



नेशनल इंस्टिट्यूट ऑफ फैशन टेक्नोलॉजी, कन्नूर
**NATIONAL INSTITUTE OF FASHION
TECHNOLOGY: KANNUR CAMPUS**

(An institution under National Institute of Fashion Technology a statutory body governed by the NIFT Act 2006 and set up by the Ministry of Textiles, Govt. of India)

TENDER FOR SUPPLY OF iMac COMPUTERS TO NIFT KANNUR CAMPUS.

12162(7.14)/NIFT/KNR/Desktop-iMac2018-19

Dated: 06.03.2019

BID SCHEDULE

Date of publication of tender Notification	06.03.2019:11.00 hours.
Date from which tender document can be downloaded	06.03.2019:12.00 hours.
Date of commencement of submission of bids	06.03.2019:12.00 hours.
Last date for submission of bids.	22.03.2019:15.00 hours.
Date and Time of the opening Technical Bids	22.03.2019 :16.00 hours
Date and time of opening financial Bids	will be notified to the technically qualified tenderers

Note: This tender document contains 16 pages. Interested firms should submit their tender and the bids along with copies of all relevant certificates, documents, etc. in support of their technical & financial bids – all duly signed and stamped – to The Director NIFT Kannur Campus, Dharmasala, Kannur-670562, Kerala, to reach before 22.03.2019:15.00 hours. Tender document can be downloaded from “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>. The Technical and Financial bids should be kept in separate covers sealed and duly superscribed as ‘Technical bid’ and ‘Financial bid’ as the case may be. Both the bids shall be put in to another large cover duly sealed and superscribed as ‘Tender for iMac Computers to NIFT Kannur Campus’.

**NIFT CAMPUS, Dharmashala, Mangattuparamba,
Kannur – 670562**

Phone: 0497 2784780to85

<http://www.nift.ac.in/kannur/tenders>

Email Id – ad.kannur@nift.ac.in



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1. INTRODUCTION

National Institute of Fashion Technology (NIFT) was set up by the Ministry of Textiles, Government of India in 1986 which has been accorded statutory status under the Act of Parliament in 2006 (NIFT Act 2006) for the promotion and development of education and research in the field of Fashion Technology. NIFT provides fashion business education across the country through its network of 16 centers. It provides four years under graduate (UG) program in design and technology, two years post graduate (PG) program in design, fashion management & fashion technology and short duration education program to address the specialized needs of professionals and students in the field of fashion. NIFT has its head office at New Delhi with its campuses located at Bengaluru, Bhopal, Bhubaneswar, Chennai, Gandhinagar, Hyderabad, Jodhpur, Kangra, Kannur, Kolkata, Mumbai, New Delhi, Patna, Raibareli, Shillong and Srinagar.

NIFT, Kannur Campus was established in the year 2008 with undergraduate and post graduate programmes. It is situated at DHARMASALA, MANGATTUPARAMBA in Kannur District, Kerala.

2. NOTICE INVITING TENDER:

Director NIFT Kannur Campus invites tenders under two bid from manufacturers or authorized dealers/distributors for “Supply of iMac Computers” for NIFT Kannur campus” as per the specifications and quantity mentioned in the Schedule of items. Interested firms may submit their tender and the bids with all relevant certificates, documents, etc., as required, in support of their technical and financial bids – all duly signed and stamped – from 06.03.2019:12.00 hours to 22.03.2019 up to 15.00 hours. Tender documents can be downloaded from the “tenders” link of the NIFT website i.e. <https://nift.ac.in/kannur/tenders>.

NIFT is registered with Department of Scientific and Industrial research (DSIR) and are eligible for exemption for GST leviable on Scientific and Technical instruments, apparatus and equipments as per Notification No.45/2017-Central Tax (Rate) dated 14 November 2017.



Cost of Tender Form (in the form of DD)	Rs.500 plus GST 18%
Earnest Money Deposit (EMD) (in the form of DD)	Rs.15000
Date from which forms can be downloaded	06.03.2019 :12.00 hours
Date of commencement of submission of bids	06.03.2019:12.00 hours
Last date for bid submission	22.03.2019:15.00 hours.
Date of Technical bid opening	22.03.2019:16.00 hours
Date of Financial bid opening	will be notified to the technically qualified tenderers, after evaluation of Technical Bid
Bid validity	90 days from the date of opening of financial bid

Correspondence Address: The Director, National Institute of Fashion Technology, NIFT Campus, Dharmasala, Mangattuparamba, Kannur-670562, Kerala.

If any clarification is required relating to this tender, the same can be sought from the following officers of NIFT Kannur.

1. Shri.Nagaraj T.R, Assistant Director, 0497-2780434, e-mail:ad.kannur@nift.ac.in
2. Chakravarthy P, IT in charge, Mob No.9400361639, e-mail:chakravarthy.p@nift.ac.in

3. INSTRUCTIONS TO BIDDERS.

- 3.1 Tenders can be submitted by post or through courier or in person on or before the due date and time specified in the tender notice.
- 3.2 **Sufficiency of Tender:** The tenderer shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Price bid, which rates and prices shall except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works.
- 3.3 It is the responsibility of the tenderer to read all terms & conditions of this tender carefully before submitting the tender. Incomplete tender documents / or bids not responsive enough to the tender terms, is liable to be rejected.
- 3.4 Vague/incomplete details in the offer shall make it liable to be rejected as; such shortcomings in the offer shall be interpreted as incompetence and disinterest on the part of the bidder to meet tender requirements.
- 3.5 The bids shall be exactly according to the prescribed formats. Modifications/rewording of formats shall not be acceptable.
- 3.6 All documentations are required to be in English.
- 3.7 In case the manufacturer/firm wishes to authorize some other firm to submit bids on its behalf, valid authorization letter should be attached.
- 3.8 Tender should be filled with neat legible and correct entries. Indistinct figures, erasures and alterations are not permitted in the tender. Please cross out any mistakes and rewrite the same and counter sign/attest by the authorized signatory. Failure to comply with the conditions may result in rejection of the tender.
- 3.9 Incomplete tenders, amendments and additions to tender after opening the tender and tenders submitted after the last date and time prescribed for submission shall be liable to be ignored.
- 3.10 Cost involved in submitting the bids, attending the tender opening meeting, arrangements for the demonstration/presentation etc. shall be borne by the bidder.
- 3.11 The catalogue/Brochure for the items quoted by the vendors with model and detailed specifications shall be enclosed
- 3.12 The bidder shall be free from any encumbrance and there shall not be any vigilance/ CBI /Court Case pending against the firm. The bidder shall not be black listed by any Govt. /Semi Govt. /Private Institution. A self-certificate in this regard shall be enclosed as in **Annexure -III**.



