

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

Expression of Interest for “Designing rain protection structures for various buildings at NIFT – Kannur”

12173(2.1)/NIFT/KNR/EDMT-PUR/2018

DATED: 06.07.2018

Time schedule for tender process:	
Cost of tender Form	Rs:500/+GST90=Rs.590/
Sale of tender document commence from	10.07.2018 (10.00 hours)
Last date for Sale of tender document	31.07.2018 (12.00 hours)
Pre –bid meeting will be held in NIFT Campus	16.07.2018 (10.00 hours)
Last date for receipt of duly filled in tenders – On line	31.07.2018 (17.00 hours)
Receipt of hard copy (filed online) along with documents	02.08.2018 (12.00 hours)
Date and Time of the opening Technical Bids	02.08.2018 (16.00 hours)
Date and Time of the opening Financial Bids	will be notified to the technically qualified tenderers

Name of the company	
Address	
Telephone No:	
Name of the contact person/Mobile No:	
Tender fee details	

Note: This tender document contains 18 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages

Web ID: <http://www.nift.ac.in/kannur/tenders>

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1. INTRODUCTION:

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professional and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Kannur center was established in the year 2008 with undergraduate and post graduate programs.

2. Invitation for Expression of Interest

Expression of Interest (EOI) is invited for consultancy services from qualified, experienced, and competent Architectural Consultants for Designing rain protection structures for various buildings at NIFT – Kannur augmenting with the present architecture. Such an organization is hereinafter referred to as "Applicant".

The scope of work includes the preparation of concept plan, detailed architectural drawings with material, structural drawings, specifications, External & Internal views, cost estimations and tender preparation formalities, the interiors Including flooring, ceiling, joinery, furniture details, lighting, acoustics and other utilities as required.

The interested firms should apply online and submit their tender and the bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://nifttenders.eproc.in> from **10.07.2018** to **31.07.2018** up to 05.00 P.M. Tender documents is also available for viewing on the “tenders” link of the NIFT website i.e. <http://www.nift.ac.in/kannur/tenders> No other mode of application will be considered & application will not be accepted.

For applying online, the Firm should get itself registered at <https://nifttenders.eproc.in> by paying

- Registration Charges of **Rs. 2000/- + 360/-** (inclusive of GST) = 2360/- (Two Thousand Three Hundred and sixty Only - non-refundable).
- Bid Processing Fee charges of **Rs. 1200/- + 216/- (inclusive of GST) = 1416/-** (One Thousand four Hundred and sixteen only - non-refundable) through online payments only.

The Firm should ensure that it complies with the requirements as per works before applying for tender. The firms after submitting the tender online should submit a hard copy of the same with all relevant supporting documents by 26.07.2018 up to 12 P.M. -submission of hardcopy as directed will lead to rejection of the tender application.

The sealed hard copy of the tender shall be submitted in one big envelope superscripting "Designing rain protection structures for various buildings at NIFT Kannur" containing two separately sealed small envelopes, one for "Technical Bid " and another for "Financial Bid " superscripting as such and addressed to The Director, National Institute Of Fashion Technology, NIFT Campus, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin - 670562. The hard copies of sealed tenders documents can also be handed over in the office on or before **02.08.2018 up to 12.00pm**

The technical bid envelope must contain the technical bid in prescribed Performa as per Annexure – I along with a demand draft of Rs.590/-- (Rupees Five hundred ninety only) towards cost of tender (non-refundable) and Earnest Money Deposit (refundable but non-interest bearing) of **Rs. 30,000/-** (Rupees Thirty Thousand Only) favouring National Institute Of Fashion Technology and payable at Kannur with all relevant documents in support of eligibility and experience criteria. The financial bid envelope must contain only the financial bid. The financial bid shall include all the charges including all taxes etc. to complete the work in all respect. NIFT will not accept any claim other than mentioned in financial bid.

The technical bid will be opened at NIFT, Kannur, and office of Joint Director on **02.08.2018** at 4.00 P.M. in the presence of the bidders/ their authorized representatives who wish to be present. The Financial bid will be opened on the date which will be communicated to only those bidders who are found to be technically qualified after evaluation of technical bids.

