



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कन्नूर

(बस्त्र मंत्रालय, भारत सरकार)

National Institute of Fashion Technology, Kannur

Ministry of Textiles, Govt. of India

(An ISO 9001:2008 Certified Institute)

12679/NIFT/KNR/C.A.C Kannur/Convocation 2023/II

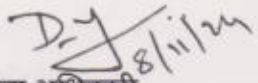
08.11.2024

Notice Inviting Quotation

NIFT – Kannur invites quotations from the reputed suppliers/service providers for supply and installation of Banner, Invitation Cards, Booklet, Other printing stationery items etc., at NIFT Kannur Campus for the Convocation 2024 programme as per the details enclosed at **Annexure-I of Schedule of Requirements**. We request you to submit your best/competitive rates in the enclosed format and by hand /post/courier so has to reach the National Institute of Fashion Technology, NIFT Campus, Mangattuparamba, Kannur-670562 on or before 18.11.2024 at 12.30 PM.

Terms and Conditions

1. Rates inclusive of all taxes, duties, transportation, loading, unloading and installation charges etc.,
2. You have to submit the quote as per Annexure-II. The evaluation will be based on Grand Total of all items.
3. Attach the proof of PAN CARD and GST Registration No.
4. The applicant shall visit the premises and understand the exact requirements before submission of quotes.
5. The event Convocation 2024 is scheduled to be held on **02.12.2024** at **Dinesh Auditorium, Kannur, Kerala – 670 012**.
6. NIFT, Kannur will provide GST No. based on that GST invoice should be raised.
7. All statutory deductions such as TDS, etc. will be recovered from bills as per the rules.
8. The items shall be delivered/Installed as per the instructions of the Indenting Authority.
9. Payments will be made within 10 working days against satisfactory supply and acceptance of the items by the competent authority.
10. For further clarifications on the items you may please contact **Mr. Rajish K Ravindran, Assistant Professor, Mob: 9677523750**.


क्रय अधिकारी
Purchase officer

Copy for display on the notice board as per the list:

1. Municipal office, Anthoor
2. Village office, Morazha.
3. NIFT, Kannur, Notice Board

डिजाईन, मैनेजमेंट तथा टेक्नालॉजी का महाविद्यालय

A Premier Institute of Design, Management & Technology

Set up under an Act of Parliament

निफ्ट कैंपस, धर्मशाला, कानूल (पि.ओ), कन्नूर, केरल- 670562

NIFT Campus, Dharmashala, Kanool (P.O), kannur, kerala - 670 562

Phone : 0497 2784781 to 0497 2784786 Email: info.kannur@nift.ac.in

SCHEDULE OF REQUIREMENT

supply and installation of Flex Banner, Invitation Cards, Booklet, Other printing stationery items etc., at NIFT Kannur Campus for the Convocation 2024

Sl No	Items	Qty	Dimension	Paper spec
1.	Invitation Cards + Cover	20 (invitation + cover)	A5, Back to Back Print, 4 side	German Ivory - 220 GSM
2.	Booklet (Bilingual)	20 nos.	20 cm x 20 cms – 60pp.	Cover page GSM - 220 Inside pages - 140
3.	Supply and installation of “Welcome” Banner with frame (Main Gate at Dinesh Auditorium, Kannur)	1 No.	18 ft (w) X 4 ft (h)	Fabric
4.	Supply and installation of “Convocation 2024” Banner with frame (Front Entrance at Dinesh Auditorium, Kannur)	1 No.	18 ft (w) X 4 ft (h)	Fabric
5.	Supply and installation of Welcome Standees for the “Honorable Dignity”	4 Nos.	3 ft (w) X 6 ft (h)	Fabric
6.	Selfie Point (Vinyl Printing) with frame, including lighting, carpet, and installation charges	1 No.	10ft (w) x 7ft (h)	Vinyl Printing
7.	Supply and installation of “Congratulations Banner with frame.	1 No.	6 ft (w) X 7 ft (h)	Fabric
8.	Stage Backdrop (Canvas Print) with Frame, including installation charges. (Centre Portion at Stage)	1 No.	22 ft (w) x 10 ft (h)	Fabric
9.	Stage Backdrop (Canvas Print) with frame, including installation charges. (Left and Right Side Portion at Stage)	2 Nos.	5 ft (w) X 14 ft (h)	Fabric

Note: The metal frame, Lights, and carpet are on a rental basis only.

Dy Jst/m



Supplier Name:
Address:
Phone No:
Signature with Seal:
Date:

Price Bid

Sl No	Items	Qty	Unit Rate (Rs.)	GST@..... (Rs.)	Total Amount (Rs.)
1.	Invitation Cards + Cover	20 (invitation + cover)			
2.	Booklet (Bilingual)	20 nos.			
3.	Supply and installation of "Welcome" Banner with frame (Main Gate at Dinesh Auditorium, Kannur)	1 No.			
4.	Supply and installation of "Convocation 2024" Banner with frame (Front Entrance at Dinesh Auditorium, Kannur)	1 No.			
5.	Supply and installation of Welcome Standees for the "Honorable Dignity"	4 Nos.			
6.	Selfie Point (Vinyl Printing) with frame, including lighting, carpet, and installation charges	1 No.			
7.	Supply and installation of "Congratulations Banner with frame.	1 No.			
8.	Stage Backdrop (Canvas Print) with Frame, including installation charges. (Centre Portion at Stage)	1 No.			
9.	Stage Backdrop (Canvas Print) with frame, including installation charges. (Left and Right Side Portion at Stage)	2 Nos.			
Grand Total (Rs.)					

Total Amount in words:

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Supplier Name:

Address:

Phone No: