



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कन्नूर

(बस्त्र मंत्रालय, भारत सरकार)

National Institute of Fashion Technology, Kannur

Ministry of Textiles, Govt. of India

(An ISO 9001:2008 Certified institute)

File No. 12679/NIFT/KNR/C.A.C Kannur/Convocation 2023/I

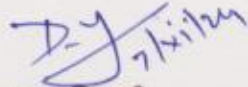
07.11.2024

### Notice Inviting Quotation

NIFT – Kannur invites quotations from the reputed agencies for the Photography, Videography and YouTube Live streaming for the Convocation 2024 programme at NIFT Kannur Campus as per the details enclosed at **Annexure-I of Schedule of Requirements**. We request you to submit your best/competitive rates in the enclosed format and by hand /post/courier so has to reach the National Institute of Fashion Technology, NIFT Campus, Mangattuparamba, Kannur-670562 on or before **18.11.2024 at 10.30 AM**.

### Terms and Conditions

1. Rates inclusive of all taxes, duties, etc.,
2. The firm must have experience of Photography, Videography and Live Streaming during academic events.
3. You have to submit the quote as per **Annexure-II**.
4. Attach the proof of PAN CARD and GST Registration No.
5. The applicant shall visit the premises and understand the exact requirements before submission of quotes.
6. NIFT, Kannur will provide GST No. based on that GST invoice should be raised.
7. All statutory deductions such as TDS, etc. will be recovered from bills as per rules.
8. The event **Convocation 2024** is scheduled to be held on **02.12.2024 at Dinesh Auditorium, Kannur, Kerala – 670 012**.
9. Payments will be made within 10 working days against satisfactory supply and acceptance of the items by competent authority.
10. For further clarifications on the items you may please contact **Mr. Abhilash Balan, Assistant Professor, Mob: 9895990256**

  
क्रय अधिकारी  
Purchase officer

Copy for display on the notice board as per the list:

1. Municipal office, Anthoor
2. Village office, Morazha.
3. NIFT, Kannur, Notice Board

डिजाईन, मैनेजमेंट तथा टेक्नालॉजी का महाविद्यालय

A Premier Institute of Design, Management & Technology

Set up under an Act of Parliament

निफ्ट कैंपस, धर्मशाला, कानूल (पि.ओ), कन्नूर, केरल- 670562

NIFT Campus, Dharmashala, Kanool (P.O), kannur, kerala - 670 562

Phone : 0497 2784781 to 0497 2784786 Email: info.kannur@nift.ac.in

www.nift.ac.in/kannur

## Annexure I

SCHEDULE OF REQUIREMENT

Sl No	Particulars	Unit	Remarks
1.	YouTube Live streaming and recording with 3 cameras, live streaming mixers, and other necessary equipment and connectors	3 HD / 4K quality cameras for live streaming and recording. Including required lights	Internet connection will be provided Complete footage of the event to be properly edited and given as high-resolution video.
2.	1 still photography requirement for the event.	1 professional cameraman with Full frame / medium format camera and equipment's for wide angle group photographs, including required lights	
3.	Stage Lighting for Video and Photoshoots		External Light Sources to be hired.



Service Provider Name:

Address:

Phone No:

Signature with Seal:

Date:

Annexure-II

Price Bid

SI No	Particulars/Descriptions	Unit	Total Amount (Rs.)
1.	YouTube Live Streaming, Videography and photography for the Convocation 2024 scheduled on 2 <sup>nd</sup> December 2024.	01 Set	
GST@.....% (Rs.)			
Grand Total (Rs.)			

**Total Amount in words:**

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.....



Service Provider Name:

Address:

Phone No:

Signature with Seal:

Date: