of Directors of the company.
  - 8.4 In case of (ii) a copy of the partnership agreement or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate of registration of power of attorney should be attached along with the tender papers. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender

**NIFT/Kangra/Admin/Hiring of Taxi Services/2019-20**

should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.

- 8.5 The vehicle would be registered in the name of the tenderer or he should have Power of Attorney to operate the same.
10. The tender submitted in sealed envelope super-scribed "Tender for the providing Hiring of Taxi Services" should be addressed to the Joint Director National Institute of Fashion Technology, NIFT Campus, Chheb, Kangra, Himachal Pradesh-176001. The Technical bid in the prescribed format as given in Annexure A & the price bid same in the prescribed format given in Annexure BI, BII & BIII should be sealed by the bidder in separate covers duly super scribed & both these sealed covers are to be put in a bigger cover which should also be sealed & duly super scribed as "Tender for Hiring of Taxi Services" for NIFT, Kangra in the Tender Box available at Joint Director Office, NIFT Campus, Chheb, Kangra, Himachal Pradesh-176001 on or before 15:00 on 29.11.2019. The tenders (technical bids) will be opened on 29/11/2019 at 15:30 in N.I.F.T., Campus, Chheb, Kangra in the presence of the tenderers who may wish to be present, either by themselves or through their authorized representatives.
11. Tenders received after the specified date and time due to any reasons, including postal delay, will not be considered. The agency submitting the tender would be presumed to have considered and accepted all the terms and conditions of this tender. No enquiry verbal or written shall be entertained in respect of acceptance/rejection of the tender. The date, time and venue of opening of "Price bid" shall be communicated to the qualified bidders of Technical Bid separately.
12. PLEASE NOTE THAT OFFERS NOT ACCOMPANIED BY THE REQUIRED SECURITY DEPOSIT ARE LIABLE TO BE REJECTED.
13. A Demand Draft of Rs.20,000/- (Rupees Twenty Thousand only) is required to be deposited as earnest money deposit (EMD) in favour of NATIONAL INSTITUTE OF FASHION TECHNOLOGY, Kangra. The earnest money deposit of the successful tenderer shall be forfeited if the Tenderer.
- 12.1 The earnest money deposit of the successful tenderer shall be forfeited if the tenderer
- 12.2 Misleads NIFT during the course of evaluation of the tender by providing false and misleading information.
- 12.3 Withdraws tender offer before finalization of the same.
- 12.4 Fails to accept the tender, if his/their tender is accepted by NIFT Kangra.
- 12.5 If party become-L1 and is not willing to accept the offer.
- 12.6 Fails to execute the agreement in the prescribed form provided by NIFT within 10 (Ten) days of the receipt of the letter awarding the contract.

**NIFT/Kangra/Admin/Hiring of Taxi Services/2019-20**

- 12.7 Fails to commence the Hiring of Taxi Services within 10 (Ten) days of the receipt of the letter awarding the contract. Failing this, NIFT reserve the right to cancel the letter awarding the contract.
- 12.8 Fails to complete the work satisfactorily.
13. EMD shall be returned without interest:
  - 13.1 To the unsuccessful bidders after the award of contract.
  - 13.2 In case bidding process is terminated by NIFT for any reason.
14. The bids should be valid in the case of all the tenders for at least two months from the date of opening of the tender. In the case of the successful tenderer, rates quoted shall be valid for the entire period of the contract.
15. Any conditional offers made by the tenderer or any alterations/ corrections made in the tender form will not be considered. Similarly incomplete and unsigned tender will also not be considered. Each page of the tender form should be signed and stamped for the purpose of the tender offer.
16. National Institute of Fashion Technology reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid.
17. The Price Bid of the qualified bidders will only be opened.
18. The Security Deposit of the successful tender shall be liable to be forfeited.
  - 18.1 If the tenderer breach the terms and conditions of the contract after the accepting the work order.
  - 18.2 If the tenderer fails to commence the services within 10 (Ten) days of the receipt of the letter awarding the contract.
19. Correction, if any, must be attested.
20. In case of conflict between any two clause of the Tender Document Director, NIFT Kangra will have full right to decide the case and the decision will be Binding on the bidders.
21. The contractor shall provide Taxies of models not older than 2018 in excellent condition and has not completed 40,000 km in total as per requirement. The vehicle shall be provided at the office of NIFT, Chheb, Kangra 176001 or at any other place within the jurisdiction of city of Kangra as and when required on monthly basis.
22. The drivers of the Firm should possess sound health and be free from diseases, especially contagious and frequently occurring diseases and hang a valid Identity card issued by the Company while on work/visit.
23. The particulars of all the drivers who will be employed: such particulars inter-alia should include age, date of birth, permanent address and the police verification report of the drivers should be enclosed.

24. All the drivers engaged by the contractor for carrying out asks under this contract, shall be deemed to be the employees of the contractor's Agency. The Agency shall be solely responsible for their wages, fringe benefits, conduct, duty roster, leave-records, relievers, etc.
25. All the drivers should have valid Commercial Driving License from the RTO.
26. The Firm will, prior to the commencement of the operation of Taxi Services contract, make available to NIFT the particulars of all the employees who will be deployed on the work at NIFT. The taxies should have all valid & required documents.
  - 26.1 The contract shall remain valid for a period of One year from the date of its conclusion. The contract once awarded can be terminated by the party after giving one month notice to NIFT Kangra. Nevertheless, NIFT may terminate the contract of the Firm without any notice in case the Firm commits a breach of any of the terms of the contract. NIFT's decision that a breach has occurred will be final and shall be accepted without demur by the Firm. The contract will be extendable by mutual consent up to 3 years at the maximum On same rates terms and conditions.
  - 26.2 The tenderer shall be bound to give reason for termination of the contract as provided in para (A) above.
  - 26.3 Escalation clauses shall not be accepted on any ground during the pendency of contract.
  - 26.4 The rates quoted shall be considered inclusive of all taxes & levis.
27. The Firm shall be liable with regard to compliance of all the laws, regulation, rule and directions given by any statutory authority with regard to safety, labor laws or any other laws in force in the State of Himachal Pradesh.
28. The successful bidder will have to provide vehicle or any other LMV as and when required to NIFT on the rate decided in Annexure B-III. This is in addition to vehicle required by NIFT as indicated in Tender vide Annexure-B-I & B-II.
29. NIFT shall in no way be responsible for any default with regard to any statutory obligation and the firm will indemnify NIFT in case of any damage or liability, which may arise on account of action of firm.
30. The meter reading & time will start from the pickup point and close at dropping point in case of additional vehicle as and when required.
31. The firms are required to quote the vehicle specifications as per Annexure-A. The specifications should be clearly written and there should be no overwriting.
32. The firms are required to quote as per Annexure-B-I, B-II & B-III. The Bidder shall quote the rates in figures as well as in words so that interpolation is not possible. The figures should be clearly written and there should be no overwriting.



**NIFT/Kangra/Admin/Hiring of Taxi Services/2019-20**

33. Any dispute arising with regards to any aspect of this agreement shall be resolved by mutual discussions and consultations between the parties to the Agreement. In Case the dispute remains unresolved through consultation, it shall be referred to an Arbitrator, to be appointed in consultation by the two parties involved in the dispute, as per provisions governing Arbitration Act of the country.
34. The firm shall at all times indemnify and keep indemnified the owner and its officers, servants and agents for and against all third party claims whatsoever (including claim not limited to property loss and damage, personal accident, injury or death of/or property or person of any sub-contract and or the servants or agents of the Firm any sub-firm(s) and or the owner and the Firm shall at his own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act/Fatal Accident Act, Personal Injuries, Insurance Act and/or their Industrial Legislation from time to time in force.
35. The Firm shall deposit a Demand Draft of value equivalent to 5% of the Annual Contract Value as Performance Guarantee with NIFT. No interest shall accrue on this deposit, which will be returned after the successful completion of contract and after adjusting dues if any, of the firm to NIFT. In case the Contractor wants to submit BG in place of Demand Draft the decision of Campus Director will be final and binding on contractor.
36. The Drivers employed by the firm shall have no relation whatsoever with National Institute of Fashion Technology. Any act on the part of the bidder to influence anybody in NIFT would make him liable for rejection of his tender
37. Parking charges at Airports/Parking lots will be borne by NIFT on production of original bills/slips.
38. All Challans/Transport Authority payments will be borne by the contractor.
39. The contractor will maintain monthly payment data.
40. The log book for supply of the taxis to NIFT will be maintained by the contractor. The meter readings at the start and close will be entered in the log book. Any cheating in both the readings will be treated as violation of the agreement and will invite penalty @ Rs.500/- per case. NIFT reserves the right to decide the violation and will not be challenged by the contractor. The log book will be certified on monthly basis by the concerned officer of NIFT. A copy of the log book should be submitted along with the bill.
41. The Contractor shall be responsible for the payment of wages and allowances as per Minimum Wages Act of Central Govt. to drivers and all statutory dues to the persons employed by him for providing Taxi Services. The Contractor shall be further responsible for proper discipline of the employees engaged by him and their work besides observing other obligation. No child labourers shall be permitted by NIFT under this contract. Further the contractor shall be responsible to pay all the dues of employees, as well as statutory dues applicable under labour laws. In the event there is any violation of any contractual or statutory obligation regarding the personnel / labour, the contractor shall be

## NIFT/Kangra/Admin/Hiring of Taxi Services/2019-20

- responsible and liable for the same. Further, in the event any claim, action or suit is instituted against NIFT, the Contractor shall be required to reimburse to NIFT any payment made under such orders or judgments of any competent authority which it may be liable to pay as a Principal Employer as and when such liability is determined. NIFT shall also have the right to deduct these amounts from the payment due to the Contractor while settling the payments.
42. The contractor shall comply with all existing labour legislation and Acts, such as Contract Labour Regulation Act, Workmen's Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc. For any lapse or breach on the part of the contractor in respect of non-compliance of any Labour Legislation in force during the validity of the contract, the contractor would be fully responsible and would indemnify the Institute, in case the Institute is held liable for the lapse on the part of the contractor. If any of these are not required by the bidder then a self – signed declaration in this regard should be submitted.
  43. The payment shall be released on monthly basis on submission of bill in duplicate by the firm within 15 days. The bills should be accompanied with monthly logbook and a copy of logbook should be enclosed. Income Tax (TDS) as applicable at prevailing rate will be deducted at source. The PAN No. must be written on all the bills
  44. All the charges on repairs including spares, labour, fuel, lubricants and drivers wage and any other charges towards the maintenance of the vehicle shall be borne by the tenderer and in case of break-down of the vehicle in the middle of the journey, the tenderer shall provide standby vehicle of the same category without extra charge. If the tenderer fails to provide standby taxi, during the breakdown or for any other reason fails to provide vehicle a penalty of Rs.300/- will be imposed per day. In case the contractor is regular defaulter his contract will be terminated and the security deposit will be forfeited from the date of acceptance.
  45. The Contractor shall provide well behaved drivers in proper uniform approved by NIFT Kangra (Pant+Shirt+Jacket in winter) with mobile having knowledge of different routes as well as repair of cars and valid Commercial Driving License. The reporting time, place, address etc should be strictly followed by Contractor. In case of non availability of requisitioned car, it will be the responsibility of the contractor to provide equivalent or upgraded model not older than 2018 and has not completed 40,000 km in total at the same rate with prior consent of NIFT.
  46. The vehicle provided by the contractor must be in excellent condition and must have proper & complete documents. If the vehicle provided is not in an excellent condition and before 2018 manufacture, NIFT may reject the vehicle and a penalty of Rs. 1000/- may be imposed which will be deducted from the monthly payment.
  47. Vehicles should be available in the campus 24 hrs basis and one driver should be available in night in the campus.
  48. Vehicles provided should be bearing Taxi number and of the same type as stated Tender.

49. In case of failure of vehicle or non availability of the vehicles (rental and additional vehicles) for any reason during any working days, the contractor will have to arrange for the substitute vehicle, the rental charges paid by the Institute will be deducted/adjusted from the monthly bill of the contractor. If on any day the vehicle does not report, on the specified time and place, a penalty of Rs.1000/- shall be imposed.
50. The vehicle once in the service of NIFT shall not be used for private-personal use etc. of the contractor.
51. The contractor/driver shall get entries of the Milo-meter of each vehicle at the security gate, in the prescribed register, each time it leaves the Institute for duty and at the time of arrivals from the outside.
52. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tenders.
53. All the documents are required to be in English, if not, certified translation in English may be submitted.
54. The contractor will be fully responsible for the drivers, petrol-diesel, maintenance, RTO formalities, Insurance etc. The vehicles must be in the name of the contractor or its firm.
55. NIFT will pay Rs.300/- as overnight charges, if vehicle used outstation, plus Rs.100/- for driver meals. The contractor will claim the charges in the monthly bill.
56. Three Driver should deployed by the contractor, and the duty schedule start from 07:30 AM to 07:30 P.M. and Night Shift Driver Should be available at the Main Security Gate / Sitting Place allocated by NIFT. If driver not available during the duty hours penalty of Rs.500/- will be deducted from the monthly bill for every incident.