- 3.13** Price shall be mentioned in Indian Rupee in figures as well as in words. If any discrepancy is observed in the amount written in the figures and that in words, the amount written in words will prevail. No overwriting or use of correction fluid shall be accepted. Corrections, if any, shall be legible and signed/attested by the authorized signatory. Each bid must contain the unit price of each machine in figures as well as in words.
- 3.14** The financial bid shall include all charges (with Break up details) including applicable taxes etc., to complete the supply and installation in all respect (FOR destination at NIFT Kannur campus). NIFT will not accept any claim other than mentioned in financial bid.
- 3.15** If any relative of the tenderer is an employee of the NIFT the name, designation and relationship of such employee shall be intimated to the Director, NIFT in writing while submitting the tender.
- 3.16 *Signing the Tender:*** Each page of the tender form shall be signed and stamped for the purpose of the tender offer. The individual signing the tender and the documents in connection therewith must specify whether he/she is signing as:
- A sole proprietor of the firm, or constituted attorney of such a proprietor.
 - A partner of the firm if it is partnership, in which case he/she must have the authority to sign either by virtue of the partnership agreement or power of attorney.
 - Authorized signatory of the firm, if it is a company (a letter of authority in this respect must be enclosed along with the bid).
 - A person signing the tender form or any part thereof, on behalf of another, shall be deemed to warrant that he/she has the authority to bind the other and if on inquiry it appears that the person so signing has no authority to do so, NIFT may without prejudice to other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages that may arise.
- 3.18. TECHNICAL BID SHOULD CONTAIN** scanned copy of:
- 3.18.1** Account Payee Demand Draft for Rs.590 (Rupees Five hundred ninety only) (Rs.500 plus GST 18%) drawn in favour of National Institute of Fashion Technology, Kannur and payable at Kannur towards cost of Tender Form
- 3.18.2** Account Payee Demand Draft for Rs.15000 (Rupees Fifteen thousand only) drawn in favour of National Institute of Fashion Technology, Kannur and payable at Kannur towards EMD.
- 3.18.3** Original Tender Document (except Financial Bid) including all Annexure (I to VI) and Statements I&II) duly filled, signed and stamped.
- 3.18.4** Copy of Audited Balance Sheets and Profit & Loss Statements or certificate of Turnover (if accounts not finalized) issued by a Chartered Accountant for the past three years (2015-16, 2016-17 and 2017-18)
- 3.18.5** Evidence of experience in supplying iMac computers for the last three years (as on 31.12.2018).
- 3.18.6** Client List for having supplied iMac computers with minimum three references of which one shall be Government Department/Organization / Institution to which similar items have been supplied installed and successfully commissioned during the last three years as on 31.12.2018. Contact details of officials concerned in the organizations/projects included in the client list with telephone numbers, address, email, etc. along with specifications of the iMac computers supplied and installed.
- 3.18.7** Copy of partnership deed for partnership firm or Memorandum of Association and Articles of Association/certificate of incorporation in the case of companies or Registration certificate in respect of Societies/firms.
- 3.18.8** Copy of Authorization letter from Original Equipment Manufacturer in the case of dealers/distributors.
- 3.18.9** Copy of PAN card of the firm/institution and latest Income Tax Clearance Certificate.
- 3.18.10** Copy of income tax return filed by agency during last 3 financial years indicating PAN number.
- 3.18.11** Copy of GST Registration.



3.19. FINANCIAL BID SHOULD CONTAIN scanned copy of Financial Bid in the stipulated format (Annexure-VII) without any condition.

3.20. Bid Opening:

- 3.20.1** The Technical Bid will be opened on 22.3.19 at 16.00 hours in the Office of the Director, NIFT Kannur Campus in the presence of the tenderers or their representatives who choose to attend. Tender/s received after the due date and time, by whatever means, shall not be accepted.
- 3.20.2** In the event of the date specified for bid opening being declared as closed / holiday, bid will be opened at the appointed time and location on the next working day.
- 3.20.3** Financial bid of only those bidders who are found to be technically qualified after evaluation of technical bids will be opened.
- 3.20.4** NIFT will not entertain any modification subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document.
- 3.20.5** Date of opening the financial bid will be notified separately to the shortlisted bidders.

3.21. Earnest Money Deposit.

- 3.20.6** Tenders without EMD and incomplete in content are liable to be rejected. Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006 amended from time to time shall be exempted from paying EMD subject to submission of documentary proof along with tender document.
- 3.20.7** EMD of the unsuccessful bidders (if submitted) will be discharged / returned as promptly as possible upon the successful bidders signing the agreement pursuant to Clause 6.2 of the General Conditions of Contract or after the expiration of the period of bid validity prescribed in the NIT.
- 3.20.8** EMD of the successful bidder (if submitted) will be discharged upon the bidder signing the agreement pursuant to Clause 6.2 of the General Conditions of Contract, and furnishing the performance security, pursuant to Clause 6.3 there under. EMD (if submitted) of the successful bidder is adjustable towards security deposit payable if requested for.
- 3.20.9** The EMD will NOT bear any interest for the period retained by NIFT.
- 3.20.10** EMD will be forfeited to NIFT if the bidder:
 - Does not accept the work order or backs out after acceptance
 - Fails to submit performance guarantee/security deposit and/or sign the formal agreement (in the case of successful bidder).
 - If the bidder withdraws the tender after submission. Such bidder may be disqualified from participating in any future tender of the Institute.
 - Violates any of the conditions prescribed in the tender document.
 - Revises any of the terms quoted during bid validity period.

