



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान, कन्नूर

(वस्त्र मंत्रालय, भारत सरकार)

National Institute of Fashion Technology, Kannur

Ministry of Textiles, Govt. of India

(An ISO 9001:2008 Certified institute)

File 12679/NIFT/KNR/C.A.C Kannur/Convocation 2023 (1)

08
07.02.2024

Notice Inviting Quotation

NIFT – Kannur invites quotations from the reputed suppliers/service providers for supply and installation of Flex Banner, Invitation Cards, Booklet, Other printing stationery items etc., at NIFT Kannur Campus for the Convocation 2023 programme as per the details enclosed at **Annexure-I of Schedule of Requirements**. We request you to submit your best/competitive rates in the enclosed format and by hand /post/courier so has to reach the National Institute of Fashion Technology, NIFT Campus, Mangattuparamba, Kannur-670562 on or before 19.02.2024 at 5.30PM.

Terms and Conditions

1. Rates inclusive of all taxes, duties, transportation, loading, unloading and installation charges etc.,
2. You have to submit the quote as per Annexure-II. The evaluation will be based on Grand Total of all items.
3. Attach the proof of PAN CARD and GST Registration No.
4. The applicant shall visit the premises and understand the exact requirements before submission of quotes. Vendors may visit the Venue at NIFT, Kannur.
5. The event Convocation 2023 is scheduled to be held on 02.03.2024 at NIFT Auditorium, Dharmashala, Kannur, Kerala – 670 562.
6. NIFT, Kannur will provide GST No. based on that GST invoice should be raised.
7. All statutory deductions such as TDS, etc. will be recovered from bills as per rules.
8. The items shall be delivered/Installed within 7 days of issue of work order at NIFT, Kannur campus.
9. Payments will be made within 10 working days against satisfactory supply and acceptance of the items by competent authority.
10. For further clarifications on the items you may please contact Ms. Divya P R 9953130069.

D-7/8/24
क्रय अधिकारी
Purchase officer

Copy for display on the notice board as per the list:

1. Municipal office, Anthoor
2. Village office, Morazha.
3. NIFT, Kannur, Notice Board

डिजाईन, मैनेजमेंट तथा टेक्नालॉजी का महाविद्यालय

A Premier Institute of Design, Management & Technology

Set up under an Act of Parliament

निफ्ट कैंपस, धर्मशाला, कानूल (पि.ओ), कन्नूर, केरल- 670562

NIFT Campus, Dharmashala, Kanool (P.O), kannur, kerala - 670 562

Phone : 0497 2784781 to 0497 2784786 Email: info.kannur@nift.ac.in

www.nift.ac.in/kannur

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SCHEDULE OF REQUIREMENT

supply and installation of Flex Banner, Invitation Cards, Booklet, Other printing stationery items etc., at NIFT Kannur Campus for the Convocation 2023

Sl No	Items	Qty	Dimension	Paper spec
1	Invitation + Cover	50 (invitation + cover)	A5	German Ivory - 220 GSM
2	Booklet (Bilingual)	25 nos.	20 cm x 20 cms - 56gg	Cover page GSM - 220 Inside pages - 140
3	Stage Backdrop (Canvas Print) including installation charges	1	20ft x 10 ft	Fabric
4	Stage Backdrop (Canvas Print) with Frame and installation charges	2	10ft by 5ft	Fabric
5	Selfie Point (Vinyl Printing) with Frame, lighting and installation charges	1	10ft (w) x 7ft (h)	Vinyl Printing
6	Campus Gate banner welcoming the graduates	1	10 ft x 2ft	Fabric
7	Vertical Standees	3	3 by 6 ft	Fabric
8	Welcome Banner for Chief Guest and Guest	2 nos.	3 by 6 ft	Fabric
9	Notepad	25 nos.	A5	Inside pages - 24

Supplier Name:
Address:
Phone No:
Signature with Seal:
Date:

Price Bid

Sl No	Items	Qty	Unit Rate (Rs.)	GST@..... (Rs.)	Total Amount (Rs.)
1	Invitation + Cover	50 Each			
2	Booklet (Bilingual)	25 nos.			
3	Stage Backdrop (Canvas Print) including installation charges	1			
4	Stage Backdrop (Canvas Print) with Frame and installation charges	2			
5	Selfie Point (Vinyl Printing) with Frame, lighting and installation charges	1			
6	Campus Gate banner welcoming the graduates	1			
7	Vertical Standees	3			
8	Welcome Banner for Chief Guest and Guest	2 nos.			
9	Notepad	25 nos.			
Grand Total (Rs.)					

Total Amount in words:

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Supplier Name:
 Address:
 Phone No:
 Signature with Seal:
 Date: