



National Institute of Fashion Technology
(Ministry of Textiles, Government of India)
NIFT Campus, Chheb, Kangra - 176001, Himachal Pradesh
Ph.: 01892-260873/74/75, Fax: 01892-260872

Recruitment of Long Term Contract Basis

NIFT/Kangra/Estt.Emp.Notice No.02/2018

The National Institute of Fashion Technology (NIFT) established by Ministry of Textiles, Govt. of India, a Premier Educational Institute, invites applications from the eligible candidates (Indian Citizens) in the prescribed format for the under mentioned Posts on long term contract basis:-

Sr. No.	Name of the Post	Level	Category Based Post			No of Post
			UR	OBC	SC	
1	Machine Mechanic	4	3	0	0	3
2	Stenographer	4	1	0	0	1
3	Lab. Assistant (One for FD Dept. & One for TD Dept.)	2	1	1	0	2
4	Assistant Accounts	4	1	0	0	1
5	Assistant Warden (Girls Hostel)	4	1	0	0	1
6	Library Assistant	2	1	0	0	1
7	Junior Assistant	2	0	1	1	2
8	MTS	1	2	0	0	2

Contractual appointments will be for a period of 05 years and the same can be regularized after satisfactory report. The details of the above posts such as qualifications, experience, fee, mode of payment of procedure of applications, Application forms & eligibility criteria are given at our website: www.nift.ac.in/kangra/index.html. The above post may be increase / decrease.

Applications in the prescribed proforma should be addressed to Director, NIFT, Chheb, Kangra, H.P.-176001 and super scribed "Application for the Post of-----". The last date of receipt of the applications is 31st January 2019

22nd December, 2018.

Director

DONATION TO NIFT ARE EXEMPTED UNDER SECTION 80- C OF INCOME TAX



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

(वस्त्र मंत्रालय, भारत सरकार)

निफ्ट केम्पस, छेब, कांगडा, हिमाचल प्रदेश - 176001

फोन नं ; 01892-260874, फेक्स नं 01892-260872

दीर्घ कालीन अवधि के लिये रोजगार सूचना

निफ्ट /कांगडा/स्थापना/रोजगार/ सूचना /02/2018

राष्ट्रीय फैशन टेक्नोलॉजी संस्थान, वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित किया गया एक उत्कृष्ट संस्थान, योग्य उम्मीदवारों (भारतीय नागरिकों) से दिये गये फार्मेट में दीर्घ कालीन अवधि के लिये आवेदन पत्र आमंत्रित करता है।

क्र सं	पदनाम	लेवल	श्रेणी			कुल पद
			अनारक्षित	ओबीसी	एस सी	
1	मशीन मेकेनिक	4	3	0	0	3
2	स्टेनोग्राफर ग्रेड - 3	4	1	0	0	1
3	प्रयोगशाला सहायक (एक एफ डी व एक टी डी विभाग)	2	1	1	0	2
4	लेखा सहायक	4	1	0	0	1
5	सहायक वाईन (कन्या छात्रावास)	4	1	0	0	1
6	पुस्तकालय सहायक	2	1	0	0	1
7	कनिष्ठ सहायक	2	0	1	1	2
8	एम टी एस	1	2	0	0	2

सभी नियुक्तिया दीर्घकालीन अवधि अधिकतम 5 वर्षों के लिये की जायेगी जो कि सेवाये संतोष जनक पाये जाने पर नियमित भी की जा सकती है, उपरोक्त पदों से सम्बंधित संपूर्ण जानकारी अर्थात निर्धारित न्यूनतम शैक्षणिक योग्यता, अनुभव, आवेदन शुल्क, आवेदन प्रक्रिया, निर्धारित आवेदन पत्र, निफ्ट कांगडा की वेबसाइट www.nift.ac.in/kangra/index.html में दी गई है। पदों की संख्या स्थिति अनुसार कम या अधिक की जा सकती है।

आवेदन पत्र निर्धारित प्रपत्र जिस पर आवेदित पद लिफाफे के शीर्ष पर अंकित हो निम्नलिखित पते पर 31/01/2019 तक प्राप्त हो जाने चाहिये।

निदेशक, राष्ट्रीय फैशन टेक्नालॉजी संस्थान, निफ्ट केम्पस, छेब, कांगडा, हिमाचल प्रदेश- 176001

22nd December, 2018

निदेशक

निफ्ट के लिये दान देना आयकर की धारा 80-C के तहत छूट प्रदान करता है

Annexure-III

1	Name of the Post	Junior Assistant
2	Classification	Group C
3	Age Limit	18-25 years
4	Educational Qualifications and experience	I. Passed 10+ 2 examination from a Board or its equivalent recognised by the Govt. II. Diploma/ Certificate in Computer Applications Operations latest software i.e. MS Office (Word/ Excel/ Power point) and proficiency in computer operations. III. Have a speed of 30wpm. In English / Hindi Typing. IV. Proficiency in Computer Application with Lotus, Word Star, Ms Word, Ms Office, excel.

1	Name of the Post	Steno - Grade -III
2	Classification	Group C
3	Age Limit	21-25 Years
4	Educational Qualifications and experience	i) Graduate from a University/ Institute of repute ii) Minimum speed of 80 wpm in shorthand and 40 wpm In typing iii) Minimum 2 years experience in Govt. / Semi-Govt./ PSU/ reputed organizations. iv) Proficiency in Computer Operation

1	Name of the Post	Machine Mechanic
2	Classification	Group C
3	Age Limit	18-35 years
4	Educational Qualifications and experience	I. Diploma / Certificate from ITI as Fitter in related areas or its equivalent diploma/ Certificate recognized by the Government II. At least 3 years experience in repair and maintenance of cutting /sewing /finishing machines in garment production concerns

1	Name of the Post	MTS
2	Classification	Group C
3	Age Limit	18-25 years
4	Educational Qualifications and experience	(i) Must have passed 10th class from a Board or its equivalent recognised by the Government (ii) ITI passed or its equivalent in a particular trade

		wherever identified by the Establishment as per the multi tasking profile from the recognised Institute
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1	Name of the Post	Library Assistant
2	Classification	Group C
3	Age Limit	21-30 years
4	Educational Qualifications and experience	<ul style="list-style-type: none"> i) Graduate from a recognised University / Institution ii) Diploma in Library Science iii) At least 1-year assistance in a well established Library.

1	Name of the Post	Assistant Warden (Girls)
2	Classification	Group C
3	Age Limit	30-45 years
4	Educational Qualifications and experience	<ul style="list-style-type: none"> i) Graduate from a recognised University Desirable ii) One year experience as Asst. Warden or in any analogous post in Government educational Institutions / PSUs / Autonomous Bodies / Reputed institutions.

1	Name of the Post	Assistant - Accounts
2	Classification	Group C
3	Age Limit	21-40 years
4	Educational Qualifications and experience	<ul style="list-style-type: none"> i) Graduate in Commerce / Economics / Statistics / Mathematics from a University / Institute of repute ii) Diploma / Certificate in Computer Applications Operations latest softwares i.e. MS Office (Word / Excel / PowerPoint), Accounts related software and proficiency in computer operations. iii) 2 years experience in Audit / Accounts iv) Typing speed of at least 40 w.p.m. in English / Hindi

1	Name of the Post	Lab Assistant - FD
2	Classification	Group C
3	Age Limit	21-40 years
4	Educational Qualifications and experience	10 + 2 plus Diploma/ Certificate of 3 years duration in cutting & Tailoring / Dress Designing from any Govt. / Board of Technical education Recognised institute with 03 years of

		<p>relevant experience in industry.</p> <p>or</p> <p>10th Standard plus Diploma/Certificate of 03 years duration from any Govt./Board of Technical education recognised institute with 5 years of experience as Sewing machine operator with embroidery knowledge & skills and / or sewing supervisor in industry.</p>
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1	Name of the Post	Lab Assistant - TD
2	Classification	Group C
3	Age Limit	21-40 years
4	Educational Qualifications and experience	<p>i) Diploma in Handloom Technology / Post Graduate Diploma in Textile Chemistry / Textile Processing from Indian Institute of Handloom Technology.</p> <p>ii) At least 1 years experience as a lab Asstt. In any recognised institution / weavers service Centre / Research Organization. Desirable.</p>

Fax:		
E-Mail:		
Telephone:	Office:	Residence:

6. DATE OF BIRTH
(in figures)

Day		Month		Year			

Age as on 31.01.2019 _____ Years _____ Months _____ Days

7. Present Employment:

Designation:	
Organization	
Date of Joining:	
Scale of Pay (Rs.)	
Basic Pay (Rs.)	
Total Emoluments (Per month) (Rs.)	

8. Total years of the experience after attaining essential qualification:

9. Academic Record starting with secondary education: (Please attach self- attested photo copies of certificates and Mark Sheets)

Examination	Branch / Specialization	College / Uni./Instit.	Year	Percentage of marks/Grade	Division

Examination	Branch / Specialization	College / Uni./Instt.	Year	Percentage of marks/Grade	Division

10. Employment (Particulars of your past position(s))

Name of Employer	Position held	Exact Date to be given		Scale of Pay	Nature of Duties Research/Industry
		From	To		

11. Special Awards/Honours received, if any

Year	Name of award / honour	Name of organization

12. Statement of objectives (To be filled up in Candidate's own hand writing)

- a) Please indicate as to why you wish to join NIFT
- b) How in your opinion do you meet the job requirement as advertised?

13. Name & Address of two Referees (should be familiar with your recent work)

	I	II
<u>Name</u>		
Occupation of Position		
Address		
Fax (if any)		
E-Mail		
Phone No. (with STD Code)		

14. ANY OTHER INFORMATION WHICH YOU MAY LIKE TO MENTION :

15. DETAILS OF ENCLOSURES

16. I, hereby, declare that all entries in this form as well as attached sheets are true to the best of my knowledge and belief.

(Signature of the Candidate)

Place :

Date :