3.21 Right of acceptance:

- 3.21.1** NIFT reserves the right to reject any or all the bids without assigning any reason(s) thereof. Even after qualifying in technical bid, the financial bid may not be accepted if found not in order at the sole discretion of NIFT. NIFT is NOT bound to accept the tender quoting the lowest rate in the financial bid.
 - 3.21.2** NIFT reserves the right to change the quantity/upgrade the criteria/drop any item or part thereof /change in the scope of work and the bidder shall have to supply the items at the same Unit Rate mentioned in their bid.
- 3.22 Bid Validity:** The bid shall remain valid for 90 days from the date of opening of the Financial Bid. Validity beyond 90 days from the date of opening shall be on mutual consent.



4. TECHNICAL QUALIFICATION AND BID EVALUATION CRITERIA:

Only those tenderers who fulfil the under given conditions shall be considered as technically qualified. This is further subject to other conditions prescribed in the Annexures I to VII. Financial bid of those bidders who are evaluated as technically qualified only will be considered for opening.

- 4.1 The bidder shall be the Manufacturer of or authorized dealers/distributors for iMac computers. Bidders participating in the capacity of authorized dealers/distributors shall enclose Manufacturer's Authorization Form (MAF) for selling/distributing the products.
- 4.2 Experience of not less than three years (as on 31.12.2018) in supplying iMac computers. Client List pertaining to the three years with minimum three references of which one shall be a Government Department/Organization / Institution to which iMac computers have been supplied, installed and successfully commissioned shall be enclosed. Evidence of experience shall be established with copies of purchase orders and certificates of satisfactory completion of supply from the institution/organization concerned with contact details (telephone numbers, address, email, etc.,) of officials concerned in the organizations/projects included in the client list.
- 4.3 The average annual turnover of the firm in the last three years commencing from 2015-16 shall not be less than Rs. Eight lakh. The turnover details shall be supported by copy of audited Balance Sheets and Profit & Loss Statements or certificate of Turnover (if accounts not finalized) issued by a Chartered Accountant.
- 4.4 The bidder should possess valid PAN Number and valid GST registration.

5. SCHEDULE OF REQUIREMENTS:

Schedule of items along with quantities for which bids are invited are given below.

Sl No.	Item	Quantity
1	Apple make Desktop computers- 27 inches iMac with Retina 5K display:3.4GHz quad-core intel core i5 including wireless magic keyboard and magic mouse-2	5 Nos.
2	Magic Track pad-2	5 Nos.
3	Two year additional warranty (Optional)	

6. GENERAL TERMS AND CONDITIONS:

- 6.1 All rates shall remain firm for the contract period/extended contract period if any.
- 6.2 The successful bidder shall execute an agreement in non-judicial stamp paper of value of Rs.200/-(Rupees Two Hundred only) agreeing to abide by all the terms and conditions mentioned therein and for the due fulfillment of the contract, within 10 days from the date of issue of letter of acceptance/award. The expenses incidental to the execution of agreement shall be borne by the successful bidder. The conditions stipulated in the agreement should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the right of NIFT Kannur to recover any consequential loss from the successful tenderer.
- 6.3 **Performance guarantee/security deposit:** The successful bidder shall, before signing the agreement and within the period specified in the letter of award of contract deposit a sum equivalent to 10 *per cent* of the value of work as performance guarantee in the form of account payee demand draft drawn on any nationalized bank and payable to, NIFT Kannur at Kannur or in the form of bank guarantee (BG) from any commercial bank in India in an acceptable form and shall be valid for a period of 60 days beyond the date of completion of contractual obligation including warranty obligation of the supplier/contractor. DD or BG shall be submitted within 10 days of release of the work order/letter of acceptance. The security deposit will not bear any interest.



6.4 Penalty/Liquidated Damage: The time for supply of the items as entered in the contract shall be strictly observed by the contractor and will commence from the 10th day from the date of issue of work order. If the successful bidder fails to complete the supply in all respects to the full satisfaction of the competent authority within the stipulated period of completion, liquidated damages equivalent to 1% (one *percent*) of contract value shall be charged per week and deducted from the bills of the contractor subject to maximum of 10 *per cent* of the contract value. Once the maximum LD is reached NIFT may consider termination of the contract at the risk and cost of the contractor. Director may at his discretion grant extension of time for completion if requested by the contractor with or without penalty/Liquidated damage. NIFT reserves the right to adjust or set-off the amount of any compensation against any sum payable to the Contractor under this or any other contract with NIFT.

6.5 In the event of failure to complete the supplies even after granting extension of time, Director may arrange to procure the items from any other source at the risk and cost of the contractor. In such case the contractor shall be liable for all damages sustained by NIFT including the liability to pay any increase in rate/price on account of alternate arrangement for procurement. Such damages shall be assessed and claimed by the Director, NIFT Kannur whose decision will be final and binding on the supplier/contractor.

6.6 Delivery: The supplier should supply the computers at NIFT Kannur Campus, Dharmasala, Mangattuparamba, Kannur District, Kerala, within **ONE month** from the date of issue of letter of acceptance/award. NIFT is not bound to provide any mode of transport in respect of men or material required for the contract.

Warranty: Brand new items only shall be supplied. The bidder should provide warranty/guarantee for all items supplied to be free from poor/defective workmanship or materials for a minimum period of ONE year from the date of satisfactory installation of all the ordered quantity. If the items supplied are found defective during the guarantee period such defective item shall be replaced by the agency free of cost to NIFT. The replacement shall have to be carried out within seven days of the date of intimation from NIFT. Period of guarantee/warranty shall be specified in the tender. Cost for extended warranty for two years also may be quoted as an optional item to NIFT

6.7. Payment Terms: Payment will be released against original invoice after verification and successful installation of the items on the basis of certification of satisfactory installation and commissioning by the IT-in-charge. Statutory recoveries (TDS etc.) if applicable will be deducted from the supplier's invoice amount as per Rules. The supplier shall also give the particulars of their bankers for reference to NIFT.

6.8 Jurisdiction:

In case of any dispute the Jurisdiction of Court will be Kannur, Kerala. In the case of disputes raised by the supplier, a representation will be made only by the supplier or the authorized representative of the supplier and the decision of the Director NIFT Kannur will be binding on the supplier.

DIRECTOR

Signature of the bidder



ANNEXURE I

TECHNICAL BID&GENERAL INFORMATION

(To be filled in by the bidder for the Technical Bid)

Name of work: Supply of iMac computers to NIFT Kannur Campus.

1. Name of the Firm/ Agency/ company :
2. Complete Office Address:
(With contact number & email ID)
3. Company's/firm's website, If any
4. Type of Organization: Individual / Partnership / incorporated / franchise
5. Year of establishment

(Applicable Registration Details may be furnished with copy):

6. Name of the authorized person

(Who signs on the tender documents with Designation & contact No.)

7. Details of enclosures:

Sl. No.	Description			Remark	Attached at Pg. No.
1	Firm / Company Registration details (Copies to be attached)				
2	GST Registration Number (Copies to be attached)				
3	PAN(Copies to be attached)				
4	Account payee DD for Rs.590 (Rupees Five hundred ninety only) as cost of tender form.	DDNO: Amount Name of bank: Date:			
5	Account payee DD for Rs.15000 (Rupees Fifteen thousand only) as EMD.	DDNO: Amount Name of bank: Date:			
6	Tender document along with compliance to the technical specifications filled and duly signed without mentioning the rates	To be filled, signed and attached with Technical Bid			
7	Delivery period (30 days)	Yes/No			
8	Have you ever been debarred by any Govt. Organization/ PSU/ educational institute	Yes/No			
9	Details of experience of having supplied iMac computers (STATEMENT I) and Evidence of experience with client list as given in the eligibility conditions	Copy of work orders and certificates of satisfactory completion etc., to be attached			



10	Average Annual turnover of at least Rs.8 lakh in the three years (2015-16, 2016-17 & 2017-18) (STATEMENT II)	Copy of certificate to be attached (audited profit & Loss account Balance sheet OR certificate of turnover Issued by CA)			
11	Undertaking duly signed by the tenderer. (Annexure II)	Yes/No			
12	Declaration duly signed by the tenderer. (Annexure III)	Yes/No			
13	Price Bid declaration Annexure- IV	Yes/No			
14	Check list ANNEXURE-V	Yes/No			
15	The Tenderer should provide warranty/guarantee and Free Service as given in the warranty clause in the tender document. Undertaking to this effect shall be furnished in Annexure II	Yes/No			
16	Any other additional information	Copy to be attached			

I/We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage, the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)



STATEMENT I

Details of supplies made during last three years (as on 31.12.18)

Sl No.	Year	PO	Name, address, contact number and e-mail ID of the client.	PO value	Delivery period	Date of actual actual delivery

STATEMENT II

Details of Turnover for the last three years

Year	Turnover in Rupees	Proof attached
2015-16		
2016-17		
2017-18		



ANNEXURE – II

PROFORMA OF TECHNICAL BID

UNDERTAKING BY THE BIDDER

(In company's/firms letter head)

To
The Director
National Institute of Fashion Technology
NIFT Campus, Dharmasala,
Mangattuparamba,
Kannur, Kerala. Pin - 670 562

Dear Sir,

1. I/We hereby unconditionally iMac computers” for NIFT Kannur, Campus”.
2. I/We hereby undertake that the information provided above and elsewhere in the tender is true and if any information is found to be false or have been suppressed by me the tender is liable to be rejected and the EMD forfeited.
3. I/ We being invited to tender, I/We agree to keep the tender open for acceptance for 90 days from the date of opening of the price bid and not to make any modifications in its terms and conditions which are not acceptable to NIFT.
4. A sum of Rs.590/- towards cost of tender Form (including GST) and Rs 15000/- towards Earnest Money Deposit are hereby forwarded in the form of Demand Drafts in favour of NIFT Kannur Campus payable at Kannur . If I/We fail to keep the tender open as aforesaid or make any modifications in the terms and conditions of the tender which are not acceptable to NIFT, or if, after the tender is accepted, I/we fail to deliver the items within the delivery period as provided in the conditions I/We agree that NIFT shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.
5. The warranty/ guarantee on the items supplied and installed will be at least 1(one) year. The supplier undertakes to repair/replace the entire equipment or the defective/damaged part at no cost to NIFT during the warranty period. (Extended warranty over and above one year may be specified).
6. I/We hereby certify that the Firm/Company is free from encumbrance and the firm/company has never been blacklisted by any state Government/Central Government Departments/autonomous bodies or any State/Central PSU. I/We hereby also certify that no vigilance case/ CBI case/ Court Case have been framed/is pending against us/me.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)



ANNEXURE-III

DECLARATION

(In company's/firms letter head)

I/We having our office at
..... declare that I/We
have never been blacklisted by any state Government/Central Government or any State/Central PSU.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)



ANNEXURE IV
PRICE BID CERTIFICATION
(In company's/firm's letter head)

Schedule of items along with quantities for which bids are invited are given below and bidder should certify that the quote made is for the required quantity and specification.

SI No.	Item	Quantity
1	Apple make Desktop computers- 27 inches iMac with Retina 5K display:3.4GHz quad-core intel core i5 including wireless magic keyboard and magic mouse-2	5Nos.
2	Magic Track pad-2	
3	Two year additional warranty (Optional)	

We.....
.....of.....
.....hereby agree, subject to acceptance of
this tender by Director, NIFT, Kannur, to supply 'iMak computers' to NIFT Kannur, Campus" in
accordance with the terms and conditions of contract stated in the tender document and as per
specifications, rates and prices specified in **Annexure-VII**.