**B. Technical and Qualifying Criteria:**

57. Registration of Firm. (kindly attached a copy of Registration no. of the firm)
58. The Firm should have registered at least three commercial vehicles (taxi) in the name of firm/proprietary owner. (Also attach a copy of the same with the Technical Bid).
59. The vehicles should be registered as commercial vehicle with All India Taxi Permit (Also attach a copy of the same with the Technical Bid).
60. The Vehicle should be insured fully including third party insurance. (Also attach a copy of the same with the Technical Bid).

**NIFT/Kangra/Admin/Hiring of Taxi Services/2019-20**

61. The Tenderer should provide List of clients of past three years. (Also attach a copy of the same with the Technical Bid).
62. The Tenderer should have valid PAN Card. (Also attach a copy of the same with the Technical Bid).
63. The Tenderer should provide the number of employees. (Also attach a copy of the same with the Technical Bid).
64. The tenderer should have minimum three years experience of providing taxi services to similar placed institution. The tenderer should have at least three cars in the Agency. The Taxies should have All India Permit.
65. The tenderer should have registration number of the Firm/Company/Agency.
66. The tenderer must enclose a Demand Draft of Rs. 20,000/- toward Earnest Money Deposit.
67. The tenderer should be registered with PF Dept. if required strength of their employee or submit declaration accordingly.
68. The tenderer should have local office in Kangra, in case a firm/Company/Agency is operating from outside Kangra on getting the tender, the Vendor shall have a local regional office and NIFT shall have all correspondence with the local office.
69. Annual Turnover should not be less than Rs. 5 Lakh for preceding 3 years.
70. Scanned Copies of documents demanded should be loaded on the tendering website. The hard copies needs to be submitted in physical form.

**C. Price Bid**

The Bid of only those bidders will be decided at the times of finalization of tender who have quoted rates as per Annexure – B-I, B-II & B-III. However the Price Bid will be finalized **on the basis of lowest rates quoted by the bidder for B-I**. There will be no L-I rate for individual vehicles.

**UNDERTAKING BY THE CONTRACTOR**

We have carefully gone through the various terms and conditions for provision of hiring of taxi services. We agree to all these conditions and offer to provide hiring of taxi services at NIFT. We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. We have acquainted ourselves with the tasks required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place : \_\_\_\_\_

Dated : \_\_\_\_\_

Name & Signature of Contractor

Address: \_\_\_\_\_

Seal of the Agency \_\_\_\_\_

Phone No.

(O): \_\_\_\_\_

(R): \_\_\_\_\_

**TECHNICAL BID**

No.	Descriptions	
1.	Name of Firm/Company/Agency	
2.	DD for Earnest of Rs.20,000/-	
3.	Registration No. of Firm/Company/Agency	
4.	Local Address of the firm along with Telephone No.	
5.	Year of Registration of vehicles (Use separate sheet if required) A copy of RC of these vehicles to be enclosed.	Name of Vehicle: Registration No.: Year :
6.	A copy of All India Permit of these vehicles.	Name of Vehicle: Registration No.: Year :
		Name of Vehicle: Registration No.: Year :
7.	A copy of insurance of these vehicles.	
8.	A copy of reflecting the number of employees of the firm/company/Agency	
9.	PAN No.(Proof to be attached)	
10.	Name and Address of the clients for Last o2 years. Experience Proof to be attached	
11.	Attested copy of PF registration and ESI registration. If applicable.	
12.	Total number of taxies registered with the Agency,(with copies of RCs)	
13.	Name, Address and Telephone Number of the proprietor	
14.	Bank Account Number with IFC Code.	
15.	Annual Turnover of Rs.5.00 Lakhs and submit ITR of Last Three Years / Audited Balance Sheet	

**Note:** if any of the above document like, PF, ESI and other is not applicable to the bidders then a self signed declaration in this regard to be attached.

Date:

Place:

(Signature of the Authorized person)

Name  
Designation  
Company Seal

I Accept the terms & Conditions  
Seal and Signature of the tenderer

**FINANCIAL BID**

Vehicle equivalent model	Monthly Hire charges upto 2700 km. (24 hrs) (in Rs.)
Maruti Suzuki Ciaz or higher version.	
Toyota Etios / Maruti Suzuki Swift Desire	
Total	

- Note: 1) The rate quoted should be all inclusive, NIFT will not pay any other charges other than Octroi while on duty with NIFT official's*
- 2. The driver shall be available along with the Car for one car in 24x7 and 07:30 AM to 07:30 PM for Director's Car*
- 3. The rate quoted should be all inclusive NIFT will not pay any other charges other than Octroi while on duty with NIFT official's*
- 4. NIFT Kangra Campus requires two vehicles of the above models on monthly basis. The rate will be quoted per car basis. .i.e rate for one car for one month inclusive of taxes.*
- 5. One vehicle will be placed 24\*7 in the campus. One driver will be required for night shift also. The rate quoted should be inclusive of all cost.*

The extra km after 2700 km/month will be determined on the basis of the formula:

**Quoted price (in rupees)/2700**

**Note: L1 will be decided on total rates of B1**

**Note:-Please refer circular No. 172/7/2013 ST Ministry of Finance Govt. of India**

I/We accept the terms and conditions stipulated in your above quoted tender and agree to abide by the same.

Date:

Place:

(Signature of the Authorized person)  
Name & Designation  
Company Seal

I Accept the terms & Conditions  
Seal and Signature of the tenderer

**FINANCIAL BID (as and when required) One way charges**

S.no	Places		Indica / Alto	Safari/ Innova/ Xylo	Winger/ Traveller 13 Seater	Bus 30 Seater	Bus 40 Seater	AC Bus Volvo or Equivalent 40 Seater
	From	To						
1.	Amb	Kangra						n.a.
2.	Amritsar							n.a.
3.	Chandigarh							n.a.
4.	Delhi							n.a.
5.	Jalandhar							n.a.
6.	Ludhiana							n.a.
7.	Mandi							n.a.
8.	Pathankot/ Chakki Bank							n.a.
9.	Shimla							n.a.
10.	Una							n.a.
11.	Kangra	Amb						n.a.
12.		Amritsar						n.a.
13.		Chandigarh						n.a.
14.		Delhi						n.a.
15.		Jalandhar						n.a.
16.		Ludhiana						n.a.
17.		Mandi						n.a.
18.		Pathankot/ Chakki Bank						n.a.
19.		Shimla						n.a.
20.		Una						n.a.
21.		Manali						n.a.
22.		Chamba						n.a.
23.		Lahaul						n.a.
24.		Bharmour						n.a.
25.		Spiti						n.a.
26.		Kullu						
27.		Bhuntar						
28.	Local 70 Kilometers (4 hours)							
29.	Local 90 Kilometers (9 hours)							

(All the rates should be quoted in Rupees (including all taxes) for pick and drop to Bus stand, Railway Station, Airport at the above places). NIFT reserve the right to take services from local market in lower prices.

Note: **The rates quoted in Annexure B -II should not be more than the per KM rates of similar vehicles of B1**

I/We accept the terms and conditions stipulated in your above quoted tender and agree to abide by the same.

Date:

Place:

(Signature of the Authorized person)

Name

Designation

Company Seal

I Accept the terms & Conditions  
Seal and Signature of the tenderer



**FINANCIAL BID (as and when required)**

S. No	Places		Indica / Alto	Innova	Winger/ Traveller 13 Seater	Bus 30 Seater	Bus 40 Seater	AC Bus Volvo or Equivalent 40 Seater
	To and Fro Charges							
1.	Kangra	Amb						
2.		Amritsar						
3.		Chandigarh						
4.		Delhi						
5.		Jalandhar						
6.		Ludhiana						
7.		Mandi						
8.		Pathankot/ Chakki Bank						
9.		Shimla						
10.		Una						
11.		Manali						
12.		Chamba						
13.		Lahaul						
14.		Bharmour						
15.		Spiti						
16.		Kullu						
17.		Bhuntar						

(All the rates should be quoted in Rupees (including all taxes) for pick and drop to Bus stand, Railway Station, Airport at the above places). NIFT reserve the right to take services from local market in lower prices or from HRTC. NIFT will not be bound to hire vehicles mentioned in Annexure B-III however if hired will have to be supplied at quoted rates.

The places not covered can be supplied under average rate of monthly charges.

Note: **The rates quoted in Annexure BIII should not be more than the per KM rates of similar vehicles of B1**

I/We accept the terms and conditions stipulated in your above quoted tender and agree to abide by the same.

Date:

(Signature of the Authorized person)

Place:

Name  
Designation  
Company Seal

I Accept the terms & Conditions  
Seal and Signature of the tenderer