

नेशनल इंस्टिट्यूट ऑफ फैशन टेक्नोलॉजी, कन्नूर
**NATIONAL INSTITUTE OF FASHION
TECHNOLOGY: KANNUR CAMPUS**

(An institution under National Institute of Fashion Technology a statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

**TENDER FOR SUPPLY AND INSTALLATION OF
MACHINES/EQUIPMENTS FOR KNITWEAR & FASHION
DESIGN
DEPARTMENTS OF NIFT KANNUR CAMPUS**

12162(7.7)/NIFT/KNR/ EQUIPMENTS/KD&FD/2018-19

Dated: 22.11.2018

BID SCHEDULE

Date of publication of tender Notification	22.11.2018 (14.00 hours)	Extended
Date from which tender document can be downloaded	23.11.2018 (12.00 hours)	
Date of commencement of online submission of bids	23.11.2018 (12.00 hours)	
Last date for online submission of bids.	14.12.2018 (15.00 hours)	04.01.2019 (15.00 hours)
Last date for receipt of hard copy (of documents filed online) along with documents	17.12.2018 (15.00 hours)	07.01.2019 (15.00 hours)
Date and Time of the opening Technical Bids	17.12.2018 (16.00 hours)	07.01.2018 (16.00 hours)
Date and time of opening financial Bids	will be notified to the technically qualified tenderers	

Note: This tender document contains 23 pages. Interested firms should apply online and submit their tender and the bids along with scanned copies of all relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the website <https://nifttenders.eproc.in>. Tender document is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>. Application through any other mode will not be considered.

Bidders are also requested to send hard copy of the tender form and all other documents submitted online, to the Director NIFT Kannur campus duly signed and stamped on all pages. The Technical and Financial bids should be kept in separate covers sealed and duly superscribed as ‘**Technical bid**’ and ‘**Financial bid**’ as the case may be. Both the bids shall be put in to another large cover duly sealed and superscribed as ‘**Tender for Supply and installation of machines/equipments for Knitwear & Fashion Design Departments of NIFT Kannur Campus.**’ Hard copy of tender documents completed in all respects shall be sent to: The Director NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala, to reach before 17.12.2018:15.00 hours

**NIFT CAMPUS, Dharmasala, Mangattuparamba
Kannur – 670562**

Phone: 0497 2784780to85

<http://www.nift.ac.in/kannur/tenders>

Email Id – ad.kannur@nift.ac.in

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A. INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professionals and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Kannur Campus was established in the year 2008 with undergraduate and post graduate programmes. It is situated at DHARMASALA, MANGATTUPARAMBA on the Kannur-Taliparamba Road (NH 66) in Kannur District, Kerala.

B. NOTICE INVITING TENDER:

Director NIFT Kannur Campus invites tenders through e-procurement mode, from registered manufactures, dealers or Govt. organizations who have experience in supply and installation of Knit wear and Fashion design equipments for “Supply and Installation of machines/equipments for Knitwear & Fashion Design Departments of NIFT Kannur Campus” as per the items, specifications and quantity mentioned in the price bid/Schedule of requirement.

The Schedule of Requirements (SOR) contains five items of machines. The tenderer can opt to tender for all items or any item included in the SOR. The tenderer shall be in the field of supply and installation of Knitwear and Fashion design equipments for a period not less than three years excluding the year in which tenders are invited and should have average turnover of not less than Rupees three lakh if quoted for single item, six lakh for two items, nine lakh for three items and Rs.12 lakh if quoted for four or all the five items in the **last three years** previous to the year in which tender is invited. Interested firms should **apply online** and submit their tender and the bids along with scanned copies of all relevant certificates, documents, etc., as required, in support of their technical and financial bids – all duly signed and stamped – through the web site <https://nifttenders.eproc.in> from **23.11.2018 12.00 hours to 14.12.2018 04.01.2019 up to 15.00 hours**. Tender documents can also be viewed on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>. Application through any other mode will not be considered.

NIFT is registered with Department of Scientific and Industrial research (DSIR) and are eligible for exemption for Central Tax leviable on Scientific and Technical instruments, apparatus and equipments as per Notification No.45/2017-Central Tax (Rate) dated 14 November 2017.

For applying online, the interested Firm should first get itself registered at <https://nifttenders.eproc.in> by paying **online**:

- Registration Charges of **Rs. 2000/- + GST Rs 360/- = Rs.2360/-** (Rupees Two Thousand Three Hundred and sixty Only - non-refundable).
- Bid Processing Fee of **Rs. 992 + GST Rs.179/- = Rs. 1171** (Rupees One thousand one hundred seventy one only).

The tenderer after submitting the tender online should also submit hard copy of the tender form and all other documents required therein to “The Director, National Institute of Fashion Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala” latest by 17.12.2018:15.00 hours. Non-submission of hard copy as directed will lead to rejection of the tender application.

The bids are to be submitted in two parts viz., "Technical Bid" and “Financial Bid" in separate sealed envelopes superscribed as “Tender document for supply and installation of machines/equipments for Knitwear& Fashion Design Departments-Technical Bid" and “Tender document for supply and installation of machines/equipments for Knitwear& Fashion Design Departments-Financial Bid" as the case may be. Cost of Tender form and Earnest Money Deposit (EMD) is part of Technical bid and should be kept in the envelope containing the Technical bid. Both the bids-Technical and Financial-along with all other documents submitted online shall be submitted in a large envelope sealed and superscribed as “TENDER DOCUMENT FOR SUPPLY AND INSTALLATION OF MACHINES/EQUIPMENTS FOR KNITWEAR & FASHION DESIGN DEPARTMENTS” to “The Director, National Institute of Fashion Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala”to reach the office on or before 17.12.2018:15.00 hours.

Earnest Money Deposit (EMD):	Rs.8000 per equipment at Sl. Nos. 1 to 4 of the Schedule of Requirement/Price bid and Rs.2000 for item at Sl. No.5 (Rs.34000 if quoted for all five items)
Date from which forms can be downloaded	23.11.2018 (12.00 hours)

Date of commencement of online submission of bids	23.11.2018 (12.00 hours)
Last date for online bid submission	14.12.2018 04.01.2019 :15.00 hours.
Last date for receipt of hard copy	17.12.2018: 15.00 hour
Date of Technical bid opening	17.12.2018:16.00 hours
Date of Financial bid opening	will be notified to the technically qualified tenderers, after evaluation of Technical Bid
Bid validity	90 days from the date of opening of financial bid

For enquiries on online procedure/For Helpdesk officers : Mr.Sandeep Bhandari
E-mail :- sandeep.bhandari@c1india.com
Phone No.:- 0124-4302033 & 36

Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala.

If any clarification is required relating to this tender, the same can be sought from the following officers of NIFT:

1. Shri.Nagaraj T.R, Assistant Director, 0497-2780434, e-mail:ad.kannur@nift.ac.in
2. Shri Nishant Sharma Associate professor, Knitwear Design Department, mob: 9567187952.
e-mail:cc.kd.kannur@nift.ac.in
3. Shri Om Soorya CC- Fashion Design Department, mob:9633963441.mail ID:cc.fd.kannur@nift.ac.in

C. INSTRUCTIONS TO BIDDERS (ITB).

1. The tenderer may inspect the site before quoting his rates and acquaint himself of the site conditions in his own interest and at his own cost. It is the responsibility of the tenderer to collect all information and data regarding the kind of machinery required by NIFT under this tender, for quoting the rate and to enter into the contract.
2. It is the responsibility of the tenderer to read all terms & conditions of this tender carefully before submitting the tender. Incomplete tender documents / or bids not responsive enough to the tender terms, is liable to be rejected.
3. Vague/incomplete details in the offer shall make it liable to be rejected as; such shortcomings in the offer shall be interpreted as incompetence and disinterest on the part of the bidder to meet tender requirements.
4. Tenderers may submit bids for all equipments given as item 1 to 5 under Schedule of Requirements/Price bid format or choose to bid for one or more items.
5. If any difference is found in the hard copy of the tender documents and that submitted online, only online bid(s) will be considered.
6. The bids shall be exactly according to the prescribed formats. Modifications/rewording of formats shall not be acceptable.
7. All documentations are required to be in English.
8. In case a company/firm wishes to authorize some other company or a firm to submit bids on its behalf, valid authorization letter should be attached.
9. Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender. Please cross out any mistakes and rewrite the same and counter sign/attest by the authorized signatory. Failure to comply with the conditions may result

in rejection of the tender.

10. Incomplete tenders, amendments and additions to tender after opening the tender and tenders submitted after the last date and time prescribed for submission shall be liable to be ignored.
11. Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration/presentation etc. shall be borne by the bidder.
12. The catalogue/Brochure for the Item quoted by the vendors with model and detailed specifications shall be enclosed
13. The bidder shall be free from any encumbrance and there shall not be any vigilance/ CBI /Court Case pending against the firm. The bidder shall not be black listed by any Govt. /Semi Govt. /Private Institution. A self-certificate in this regard shall be enclosed as in **Annexure -I**.
14. Having ISO certification will be an added qualification.
15. Price shall be mentioned in Indian Rupee in figures as well as in words. If any discrepancy is observed in the amount written in the figures and that in words, the amount written in words will prevail. No overwriting or use of correction fluid shall be accepted. Corrections, if any, shall be legible and signed/attested by the authorized signatory. Each bid must contain the unit price of each machine/equipment in figures as well as in words.
16. The financial bid shall include all charges (with Break up details) including applicable taxes etc., to complete the supply and installation in all respect.
17. NIFT will not accept any claim other than mentioned in financial bid.
18. The selected firm(s) has to provide after sale services for the products.
19. If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender.
20. **Signing the Tender:** Each page of the tender form should be signed and stamped for the purpose of the tender offer. The individual signing the tender and the documents in connection therewith must specify whether he/she is signing as:
 - (i) A sole proprietor of the firm, or constituted attorney of such a proprietor.
 - (ii) A partner of the firm if it is partnership, in which case he/she must have the authority to sign either by virtue of the partnership agreement or power of attorney.
 - (iii) Authorized signatory of the firm, if it is a company (a letter of authority in this respect must be enclosed along with the bid).
 - (iv) A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he/she has the authority to bind the other and if on inquiry it appears that the person so signing has no authority to do so, NIFT may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages that may arise.
21. **Bidding on e-portal:**
 - i. The tenders are to be submitted online. For applying online, the interested Firm should first get itself registered at <https://nifttenders.eproc.in> by paying Rs.2360 (Rupees Two thousand three hundred and sixty only) towards Registration charges and Rs.1171 (Rupees One thousand one hundred seventy one only) towards bid processing fee (both inclusive of GST at 18 per cent).
 - ii. Interested firms should submit their tender and the bids along with scanned copies of all relevant certificates, documents, etc. in support of their technical & price bids – all duly

signed and stamped – on the web site <https://nifttenders.eproc.in> from 23.11.2018:12.00 hours to ~~14.12.2018~~ **04.01.2019**:15.00 hours.

iii. **TECHNICAL BID COVER SHOULD CONTAIN scanned copy of:**

- a. Account Payee Demand Draft for an amount calculated at the rate of Rs.8000 (Rupees Eight thousand only) for each equipment from Sl No. 1 to 4 of the Schedule of requirement/price bid and Rs.2000 (Rupees Two thousand only) for item at Sl. No.5 (Total Rs.34000 if quoted for all the five items) drawn in favour of **National Institute of Fashion Technology, Kannur** and payable at **Kannur** towards EMD.
- b. Original Tender Document (except Financial Bid) duly signed & Stamped
- c. Technical Bid documents in the prescribed Proforma given as **Annexure I to V**
- d. Checklist for submission of bid in the format attached as **Annexure- VI**
- e. Copy of Audited Balance Sheets and Profit & Loss Statements or certificate of Turnover (if accounts not finalized) issued by a Chartered Accountant for the past three years (2015-16, 2016-17 and 2017-18)
- f. Evidence of experience (Copies of Purchase/Work orders and Certificates of satisfactory completion obtained from the institution/organization concerned) in supplying and installing Knitwear & Fashion Design equipments of similar nature in the last three years commencing from 2015-16.
- g. Client list with minimum three references of which at least ONE shall be Government Departments/Organizations / Institutions to which similar items have been supplied, installed and successfully commissioned during the last three years commencing from 2015-16.
- h. Contact details of officials concerned in the institutions/organizations included in the client list with telephone numbers, address, email, etc. along with specifications of the equipments supplied and installed.
- i. Copy of partnership deed for partnership firm or Memorandum of Association and Articles of Association/certificate of incorporation in the case of companies or Registration certificate in respect of Societies/firms.
- j. Copy of PAN card of the firm/institution and latest Income Tax Clearance Certificate.
- k. Copy of income tax return filed by the tenderer during last 3 financial years
- l. Copy of GST Registration.

iv. **FINANCIAL BID COVER SHOULD CONTAIN scanned copy of** The Financial Bid in the stipulated format (**Annexure-VII**) only without any condition.

22. Submission of hard copy of tender forms and other documents:

- i. The tenderer after submitting the tender online should also submit hard copy of the tender form and all other documents mentioned above to “The Director, National Institute of Fashion Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala” latest by 17.12.2018:15.00 hours. Non-submission of hard copy as directed will lead to rejection of the tender application.
- ii. Hard copy of the bids also is to be submitted in two parts viz., "Technical Bid" and "Financial Bid" in separate sealed envelopes superscribed as “Supply and Installation of machines/equipments for Knitwear& Fashion Design Departments -Technical Bid" and “Supply and Installation of machines/equipments for Knitwear& Fashion Design Departments-Financial Bid" as the case may be. Cost of Tender Form and EMD in the form of Account payee Demand draft are part of the Technical bid and should be kept in the envelope containing the Technical bid.
- iii. Put the Technical bid and financial bid in separate sealed covers. Put both the sealed covers in another large cover and send to “The Director, National Institute of Fashion

Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala”sealed and superscribed as “TENDER DOCUMENT FOR SUPPLY AND INSTALLATION OF MACHINES/EQUIPMENTS FOR KNITWEAR& FASHION DESIGN DEPARTMENTS OF NIFT KANNUR CAMPUS”.

- iv. Last date for receipt of hard copy of tenders in the office of the NIFT, Kannur-670562, will be 17.12.2018:15.00 hours. NIFT shall not be responsible for any postal or other delays

23. Bid Opening:

- i. The Technical Bid will be opened at 16.00 hours on 17.12.2018 in the Office of the Director, NIFT Kannur Campus in the presence of the tenderers or their representatives who choose to attend. Tender/s received after the due date and time, by whatever means, shall not be accepted.
- ii. In the event of the date specified for bid opening being declared as closed / holiday, bid will be opened at the appointed time and location on the next working day.
- iii. Financial bid of only those bidders who are found to be technically qualified after evaluation of the Technical bids will be opened.
- iv. Date of opening the financial bid will be notified separately to the technically qualified bidders.

24. Cost of Tender Form and EMD:

- i. Tenders without EMD and incomplete in content are liable to be rejected. Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006 amended from time to time shall be exempted from EMD subject to submission of documentary proof along with tender.
 - ii. EMD of the successful Bidder (if submitted) will be discharged upon the Bidder signing the agreement pursuant to Clause 2 of the General Conditions of Contract, and furnishing the performance security, pursuant to Clause 3 there under.
- iii. EMD (if submitted) of the successful tenderer may be adjusted towards security deposit payable.
- iv. EMD of the unsuccessful Bidder's (if submitted) will be discharged / returned as promptly as possible upon the successful bidders signing the agreement pursuant to Clause 2 of the General Conditions of Contract or after the expiration of the period of bid validity prescribed in the NIT.
- v. The EMD will NOT bear any interest for the period retained by NIFT.

25. Right of acceptance:

- i. NIFT reserves the right to reject any or all the bids without assigning any reason(s) thereof. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of NIFT. NIFT is NOT bound to accept the tender quoting the lowest rate in the financial bid.
- ii. NIFT reserves the right to change the quantity/upgrade the criteria/drop any item or part thereof /change in the scope of work and the bidder shall have to supply the items at the same Unit Rate mentioned in their bid.

26. Bid Validity:

The bid shall remain valid for 90 days from the date of opening of the Financial Bid. Validity beyond 90 days from the date of opening shall be on mutual consent.

27. Bids received shall be evaluated as per the Bid Evaluation Criteria given below. NIFT will not entertain any modification subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document.

D. TECHNICAL QUALIFICATION AND BID EVALUATION CRITERIA:

Only those bidders who fulfil the under given conditions shall be considered as technically qualified. This is further subject to other conditions prescribed in the Annexures I to VIII. Financial bid of only those bidders who are evaluated as technically qualified only will be considered for opening.

1. The tenderer shall be a company/ Society/ firm/ OEM/ authorized dealer etc., registered under the relevant rules or Central or State Government PSU/ Central or State Government Department. Tenders from those who do not have valid registration of their institution and valid GST Registration will not be accepted. The tenderer should have valid PAN.
2. The tenderer shall have experience of not less than three years (excluding the year in which the tender is floated), in the field of supply and installation of Knitwear & Fashion design equipments or similar products. In case tenderer is a dealer, the tenderer and the OEM of the product shall be in existence for not less than three years reckoned as above. The tenderer has to furnish client list with minimum three references of which at least ONE shall be a Government Department/Organization / Institution where similar equipments had been supplied, installed and successfully commissioned by them. Such references should be complete in all respect with email address and other contact details of the personnel concerned.
3. The annual turnover of the firm in the last three years commencing from 2015-16 shall not be less than Rupees three lakh if quoted for single item, six lakh for two items, nine lakh for three items and Rs.12 lakh if quoted for four or all the five items. The turnover details shall be supported by copy of audited Balance Sheets and Profit & Loss Statements or certificate of Turnover (if accounts not finalized) issued by a Chartered Accountant.
4. The Technical bid cover should contain EMD calculated at the rate of Rs.8000 (Rupees Eight thousand only) for each equipment from Sl No. 1 to 4 of the Schedule of requirement/price bid and Rs.2000 (Rupees Two thousand only) for item at Sl. No.5 (Rs.34000 if quoted for all the five items) in the form of Account Payee DD drawn in favour of National Institute of Fashion Technology, Kannur and payable at Kannur towards EMD.
5. Technical Bid cover should contain ANNEXURE I to V of the tender document duly filled in signed and stamped and check list for submission of bid in the format attached as ANNEXURE – VI (signed and stamped).The information given in the *Annexures* shall be supported by documents wherever required.
6. The large cover should contain both ‘Technical bid’ cover and ‘Financial bid’ cover.
7. The tenderer shall accept all terms & conditions mentioned in the tender document.
8. The tenderer should provide warranty/guarantee and free service for a minimum period of one year as in **Annexure -I**.
9. The tenderer shall not be blacklisted by Central / any State Government or any Central/State PSU and no vigilance / CBI enquiry or Court Case has been registered against the tenderer.

