

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR
(A statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt.
of India)

**Re-invitation of Expression of Interest for “Designing rain
protection structures for various buildings at NIFT-Kannur”**

NIFT Campus, Dharmasala, Mangattuparamba,
Kannur, Kerala-PIN-670562

12173(2.1)/NIFT/KNR/EDMT-PUR/2018

DATED: 09.01.2019

BID SCHEDULE

Date of uploading bid documents	09.01.2019 (11.00 hours)	Extended Details
Date from which bid documents can be downloaded	09.01.2019 (11.00 hours)	
Date of pre bid meeting	14.01.2019 (11.00 hours)	
Date of commencement of online submission of bids	15.01.2019 (11.00 hours)	
Last date for online submission of bids	04.02.2019 (14.00 hours)	11.02.2019 (14.00 hours)
Last date for receipt of hard copy of Tender documents (filed on line)	05.02.2019 (15.00 hours)	12.02.2019 (15.00 hours)
Date and time of opening the technical bids	05.02.2019 (16.00 hours)	12.02.2019 (16.00 hours)
Date and Time of opening price bids	Will be notified separately to the	
EMD	Rs.25000	

Note: This document contains 22 pages. Interested firms should apply online and submit their bids along with scanned copies of all relevant certificates, documents, etc. in support of their technical & price bids – all duly signed and stamped – on the website <https://nifttenders.eproc.in>. Bid document is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>. Application through any other mode will not be considered.

Applicants are also requested to send hard copy of the bid form and all other documents submitted online to the **Director NIFT Kannur campus** duly signed and stamped on all pages. The Technical and Financial bids should be kept in separate covers duly sealed and superscribed as ‘Technical bid’ and ‘Financial bid’ as the case may be. Both the bids shall be put in another large cover and duly sealed and superscribed as ‘**Expression of Interest for designing Rain protection structures for various buildings at NIFT Kannur**’. Hard copy of bid documents completed in all respects shall be sent to: **The Director NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala, to reach before 15.00 hours on 05.02.2019 12.02.2019**

Web ID: <http://www.nift.ac.in/kannur/tenders>

Contents

<u>Sl. No</u>	<u>Description</u>	<u>Page No.</u>
	Bid Schedule	01
1	Introduction	03
2	Re-invitation of Expression of interest	03-04
3	Instruction to Applicants	05-07
4	Eligibility & Bid evaluation criteria	07-08
5	Broad Scope of Work	08-09
6	Period of Completion	09
7	General Terms and Conditions	09-11
	Articles of Agreement-Format	12-13
	Annexure - I (undertaking)	14
	Annexure – II (Information to be furnished by the Applicant)	15-16
	Annexure III (Declaration)	17
	Statement-I (Details of technical personnel)	18
	Statement –II(List of major projects completed)	19
	Statement –III (List of ongoing works)	20
	Statement –IV (List of major works completed by partners prior to joining the firm)	21
	Annexure IV-Price bid	22

NATIONAL INSTITUTE OF FASHION TECHNOLOGY, KANNUR

1. INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006). NIFT is established for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professionals and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Kannur Campus was established in the year 2008 with undergraduate and post graduate programmes. It is situated at DHARMASALA, MANGATTUPARAMBA in Kannur District, Kerala.

2. RE-INVITATION OF EXPRESSION OF INTEREST

Director NIFT Kannur campus re-invites Expression of Interest (EOI) through e-tender process from qualified, experienced, and competent Architectural Consultants fulfilling the criteria laid down under Item 4-Eligibility & Bid evaluation Criteria of this notification, for 'designing rain protection structures for various buildings at NIFT-Kannur' augmenting with the existing architecture. Such an organization is hereinafter referred to as "Applicant". The format for financial bid is given as ANNEXURE-IV.

The scope of work includes preparation of concept plan, detailed architectural drawings with material, structural drawings, specifications, External & Internal views, cost estimations and tender preparation formalities. The selected firm also should provide concepts in regard to interiors including flooring, ceiling, joinery, lighting, acoustics, furniture and other utilities required in certain areas identified by NIFT.

Interested Applicants shall apply online and submit their EOI and the bids along with scanned copies of all relevant certificates, documents, etc. in support of their technical & price bids – all duly signed and stamped – on the web site <https://nifttenders.eproc.in> from 15.01.2019:11.00 hours to ~~04.02.2019~~ 11.02.2019 up to 14.00 hours. Bid document is also available for viewing on the “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>. Application through any other mode will not be considered.

For applying online, the Applicant should first get itself registered at <https://nifttenders.eproc.in> by paying online:

• Registration Charges of **Rs. 2000/- + GST Rs 360/- = Rs.2360/-** (Rupees Two Thousand Three Hundred and sixty Only - non-refundable).

• Bid Processing Fee of **Rs. 800/- + GST Rs.144/- = Rs. 944** (Rupees Nine hundred forty four only - non-refundable).

For enquiries about online procedure/ For Helpdesk officers :- Mr.Sandeep Bhandari ,
E-mail :- sandeep.bhandari@c1india.com
Phone No.:- 0124-4302033 &36

In case of any clarification required relating to this tender, the same can be sought from the following officers of NIFT:

Shri. Nagaraj T.R, Assistant Director, 0497-2780434, ad.kannur@nift.ac.in
Shri K Divakaran, OSD Civil Mob: 9387694398

Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, Dharmasala, Mangattuparamba, Kannur, Kerala. PIN - 670 562.

The applicant after submitting the tender online should also submit hard copy of the tender form and all other documents required therein to “The Director, National Institute of Fashion Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala” latest by ~~05.02.2019~~12.02.2019:15.00 hours. Non-submission of hard copy as directed will lead to rejection of the tender application.

The hard copy of the bids are to be submitted in two parts viz., "Technical Bid" and "Financial Bid" in separate sealed envelopes superscribed as “Expression of Interest for Designing rain protection structures for various buildings at NIFT-Kannur-Technical Bid" and “Expression of Interest for Designing rain protection structures for various buildings at NIFT-Kannur--Financial Bid" as the case may be. Earnest Money Deposit (EMD) is part of Technical bid and should be kept in the envelope containing the Technical bid. Both the bids-Technical and Financial- along with all other documents submitted online shall be submitted in a large envelope sealed and superscribed as “Expression of Interest for Designing rain protection structures for various buildings at NIFT-Kannur” to “The Director, National Institute of Fashion Technology, NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala” to reach the office on or before ~~05.02.2019~~11.02.2019:15.00 hours.

Earnest Money deposit	Rs.25000
Date of uploading bid documents	09.01.2019 (11.00 hours)
Date from which bid documents can be downloaded	09.01.2019 (11.00 hours)
Date of pre bid meeting	14.01.2019 (11.00 hours)
Date of commencement of online submission of bids	15.01.2019 (11.00 hours)
Last date for online submission of bids	11.02.2019 (14.00 hours)
Last date for receipt of hard copy of Tender documents (filed on line)	12.02.2019 (15.00 hours)
Date and time of opening the technical bids	12.02.2019 (16.00 hours)
Date and Time of opening price bids	Will be notified separately to the technically qualified Applicants

Bid validity	90 days from the date of opening financial bids.
--------------	--

3. INSTRUCTIONS TO APPLICANTS.

- 3.1 The Applicant must be registered under appropriate authorities i.e., EPF/ESI/Income Tax/ GST etc.
- 3.2 Each bidder shall submit only one bid.
- 3.3 Applicant shall take due care to submit the bid in accordance with the requirement, in sealed covers. Bids received shall be evaluated as per the criteria prescribed in the tender document. NIFT will not entertain any modification subsequent to opening of bids. Bids not conforming to the Bid conditions shall be liable to be rejected. Therefore, Applicants are advised to submit their bid complete in all respects as per requirement of Bid documents specifying their acceptance of the bid evaluation criteria, terms and conditions and compliance to the scope of work requirement etc.
- 3.4 KINFRA, a Government of Kerala undertaking has constructed the building for and on behalf of NIFT. The selected Agency may coordinate with agencies like KINFRA, if required, for creating the aesthetic of roof of building.
- 3.5 It is the responsibility of the Applicant to visit the site and building to assess the requirements and suggest the best possible, cost effective and aesthetically good design for the rain protection structure.
- 3.6 The person signing the bid document on behalf of the applicant organization shall have necessary Authorization/power of Attorney to do so. Each page of the tender shall be signed and stamped (Copy of Power of Attorney shall be furnished along with the tender).
- 3.7 While filling up the Bid document with regard to the list of important projects completed or in hand, the applicants shall include those works which individually cost not less than Rs: 40 lakh only.
- 3.8 The bids shall be exactly according to the prescribed formats. Modifications/rewording of formats shall not be acceptable.
- 3.9 All documentations are required to be in English.
- 3.10 Incomplete tenders, amendments and additions to tender after opening the tender and tenders submitted after the last date and time prescribed for submission shall be liable to be ignored.
- 3.11 Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration/presentation etc. shall be borne by the bidder.
- 3.12 Price shall be mentioned in Indian Rupee in figures as well as in words. If any discrepancy is observed in the amount written in the figures and that in words, the amount written in words will prevail. No overwriting or use of correction fluid shall be accepted. Corrections, if any, shall be legible and signed/attested by the authorized signatory.
- 3.13 **Bidding & bid opening:**
 - 3.13.1 The Technical bid envelope must contain scanned copy of the following documents:
 - Account payee demand draft for Rs.25000 (Rupees Twenty five thousand only) drawn in favour of National Institute of Fashion Technology, Kannur and payable at Kannur towards EMD.

- Original tender document (except financial bid) including Annexure I to III and Statements I to IV mentioned therein, duly signed and stamped.
 - Documents (work order & completion certificates) in proof of experience given in statements II, III & IV.
 - Certificate of proof in regard to status of the organization (i.e., certificate of incorporation/Registration Certificate etc.,) issued by the appropriate authority.
 - Copy of PAN Card
 - Copy of GST Registration certificate
- 3.13.2** The financial bid envelope must contain only the financial bid.
- 3.13.3** The quoted amount shall be inclusive of all charges like local conveyance etc., and all taxes, to complete the work in all respect. Tax Rate and amount shall be shown distinctively. NIFT will not accept any claim other than mentioned in financial bid. NIFT will not pay any additional amount for the outstation Architect/Structural designers/consultant.
- 3.13.4** The Fee to be quoted by the Applicant shall include for Architectural planning and structural design.
- 3.13.5** The technical bid will be opened in the Office of the Director NIFT Kannur at 16.00 hours on ~~05.02.2019~~ 11.02.2019 .in the presence of the Applicants/ their authorized representatives who choose to attend.
- 3.13.6** In the event of the date specified for bid opening being declared as closed / holiday, bid will be opened at the appointed time and location on the next working day.
- 3.13.7** Financial bid of only those bidders will be opened, who are found to be technically qualified after evaluation of technical bids,
- 3.13.8** Date of opening the Financial Bid will be notified separately to the shortlisted bidders.
- 3.14** NIFT reserves the right to accept or reject any or all the tender without assigning any reason thereof. Decision of NIFT Kannur in regard to selection of the architect shall be final and is not bound to assign any reason there for. As time is the essence of the project the ability and competence of the applicants to render required service within the specified time frame, will be a major factor while deciding the selection of the Consultant.
- 3.15** If the space in the Proforma is insufficient for furnishing full details such information's may be supplemented on separate sheet stating therein the part of the Proforma.
- 3.16** The selected Agency shall be required to execute an agreement with the NIFT in the prescribed Proforma.
- 3.17 Earnest Money Deposit.**
- 3.17.1** Tenders without EMD and incomplete in content are liable to be rejected.
- 3.17.2** EMD of the unsuccessful Applicants will be discharged / returned as promptly as possible upon the successful bidder signing the agreement pursuant to Clause 7.1 of general Terms & Conditions of or after the expiration of the period of bid validity prescribed in the NIT.
- 3.17.3** The EMD will NOT bear any interest for the period retained by NIFT.

3.17.4 EMD will be liable to be forfeited if:

- The Applicant withdraws the tender after submission or
- does not accept the work order if offered or
- backs out after acceptance or
- violates any of the conditions prescribed in the bid document or
- Revises any of the terms quoted during bid validity period
- The successful Applicant fails to submit performance guarantee and/or sign the formal agreement or to start the work on the date stipulated in the work order. In the above cases, in addition to the forfeiture of EMD, the Applicant may be disqualified from participating in any future tender of the Institute.

3.18 Right of acceptance: NIFT reserves the right to reject any or all the bids without assigning any reason(s) thereof. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of NIFT. NIFT is NOT bound to accept the tender quoting the lowest rate in the financial bid.

3.19 Bid Validity: The tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work. Validity beyond 90 days from the date of opening shall be by mutual consent.

3.20 Bids received shall be evaluated as per the criteria prescribed in the tender document. NIFT will not entertain any modification subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document.

4. ELIGIBILITY & BID EVALUATION CRITERIA:

Only those Applicants who fulfill the under given conditions shall be considered as technically qualified. This is further subject to submission of all documents required in the bid document. Financial bids of those who are evaluated as technically qualified only will be considered for opening.

4.1 Must not have been under any declaration of ineligibility by any authority. Declaration in this regard needs to be submitted in the given Format (ANNEXURE III)

4.2 The Applicant shall have experience of having successfully completed during last three years (i.e., current year and the last three financial year) three similar projects/works of value not less than Rupees two crore, OR two projects/ works of value not less than Rupees 2.5 crore OR one project/work of value not less than Rupees four crore. Copy of work order and work completion certificate issued by the concerned authority shall be submitted along with the tender in support of the experience. Similar project/works mean projects for which the Applicant had prepared Architectural and structural drawings, specifications and cost estimations. The applicant shall enclose copy of work orders and completion certificate in support of their experience.

4.3 The Applicant shall have on their regular establishment for not less than 5 years at least one qualified Graduate Architect who shall have adequate experience in planning and designing works.

- 4.4 In case, more than one Applicant quotes the same Fee, NIFT will prefer the Applicant who has done more works related with Rain Protection structure Works. The Applicants are advised to enclose the list of such completed works with the Technical bid; no further document in this regard will be accepted after opening of technical bid. Also, NIFT may ask further discount by the Agency (whose quotes are equal in all terms) in the sealed envelope to decide about L-1 agency.

5. BROAD SCOPE OF WORK.

NIFT Kannur is having 10 acre campus with academic building, workshop, canteen, hostel block and auditorium. The existing architecture of NIFT Kannur engages space, structure and colour to create a symbolic whole. The main building is a circular structure spiraling vertically from 2 floors to 8 floors. Floor wise - Area details of the buildings are as under.

Sl. No	Building	Floor level	Area (approximate)
1	Academic building	1 st	640m ²
2	Academic building	2 nd	1058m ²
3	Academic building	4 th	211m ²
4	Academic building	5 th	255m ²
5	Academic building	6 th	211m ²
6	Academic building	7 th	255m ²
7	Academic building	8 th	211m ²
8	Academic building	9 th	255m ²
9	Workshop building	4 th	714m ²
10	Canteen	Ground & 1 st	413m ²
11	Hostel – 1 Ladies	3 rd	1516m ²
12	Hostel -2 Boys	3 rd	1127m ²
13	Parking shed	Ground	500m ²
14	Gazebo	Ground	100m ²

5.1 The scope of work includes:

- Designing rain protection structure for various buildings in the campus as described in the table below to give modern corporate look/image and proper ambience. The concept of the design should blend with the current architecture and augment the functionality as rain protection that can withstand the local climate conditions. In addition to the form and functionality the design should also create spaces that encourage human interaction, provide a stimulating environment for academic pursuit and social interaction suitable for a fashion institute.
- NIFT Kannur will provide available tentative drawings/ plans of the buildings in hard and soft form if required.

- Preparation of complete final architectural and detailed working 2D drawings of terrace roofing design and structural design with dimension and 3D view, detailed drawings for various elements to suit the overall concept of terrace roof as decided by the NIFT.
- Finalization of different type of terrace roofing and its design and materials using etc.
- Preparation of approximate project cost estimate on the final sketch design and scheme and preparing report on the merits of the selected scheme.
- Preparation (for use of the contractors and engineers) requisite number of copies of the detailed drawings specification and other particular details required for execution of work.
- Any other services incidental to or connected with the said works usually and normally rendered by the engaged agencies and not referred to in any the items to above.

5.2 DELIVERABLES in soft and hard copies:

- Complete final architectural and structurally designed detailed working 2D drawings of terrace roofing design with dimension and 3D view.
- Detailed drawings for various elements to suit the overall concept of terrace roof as decided by the NIFT.
- Preparation of approximate project cost estimate on the final sketch design and scheme.
- Report on the merits of the selected scheme.
- Preparation of specifications of work needed for tendering purpose.
- Submission of requisite number of copies of the detailed drawings specification and other particular details required for execution of work (for use of the contractors and engineers).

6. PERIOD OF COMPLETION

The works shall be completed in all respects within 30 days from the date of award of the contract. Subject to the overall period of completion mentioned above the Director may direct the selected agency to complete the work in two phases by completing the works pertaining to the second floor in the first phase and the remaining thereafter..

7. GENERAL TERMS & CONDITIONS.

- 7.1** The selected Agency has to sign an agreement as per attached "Article of Agreement". This agreement shall be executed in duplicate and the NIFT shall retain the original and the Engaged Agency shall retain the duplicate. The selected agency shall bear the stamp duty on the original as well as the duplicate of this Agreement.
- 7.2 PERFORMANCE SECURITY:** For the due performance of the contract the selected Applicant shall furnish performance security for an amount equal to 10 *per cent* of the fee fixed in the form of an account payee demand draft (DD) drawn in favour of NIFT Kannur or bank guarantee (BG) for an equal amount issued /confirmed from any commercial bank in India in an acceptable form valid for 15 months from the date of

order. DD or BG shall be submitted within 10 days of release of the work order. No interest will be payable on the amount of performance security.

7.3 EMD of the successful bidder will be discharged upon the bidder furnishing the performance security and signing the agreement. EMD of the successful bidder is adjustable against security deposit payable if the contractor so desires.

7.4 Termination of Agreement

- The Agreement will stand terminated on due fulfillment of contractual obligations by the engaged Agency.
- The Agreement will stand terminated in the following circumstances also.
- If the engaged Agency close their business or the engaged Agency die or become incapacitated from acting as such.
- In case the engaged Agency fail to adhere to the time schedule at the sole discretion of NIFT.
- In case of breach of any conditions of the contract at the sole discretion of the NIFT.
- NIFT shall be entitled to terminate the agreement after due notice and entrust the work to some other agency if there is any change in the constitution of engaged Agency company or firm for any reason whatsoever.
- In the event of termination of contract under sub clause (i) (ii), (iii) or (iv) above the NIFT may engage any other agency for completing the work at the risk and cost of the engaged Agency.
- In case of termination under sub-clause (i) or (ii), (iii) or (iv) above, the engaged Agency will not be entitled to fees, except the fees payable to them up to the stage of work actually done which shall be decided and determined by the NIFT.

In the event of termination of agreement the engaged Agency shall surrender to the NIFT, all the sanctions/ permits and approved plan/ design and other drawings within ten days from the date of such termination, without demur. All such documents shall remain the property of the NIFT and NIFT shall have the right to make use of all or any drawings, estimates or other documents prepared by the engaged agency.

7.5 Transfer of interest: The Engaged Agency shall not assign, sublet or transfer their responsibilities in this Agreement, without the written consent of the NIFT. Granting of consent in this regard will be the sole discretion of NIFT.

7.6 Scale of Charge and method/mode of payment:

In consideration for the service rendered by the engaged Agency in relation to the said works and in particular for the services herein mentioned, NIFT Shall pay fee (inclusive of all taxes) which is quoted in the price bid and will remain same till the completion of the work. The Fee includes all the expenses including local conveyance and any other incidental expense connected thereto for visit to NIFT site. The fee shall be paid proportionately upon completion of each stage of work as indicated

- *25 per cent* of the total fees after approval and finalisation of the total Architectural design

- 50 per cent of the total fees after approval and finalisation of the total structural design
- 25 *per cent* of the total fees after approval and finalisation of the total estimate with specification so as to commence the tender formalities
- All statutory deductions will be made from the payments.

7.7 Jurisdiction Of Court

If any dispute, difference or question arises between the parties concerning anything or as to the rights, liabilities and duties of the parties under this Agreement, the decision of the NIFT will be final and binding. All disputes arising out of or in any way connected with this contract shall be deemed to have arisen at Kannur and only Courts in Kannur shall have the jurisdiction to determine the same to the exclusion of all other courts.

- 7.8** The Engaged Agency shall continue to render its services provided herein with all due diligence, professional skill and tact notwithstanding that any matter, question or dispute has been referred to arbitration.

DIRECTOR

ARTICLES OF AGREEMENT

(On Rs. 200/- Non-judicial Stamp Paper)

ARTICLES OF AGREEMENT made this _____ day of _____ between the National Institute of Fashion Technology (NIFT) (hereinafter called "NIFT") and having its office at Mangattuparamba, Dharmasala, Kannur of the one part and _____,other part.

WHEREAS the NIFT is desirous of getting executed **Designing rain protection structures for various buildings at NIFT – Kannur** and has caused Price Bid showing and describing the work to be done to be prepared by or under the direction of the NIFT.

AND WHEREAS the said Technical Bid and the Price Bid have been signed by or on behalf of the parties hereto.

AND WHEREAS the Applicant (Engaged Agency) has agreed to execute upon and subject to the conditions set forth in the Technical and Price Bid (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said Technical Bid, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable there under (hereinafter referred to as "the said contract amount"),

NOW IT IS HEREBY AGREED AS FOLLOWS:-

- This Agreement and the tender documents and all correspondence in regard to this work shall form the basis of this contract.
- In considerations hereinafter mentioned the Engaged Agency will upon and subject to the conditions in the tender document, carry out and complete the works shown in the contract, described by or referred to Scope of Works and in the said conditions.
- The NIFT shall pay the Engaged Agency the said fee / amount or such sum as agreed in the contract and as shall become payable at the times and in the manner specified in the said conditions.
- The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.

- The Engaged Agency shall afford every reasonable facility for execution of the said work.
- Time shall be considered as the essence of this contract, and the Engaged Agency hereby agrees to complete the entire work within the time period prescribed in the tender reckoned from the date of issue of work order subject nevertheless to the provision for extension of time.
- All payments by the NIFT under this contract will be made only at Kannur.
- All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Kannur and only Courts in Kannur shall have the jurisdiction to determine the same to the exclusion of all other courts.
- That the several parts of this contract have been read by the Engaged agency and fully understood by the Engaged agency.

IN WITNESS WHEREOF the NIFT has set its hands to these presents through its duly authorized officials and the Engaged agency has caused its common seal to be affixed hereunto and the said two duplicates/ has caused these presents and the said two duplicates here of to be executed on its behalf, the day and year first herein above written.

Signature Clause

SIGNED AND DELIVERED by the
National Institute of Fashion Technology

SIGNED AND DELIVERED by the
(Engaged Agency)

By the hand of

By the hand of

(Name & Designation)
In the presence of:

(Name & Designation)
In the presence of:

(1)

(1)

Signature:
Name:
Address:

Signature:
Name:
Address

(2)

(2)

Signature:

Signature:

Name& address:

Name & Address

(On company`s Letter Head)

ANNEXURE - I

Tender for Expression of Interest for “Designing rain protection structures for various buildings at NIFT – Kannur”

To
The Director
National Institute Of Fashion Technology
Mangattuparamba, Dharmasala,
Kannur- 670562.

Dear Sir,

1. I/We have examined the scope of works and mode of payment relating to the EoI for the said work after having obtained the Tender invited by you
2. I /We have visited the site, examined the site of works specified in the bid documents and acquired the requisite information relating to as affecting the EoI.
3. I/we hereby offer to execute and complete the works in strict accordance with the bid conditions at a fee mentioned in price bid in all respect as per the scope of works and other clauses described in the bid document.
4. I/We agree to pay all government Taxes such as G S T and other taxes prevailing from time to time and the fee quoted by us is inclusive of the same.
5. The amount/ fee quoted by me/us are firm and shall not be subjected to variations on account of fluctuation in the rates, taxes or any other reasons whatsoever.
6. If this bid is accepted, I/we hereby agree to abide by and fulfill all the terms and conditions and provisions of the said contract documents annexed hereto.

Yours faithfully

Place:

Date:

Signature:

Name and address of the Applicant/
the person authorized to sign
and submit the EoI.

(Documentary proof in respect of letter of authority/Power of Attorney to be enclosed along with the bid)

ANNEXURE - II
Information to be furnished by the Applicant

Sl No	Particulars	Details
1.	Name and address of the Applicant	
2	E mail address	
3	Date of incorporation/establishment	
4	Constitution of the firm: Whether proprietorship/partnership/public Ltd/Private Ltd etc) (If partnership give full particulars of the partners such as name, age, professional qualification, experience etc.) (Use h separate sheet if required)	
5	PAN Card No.	
6	GST Registration No.	
7	Name and Phone number of contact person	
8	Period from which working as professional in the field of architectural and structural engineering field	
9	Name, qualification and experience of all technical Personnel in the firm.(Details to be furnished in the prescribed Proforma-STATEMENT-I	
10	Whether Registered as a member of Institution of Architects/ Interior Designer Council etc.	
11	Details of experience as practicing Architects/Designer:	
12	Details of projects executed/ completed during last 3 years (current year and the last three financial year) by the firm together with value of works of individual project (STAEMENT II) (Details to be furnished in the prescribed Proforma Give full address and contact details	

	of the clients for whom the works have been executed)	
13	Important ongoing projects on which the Applicant is engaged at present and their Estimated cost. (stages of work. viz. planning and construction (Full address of the clients shall be indicated against each project) STATEMENT- III	
14	Important projects completed by the partners if any, prior to joining the firm (Theses should not be included in the details of project furnished against Sl. Nos. 12 and 13 but shown separately-Separate sheets may be used) (STATEMENT-IV)	
15	Name and address of the Banker/s of the Applicant firm	
16	Details of EMD (Amount/DD No./Date/Name of bank) submitted	

Signature of the Applicant with full address and office seal

STATEMENT I

Details of Technical Personnel attached to the Applicant firm/organization specifically mentioning the details of Graduate Architect

Sl No	Name	Age	Qualification	Experience	Date of commencement of employment in the firm	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Signature of the Applicant

STATEMENT II

List of important projects executed by the Applicant Firm/organization during the last three years (i.e., current year and the last three financial years).

Sl. No	Name of the Project & Location	Nature of work involved in the contract (Residential, office etc)	Name of the owner (Government, semi Government/PSU/private etc.) with full address	Project cost (Rs.in lakh)	Completion Period (in months)		Any other relevant information
					Stipulated	Actual	

Signature of the Applicant

STATEMENT III

List of important ongoing projects being executed by the Applicant Firm/organization

Sl. No	Name of the Project & Location	Nature of work involved in the contract (Residential, office etc)	Name of the owner (Government, semi Government/PSU/private etc.) with full address	Project cost (Rs.in lakh)	Completion Period (in months)		Present stage of completion	Any other relevant information
					Stipulated	Actual		

Signature of the Applicant

STATEMENT IV

List of important/major works executed by any of the partners prior to joining the Applicant firm/organization.

Sl. No	Name of the Project & Location	Nature of work involved in the contract (Residential, office etc)	Name of the owner (Government, semi Government/PSU/private etc.) with full address	Project cost (Rs.in lakh)	Completion Period (in months)		Any other relevant information
					Stipulated	Actual	

Signature of the Applicant

ANNEXURE IV

PRICE BID

For Engagement of Architect/structural designer/consultant for “**Designing rain protection structures for various buildings at NIFT – Kannur**”

Sl.No:	Particular	Amount quoted for the fee in Rs:	Remarks
1.	Fee for the proposed "Designing rain protection structures for various buildings at NIFT – Kannur” as per scope of the work mentioned in the Technical Bid of the tender with all taxes like GST etc.(the lump sum amount may be quoted for the fee) (Tax rate and amount shall be shown separately)		

Amount quoted in the words: - _____

Place:

(Signature)

Date:

Name, address and stamp of the Firm