Date:
Place:

(Authorized Signatory)

Name:
Designation:
Name and Agency:
Address of the Tenderer:

(Company Seal)



ANNEXURE – V

**Undertaking regarding exemption of
Goods and Service Tax**

I/We hereby certify that I/We am/are the original manufacturer/ authorised supplier/ authorised Indian Agent for the items quoted in **Annexure VII**. I/We undertake to do all the needful for obtaining Goods and Service Tax exemption on the items quoted wherever applicable. I/We also understand that the bid evaluation will be based on net outgo to NIFT.

Date:

Place:

(Authorized Signatory)

Name:

Designation:

Name and Agency:

Address of the Tenderer:

(Company Seal)



**ANNEXURE VI
TECHNICAL BID- CHECK LIST**

Sl. No.	Particulars	Mention "Yes" or "No"
1	Whether "Technical" bid documents (signed Tender documents along with mandatory document requested and all Annexures I to VI) and "Financial" bid (Annexure –VII) has been submitted in separate envelopes duly sealed and super scribed?	
2	Whether status of the tenderer firm has been furnished with supporting documents	
3	Whether certificate of incorporation or other registration certificates for having registered for doing the business enclosed	
4	Whether MAF enclosed in the case of authorized dealer/distributor	
5	Whether account payee DD for Rs.590 (Rupees Five hundred ninety only) in favour of NIFT Kannur is enclosed as EMD.	
6	Whether account payee DD for Rs.15000 (Rupees Fifteen thousand only) in favour of NIFT Kannur is enclosed as EMD.	
7	Whether status of the tenderer firm has been furnished with supporting documents	
8	Whether document in support of three years' experience of having supplied, installed and commissioned Apple make desktop computers along with list of organizations (Govt., PSU, reputed MNCs/ organizations) where the Contractor is currently providing/ provided this kind of items has been attached/enclosed.	
9	Whether client list includes one Central/State Government institutions or central/state PSUs.	
10	Whether documents in proof of turnover criteria enclosed	
11	Whether copy of Pan Card enclosed	
12	Whether copy of other statutory registration certificates like Goods & Service Tax enclosed [as applicable]	
13	Whether agreed to abide by all the terms & conditions of this tender	
14	ISO Certification	
15	Annexure –I , II, III, IV & V are on company's/firm's letter head	
16	NSIC/MSME registered (If applicable)	
17	Any other please Specify	

(All above enclosures must be valid (wherever applicable))

Date:
Place:

Name & Signature of the tenderer
with seal



ANNEXURE-VII

PROFORMA OF FINANCIAL BID

“SUPPLY OF iMAC COMPUTERS FOR NIFT KANNURCAMPUS”

Sl.No.	Item Name	Qty (Nos.)	Rate per Unit Rs.	GST. (%) Rs.	Grand Total for required Qty. inclusive of GST Rs.
1	Apple make Desktop computers 27 inches iMac with Retina 5K display:3.4GHz quad-core intel core i5 including wireless magic keyboard and magic mouse-2	5			
2	Magic Track pad-2				
	Total				
3	Two year additional warranty (optional)				

Total Amount without additional warranty including tax (in words): Rupees

Total Amount with additional warranty including tax (in words) (Rupees)-----

Price: - Price quoted must be for the item with the given specifications. Rates should include all cost, like conveyance of materials, loading and unloading charges etc. ((FOR destination at NIFT Kannur campus). Applicable GST should be shown clearly.

Note: NIFT is registered with Department of Scientific and Industrial research (DSIR) and are eligible for exemption for GST liveable on Scientific and Technical instruments, apparatus and equipments as per Notification No.45/2017-Central Tax (Rate) dated 14 November 2017.

Date:-

Place: -

Signature of authorized person of the firm/agency with stamp