Bids received shall be evaluated as per the Criteria prescribed in the tender document. NIFT will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.

The NIFT reserves the right to accept or reject any or all the tender without assigning any reason thereof .NIFT will open the Technical Bid in first and Financial bid will be opened subsequently in the presence of authorized representatives.

Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, Dharmasala, Mangattuparamba, Kannur, Kerala. Pin-670562.

In case of any clarification required relating to this tender, the same can be sought from the following officers of NIFT:

Sh. G. Ramesh Babu, Joint Director, 0497-2784782, jointdirector.kannur@nift.ac.in

Sh. Nagaraj T.R, Assistant Director, 0497-2780434, ad.kannur@nift.ac.in

For online procedure:

For More enquiries / For Helpdesk officers :- Mr.Sandeep Bhandari ,

E-mail :- sandeep.bhandari@c1india.com

Phone No.:- 0124-4302033 &36

Cost of Tender form	: Rs 590/- (Non-refundable)
Earnest Money Deposit	: Rs 30,000/-
Commencing date of Tender	: 10.07.2018
Pre-bid meeting will be held on	: 16.07.2018 at 10 A M in the NIFT, Kannur
Last date of Submission	: 31.07.2018 up to 17.00 hours
Date of opening of Tender (Technical Bid)	: 02.08.2018 at 16.00 hours
Date of opening Financial bid	: Will be notified to the Technically Qualified Tender
Bid validity upto	: 120 days from the date of opening of financial bid

3. Broad Scope of Work

The permanent campus of **NIFT Kannur** is situated at Mangatuparamba, Dharmasala near Kannur. It is a 10 acre campus with academic building, workshop, canteen, hostel block and auditorium. The existing architecture of NIFT Kannur engages space, structure and colour to create a symbolic whole. The main building is a circular structure spiralling vertically from 2 floors to 8 floors.

The broad scope of work also includes developing rain protection structure for various buildings at the campus as described in the table below. The concept of the design should blend with the current architecture and augment the functionality as rain protection that can withstand the local climate conditions. In addition to form and functionality the design should also create spaces that encourage human interaction provide a stimulating environment for academic pursuit and social interaction suitable for a fashion institute.

Sl.No	Building	Area (approximate)	Building level	
1	Academic building	640m ²	1 st floor	
2	Academic building	1058m ²	2 nd Floor	
3	Academic building	211m ²	4 th Floor	
4	Academic building	255m ²	5 th floor	
5	Academic building	211m ²	6 th Floor	
6	Academic building	255m ²	7th Floor	
7	Academic building	211m ²	8th floor	
8	Academic building	255m ²	9th floor	
9	Workshop building	714m ²	4 th floor	
10	Canteen	413m ²	Gr&first floor	
11	Hostel – 1 Ladies	1516m ²	3 rd floor	
12	Hostel -2 Boys	1127m ²	3 rd floor	
13	Parking shed	500m ²	Ground floor	
14	Gazebo	100m ²	Ground floor	

TECHNICAL BID

Tender for Expression of Interest for “Designing rain protection structures for various buildings at NIFT – Kannur”

On company`s Letter Head

To

The Director
National Institute Of Fashion Technology
Mangattuparamba, Dharmasala,
Kannur-670562.

Dear Sir,

1.I/We have examined the scope of works and mode of payment relating to the quotation for the said work after having obtained the Tender invited by you

2.I /We have visited the site , examined the site of works specified in the tender documents and acquired the requisite information relating to as affecting the quotation.

3.I/we hereby offer to execute and complete the works in strict accordance with the quotation at a fee mentioned in price bid in all respect as per the scope of works described in the quotation and other clauses

4.I/We agree to pay all government (central and state)Taxes such as G S T, excise duty, Octroi etc. and other taxes prevailing from time to time and the fee quoted by us is inclusive of the same.

5.The amount/ fee quoted by me/us are firm and shall not be subjected to variations on account of fluctuation in the rates, taxes or any other reasons whatsoever.

6.If this quotation is accepted ,I/we hereby agree to abide by and fulfil all the terms and conditions and provisions of the said contract documents annexed hereto.

Yours faithfully

Name of the person
authorised to sign and submit the tender

place:

date:

(documentary proof in respect of letter of authority/Power of Attorney to be enclosed along with the tender Name and address of the tenderer(signature of the tenderer)

Part-1 Instructions to the Applicants/Tenderer

1. Tender is required to submit their details about their organisations, experience, technical personal in their organisations, spare capacity, proven competence to handle major works, in house computer aided design facilities, etc. in the enclosed Proforma, which will be kept confidential.
2. As the time is the essence of the project, the ability and competence of the applicants to render required service within the specified time frame, will be a major factor while deciding the selection of the consultant
3. The Tender shall be signed by the person/s on behalf of organisations having necessary Authorisation/power of Attorney to do so. Each page of the tender shall be signed (Copy of Power of Attorney/Memorandum of Association shall be furnished along with the tender)
4. If the space in the proforma is insufficient for furnishing full details such information's may be supplemented on separate sheet stating therein the part of the proforma.
5. While filling up the tender with regard to the list of important projects completed or in hand, the applicants shall only include those works which individually cost not less than Rs:40Lakhs
6. The tenderer have at least one qualified Graduate Architect (having adequate experience in planning and designing works) on their regular establishment for not less than 5 years and necessary drawing office with supporting staff for being always available for consultation
7. The fees to be paid will have to be quoted by the agency including Architectural planning and structural design. The price bid of the shortlisted agency will be only on fulfilling the necessary qualification criteria.
8. The tenderer shall have registered office of reasonable size with necessary equipment and supporting staff at senior and middle level.
9. Decision of NIFT in regard to selection of the architect shall be and is not bound to assign any there for.
10. The selected tender shall be required to execute an agreement with the NIFT in the prescribed proforma as and when to do so by the NIFT

PART II- OTHER TERMS&CONDITIONS

A scope of Work:

1. To create the Designing rain protection structures for various buildings at NIFT – Kannur” to give modern corporate look/image and proper ambience. Assessing the requirement of the NIFT after discussion and visiting the site and NIFT will provide the tentative drawings/plans of the buildings hard and soft form. Make the presentations before officials of NIFT for finalisation of roofing concept Subsequently, prepare the detailed working sketches/drawing (2D drawing and typically 3D views) with dimensions as per instruction of the NIFT and make alternative schemes for the roof of the building as well as modify the same ,if required
2. On behalf of NIFT, KINFRA has constructed the building .hence co-ordinating with agencies like KINFRA ,if required ,may be carried out for creating the aesthetic of roof of building.
3. To finalise the different type of terrace roofing and its design and materials using etc.
4. To prepare complete final architectural and detailed working 2D drawings of terrace roofing design with dimension and 3D view ,detailed drawings for various elements to suit the overall concept of terrace roof as decided by the NIFT.
5. To prepare approximate project cost estimate on the final sketch design and scheme and preparing report on the merits of the selected scheme.
6. To prepare (for use of the contractors and engineers) requisite number of copies of the detailed drawings specification and other particular details required for execution of work.
7. Any other services incidental to or connected with the said works usually and normally rendered by the engaged agencies and not referred to in any the items to above

B .SCALE OF CHARGE AND METHOD/MODE OF PAYMENT

NIFT Shall pay to the engaged Agency as remuneration for the service rendered by the engaged Agency in relation to the said works and in particular for the services herein mentioned, a fee (inclusive of all taxes) which is quoted in the price bid and will remain same till the completion of the work .The engaged agencies fee includes all the expenses related with local conveyance, TA,D A etc. for visit to NIFT site.

The fee shall be paid proportionately upon completion of each stage of work as indicated

1. 25% of the total fees after approval and finalisation of the total Architectural design
2. 50% of the total fees after approval and finalisation of the total structural design
3. 25% of the total fees after approval and finalisation of the total estimate with specification so as to enabling the tender formalities

C. Termination of Agreement

a) If the Engaged Agency shall close their business or die become incapacitated from acting as such Engaged Agency, then the Agreement shall stand terminated

b) In case

c) 1) the Engaged Agency fail to adhere to the time schedule in the schedule hereto annexed or the extended by the NIFT in its sole discretion, or