E. SCHEDULE OF REQUIREMENTS:

Schedule of items and specifications along with quantities for which bid is invited are given below

Sl. No.	Name of equipments	Specifications	Qty (Nos.)
1	Picot Machine	<ul style="list-style-type: none"> • Free hand monogram embroidery and peeko on wool, Rayon, Silk. • Build on knee lift for stitch width control. • Maximum no. of stitch approx 1800 per minute & stitch width upto 10MM • Rotating hook facing operator. 	1
2	Fusing Machine	<ul style="list-style-type: none"> • Automation Grade : Automatic • Max Fabric Width : 0-500 mm • Max Temperature (degree celcius): >300 • Power Consumption (kw) : 4 kw 	1
3	Zig Zag Machine	<ul style="list-style-type: none"> • (Max. sewing speed : 5,000 sti/min*1, T-shape stitching: 4,000 sti/min*2 • Max. zigzag width*3 : 10mm • Max. feed amount: 5.0mm (normal / reverse feed) • Needle throw mechanism: Computer-controlled • Lift of the presser foot: By hand: 5.5mm / By knee: 10mm • Hook : DP hook (with titanium-treated inner hook) Hook-driving shaft offset mechanism • Compressed air and air consumption: 0.6MPa (6kgf/cm²), 2Nℓ/1 cycle (thread trimmer: 1 times) • Thread take-up : Rotary type • Number of patterns for standard stitching: 14 	1

		<ul style="list-style-type: none"> types/20 patterns • Custom pattern memory capacity: Internal memory: Max. 20 patterns / extended memory: Max. 999 patterns • Max. Number of stitches: Max. 500 stitches / patterns • Input function of the main unit : The main unit has been provided as standard with a data input device (IT-100E operation panel) Programming software for computer-controlled sewing machines (PM-1:option) • Memory medium : EEPROM (internal) / Compact Flash (external) • Machine head drive : Compact AC servomotor (direct-drive system) • Lubrication: Minute-quantity lubrication to needle bar and hook (no oil pan system) • Distance from needle to machine arm / Bed size : 300mm / 517mm×178mm • Power requirement / Power consumption: Single-phase 200~240V, 3-phase 200~240V / Power rating 600VA) 	
4	Socks knitting machine	<ul style="list-style-type: none"> • Application Use: Socks Knitting • Needle Range: 84-200 N • Cylinder Diameter: 3.5 Inch, 3.75 Inch, 4.5 Inch • Production Efficiency: 2 min/piece • Features: Sturdy construction, excellent strength 	1
5	Knitwear Linking machine	<ul style="list-style-type: none"> • Gauge 8 	1

F. GENERAL TERMS AND CONDITIONS:

1. **Forfeiture of EMD:**EMD will be forfeited to NIFT if the selected/successful bidder:
 - a. Does not accept the Purchase order/work order or backs out after acceptance
 - b. Fails to submit performance guarantee/security deposit and/or sign the formal agreement.
 - c. If the tenderer withdraws the tender after submission. Such tenderer may be disqualified from participating in any future tender of the Institute.
 - d. Violates any of the conditions prescribed in the tender document.
 - e. Revises any of the terms quoted during bid validity period
2. The successful bidder shall execute an agreement in non-judicial stamp paper of value of Rs.200/-(Rupees Two Hundred only) agreeing to abide by all the terms and conditions mentioned therein and for the due fulfillment of the contract, within a week (7 days) from the date of issue of letter of acceptance. The expenses incidental to the execution of agreement shall be borne by the successful bidder. The conditions stipulated in the agreement should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of NIFT Kannur to recover any consequential loss from the successful tenderer.
3. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance, deposit a sum equivalent to 10 % of the value of the contract as security deposit by way of account payee demand draft drawn on any commercial bank and payable to, NIFT Kannur at Kannur. The security deposit can be in the form of bank guarantee (BG) also for an equal amount issued from any commercial bank in India in an acceptable form valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. DD or BG shall be submitted within 7 days of release of the work order/letter of acceptance. The security deposit will not bear any interest.
4. On receipt of the Performance guarantee/security deposit Director NIFT Kannur will release the formal purchase order to the selected bidder. The Director reserves the right to incorporate additional terms and conditions if any in the purchase order if found necessary to safeguard interests of NIFT.
5. **Delivery period:** The supplier should supply, install, commission and demonstrate the ordered items at NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur District, Kerala within four weeks from date of issue of letter of award.
6. **Penalty/Liquidated Damage:** If the successful bidder fails to supply the theordered item/(s)within the stipulated delivery time liquidated damages (LD) equivalent to 1% (one percent) of contract/bill value shall be charged per week and deducted from the bills of the contractor subject to maximum of 10% of contract/bill value. Once the maximum LD is reached NIFT may consider termination of the contract at the risk and cost of the contractor. Director may at his discretion grant extension of time for delivery if requested by the Supplier/contractor with or without penalty/Liquidated damage. In the event of failure to supply the machines/equipments even after granting extension of time, Director may purchase the items from any other source at the risk and cost of the selected supplier/contractor. The contractor/supplier shall be liable for all damages sustained by NIFT due to non-supply/defective supply of the ordered item/(s) including the liability to pay any increase in rate/price on account of alternate arrangement for supply of the items. Such damages shall be assessed and claimed by the Director, NIFT Kannur whose decision will be final and binding on the supplier/contractor.

7. **Warranty:** Brand new items only shall be supplied. The tenderer should provide warranty/guarantee for due performance of all items supplied and against poor/defective workmanship for a period of minimum one year from the date of installation. If the items supplied are found defective during the guarantee period such defective item shall be replaced by the agency free of cost to NIFT. The replacement shall have to be carried out within seven days of the date of intimation from NIFT. Period of guarantee/warranty shall be specified in the tender.
8. The items shall be installed/commissioned at the locations specified by NIFT Kannur Campus at no extra cost to NIFT. NIFT is not bound to provide any mode of transport in respect of men or material required for the contract.
9. **Payment Terms:**
- (i) Payment will be released against original invoice after verification of equipment and related accessories, installation and successful demonstration of the looms and certification of satisfactory installation and commissioning by the user department.
 - (ii) Statutory recoveries (TDS etc.) if applicable will be deducted from the supplier's invoice amount as per Rules.
10. The supplier shall also give the particulars of their bankers for reference to NIFT.

11. Jurisdiction:

In case of any dispute the Jurisdiction of Court will be Kannur, Kerala. In case of disputes raised by the supplier, a representation will be made only by the supplier or the authorized representative of the supplier and the decision of the Director NIFT Kannur will be binding on the supplier.

DIRECTOR

PERFORMA OF TECHNICAL BID

UNDERTAKING FROM THE BIDDER

(In company's/firms letter head)

To
The Director
National Institute of Fashion Technology
NIFT Campus, Dharmasala,
Mangattuparamba,
Kannur, Kerala. Pin - 670 562

Dear Sir,

1. I/We hereby unconditionally accept all terms and condition mentioned in 'Tender enquiry for **“Supply and Installation of machines/equipments for Knitwear& Fashion Design Departments of NIFT Kannur, Campus”**’.
2. I/We hereby undertake that the information provided above and elsewhere in the tender is true and if any information is found to be false or have been suppressed by me the tender is liable to be rejected and the EMD forfeited.
3. The warranty/ guarantee on the items supplied and installed will be at least one year. The supplier undertakes to repair/replace the entire equipment or the defective/damaged part at no cost to NIFT during the warranty period. (Extended warranty over and above one year may be specified).
4. I/We hereby certify that the Firm/Company is free from encumbrance and there was no vigilance / CBI enquiry or Court Case against us in the past and any such enquiry / case are pending against us.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)

DECLARATION

(In company's/firms letter head)

I/We having our office at
..... declare that I/We
have never been blacklisted by any state Government/Central Government or any State/Central PSU.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)

GENERAL INFORMATION

(To be filled in by the bidder for the Technical Bid)

1. Name of the Firm/ Agency/ company :

2. Complete Office Address:
(With contact number & email ID)

3. Company's/firm's website, If any :

4. Type of Organization : Individual / Partnership / incorporated / franchise

5. Year of establishment :

(Applicable Registration Details may be furnished with copy):

6. Name of the authorized person who : _____
Signs on the tender documents with Designation & Contact No.

Sl. No.	Description	Registration Under	Valid up to	Remark	Attached at Pg. No.
1	EMD calculated at the rate of Rs.8000 (Rupees Eight thousand only) for each equipment from Sl No. 1 to 4 of the Schedule of requirement/price bid and Rs.2000 (Rupees Two thousand only) for item at Sl. No.5 (Rs.34000 if quoted for all items) (Account payee DD)			DDNO: Amount: Date:	
3	Tender document along with compliance to the technical specifications filled and duly signed without mentioning the rates			To be filled, signed , stamped and attached with Technical Bid	
4	Delivery/Work completion period (within four weeks)			Yes/No	
5	Firm / Company Registration			Copy of certificate to be attached	
6	PAN Number			Copy of certificate to be attached	
7	GST Registration Number:			Copy of certificate to be attached	
8	Have you ever been debarred by any Central/State Govt. Department/Organization/ PSU/ educational institute.			Yes/No	
9	Evidence of experience of 3 years with client list. Client list shall have minimum three references of which at least ONE shall be Central/State Government Department/Organization / Institution where similar equipments had been supplied, installed and successfully commissioned by them. Such references should be complete in all respect with email address and other contact details of the personnel concerned.			Copy of documents to be attached	
	The tenderer/(Original Equipment Manufacturer in the case of dealers)			Yes/No	

	should have been in existence in the same field for at least 3 years commencing from 2015-16				
10	Average Annual turnover of not less than Rupees three lakh if quoted for single item, six lakh for two items, nine lakh for three items and Rs.12 lakh if quoted for four or all the five items for 3 years 2015-16, 2016-17 & 2017-18			Copy of certificate to be attached (audited profit & Loss account Balance sheet OR certificate of turnover Issued by CA	
11	Catalogue of the items quoted should be attached			Yes/No	
12	Undertaking duly signed by the tenderer. (Annexure I)			Yes/No	
13	Declaration duly signed by the tenderer. (Annexure II)			Yes/No	
14	The Tenderer should provide warranty/guarantee and Free Service for a period of minimum one year from the date of installation. Undertaking to this effect shall be furnished in Annexure I			Yes/No	
17	NSIC/MSME registered (If applicable)			Copy to be attached	
18	ISO Certification			Copy to be attached	
19	Any other additional information			Copy to be attached	

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage, the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)

PRICE BID CERTIFICATION
(In company's/firm's letter head)

SCHEDULE OF REQUIREMENTS:

Schedule of items along with quantities for which bids invited are given below and bidder should certify that the quote made is for the required quantity and specification.

Sl.No.	Name of equipment	Specifications	Qty (Nos.)
1	Picot Machine	<ul style="list-style-type: none"> • Free hand monogram embroidery and peeko on wool, Rayon, Silk. • Build on knee lift for stitch width control. • Maximum no. of stitch approx 1800 per minute & stitch width upto 10MM • Rotating hook facing operator. 	1
2	Fusing machine	<ul style="list-style-type: none"> • Automation Grade : Automatic • Max Fabric Width : 0-500 mm • Max Temperature (degree celcius): >300 • Power Consumption (kw) : 4 kw 	1
3	Zig Zag Machine	<ul style="list-style-type: none"> • (Max. sewing speed : 5,000 sti/min*1, T-shape stitching: 4,000 sti/min*2 • Max. zigzag width*3 : 10mm • Max. feed amount: 5.0mm (normal / reverse feed) • Needle throw mechanism: Computer-controlled • Lift of the presser foot: By hand: 5.5mm / By knee: 10mm • Hook : DP hook (with titanium-treated inner hook) Hook-driving shaft offset mechanism • Compressed air and air consumption: 0.6MPa (6kgf/cm²), 2Nℓ/1 cycle (thread trimmer: 1 times) • Thread take-up : Rotary type • Number of patterns for standard stitching: 14 types/20 patterns • Custom pattern memory capacity: Internal memory: Max. 20 patterns / extended memory: Max. 999 patterns • Max. Number of stitches: Max. 500 stitches / patterns • Input function of the main unit : The main unit has been provided as standard with a data input device (IT- 	1

		100E operation panel) Programming software for computer-controlled sewing machines (PM-1:option) <ul style="list-style-type: none"> • Memory medium : EEP-ROM (internal) / Compact Flash (external) • Machine head drive : Compact AC servomotor (direct-drive system) • Lubrication: Minute-quantity lubrication to needle bar and hook (no oil pan system) • Distance from needle to machine arm / Bed size : 300mm / 517mm×178mm Power requirement / Power consumption: Single-phase 200~240V, 3-phase 200~240V / Power rating 600VA)	
4	Socks knitting machine	<ul style="list-style-type: none"> • Application Use: Socks Knitting • Needle Range: 84-200 N • Cylinder Diameter: 3.5 Inch, 3.75 Inch, 4.5 Inch • Production Efficiency: 2 min/piece • Features: Sturdy construction, excellent strength 	1
5	Knitwear Linking Machine	Gauge 8	1

I/We.....
of.....
hereby agree, subject to acceptance of this tender by Director, NIFT, Kannur, to the work of “Supply and Installation of machines/equipments for Knitwear & Fashion Design Departments of NIFT Kannur Campus.” in accordance with the terms and conditions of contract stated in the tender document and as per specifications, rates and prices specified in **Annexure-VII**.

Date:
 Place:

(Authorized Signatory)

Name:
 Designation:
 Name and Agency:
 Address of the Tenderer:

(Company Seal)

ANNEXURE – V

**Undertaking regarding exemption of
Goods and Service Tax**

I/We hereby certify that I/We am/are the original manufacturer/ authorised supplier/ authorised Indian Agent for the items quoted in **Annexure VII**. I/We undertake to do all the needful for obtaining Goods and Service Tax exemption on items quoted wherever applicable. I/We also understand that the bid evaluation will be based on net outgo to NIFT.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)