2) there is any change in the constitution of Engaged Agency company or firm for any reason whatsoever, the NIFT shall be entitled to terminate this agreement, after due notice, and entrust the work to some other agency

d) In case of termination under sub- clause (a) or (b) or (c), the Engaged Agency not be entitled to fees, except the fees payable to them up to the stage of work actually done which shall be decided and determined by the NIFT

e) In case of termination under sub- clause (A) or (B) or (c) the NIFT may make use all or any drawings estimates or other documents prepared by the engaged agency, after reasonable payment up to the stage of work done for the service of the Engage Agency for preparation of the same in full as provided herein; provide always that all the sanctions and approved plan/design and other drawings shall remain the property of the NIFT and the same shall be surrendered by Engaged Agency to the NIFT within ten days from the date of such termination, without demur.

D) Transfer of interest

The Engaged Agency shall not assign, sublet or transfer their in this Agreement, without the written consent of the NIFT

E) Article of Agreement

The selected Agency has to sign the agreement as per attached "Article of Agreement". This agreement shall be executed in duplicate and the NIFT shall retain the original and the Engaged Agency shall retain the duplicate and the NIFT shall retain the original and the Engaged Agency shall retain the duplicate. The selected agency shall bear the stamp duty on the original as well as the duplicate of this Agreement.

F)Jurisdiction Of Court

If any dispute, difference or question shall arise at time between the parties concerning anything or as to the rights, liabilities and duties of the parties under this Agreement ,except in respect of matters for which it is provided hereunder that the NIFT is final and binding the shall be referred to the court of Kannur jurisdiction only

G) Service continued to be rendered not withstanding any reference or dispute to the arbitration

It is specifically agreed that the Engaged Agency shall continue to render its services provided herein with all due diligence, professional skill and tact not withstanding that any matter question or dispute has been referred to arbitration. I/We have read the various items, terms & conditions and the same are acceptable to me/us

Date

Place:

Signature of the Tenderer/Applicant with full address

PRICE BID

For Engagement of the Architect/structural designer/consultant for” **Designing rain protection structures for various buildings at NIFT – Kannur”**

Sl No:	Particular	Amount quoted for the fee in Rs:	Remarks
1.	Fee for the proposed ” Designing rain protection structures for various buildings at NIFT – Kannur” as per scope of the work mentioned in the Technical Bid of the tender with all taxes like GST etc.(the lump sum amount may be quoted for the fee)		

Amount quoted in the words: - _____

Note:

1.Incase,the two agency quotes the same percentage ,NIFT will prefer the Agency who has done more works related with Rain Protection structure Works .the two agency quotes the same percentage ,NIFT will prefer the Agency who has done more works related with Rain Protection structure Works. The Agency is advised to enclose the list of such completed works with the Technical bid; no further document in this regard will be accepted after opening of technical bid/quotations. Also, NIFT may ask further discount by the Agency (whose quotes are equal in all terms)in the sealed envelope to decide about L-1agency.

2. The quoted amount shall be inclusive of all charge like local conveyance etc. and all prevailing taxes including the GST etc. NIFT will not pay any additional amount for the outstation Architect/Structural designers/consultant

3. The statutory deductions will be made from the payment. No conditional rebate will be accepted .

Accepted all terms & Conditions

Place:

(Signature)

Date:

Name, address and seal of the Firm

ARTICLES OF AGREEMENT
(On Rs. 200/- Non-judicial Stamp Paper)

ARTICLES OF AGREEMENT made this _____ day of _____ between the National Institute of Fashion Technology (NIFT) (hereinafter called "NIFT") and having its office at Mangattuparamba, Dharmasala, Kannur of the one part and _____ other part.

WHEREAS the NIFT is desirous of getting executed **Designing rain protection structures for various buildings at NIFT – Kannur** and has caused Price Bid showing and describing the work to be done to be prepared by or under the direction of the NIFT.

AND WHEREAS the said Technical Bid and the Price Bid have been signed by or on behalf of the parties hereto.

AND WHEREAS the Tenderer has agreed to execute upon and subject to the conditions set forth in the Technical and Price Bid (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said Technical Bid, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable there under (hereinafter referred to as "the said contract amount"),

NOW IT IS HEREBY AGREED AS FOLLOWS :-

1. In consideration hereinafter mentioned, the Tenderer (Engaged Agency) will upon and subject to the conditions annexed, carry out and complete the works shown in the contract, described by or referred to Scope of Works and in the said conditions.
2. The NIFT shall pay the Tenderer the said fee / amount or such sum as shall become payable at the times and in the manner specified in the said conditions.
3. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.
4. This Agreement and documents mentioned herein shall form the basis of this contract.
5. The Tenderer shall afford every reasonable facility for execution of the said work.
6. Time shall be considered as the essence of this contract, and the Tenderer hereby agrees to complete the entire work within the time period prescribed in the tender reckoned from the date of issue of work order subject nevertheless to the provision for extension of time.
7. All payments by the NIFT under this contract will be made only at Kannur.
8. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Kannur and only Courts in Kannur shall have the jurisdiction to determine the same to the exclusion of all other courts.

9. That the several parts of this contract have been read by the tenderer and fully understood by the tenderer.

IN WITNESS WHEREOF the NIFT has set its hands to these presents through its duly authorized officials and the Tenderer has caused its common seal to be affixed hereunto and the said two duplicates/ has caused these presents and the said two duplicates here of to be executed on its behalf, the day and year first herein above written.

Signature
Clause

SIGNED AND DELIVERED by the
National Institute of Fashion Technology
by the hand of
Shri.

(Name & Designation)
In the presence of:

(1)

Signature:
Name:
Address

(2)
Signature:
Name:

Address

SIGNED AND DELIVERED by
the
(Engaged Agency)
by the hand of
Shri

(Name & Designation)
In the presence of:

(1)

Signature:
Name:
Address

(2)
Signature:
Name:

Address

Part - III Information to be furnished by the Applicant

S No.	Particulars	Details
1	Name and registered office address	
2	Whether individual or a partnership firm with full particulars of the other partners including their names, professional qualifications, age, experience, etc.	Attach a separate sheet. "
3	Name, qualification and experience of all technical the personnel in the firm.	Details to be furnished in prescribed preform (Statement I)
4	Whether Registered as a : member of Institution of Architects/ Interior Designer Council etc.	
5	Details of experience as : practicing Architects/Designer	
6	Important large projects executed during last 5 years by the firm together with approximate cost of individual project. The full address of the clients for whom the works have been executed.	Details to be furnished in the prescribed preform (Statement II)
7	Important large projects on which the firm is engaged at present and their estimated cost. (stages of work. viz. Planning and Construction). The full address of the clients shall be indicated against each project.	Details to be furnished in the prescribed preform(Statement III)
8	Important large projects, if any, completed by the partners prior to joining the firm (these projects shall not be included under 6 & 7 above, but shall be shown separately).	Attach a separate sheet
9	Name and address of the Banker/s of Architects/Designer	
10	Turnover of the firm during last 3 years (Year-wise)	

Signature of the applicant
with full address and Office Seal

STATEMENT - I

List of technical personnel, giving the technical qualification, experience, including that in the present organisation.

SNo.	Name	Age	Qualification	Work Experience	Date of Employment in the Firm	Remarks
1						
2					"	
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Signature of the Applicant

Mention other points, if any, to show technical and managerial competency to indicate any important point in your favour.

STATEMENT - II

List of Important Projects executed by the Organisation during the last five years costing Rs. 40 lakhs and above ending the date of the advertisement.

S No.	Name of the Project & Location	Nature of work involved in contract (Residential, office etc.,)	Name of the Owner (Govt/semi Govt/Pvt/ PSU etc.,) with full address	Project Cost in Rs.lakhs	Completion Period		Any other relevant information
					Stipulated months	Actual months	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Signature of the applicant

STATEMENT - III

List of Important projects being executed by the agency during last 5 years costing Rs. 40 Lakh and above ending the date of the advertisement.

S No.	Name of the Project & Location	Nature of work involved in contract (Residential, office etc.,)	Name of the Owner (Govt/serni Govt/Pvt/ PSU etc.,) with full address	Project Cost in Rs. lakhs	Completion Period		Present stage of work if the work is delayed and reasons	Any other relevant information
					Stipulated months	Actual months		
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Signature of the applicant