ANNEXURE VI

TECHNICAL BID- CHECK LIST

Sl. No.	Particulars						Mention "Yes" or "No"
1	Whether "Technical" bid documents (signed and stamped Tender documents along with mandatory document requested and all Annexures I to VI) and "Financial" bid (Annexure –VII) has been submitted in separate envelopes duly sealed and super scribed?						
2	Item quoted for (PI Tick)	Sl.No 1	Sl.No 2	Sl.No 3	Sl.No 4	Sl No 5	
3	Whether account payee DD with appropriate amount drawn in favour of NIFT Kannur is enclosed as EMD (<i>ref: item iii (b) under ITB-Bidding on e-portal</i>).						
4	Whether status of the tenderer firm has been furnished with supporting documents						
5	Whether certificate of incorporation or other registration certificates for having registered for doing the business enclosed						
6	Whether document in support of three years' experience of having supplied, installed and commissioned similar equipments along with list of organizations (Govt., PSU, reputed MNCs/ organizations) where the Contractor is currently providing/ provided this kind of items has been attached/enclosed.						
7	Whether client list includes one Central/State Government institution or central/state PSU.						
8	Whether documents in proof of turnover criteria enclosed						
9	Whether Trade License for this kind of jobs enclosed						
10	Whether copy of Pan Card enclosed						
11	Whether copy of other statutory registration certificates like Goods & Service Tax enclosed [as applicable]						
12	Whether agreed to abide by all the terms & conditions of this tender						
13	ISO Certification						
14	Annexure –I, II, IV & V are on company's/firm's letter head						
15	NSIC/MSME registered (If applicable)						
16	Any other please Specify						

(All above enclosures must be valid (wherever applicable))

Date:
Place:

Name & Signature of the tenderer
with seal

ANNEXURE-VII

PERFORMA OF FINANCIAL BID

**“SUPPLY AND INSTALLATION OF MACHINES/EQUIPMENTS FOR KNITWEAR & FASHION
DESIGN DEPARTMENTS OF NIFT KANNUR CAMPUS”**

Sl.No.	Item Name	Qty (Nos.)	Rate per Unit Rs.	Delivery, Installation and all other charges per unit Rs.	GST. (%) Rs.	Grand Total for required Qty. inclusive of GST Rs.
1	PICOT MACHINE MACHINE <ul style="list-style-type: none">• Free hand monogram embroidery and peeko on wool, Rayon, Silk.• Build on knee lift for stitch width control.• Maximum no. of stitch approx 1800 per minute & stitch width upto 10MM• Rotating hook facing operator.	1				
2	FUSING MACHINE <ul style="list-style-type: none">• Automation Grade : Automatic• Max Fabric Width : 0-500 mm• Max Temperature (degree celcius): >300• Power Consumption (kw) : 4 kw	1				
3	ZIG ZAG MACHINE <ul style="list-style-type: none">• Max. sewing speed : 5,000 sti/min*1, T-shape stitching: 4,000 sti/min*2• Max. zigzag width*3 : 10mm• Max. feed amount: 5.0mm (normal / reverse feed)• Needle throw	1				

	<p>mechanism: Computer-controlled</p> <ul style="list-style-type: none"> • Lift of the presser foot: By hand: 5.5mm / By knee: 10mm • Hook : DP hook (with titanium-treated inner hook) Hook-driving shaft offset mechanism • Compressed air and air consumption: 0.6M Pa (6kgf/cm²), 2Nℓ/1 cycle (thread trimmer: 1 times) • Thread take-up : Rotary type • Number of patterns for standard stitching: 14 types/20 patterns • Custom pattern memory capacity: Internal memory: Max. 20 patterns / extended memory: Max. 999 patterns • Max. Number of stitches: Max. 500 stitches / patterns • Input function of the main unit : The main unit has been provided as standard with a data input device (IT-100E operation panel) Programming software for computer-controlled sewing machines (PM-1:option) • Memory medium : EEPROM (internal) / Compact Flash (external) • Machine head drive : Compact AC servomotor (direct- 					
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	<ul style="list-style-type: none"> drive system) Lubrication: Minute-quantity lubrication to needle bar and hook (no oil pan system) Distance from needle to machine arm / Bed size : 300mm / 517mm×178mm Power requirement / Power consumption: Single-phase 200~240V, 3-phase 200~240V / Power rating 600VA 					
4	SOCKS KNITTING MACHINE Application Use: Socks Knitting Needle Range: 84-200 N Cylinder Diameter: 3.5 Inch, 3.75 Inch, 4.5 Inch Production Efficiency: 2 min/piece Features: Sturdy construction, excellent strength	1				
5	KNITWEAR LINKING MACHINE-Gauge 8	1				

Total Amount including tax (Rs.). _____

Price: - Items quoted must be as per the specifications given. Rates should include all cost, like conveyance of materials, loading and unloading charges, labour charge, hire charge of tools, arrangements of work station at places pointed out by the NIFT authorities Kannur etc., complete. Total price should be inclusive of all taxes. Applicable GST should be shown clearly.

Note: NIFT is registered with Department of Scientific and Industrial research (DSIR) and are eligible for exemption for Goods and Service Tax leviable on Scientific and Technical instruments, apparatus and equipments as per Notification No.45/2017-Central Tax (Rate) dated 14 November 2017.

Date :-

Place:-

Signature of authorized person of the firm/agency with stamp